# FORT LEE BOARD OF EDUCATION FORT LEE, NEW JERSEY

#### MINUTES

PUBLIC BUSINESS MEETING August 26, 2019 FORT LEE HIGH SCHOOL – MEDIA CENTER 6:30 P.M.

# **CALL TO ORDER BY THE PRESIDENT**

The meeting was called to order at 6:30 p.m. by Mrs. Han Silver.

### **FLAG SALUTE**

The Flag Salute was led by Mrs. Romba.

### **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

### **ROLL CALL**

**Present:** Ms. Elisa Cho (6:34 p.m.), Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs.

Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Lauran

Tuck, Mrs. Esther Han Silver

**Absent:** Mrs. Holly Morell

**Also Present:** Mr. Kenneth Rota, Ms. Haqquisha Q. Taylor, Dr. Sharon Amato, Mr. Dennis

McKeever, Attorney

### **EXECUTIVE SESSION**

MOTION by Mrs. Romba, seconded by Mr. DiMeglio, at 6:32 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 7-0.

The Board reconvened into the Public Meeting at 7:30 p.m.

# REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota shared that the Fire and Security Drills have been posted for the Board's review.

Mr. Rota introduced Jason Ruggiero, District Technology Coordinator, to present on email safety. Mr. Ruggiero shared tips and best practices and will post the presentation on the district website.

## **COMMITTEE REPORTS**

Mrs. Han Silver shared that there was a Building & Grounds Committee meeting on August 21st where the progress of the Middle School construction was discussed.

#### PUBLIC WORK SESSION

None.

# <u>HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN</u>

MOTION by Mrs. Romba, seconded by Mr. DiMeglio, to open the floor to the public, 7:48 p.m.

MOTION carried unanimously upon voice vote, 8-0.

Julianne Chen, student, expressed disappointment that subscription bussing is not being offered to students in other grades.

Parent of Julianne Chen expressed disappointment that subscription bussing is not being offered to students in other grades.

Mr. Rota responded that we are looking into the matter. Mr. Rota also stated that crossing guards are assigned by the police department.

Ryan Meyer, student, read a statement expressing disappointment that subscription bussing is not being offered to 7<sup>th</sup> graders and requests that subscription bussing be for all students and not iust some.

Shauna Meyer, parent, expressed disappointment that subscription bussing is not being offered to 7<sup>th</sup> graders.

Tyrene Gibson, parent of a former FLHS student, expressed her disappointment with the FLBOE failing to address her case.

Student expressed disappointment about bussing for students.

Student's mother expressed disappointment about bussing for students (son was hit and run).

Julianne's father expressed concern about the traffic and the proximity of Fort Lee to the George Washington Bridge and the bussing for students. Futher, he proposes that a system be set up with police to monitor driving speeds.

Mrs. Han Silver shared there was a community meet/greet with the new Chief of Police, Chief Hintze. Mrs. Han Silver encourages parents to voice concerns about crossing guards.

Parent expressed disappointment about subscription bussing not being offered districtwide.

Parent asked if orientation for 4<sup>th</sup> graders and for 4<sup>th</sup> grade parents can be held on the same day.

MOTION by Mrs. Romba, seconded by Mrs. Richter, to close the floor to the public, 8:40 p.m.

MOTION carried unanimously upon voice vote, 8-0.

### **RESOLUTIONS**

### **BOARD**

**1B THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes August 12, 2019
Private Executive Meeting Minutes August 12, 2019

- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Negotiations Committee, approves the Memorandum of Agreement between the Fort Lee Board of Education and the Fort Lee Administrators' Group (FLAG) for a Successor Contract to the Current Contract Between the Board and the Association for the period July 1, 2018 to June 30, 2022, subject to prior ratification by the Fort Lee Administrators' Group. See Appendix Page 12
- **THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, approves **Environetics Group Architects, PC (ENV) as Architect of Record,** effective immediately through June 30, 2020.

MOTION by Mrs. Romba, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1B through #3B.

MOTION carried unanimously upon roll call vote, 8-0.

### **CURRICULUM & INSTRUCTION**

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the District Curriculum for the 2019-2020 school year. Curriculum Document Folder

- **2CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, hereby adopts the textbooks and resources for use during the 2019-2020 school year. Academic Textbooks & Resources 2019-2020 as amended
- **3CUR THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **MARACAS**, **LLC as a consultant** to provide a half-day **professional development workshop** in September 2019, as outlined below. **See Appendix Page 17**

Professional Development Training	Total Not to Exceed	Account
To provide a half-day workshop of PD training for World Language teachers for "Making Meaningful Interactive Learning the Center of Your 90%+ Target Language Classroom."	\$700.00	#20-270-200-320-30-000

