

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

PUBLIC BUSINESS MEETING

July 15, 2019

FORT LEE HIGH SCHOOL – MEDIA CENTER

6:45 P.M.

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:45 p.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Mrs. Morell.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho, Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Holly Morell, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Lauran Tuck, Mrs. Esther Han Silver

Also Present: Mr. Kenneth Rota, Ms. Haquisha Q. Taylor, Dr. Sharon Amato, Mr. Dennis McKeever, Attorney

EXECUTIVE SESSION

MOTION by Mrs. Morell, seconded by Mrs. Tuck, at 6:46 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 9-0.

The Board reconvened into the Public Meeting at 7:35 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota reported that there were ten (10) investigations. Six (6) were founded.

Mr. Rota shared that the Fire, Security and Bus Drills were conducted and have been posted for the Board's review.

Mr. Rota also reported that the SDSS [Student Safety Data System] (formerly EVVRS) report for the 2nd half of 2018-2019 school year has been reported and is on file.

Mr. Rota introduces Mr. Tony Seker and Mr. Barry Shiff, President and Vice President of Fort Lee Artist Guild. Mr. Seker shared the mission of the Guild - to promote and increase awareness about the arts in Fort Lee.

The Guild hopes to partner with the Fort Lee Board of Education to raise funds and offer a scholarship in the near future. Mr. Shiff announced Fort Lee Artist Guild logo winner, Fort Lee High School's Abigail Concepcion.

COMMITTEE REPORTS

Mr. DiMeglio shared that there will be a meeting with FLAG's (Fort Lee Administrator Group) Negotiating team next week.

PUBLIC WORK SESSION

Ms. Colbath asked if item #2P will be pulled from the agenda. Mrs. Han Silver affirmed.

Mrs. Romba if students in items #10F, #11F and #12F were of the same family. Mr. Rota shared that the students were not of the same family but coincidentally have the same initials.

Mrs. Richter asked if elementary art teachers would teach art full-time (#8P). Mr. Rota shared that administration was able to schedule full time art teachers.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Morell, seconded by Mrs. Romba, to open the floor to the public, 7:46 p.m.

MOTION carried unanimously upon voice vote, 9-0.

Tyrene Gibson, parent of a former FLHS student, expressed her disappointment with the Superintendent and FLBOE's failure to address her claims.

MOTION by Mrs. Morell, seconded by Mrs. Richter, to close the floor to the public, 7:51 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESOLUTIONS

BOARD

- 1B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes	June 17, 2019
Private Executive Meeting Minutes	June 17, 2019

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Fort Lee Board of Education approves item #1B.

MOTION carried unanimously upon roll call vote, 9-0.

BUILDINGS & GROUNDS

- 1B&G** **THEREFORE, BE IT RESOLVED**, that the Fort Lee Board of Education authorizes an **extension of the Construction Management Services Contract with Turner Construction Company relating to Phase II for the addition at Lewis F. Cole Middle School** for a period of three (3) months from August 1, 2019 through October 31, 2019 at a cost not to exceed \$75,990.00.

2B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent approves the following change orders:

CHANGE ORDER SUMMARY SHEET PROJECT NO. OWNER Fort Lee BOE
ARCHITECT SSP Architectural Group
CONTRACTOR Dobco, Inc.

PROJECT: Fort Lee Board of Education Date: June 14, 2019
Additions and Alterations Phase 2
Lewis F. Cole Middle School

CONTRACTOR	C.O. NO.	DESCRIPTION	AMOUNT	AMT APPLIED TO ALLOWANCE
Dobco, Inc.	28 Revision	PCO#00102 - RFI #288 Added blocking FS-A071	\$1,706.46	\$0.00
Dobco, Inc.	29	PCO#00106 Electrical conduits per owner request	\$12,810.30	\$0.00
Dobco, Inc.	30	PCO #00103 Floor boxes at the stage	\$7,151.40	\$7,151.40
Dobco, Inc.	31	PCO #00107 DIU Trox Unit Controls Valves RFI#00318	\$37,360.79	\$0.00
Dobco, Inc.	32	PCO#00109 Revised Hydraulic Calculations PCO#00110 2 nd Floor Corridors GWB Soffits	\$2,811.45	\$0.00

MOTION by Mrs. Morell, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1B&G through #2B&G.

MOTION carried unanimously upon roll call vote, 9-0.

CURRICULUM & INSTRUCTION

- 1CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips** listed in the attached summary. *See Appendix Page 16*

MOTION by Mrs. Richter, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves item #1CUR.

MOTION carried unanimously upon roll call vote, 9-0.

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the **financial reports of the Secretary and Treasurer of School Monies for the month ending May 2019** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *See Appendix Page TBD*
- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of May 2019**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *See Appendix Page TBD*
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **bills list in the amount of \$3,397,000.77 for June 2019 checks**. *See Appendix Page 67*
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$136,527.66 for June 2019 checks**. *See Appendix Page 17*

5F **WHEREAS**, the Fort Lee Board of Education, upon the recommendation of the Superintendent, desires to enter into a **Comprehensive Copier Service and Supply Agreement** with the reseller/vendor United Business Systems (UBS) on behalf of Canon USA having a New Jersey State Contract #A40462; and

WHEREAS, the Business Administrator has solicited proposals from Xerox, Canon, UBS, and Ricoh and documented that the proposal submitted by UBS is the most advantageous, price and other facts considered.

THEREFORE, BE IT RESOLVED that the Fort Lee Board of Education, upon the recommendation of the Superintendent, hereby approves a **Comprehensive Copier Service and Supply Agreement** with UBS on a per copy basis in the amount of \$.0039 per copy for black and white (based upon 9,000,000 copies annually) and \$.037 per copy for color (based upon 180,000 copies annually), estimated to cost \$41,760.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the **Comprehensive Service and Supply Agreement** and all other documents necessary to effectuate the terms of this resolution.

6F **WHEREAS**, the Fort Lee Board of Education, upon recommendation of the Superintendent, has determined that it is necessary and advisable to acquire certain copier equipment for use within the Fort Lee Public School District; and

WHEREAS, the Business Administrator has solicited proposals from LEAF Capital Funding LLC and Univest Capital, Inc. d/b/a Municipal Capital Finance and documented that the proposal (interest rate) submitted by Municipal Capital Finance is the most advantageous.

THEREFORE, BE IT RESOLVED that the Fort Lee Board of Education, upon recommendation of the Superintendent, hereby approves the **Lease Purchase Agreement of Equipment** (twenty-five copiers) with Municipal Capital Finance in the amount of \$287,928.00 with \$269,838.07 representing the cost of the equipment and \$18,089.93 representing the cost of borrowing pursuant to the terms of the UBS Copier Service and Supply New Jersey State Contract #A40462 in accordance with the Municipal Capital Finance Lease Purchase Agreement and made a part hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the **Lease Purchase Agreement** and all other documents necessary to effectuate the terms of this resolution. [See Appendix Page 58](#)

7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **renewing the agreements/contracts** of the following for the Fort Lee School District's 2019-2020 school year. [See Appendix Page 18](#)

BCSS SUSPENSION ALTERNATIVE PROGRAM (SAP)	(pg. 18)
DRUG SCREEN LLC	(pg. 22)
EDUCATIONAL DEVELOPMENT SOFTWARE - HIBster	(pg. 27)
PENNHURST GROUP LLC dba EPIC DEVELOPMENTAL SERVICES	(pg. 28)
RETHINK	(pg. 36)
RICKARD REHABILITATION SERVICES INC.	(pg. 39)
VALLEY MEDICAL GROUP (Alcohol & Drug Testing Services for Bus Drivers)	(pg. 45)
WEST INTERACTIVE SERVICES CORP – School Messenger	(pg. 101)

8F **WHEREAS**, a recommendation was made by the Superintendent of Schools to the Fort Lee Board of Education (“Board”) **to seek a contract for School Security Services** (hereinafter “Project”); and

WHEREAS, the Project was properly advertised for request for proposals in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Wednesday, June 26, 2019, the Board received the following request for proposals from potential respondents in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Respondents	Year 1	Year 2	Year 3
Aegis	\$18.23	\$19.73	\$20.97
Allied Universal	\$20.39	\$21.84	\$23.30
APG	\$20.28	\$21.73	\$23.17
UFS	\$18.50	\$19.75	\$21.00

WHEREAS, the most responsive proposal for the Project was submitted by UFS Personnel Corp. whose request for proposal has been reviewed and deemed compliant with the proposal specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, hereby **awards the Project to UFS Personnel Corp., for the three-year term** from July 2019 through June 2022 at the amounts identified above.

9F **WHEREAS**, the Fort Lee Board of Education, has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee.

NOW, THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon the recommendation of the Superintendent, hereby **appoints CBIZ Insurance Services, Inc. as its Risk Management Consultant** in accordance with the Fund's Bylaws.

10F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute a **Non-Resident Tuition Student Agreement for PS**, a non-resident student whose parent is employed by the district, to attend Fort Lee High School for the 2019-2020 school year. Tuition rate to be determined by the Business Office and according to Board policy.

11F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute a **Non-Resident Tuition Student Agreement for CS**, a non-resident student whose parent is employed by the district, to attend School No. 4 for the 2019-2020 school year. Tuition rate to be determined by the Business Office and according to Board policy.

12F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute a **Non-Resident Tuition Student Agreement for ES**, a non-resident student whose parent is employed by the district, to attend School No. 2 for the 2019-2020 school year. Tuition rate to be determined by the Business Office and according to Board policy.

13F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute a **Non-Resident Private Tuition-Student Agreement for AE**, a non-resident student, to attend Fort Lee High School for the 2019-2020 school year. Tuition rate to be determined by the Business Office and according to Board policy.

14F **WHEREAS**, a recommendation was made by the Superintendent of Schools to the Fort Lee Board of Education **to seek proposals for Security Vestibules**; and

WHEREAS, the Request for Proposal was properly advertised to prospective contractors in accordance with N.J.S.A. 18A:18A-21(a); and

WHEREAS, the Board received the following proposals from prospective contractors in accordance with N.J.S.A. 18A:18A-21(a), et seq.; and

<u>Contractor</u>
A Plus Glass & Metal
Ascend Construction
Automatic Door Systems
B. Puntasecca
Construction Contractors of NY
CR Construction
Tri Plex Industries

WHEREAS, N.J.S.A. 18A:18A-22(b) permits a Board to reject all proposals when the lowest proposal substantially exceeds the Board of Education's appropriations.

NOW, THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon the recommendation of the Superintendent, hereby **rejects all proposals** pursuant to N.J.S.A. 18A:18A-22(b).

15F **WHEREAS**, a recommendation was made by the Superintendent of Schools to the Fort Lee Board of Education **to seek proposals for Substitute Staffing Services**; and

WHEREAS, the Request for Proposal was properly advertised to prospective contractors in accordance with N.J.S.A. 18A:18A-21(a); and

WHEREAS, the Board received the following proposals from prospective contractors in accordance with N.J.S.A. 18A:18A-21(a), et seq.; and

<u>Contractor</u>
EduStaff
ESS
Insight
Kelly

WHEREAS, N.J.S.A. 18A:18A-22(b) permits a Board to reject all proposals when the lowest proposal substantially exceeds the Board of Education's appropriations.

NOW, THEREFORE BE IT RESOLVED, that the Board hereby **rejects all proposals** pursuant to N.J.S.A. 18A:18A-22(b).

16F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **Parent Transportation Agreement for student ID #9900068**, whose name is on file in Central Office, in the amount of **\$1,400.00** as per the State of New Jersey Aid in Lieu Rate, contingent upon required paperwork, for the 2019 Extended School Year (ESY) Program.

17F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **Parent Transportation Agreement for student ID #9900068**, whose name is on file in Central Office, in the amount of **\$9,000.00** as per the State of New Jersey Aid in Lieu Rate, contingent upon required paperwork, for the 2019-2020 school year.

MOTION by Ms. Cho, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #17F.

MOTION carried unanimously upon roll call vote, 9-0 with exception. Mrs. Morell abstained on name on bills list.

PERSONNEL

1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *See Appendix Page 57*

2P
PULLED **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the **Superintendent of Schools to hire staffing between Board Meetings**, subject to and conditioned upon proof of compliance with the provisions of N.J.S.A. 18A:6-7.1b, Criminal History Records Checks for the 2019 Calendar Year.

3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement of Mark Leonard, as an ESL Teacher at School No. 4**, after dedicating 19 1/2 years of service to the district, effective December 1, 2019.

4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>Resignations</u>			
Employee	Position	Location	Effective Date
Kejia Lu	PT Mandarin Teacher	HS	7/1/19
Jorge DiCostanza	Custodian	S4	9/1/19
Steven Neff	Supervisor of Curriculum and Instruction (Math & Science)	CO	8/23/19
Jessica Tomarchio	Grade 4 Teacher	S2	7/1/19
Paola Ramirez	MLR School Psychologist	CST	7/1/19
Joanna Papoulis	PT Paraprofessional	S3	7/1/19
Nilsa Benitez	Bookkeeper	CO	9/9/19 or sooner

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary (Pending Negotiations)	Effective Date
Hi Jeong Cecilia	Kim	School Nurse	S4	04-3114-04	\$56,530.00 BA/Step 2	9/1/19
Seongmi	Kim	World Language Korean - Teacher	FLHS	06-1582-01	\$58,230.00 BA/Step 4	9/1/19
Rosa	Pelletier	PT Bus Aide	CO	New	\$19.00/hour	9/1/19
Bernadette	Bosca	Human Resources Intern	CO	Temp	\$10.00/hour	8/9/19

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **recalls Jose Ramos from the preferred eligible list in the seniority category of Custodian to the vacant position of a full-time Custodian at Lewis F. Cole Middle School** occasioned by the creation of a new budgeted position. Employees who are recalled return at the step on which they left. Salary upon recall start date of July 2, 2019 is Custodial Guide, Step 5 - \$42,914.00 prorated plus black seal stipend of \$350.00 (pending negotiations).