- 4CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amending of the school calendar to reflect a Delayed Opening for 9<sup>th</sup> and 12<sup>th</sup> grade students only to arrive at 9:45 a.m. on Wednesday, October 16, 2019, due to PSAT Testing.
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following Related Services Provider for the period from September 2, 2019 through November 2, 2019, as a leave replacement for a Speech Language Specialist. See Appendix Page 18

Miriam Skydell and Associates	Speech Therapy - \$100.00 per hour
16-00 Route 208 South	Evaluation - \$350.00 per evaluation
Fair Lawn, NJ 07410	

MOTION by Mrs. Tuck, seconded by Ms. Colbath, that the Fort Lee Board of Education amend item #2CUR to strike Grade 4/5 Social Studies Alive! America's Past from the list of textbooks and resources for 2019-2020.

MOTION carried unanimously upon roll call vote, 8-0.

MOTION by Mrs. Romba, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1CUR through #5CUR as amended.

MOTION carried unanimously upon roll call vote, 8-0.

### **FINANCE**

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of claims on the current bills list in the amount of \$\$3,437,192.46 for July 2019 checks. See Appendix Page 20

**2F** THEREFORE BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donations:

Item	Amount/ Estimated Value	Donor	On Behalf Of
General School	\$400.00	Tranzact	Elementary Schools
Supplies		2200 Fletcher Avenue, 4th Floor	1,2,3 &4
		Fort Lee, NJ 07024	

- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute Non-Resident Tuition Student Agreements for EG and NG, two (2) non-resident students whose parent is employed by the district, to attend Lewis F. Cole Intermediate and Middle Schools for the 2019-2020 school year. Tuition rate to be determined by the Business Office and according to Board policy.
- **THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to enter into a contract to utilize transportation services **with Barnstable Academy in the amount of \$9,950** for the 2019-2020 school year for Student ID #22060052.
- **THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to **renew all transportation contracts with Cliffside Park**, for the 2019-2020 school year as follows:

Route #	Contract Amount
Cliffside Park 1 Summer	\$28,355.00
Cliffside Park 2	\$370,680.00
Total Contract Amount	\$399,035.00

MOTION by Ms. Cho, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #5F. Ms. Colbath and Mrs. Romba thanked the donor of #2F.

MOTION carried unanimously upon roll call vote, 8-0.

## **PERSONNEL**

- 1P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the staff trips/conferences listed on the attached summary. See Appendix Page 53
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the job title change for Dr. Sharon Amato from Director of Curriculum & Instruction to Assistant Superintendent effective September 1, 2019 through June 30, 2020, pending the approval from the Executive County Superintendent of the terms and conditions of the contract of employment.

**3P THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignation:** 

RESIGNATIONS								
Employee	Position	Location	Effective Date					
Brianne Heaney	Instructional Aide Grade 6 Resource	LFCIS	8-8-19					
Talysa Cole	Teacher Grade 2	S1	8-20-19 Amended					
Alexander Rocha	Teacher Social Studies - MLR (Turned position down)	FLHS	8-21-19					

**THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>							
First Name	Last Name	Position	Loc	Position Control #	Annual Salary (Pending Negotiations)	Effective Date	
Amanda	Apice	Grade 1 Teacher	S1	01-1000-05	\$56,530.00 Step 2/BA	9/1/19	
Yaneth	Rosero	Bus Driver	CO	00-9402-06	\$27,820.00	9/1/19	
Kimberly	Bouchard	Teacher Grades 7-8 Language Arts	LFCMS	06-1106-06	\$57,930.00 prorated Step 3/BA+10 (pending receipt of official transcripts)	10/26/19 or sooner	
Patricia	Garay	Personal Aide Grade 2 BD 1:1 (.83)	S2	02-9101-18	\$21,019.00 Step 1/ Degreed	9/1/19	
Maya	Goldstein	Instructional Aide Grade 6 Resource (.83)	LFCIS	05-9101-67	\$21,019.00 Step 1/ Degreed	9/1/19	
Jungim	На	Personal Aide Grade 1-2 ASD 1:1 (.83)	S2	02-9101-104	\$21,019.00 Step 1/ Degreed	9/1/19	
Rachel	Murphy	Instructional Aide Physical Education (.5)	S2	02-9101-34	\$10,694.00 Step 1/Non Degreed	9/1/19	

**THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff transfers during the 2019-2020 school year.

<u>TRANSFERS</u>								
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date		
Anastasia Findanis	S1	Teacher Kindergarten	S1	Teacher Grade 2	N/A	9/1/19		
Galo Mendoza	S1	Teacher Grade 1	S1	Teacher Kindergarten	N/A	9/1/19		
Vasiliki Psiharis	S3	Teacher Kindergarten	S3	Teacher Grade 4	N/A	9/1/19		
Matthew Addeo	LFCIS	School Counselor	LFCMS	School Counselor	N/A	9/1/19		
Angela Waack	LFCMS	School Counselor	LFCIS	School Counselor	N/A	9/1/19		
Mercedes Miller	S2	Personal Aide Grades 1-2 ASD 1:1	S2	Personal Aide Grades 1-2 LLD 1:	N/A	9/1/19		