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **recalls Anthony Duffy from the preferred eligible list in the seniority category of Custodian to the vacant position of a full-time Custodian at Lewis F. Cole Middle School** occasioned by the creation of a new budgeted position. Employees who are recalled return at the step on which they left. Salary upon recall start date of July 16, 2019 is Custodial Guide, Step 16 - \$59,414.00 prorated (pending negotiations). Employee has 6 months to reinstate his black seal license from time of hire.

8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff transfers during the 2019-2020 school year.

TRANSFERS						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Yanill Beato	S2	Personal Aide Grades 3-4 ASD 1:1	S2	Personal Aide Grades 1-2 ASD 1:1	N/A	9/1/19
Colleen Giordano	S3	Teacher Special Education Resource	S3 (.5) S4 (.5)	Teacher Special Education Resource	N/A	9/1/19
Mai Koyo	S3	Teacher ESL	S4	Teacher ESL	N/A	9-1/19
Maria Rivera	S1	Teacher Special Education Inclusion	LFCMS	Teacher Special Education Inclusion	N/A	9/1/19
Sheri Steckler	S1	Teacher Special Education Inclusion	LFCMS	Teacher Special Education Resource	N/A	9/1/19
Olivias Matsoukas	S3	Teacher Grade 4	S3	Teacher Intervention – Title I	N/A	9/1/19
Eleni Despotakis	S3	Teacher Intervention – Title I	LFCMS	Teacher Art	N/A	9/1/19
Francesca Suh	S1 (.8) LFCMS (.2)	Teacher Art	S1	Teacher Art	N/A	9/1/19
Corinne West	S2 (.8) LFCMS (.2)	Teacher Art	S2	Teacher Art	N/A	9/1/19
Jennifer Leyton	S3 (.8) LFCMS (.2)	Teacher Art	S3	Teacher Art	N/A	9/1/19
Melissa Merrill	S4 (.8) LFCMS (.2)	Teacher Art	S4	Teacher Art	N/A	9/1/19
Nicole Pacciani	LFCMS	Teacher Grades 7-8 English	FLHS	Teacher English Special Education	N/A	9/1/19

9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Meghan Lynch	Guidance Counselor	S3	Medical	Amended	5/28/19 – 6/16/19	N/A	N/A	6/17/19
Soo Mee Yoo	Teacher Special Education	HS	Maternity	New	12/9/19 – 1/23/20	1/24/20 – 4/23/20	N/A	4/24/20

10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2019-2020 school year, as outlined below:

LEAVE REPLACEMENTS					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Mervat Said	Teacher Grade 3	S2	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	9/1/19 to 2/2/20	Kaitlyn Rakas
Amanda Apice	Teacher Grade 4 Inclusion	S1	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	9/23/19 to 2/25/20	Diane DaSilva
Ariana Glogower	Teacher Elementary K-4	S1	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	10/24/19 to 6/30/20	Erika Cirone

11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of the following Substitutes** for the 2019-2020 school year:

SUBSTITUTES
Joanna Papoulis
Bengisu Mazicioglu (Substitute Paraprofessional)
Ivana Tandara
Meeta Kaycee-Mahtani

12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the additional **2019 Summer Employment of Child Study Team** staff members, as outlined below:

Summer 2019 CST Case Management Staff					
First Name	Last Name	Position	# of Hours Not to Exceed	Hourly Rate	Stipend Not to Exceed
Sally	Macaluso	Special Education Preschool Teacher	2	\$45.00	\$90.00
Theresa	Bustamante	Special Education Preschool Teacher	2	\$45.00	\$90.00
Gabrielle	Sietsma	Special Education Preschool Teacher	2	\$45.00	\$90.00
Margaret	Sussi	Special Education Preschool Teacher	2	\$45.00	\$90.00

13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amended and additional **appointment of 2019 Extended School Year (ESY) Summer staffing**, based upon IEP needs and pending adequate/appropriate enrollment, as follows:

Summer 2019 ESY Staffing					
First Name	Last Name	Position	# of Hours Not to Exceed	Hourly Rate	Stipend Not to Exceed
Doraine	Francisco	LLD 5/6	63	\$17.75	\$1,118.25
Lisa	Novello	LLD 5/6	63	\$17.75	\$1,118.25
Danielle	Hannal	LLD High School	48	\$48.43	\$2,324.64
Steven	Choi	MD 5-8	42	\$17.75	\$745.50
Dottie	Johnson	Substitute Teacher as Needed	N/A	N/A	N/A

14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **extra compensation** for the following district assignments for the 2018-2019 school year:

<u>Name</u>	<u>Assignment</u>	<u>Extra Compensation</u>
Alida Bacich	Extra Aide Assignment to accompany student to graduation	\$17.50 per hour not to exceed 2 hours
Dave Rispoli	One additional hour on 6/12/19 at Lodi Campus	\$26.56

15P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following high school students as **Custodial Summer Student Workers** at the rate of \$10.00 per hour, not to exceed 200 hours each, effective July 8, 2019 through August 30, 2019.

<u>Summer Internships</u>
Angel Taveraz
William Shi
Ramazan Azimov

16P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **creation of 3 position(s) of part-time paraprofessionals (.83)** as per IEPs and Special Education requirements effective for the 2019-2020 school year.

17P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **amended appointment for the 2018-2019 school year**:

<u>AMENDED APPOINTMENT</u>						
<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Loc</u>	<u>Position Control #</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Renee	Mattessich	PT Paraprofessional (.83)	S4	04-9101-44	\$21,906.00	9/1/18

18P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of additional **Curriculum Writers** for 2019-2020, for services to be performed outside the contractual day, to be paid a stipend at an hourly rate of \$45.00 per hour, for an aggregate total not to exceed \$30,000 to be charged against account # 11-000-221-104-00-000, for the teaching staff members listed below:

CONTENT AREA	CERTIFICATED STAFF MEMBERS
Social Studies	Alexandra Motola
World Language - Korean	Heeseong Lim

19P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Internships, Student Teachers or Practicum Candidates** during the 2019-2020 school year:

<u>Internships/Student Teachers/Practicum Candidates</u>							
Referring University	Student Name	Type of Placement	Subject Area	# Hours	Months From-To	School Placed	Cooperating Teacher
William Paterson University	Alec Fedele	Clinical Experience	Athletic Training	150	9/9/19 – 12/13/19	HS	Tom Hur

20P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **additional appointments for the Summer 2019 Marching Band Camp** to be held at Camp Lokanda in Glen Spey, New York the week of August 18-24, 2019, at the rates indicated.

<u>Marching Band Camp Position</u>		
Position	Name	Stipend
Marching Band Assistant	Julia Haviland*	\$500.00

*Out-of-district

21P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **Fall Coaches** for the 2019-2020 school year, as follows. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

Coach	Sport	Position	Season	Class	Step	Stipend
Gerard Carroll, Jr.*	Football	Assistant Coach	Fall	I	2	\$7,148
Daniel Cirone	Football	Assistant Coach	Fall	I	2	\$7,148
Peter Kraljic	Football	Assistant Coach	Fall	I	2	\$7,148
Sean Scully	Football	Assistant Coach	Fall	I	1	\$6,594
Josuwaha Ford	Football	Assistant Coach	Fall	I	1	\$6,594
Demba Mane	Boys Soccer	Head Coach	Fall	II	2	\$8,975
Nicole Piccinich	Boys Soccer	Assistant Coach	Fall	II	2	\$6,524
Kellie Lane	Boys Soccer	Assistant Coach	Fall	II	2	\$6,524
TBD	Boys Soccer	Assistant Coach	Fall	II	1	\$5,955
Calogero Pagano	Girls Soccer	Head Coach	Fall	II	2	\$8,975
Yvette Longobardi	Girls Soccer	Assistant Coach	Fall	II	2	\$6,524
Allison Evangelista	Girls Soccer	Assistant Coach	Fall	II	2	\$6,524
John Ziemba	Volleyball	Head Coach	Fall	II	2	\$8,975
Kelly Horton	Volleyball	Assistant Coach	Fall	II	2	\$6,524
Alysia Ott	Volleyball	Assistant Coach	Fall	II	2	\$6,524
Justin Williams	Cross Country	Head Coach	Fall	II	2	\$8,975
Maria Giannattasio	Cross Country	Assistant Coach	Fall	II	2	\$6,524
Philip Zappel	Girls Tennis	Head Coach	Fall	III	2	\$5,349

*Out-of-district

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **Volunteer Athletic Coaches** for the 2019-2020 Fall Season, with no compensation, as follows:

Brianna Mattessich – Football	Edward Granados* – Football
Christopher Della Fave – Football	Robert Gehres - Boys Soccer

*Out-of-district

MOTION by Ms. Colbath, seconded by Mrs. Tuck, that the Fort Lee Board of Education withdraws item #2P.

MOTION carried upon voice vote, 7-2.

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1P and #3P through #21P.

MOTION carried unanimously upon roll call vote, 9-0.

OLD BUSINESS

Ms. Colbath asked that a policy meeting be scheduled.

Ms. Cho revisited advertising. Mr. Rota clarified that his request is that the Board consider commercial advertising. Mr. Rota further clarified that board policy has been revised to allow advertising.

Ms. Cho asked if the administration could continue to investigate the viability of subscription bussing.

NEW BUSINESS

Mrs. Han Silver congratulated all of the graduates from the Middle School, High School and elementary moving up ceremonies.

Mrs. Han Silver thanked Board members for representing the Board at all graduation and moving up activities and functions.

Mr. Rota asked Board members who are available for a tour of the new Addition [to LFCMS] this Wednesday or Thursday to please let him know.

EXECUTIVE SESSION #2

MOTION by Mrs. Morell, seconded by Ms. Cho, at 8:01 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 9-0.

The Board reconvened into the Public Meeting at 8:26 p.m.

ADJOURNMENT

MOTION by Mrs. Tuck, seconded by Ms. Cho, to adjourn, 8:26 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo
08-02-19

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**SPECIAL PUBLIC BUSINESS MEETING
August 2, 2019
FORT LEE BOARD OF EDUCATION – CONFERENCE ROOM
8:00 A.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 8:00 a.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Mrs. Richter.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on July 31, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Holly Morell, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Lauran Tuck (8:13 a.m.), Mrs. Esther Han Silver

Absent: Ms. Elisa Cho

Also Present: Mr. Kenneth Rota, Ms. Haquisha Q. Taylor, Mr. Dennis McKeever, Attorney

Absent: Dr. Sharon Amato

PUBLIC WORK SESSION

Ms. Colbath and Ms. Tuck inquired about seemingly disparate salaries offered to female candidates versus male candidates. Ms. Colbath further asked the path and process for internal candidates to ready themselves for administrative positions within the district.

Mrs. Morell asked for clarification on why an internal candidate she felt was qualified was not considered for the administrative position.

Mr. Rota explained the reasoning behind the salaries offered to the candidates recommended for hire on today's agenda.

Mrs. Richter asked if we still anticipate opening the new 5/6 building on September 9th.

Mr. Rota gave an update of status the status of construction of and opening of the Upper Elementary building.

RESOLUTIONS

FINANCE

1F **WHEREAS**, after a competitive solicitation and selection process by a Lead Agency, in compliance with its own policies, procedures, rules and regulations, a number of vendors have entered into master agreements to provide a variety of goods, products and services based on national volumes ("products");

WHEREAS, master agreements are made available by a Lead Agency through the National Cooperative Purchasing Alliance (NCPA) and provide that participating public agencies may purchase products on the same terms, conditions and pricing as the Lead Agency, subject to any applicable local purchasing ordinances and the laws of the State of purchase;

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result, registration as a Participating Public Agency of the NCPA and agrees as follows:

1. That each party will facilitate the cooperative procurement of products.
2. That the procurement of products subject to this agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party's procurement practices.
3. That the cooperative use of bids obtained by a party to this agreement shall be in accordance with the terms and conditions of the bid, except as modification of those terms and conditions is otherwise allowed or required by applicable law.
4. That the Lead Agencies will make available, upon reasonable request and subject to convenience, information which may assist in improving the procurement of products by the Participating Public Agencies.
5. That a procuring party will make timely payments to the vendor for products received in accordance with the terms and conditions of the procurement. Payment for products and inspections and acceptance of products ordered by the procuring party shall be the exclusive obligation of such procuring party. Disputes between procuring party and vendor are to be resolved in accord with the law and venue rules of the State of purchase.
6. The procuring party shall not use this agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
7. The procuring party shall be responsible for the ordering of products under this agreement. A non-procuring party shall not be liable in any fashion for any violation by a procuring party, and the procuring party shall hold non-procuring party harmless from any liability that may arise from action or inaction of the procuring party.

8. This agreement shall remain in effect until termination by a party giving 30 days written notice to the other party. The provisions of paragraphs 5, 6 and 7 hereof shall survive any such termination.
9. This agreement shall take effect after execution of the Lead Agency Certificate or Participating Public Agency Registration, as applicable.

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Fort Lee Board of Education approves item #1F.

MOTION carried unanimously upon roll call vote, 8-0.