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<u>LEAVES</u>								
Name	Position	Loc	Туре	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Marjorie O'Connell	Teacher Special Education	MS	Maternity	Amended	10/21/19 - 11/30/19	12/1/19 - 4/30/20	N/A	5/1/20

**THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2019-2020 school year, as outlined below:

LEAVE REPLACEMENTS							
Name Grade/ Loc Salary Effective Reason for opening							
Sandra Tarabokija	Teacher Grade 4 Inclusion	S1	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate	9/23/19 to 2/25/20	Diane DaSilva (Maternity)		

	equal to a BA, Step 1; No Benefits	

**8P** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of the following Substitutes** for the 2019-2020 school year:

SUBSTITUTES
Sonia Cintron
Megan Cooper
Heidi Cruz
Mabel DeWindt
Alden Etra
Lina Giraldo
Rachel Harris
Yoona Jung
Jee Min Lee
Linda Leight
Michael Miqueli
Khelly Romero Bustamante
Jonathan Spenst
Meric Topyan
Vincent Tripodi
Andrew Pak
Alyssa D'Ercole

9P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the <u>amended</u> appointment of the following Faculty Coordinators and Program Coordinators for the 2019-2020 school year. This resolution supersedes Resolution No. 29781 dated August 12, 2019.

2019-2020 Faculty Coordinators/Program Coordinators							
Name Department Class Stipend							
Daniel Cirone	English	N/A	\$5,000				
Calogero Pagano	Math	N/A	\$5,000				
Kevin Oliver	Science	N/A	\$5,000				
Adrian Rodriguez	History	N/A	\$5,000				
Kathryn Hetman	Arts	N/A	\$5,000				
Francesca Marotta	World Language	N/A	\$5,000				
Marielle Bakian	ESL	N/A	\$5,000				
Brandon Barron	IB Coordinator	С	\$6,327				

Jodi Etra	Pre-IB Coordinator	B-1	\$4,754
Suzanne Elkhechen	IB CAS Coordinator	А	\$2,126
Stephen Dominguez	Title 1 Coordinator	N/A	\$5,000
David Cuozzo	School Community Service Coordinator	С	\$7,140
James Puliatte	H.S. Testing Coordinator	N/A	\$5,000
Meghan Lynch	K-8 Testing Coordinator	N/A	\$5,000
Christina Ranaudo	Special Education	N/A	\$5,000

**10P THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following staff members as **Anti-Bullying Specialists for the 2019-2020 school year:** 

<u>Location</u>	Anti-Bullying S	<u>pecialists</u>
School No. 1	Marisa Buonomo	Lorraine Bortnick
School No. 2	Meghan Lynch	Rachel Cola
School No. 3	Aimee DeSheplo	Pamela Rothman
School No. 4	Andria Fusco	Pamela Rothman
Lewis F. Cole Intermediate School	Angela Waack	Stephanie Borgono
	Kaitlyn Clausman	
Lewis F. Cole Middle School	Matthew Addeo	Daniel Bialik
	Debra Brigida	
Fort Lee High School	Luddy Serulle (Lead ABS)	Yaron Goldrich
	David Cuozzo (Support ABS)	

- 11P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves sick day payouts for 2018-2019 retirees, as per the attached. See Appendix Page 54
- THEREFORE BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Doctoral Pensionable Salary Adjustment for Dr. Peter Crawley for an additional \$1,000 effective July 1, 2019.

13P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a pensionable stipend of \$6,500, for each teaching staff member assigned to teach a sixth period at Lewis F. Cole Middle School and Fort Lee High School for the 2019-2020 school year as outlined below:

Middle School	High School
Mark Adams - Technology Nina Anderson - Art David Fidel - Social Studies Gene Fusco - Math Laura Gemignani - Special Education MD Tara Gratacos - Physical Education & Health Danielle Hanna - Science Kathleen Larson - Computers Christine Lepore - Physical Education & Health Christina Murphy - Math Marjorie O'Connell - Special Education Angela Papas - Science Zachary Schlemm - Physical Education & Health Phillip Zappel - Physical Education & Health	Kristen Baldofsky - English Brandon Barron - English Cinzia Bernardo - World Language Genevieve Callahan - Science Ada Acosta Chehirian - World Language Tahreen Chowdhury - Science Melanie Catalano - Graphic Design Julieth Colorado - Science Holly Cuff - Science Christopher Della Fave - Business Stephen Dominguez - English Suzanne Elkhechen - World Language Jodi Etra - Drama Robert Gehres - Business Gary Glebas - Math Rachel Healy - Special Education MD Kathryn Hetman - Art Patricia Konstantinova - Science Diana Ladd - Social Studies Giuseppa Maceri - Business Francesca Marotta-Baccan - World Language Heather Maye - Special Education Kevin Oliver - Science Joseph Picone - Music Mateusz Pokoj - Social Studies James Puliatte - Business Technology Ashley Rice - English Charles Salame - English Amarillys Schwed - Science William Straub - Physical Education & Health Thomas Cirone - Art Roccio Torres - World Language Harry Welte - Music Brittany West - Science Jang Yoon - Math

14P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves additional appointments of 2019 Extended School Year (ESY) Summer staffing, based upon IEP needs and pending adequate/appropriate enrollment, as follows:

Summer 2019 ESY Staffing					
First Name	First Name Last Name Position		# of Hours Not to Exceed	Hourly Rate	Stipend Not to Exceed
Mindy	Greenberg	ESY Substitute Aide	10.5 hours (3 days)	\$17.75	\$186.38

- 15P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves Joanne Chack for 200 hours of Braille translation at \$30 per hour for student ID #25070080 during the 2019-2020 school year.
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of additional Curriculum Writers for 2019-2020, for services to be performed outside the contractual day, to be paid a stipend at an hourly rate of \$45.00 per hour, for an aggregate total not to exceed \$30,000 to be charged against account # 11-000-221-104-00-000, for the teaching staff members listed below:

CONTENT AREA	CERTIFICATED STAFF MEMBERS	
Report Card Companion Document	Monique Kim	

17P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the placement of the following Student Teachers or Practicum Candidates during the Fall 2019 semester:

Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Teachers
The			SAC				
Centenary	Kaitlyn		Certification/		Sept -	High	
University	Clausman	Practicum	Counseling	150 Hrs.	Dec 2019	School	David Cuozzo

**18P** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves translator assignments during the 2019-2020 school year, as outlined below:

Name	Language	Assignment	Rate/Hours
Jane Lee	Korean	Document translation	Maximum of 10 hours each @
Margaret Ng	Chinese	services for the K-4	\$45.00 per hour for a total not to
Silvia Alfaro	Spanish	Report Card	exceed \$450.00 per person.

- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, recalls Yordanis Morales Cruz from the preferred eligible list in the seniority category of Custodian to the vacant position of a full-time Custodian at Lewis F. Cole Middle School occasioned by the creation of a new budgeted position. Employees who are recalled return at the step on which they left. Salary upon recall start date of August 19, 2019 is to be amended to Custodial Guide, Step 7 \$45,914.00 plus black seal stipend \$350.00 (prorated and pending negotiations). This resolution supersedes Resolution No. 29771 dated August 12, 2019.
- **THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Co-Curricular Advisors** for the 2019-2020 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

2019-2020 Applicant	Co-Curricular Activity	Class	19-20 Stipend (Pending Negotiations)	Agenda Date
Brittany Butler	Cheerleader Co-Advisor (Plus \$1,000 bonus for chaperoning JV and V basketball games)	B & C+ \$1000	\$5,244.00	8/26/19
Melanie Catalano	Cheerleader Co-Advisor (Plus \$1,000 bonus for chaperoning JV and V basketball games)	B & C+ \$1000	\$5,244.00	8/26/19

**THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves to extend the appointment of the following high school students as **Academy of Finance (AOF) Summer Interns** for a Summer Internship for Central Office at the rate of \$10.00 per hour, not to exceed an additional 30 hours each, effective August 31, 2019 through September 6, 2019.

AOF Summer Internships			
Name	Location Assignment		
Kameliya Didar	Board Office		
Hyuma Takamatsu	Technology Department		
Hiromasa Fujita	Technology Department		

MOTION by Mrs. Romba, seconded by Mrs. Tuck, that the Fort Lee Board of Education pulled item #12P.

MOTION carried unanimously upon roll call vote, 8-0.

MOTION by Mrs. Tuck, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1P through #11P and #13P through #21P. Item #12P was pulled.

MOTION carried unanimously upon roll call vote, 8-0.

# **OLD BUSINESS**

None.

# **NEW BUSINESS**

None.

# **ADJOURNMENT**

MOTION by Mrs. Richter, seconded by Ms. Colbath, to adjourn, 8:49 p.m.

MOTION carried unanimously upon voice vote, 8-0.

RESPECTFULLY SUBMITTED,

Haqquisha Q. Taylor

HAQQUISHA Q. TAYLOR

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo 08-29-19