PERSONNEL

1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary (Pending Negotiations)	Effective Date
Stephanie	Rittner	Teacher Grade 4	S2	02-1003-17	\$60,330.00 Step 3/MA	9/1/19
Christina	Lopez	Teacher ESL	S3	03-1485-05	\$61,630.00 Step 4/MA	9/1/19
Kevin	Sylvester	Music Teacher	S4	04-2100-06	\$66,230.00 Step 6/MA	10/1/19 or sooner
Lauren	Brickner	Teacher Special Education Resource	LFCMS	05-2400-14	\$61,530.00 Step1/MA+20	9/1/19
Ashley	Blair	Grade 7-8 English Teacher	LFCMS	06-1106-06	\$61,630.00 Step 4/MA	9/1/19
Shannon	McNaughton	Special Education LLD G5/6 LAL/Social Studies Teacher	LFC Upper Elementary	05-2411-08	\$59,530.00 Step1/MA	9/1/19
Mark	Bitar	Supervisor, Math & Science	CO	00-0300-03	\$92,000.00 prorated	10/1/19 or sooner
Xin	Cai	Teacher World Language PT (Mandarin) (.6)	FLHS	07-1401-03	\$60,581.00 Step 17/MA+30	10/1/19 or sooner
Yrma	Garcia	Personal Aide PK Spec Ed 1:1 (.83)	S2	02-9101-115	\$21,019.00 Step 1/ Degreed	9/1/19
Berta	Martinez	Personal Aide Grades 3-4 ASD 1:1 (.83)	S2	02-9101-116	\$21,019.00 Step 1/ Degreed	9/1/19
Kali	Maguire	Personal Aide Grades 3-4 ASD 1:1 (.83)	S2	02-9101-65	\$21,019.00 Step 1/ Degreed	9/1/19
Mercedes	Miller	Personal Aide Grades 1-2 ASD 1:1 (.83)	S2	02-9101-114	\$21,019.00 Step 1/ Degreed	9/1/19
Andrew	Park	Instructional Aide Physical Education (.5)	S4	04-9101-44	\$12,662,.00 Step 1/ Degreed	9/1/19

Caryn	Gilbert	Personal Aide Grades 7-8 LLD 2:1	LFCMS	06-9101- 81	\$21,019.00 Step 1/ Degreed	9/1/19
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2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2019-2020 school year, as outlined below:

LEAVE REPLACEMENTS					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Meeta Mahtani	Teacher Kindergarten	S2	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	9/1/19 to 6/30/20 plus 3 days NTO	Samantha Milgram
Deborah Maiorano	School Social Worker	HS	Daily rate equal to a BA, Step 1; No Benefits	9/1/19 to 12/18/19 plus 3 days NTO	Elisa Murphy
Miguel Tactuk	Teacher Grades 7-8 Math	MS	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	9/1/19 to 12/11/19 plus 3 days NTO	Stefanie Katic

MOTION by Mrs. Morell, seconded by Mr. Rubino, that the Fort Lee Board of Education approves items #1P through #2P.

MOTION carried unanimously upon roll call vote, 8-0. Mrs. Richter abstained on Mr. Sylvester.

EXECUTIVE SESSION

MOTION by Mrs. Romba, seconded by Ms. Colbath, at 8:22 a.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 8-0.

The Board reconvened into the Public Meeting at 9:41 a.m.

ADJOURNMENT

MOTION by Ms. Colbath, seconded by Mrs. Tuck, to adjourn, 9:41 a.m.

MOTION carried unanimously upon voice vote, 8-0.

RESPECTFULLY SUBMITTED,

Haqqisha Q. Taylor

HAQQISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo
08-05-19

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
August 12, 2019
FORT LEE HIGH SCHOOL – MEDIA CENTER
6:45 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:48 p.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Mrs. Romba.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho, Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Holly Morell, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Lauran Tuck, Mrs. Esther Han Silver

Also Present: Mr. Kenneth Rota, Ms. Haquisha Q. Taylor, Dr. Sharon Amato, Mr. Tony Sciarrillo, Attorney

EXECUTIVE SESSION

MOTION by Mrs. Morell, seconded by Mrs. Tuck, at 6:49 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 9-0.

The Board reconvened into the Public Meeting at 7:36 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota discussed the NJQSAC report.

Mr. Rota introduced Matt Lee from NJSBA to facilitate board goal development.

Mrs. Rota shared the excitement of recognizing the recipients of the GEOY Awards. Schools #1, #2, #3 and #4, Middle School and High School Principals proudly displayed their gratitude for their exceptional work and dedication as they presented the awards to the recipients of the respective schools.

COMMITTEE REPORTS

Mrs. Morell read the minutes summarizing Buildings and Grounds committee meeting on July 24 and July 25.

PUBLIC WORK SESSION

None.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Morell, seconded by Mr. DiMeglio, to open the floor to the public, 8:27 p.m.

MOTION carried unanimously upon voice vote, 9-0.

Tyrene Gibson, parent of a former FLHS student, shared the importance of culture in the school and its prioritization in setting board goals.

MOTION by Mrs. Romba, seconded by Mrs. Richter, to close the floor to the public, 8:35 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESOLUTIONS

BOARD

1B **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following minutes:

Public Business Meeting Minutes	July 15, 2019
Private Executive Meeting Minutes	July 15, 2019
Special Public Business Meeting Minutes	August 2, 2019
Special Private Business Meeting Minutes	August 2, 2019

2B **WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

3B **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **rejects the Superintendent's recommendation in Case #201149_FLH_05082019 and finds that HIB was not substantiated in this matter.**

4B **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves to voluntarily move from Cohort 3 to Cohort 1 (at the request of the NJDOE) and undergo a **NJQSAC (New Jersey Quality Single Accountability Continuum) review**. As a result of the move to Cohort 1, the District will be monitored during the 2019-2020 school year.

5B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **participation in the Teen Mental Health First-Aid National Pilot Program**.

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1B through #5B.

MOTION carried unanimously upon roll call vote, 9-0 with exception. Ms. Cho abstained on item #1B.

BUILDINGS & GROUNDS

1B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent approves the following change order:

CHANGE ORDER SUMMARY SHEET PROJECT NO.
OWNER Fort Lee BOE
ARCHITECT SSP Architectural Group
CONTRACTOR Dobco, Inc.

PROJECT: Fort Lee Board of Education Date: August 5, 2019
Additions and Alterations Phase 2
Lewis F. Cole Middle School

CONTRACTOR	C.O. NO.	DESCRIPTION	AMOUNT	AMT APPLIED TO ALLOWANCE
Dobco, Inc.	33	PCO#00111 – Room 1021 Added GWB Chase PCO#00112 – Room 2007 Added Knee Wall PCO#00113 – Kitchen FRP Removal	\$7,730.69	\$0.00
Dobco, Inc.	34	PCO#00114 – Mezzanine Condensate Drain	\$3,774.61	\$0.00
Dobco, Inc.	36	PCO#00115 – FS-A084 Stair 3 Landing Wall Infill	\$3,330.95	\$0.00
Dobco, Inc.	37	Contractor shall furnish all labor, material, and equipment necessary to effect the following changes in the work: Provide an elevator operator on required days for the delivery and installation of the owner's furniture.	\$21,000.00	\$0.00

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Fort Lee Board of Education approves item #1B&G.

MOTION carried unanimously upon roll call vote, 9-0.

CURRICULUM & INSTRUCTION

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the Fort Lee High School's **Marching Band Trip to be held in May 23-25, 2020 to participate in the National Memorial Day Parade in Washington, D.C.**

2CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **Patricia Vitale-Reilly Consulting** to provide **professional development training** during the 2019-2020 school year, as outlined below. [See Appendix Page 18](#)

Professional Development Training	Total Not to Exceed	Account
To provide three (3) days of PD training to Administrators for planning and sustainability support for literacy PD.	\$5,100.00	#11-000-221-580-30-000
To provide twenty one (21) days of professional development training for classroom teachers in grades 3 and 4 with support for the teaching of reading and writing.	\$35,700.00	#11-000-221-320-30-000
To provide seven (7) days of professional development training for ESL teachers with support for the implementation of writing.	\$11,900.00	#20-241-200-320-30-000

3CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached proposal submitted by the **Center for Applied Linguistics (CAL Solutions)** to provide **professional development services on the Sheltered Instruction Observation Protocol (SIOP) Model** to the Fort Lee School District, at a total cost not to exceed \$19,950 to be charged against account 20-241-200-320-30-000. [See Appendix Page 23](#)

4CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, under recommendation of the Superintendent, approves the attached **list of Related Services Providers for the 2019-2020 school year**. [See Appendix Page 30](#)

5CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **reclassification of an Autism Spectrum Disorder (ASD) Program as a Multiple Disabilities (MD) Program, based upon students moving up to Fort Lee High School** for the 2019-2020 school year, for submission to the Bergen County Supervisor of Child Study.

6CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Non-Public School Consultation Programs and Services Plan** for the 2019-2020 school year, as per the attached. [See Appendix Page 36](#)

7 CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **out-of-district placements for the 2019-2020 school year** as outlined on the attached list. [See Appendix Page 131](#)

MOTION by Mrs. Richter, seconded by Mrs. Morell, that the Fort Lee Board of Education approves items #1CUR through #7CUR.

MOTION carried unanimously upon roll call vote, 9-0.

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the **financial reports of the Secretary and Treasurer of School Monies for the month ending June 2019 (Preliminary)** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. [See Appendix Page 92](#)

- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of June 2019**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. [See Appendix Page 128](#)

- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of additional claims on the current **bills list in the amount of \$10,492,106.13 for June 2019 checks**. [See Appendix Page 51](#)

- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the additional claims on the current **Cafeteria bills list in the amount of \$39,435.69** for June 2019 checks. [See Appendix Page 130](#)

- 5F **THEREFORE BE IT RESOLVED, that the Board of Education**, upon recommendation of the Superintendent, accepts the following **donations**:

Item	Amount/ Estimated Value	Donor	On Behalf Of
Two (2) Interactive projectors	\$4,000.00	PTA School No. 3	School No. 3 classroom resource
Check	\$500.00	Cross River Bank 400 Kelby Street, 14 th Floor Fort Lee, NJ 07024	FLHS Marching Band Trip

- 6F **THEREFORE BE IT RESOLVED, that the Board of Education**, upon recommendation of the Superintendent, approves **renewing the agreements/contracts** of the following for the Fort Lee School District's 2019-2020 school year. [See Appendix Page 73](#)

BCSS – HOME/HOSPITAL PROGRAM
BLOODBORNE PATHOGEN PROGRAM
PAY SCHOOLS (for 5th & 6th grade cafeteria)

- 7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Bergen County Directors of Athletics Association Officials' Fees for the 2019-2020 school year only**, as per the attached schedule. [See Appendix Page 83](#)

8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **disposal/recycling of additional computer equipment as per the attached list.** *See Appendix Page 85*

9F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **disposal/recycling of equipment:**

Quantity	Description	Location	FLBOE ID#s	Reason
2	Teacher Desks	S#3	12177 and 02098	Obsolete

10F **WHEREAS**, The Fort Lee Board of Education (“FLBOE”), as deemed necessary, sends students to out of district private school for students with disabilities (“PSSD”); and

WHEREAS, Youth Consultation Service, Inc. (“YCS”) operates PSSDs at various locations in New Jersey; and

WHEREAS, FLBOE students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS, YCS meals provided are discounted and/or free to the Fort Lee students attending YCS PSSDs; and

WHEREAS, FLBOE does not require YCS to charge Fort Lee students for the meals being provided.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. **FLBOE does not require charges for meals.** The FLBOE resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals.

Section 2. **Effective Date: Repealed.** This resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such consistency.

11F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to **renew the following transportation contracts with First Student Incorporated, for the 2019-2020 school year as follows:**

Route No.	Contract Amount
0001-Athletics	\$49,726.53
0010-Fort Lee Middle School	26,213.67
25DE-Dwight Englewood	24,197.65
Total Contract Amount	\$100,137.85

- 12F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **Parent Transportation Agreement for student ID #99000054**, whose name is on file in Central Office, in the amount of **\$500.00** as per the State of New Jersey Aid in Lieu Rate, contingent upon required paperwork, for the 2019 Extended School Year (ESY) Program.
- 13F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **Parent Transportation Agreement for student ID #99000054**, whose name is on file in Central Office, in the amount of **\$5,000.00** as per the State of New Jersey Aid in Lieu Rate, contingent upon required paperwork, for the 2019-2020 school year.
- 14F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the submission of the application for the 2019-2020 IDEA Grant Funds to the New Jersey Department of Education.

IDEA	
Basic	\$867,060
Preschool	\$ 23,373
TOTAL	\$890,433

NOW, THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the acceptance of the 2019-2020 IDEA Grant Funds.

- 15F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the **amended non-public funding for Security for the 2018-2019 school year** as follows:

Amended Non-Public Funding 2018-2019	
Security	\$31,650

16F

**A RESOLUTION BINDING THE FORT LEE SCHOOL DISTRICT
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”)
Bid Cooperative Pricing System ID#E8801-ACESCPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Fort Lee School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

17F

**A RESOLUTION BINDING THE FORT LEE SCHOOL DISTRICT
TO PURCHASE NATURAL GAS SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”)
Bid Cooperative Pricing System ID#E8801-ACESCPS**

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Fort Lee School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

MOTION by Ms. Cho, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #17F.

MOTION carried unanimously upon roll call vote, 9-0.

PERSONNEL

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *See Appendix Page 87*
- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **amended effective date** for the following **resignation**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Aurela Sokoli	Part Time Paraprofessional	S4	8/12/19
Nilsa Benitez	Bookkeeper - Payroll	CO	8/5/19 (Amended)
Dana Amato	Part Time Paraprofessional	LFCMS	7/30/19
Miguel Tactuk	MLR Teacher Grade 7-8 Math	LFCMS	8/7/19
Ashley Blair	Teacher Grade 7-8 LAL	LFCMS	8/7/18
Jonathan Hronic	Instructional Aide Grades 9-12 Resource	FLHS	8/7/19
Talya Cole	Teacher Grade 2	S1	10/7/19 or sooner

- 3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary (Pending Negotiations)	Effective Date
Bengisu	Mazicioglu	Instructional Aide Grade 4 (.83)	S4	04-9101-09	\$21,019.00 Step 1/ Degreed	9/1/19
Lauren	Kim	Personal Aide Grades K-1 ASD 1:1 (.83)	S2	02-9101-96	\$21,019.00 Step 1/ Degreed	9/1/19
Alyssa	D'Ercole	Instructional Aide Physical Education (.83)	S1	01-9101-41	\$21,019.00 Step 1/ Degreed	9/1/19
Bernadette	Bosca	Human Resources Intern	CO	Temp	\$10.00/hour	7/9/19 Amended
Silvia	Alfaro	Bookkeeper - Payroll	CO	00-9300-03	No Change	8/13/19

- 4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **recalls Yordanis Morales Cruz from the preferred eligible list in the seniority category of Custodian to the vacant position of a full-time Custodian at Lewis F. Cole Middle School** occasioned by the creation of a new budgeted position. Employees who are recalled return at the step on which they left. Salary upon recall start date of August 19, 2019 is Custodial Guide, Step 5 - \$42,914.00 plus black seal stipend \$350.00 (prorated and pending negotiations).

5P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff transfers during the 2019-2020 school year.

<u>TRANSFERS</u>						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Elsa Osso	LFC	Teacher Gifted & Talented	S1 (.3) S3 (.3) LFC (.4)	Teacher Gifted & Talented	N/A	9/1/19
Maura Fox-Collier	S1 (.25) S2 (.25) S3 (.25) S4 (.25)	Teacher Gifted & Talented	S2 (.3) S4 (.3) LFC (.4)	Teacher Gifted & Talented	N/A	9/1/19
Niyousha Zafari	LFC	Instructional Aide Grade 5 Inclusion	LFC	Instructional Aide Grade 5 Resource	N/A	9/1/19
Katherine Ramirez	LFC	Instructional Aide Grade 6 Inclusion	LFC	Instructional Aide Grade 5-6 LLD LAL/SS	N/A	9/1/19
Brianne Heaney	LFC	Instructional Aide Grade 6 Inclusion	LFC	Instructional Aide Grade 6 Resource	N/A	9/1/19
Nancy Schondorf	LFC	Instructional Aide Grade 6 Inclusion	LFC	Personal Aide Grade 6 Resource 1:1	N/A	9/1/19
Farahnaz Lak	LFC	Personal Aide ASD 1:1	LFC	Personal Aide Grade 6 Resource 1:1	N/A	9/1/19
Jennifer Buda	FLHS	Personal Aide Grade 9 1:1	LFC	Personal Aide Grade 6 LLD 1:1	N/A	9/1/19
Natalie Katchadourian	LFC	Instructional Aide Grade 5 Inclusion	S1	Personal Aide Grade 2 Inclusion 1:1	N/A	9/1/19
Diana Ladd	FLHS	Teacher Special Education Social Studies	FLHS	Teacher Psychology/Social Studies	N/A	9/1/19

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Gina Graziano-Hempton	Teacher Psychology/ Social Studies	HS	Medical	New	9/1/19 - 10/8/19	10/9/19 - 12/31/19	N/A	1/1/20

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2019-2020 school year, as outlined below:

LEAVE REPLACEMENTS					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Alexander Rocha	Teacher Social Studies	HS	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	9/1/19 to 11/4/19	Melissa Rosen (Maternity)
Mervat Said	Teacher Grade 3	S1	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	9/1/19 to 2/2/2020 (Amended)	Kaitlyn Rakas (Maternity)

8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **as a Substitute** for the 2019-2020 school year:

SUBSTITUTE
Jonathan Hronic

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the **resignation of Antoinette Burns as a Substitute** for the 2019-2020 school year.

9P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the hourly rate for **extra compensation for the following district assignment, effective July 1, 2019:**

Name	District Assignment	Extra Compensation
Dmitry Alkhazov Frankie Skrivanic Nicholas Coscia John Mayer Tammi Gil	Filming of Public Board Meetings	\$25.00 per hour

10P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **payment of overnight stipends**, as follows:

Middle School Boston Trip June 5-7, 2019			
Chaperone	Overnight Stipend	# of Days	Total
Priscilla Yoon	\$100.00	2 Days	\$200.00

11P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves additional hours for **2019 Summer Employment of Child Study Team** staff members, as outlined below:

Summer 2019 CST Case Management Staff					
First Name	Last Name	Position	# of Hours Not to Exceed	Hourly Rate	Stipend Not to Exceed
Matthew	Addeo	Special Education Resource Teacher	1 (Initial Eligibility Meeting)	\$45.00	\$45.00
Gabrielle	Sietsma	Special Education Preschool Teacher	1 (Initial Eligibility Meeting)	\$45.00	\$45.00
Christina	Fitzsimmons	Social Worker	9	\$63.38	\$570.42
Reina	Proto	Psychologist	19	\$53.88	\$1,023.72

12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves additional **appointments of 2019 Extended School Year (ESY) Summer staffing**, based upon IEP needs and pending adequate/appropriate enrollment, as follows:

Summer 2019 ESY Staffing					
First Name	Last Name	Position	# of Hours Not to Exceed	Hourly Rate	Stipend Not to Exceed
Roxy	Cosgrove	ESY Substitute Aide	10.5 (3 days)	\$17.75	\$186.38
Dottie	Johnson	ESY Substitute Aide	10.5 (3 days)	\$17.75	\$186.38

13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following appointments of **Athletic Game Workers for the 2019-2020 school year**, to be paid at the rate of \$40.00 per game. These people may work in the following capacities and will be reimbursed \$40.00 per event:

Game Workers (Gate Personnel, Crowd Control, Clock Operator, Site Manager, Announcer) 2019/2020 School Year	
Silvia Alfaro	Meghan Lynch
Marilyn Alomar	Renee Mattesich
Helen Altamura	Lola Nannas
Mary Battista	Marta Ortiz
Daniel Cirone	Nicole Pacciani
Allison Evangelista	Calogero Pagano
Josuwha Ford	Nicole Piccinich
Maria Giannattassio	James Puliatte
Tammi Gil	Janae Rodriguez
Kelly Horton	Charles Salame
Byung Hur	Sean Scully
Angela Johnson	Adam Shrager
Peter Kraljic	William Straub
Kellie Lane	Douglas Walden
Diego Lombardo	Philip Zappel

- 14P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of the following Faculty Coordinators and Program Coordinators** for the 2019-2020 school year:

2019-2020 Faculty Coordinators/Program Coordinators			
Name	Department	Class	Stipend
Daniel Cirone	English	N/A	\$5,000
Calogero Pagano	Math	N/A	\$5,000
Kevin Oliver	Science	N/A	\$5,000
Adrian Rodriguez	History	N/A	\$5,000
Kathryn Hetman	Arts	N/A	\$5,000
Francesca Marotta	World Language	N/A	\$5,000
Marielle Bakian	ESL	N/A	\$5,000
Giuseppa Walsh	AOF Coordinator	N/A	\$5,000
Brandon Barron	IB Coordinator	N/A	\$5,000
Jodi Etra	Pre-IB Coordinator	N/A	\$5,000
Suzanne Elkhechen	IB CAS Coordinator	N/A	\$5,000
Stephen Dominguez	Title 1 Coordinator	N/A	\$5,000
David Cuzzo	School Community Service Coordinator	C	\$6,327
James Puliatte	H.S. Testing Coordinator	N/A	\$5,000
Meghan Lynch	K-8 Testing Coordinator	N/A	\$5,000
Christina Ranaudo	Special Education	N/A	\$5,000

- 15P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of **Tuition Reimbursement** to those staff members **for completion of graduate courses during the 2018-2019 school year**, as per the FLEA agreement, as indicated on the attached list. [See Appendix Page 88](#)

- 16P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves additional hours for the **2019 Summer Employment for the Guidance Department** for the following staff members:

First Name	Last Name	Position	Loc	# of Days Not to Exceed	Daily Rate	Stipend Not to Exceed
Debbie	Brigida	School Counselor	MS	2	\$583.26	\$1,166.52
Angela	Waack	School Counselor	MS	2	\$313.15	\$626.30

17P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **job descriptions** as per the attached. *See Appendix Page 89*

JOB DESCRIPTIONS
Assistant Superintendent
District Social Media Coordinator

18P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Student Teachers or Practicum Candidates** during the Fall 2019 semesters:

Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Teacher
New Jersey City University	Julia Haviland	Clinical Practice	Music Education	150 hours	Sept – Dec 2019	HS	Harry Welte

19P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the tuition **rate** for credits earned by teachers not to exceed **\$720.00** per credit for the 2019-2020 school year.

MOTION by Mrs. Morell, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves items #1P through #19P.

MOTION carried unanimously upon roll call vote, 9-0.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

MOTION by Mrs. Morell, seconded by Mr. DiMeglio, to adjourn, 8:37 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo
08-13-19

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
August 26, 2019
FORT LEE HIGH SCHOOL – MEDIA CENTER
6:30 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:30 p.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Mrs. Romba.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho (6:34 p.m.), Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Lauran Tuck, Mrs. Esther Han Silver

Absent: Mrs. Holly Morell

Also Present: Mr. Kenneth Rota, Ms. Haquisha Q. Taylor, Dr. Sharon Amato, Mr. Dennis McKeever, Attorney

EXECUTIVE SESSION

MOTION by Mrs. Romba, seconded by Mr. DiMeglio, at 6:32 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 7-0.

The Board reconvened into the Public Meeting at 7:30 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota shared that the Fire and Security Drills have been posted for the Board's review.

Mr. Rota introduced Jason Ruggiero, District Technology Coordinator, to present on email safety. Mr. Ruggiero shared tips and best practices and will post the presentation on the district website.

COMMITTEE REPORTS

Mrs. Han Silver shared that there was a Building & Grounds Committee meeting on August 21st where the progress of the Middle School construction was discussed.

PUBLIC WORK SESSION

None.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Romba, seconded by Mr. DiMeglio, to open the floor to the public, 7:48 p.m.

MOTION carried unanimously upon voice vote, 8-0.

Julianne Chen, student, expressed disappointment that subscription bussing is not being offered to students in other grades.

Parent of Julianne Chen expressed disappointment that subscription bussing is not being offered to students in other grades.

Mr. Rota responded that we are looking into the matter. Mr. Rota also stated that crossing guards are assigned by the police department.

Ryan Meyer, student, read a statement expressing disappointment that subscription bussing is not being offered to 7th graders and requests that subscription bussing be for all students and not just some.

Shauna Meyer, parent, expressed disappointment that subscription bussing is not being offered to 7th graders.

Tyrene Gibson, parent of a former FLHS student, expressed her disappointment with the FLBOE failing to address her case.

Student expressed disappointment about bussing for students.

Student's mother expressed disappointment about bussing for students (son was hit and run).

Julianne's father expressed concern about the traffic and the proximity of Fort Lee to the George Washington Bridge and the bussing for students. Further, he proposes that a system be set up with police to monitor driving speeds.

Mrs. Han Silver shared there was a community meet/greet with the new Chief of Police, Chief Hintze. Mrs. Han Silver encourages parents to voice concerns about crossing guards.

Parent expressed disappointment about subscription bussing not being offered districtwide.

Parent asked if orientation for 4th graders and for 4th grade parents can be held on the same day.

MOTION by Mrs. Romba, seconded by Mrs. Richter, to close the floor to the public, 8:40 p.m.

MOTION carried unanimously upon voice vote, 8-0.

RESOLUTIONS

BOARD

- 1B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes	August 12, 2019
Private Executive Meeting Minutes	August 12, 2019

- 2B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Negotiations Committee, approves the **Memorandum of Agreement between the Fort Lee Board of Education and the Fort Lee Administrators' Group (FLAG)** for a Successor Contract to the Current Contract Between the Board and the Association for the period July 1, 2018 to June 30, 2022, subject to prior ratification by the Fort Lee Administrators' Group. [See Appendix Page 12](#)

- 3B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves **Environetics Group Architects, PC (ENV) as Architect of Record**, effective immediately through June 30, 2020.

MOTION by Mrs. Romba, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1B through #3B.

MOTION carried unanimously upon roll call vote, 8-0.

CURRICULUM & INSTRUCTION

- 1CUR THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **District Curriculum for the 2019-2020 school year**. [Curriculum Document Folder](#)

2CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, hereby adopts the **textbooks and resources for use during the 2019-2020 school year.** [Academic Textbooks & Resources 2019-2020 as amended](#)

3CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **MARACAS, LLC as a consultant** to provide a half-day **professional development workshop** in September 2019, as outlined below. [See Appendix Page 17](#)

Professional Development Training	Total Not to Exceed	Account
To provide a half-day workshop of PD training for World Language teachers for "Making Meaningful Interactive Learning the Center of Your 90%+ Target Language Classroom."	\$700.00	#20-270-200-320-30-000

4CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **amending of the school calendar to reflect a Delayed Opening for 9th and 12th grade students only to arrive at 9:45 a.m. on Wednesday, October 16, 2019, due to PSAT Testing.**

5CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **Related Services Provider for the period from September 2, 2019 through November 2, 2019, as a leave replacement for a Speech Language Specialist.** [See Appendix Page 18](#)

Miriam Skydell and Associates 16-00 Route 208 South Fair Lawn, NJ 07410	Speech Therapy - \$100.00 per hour Evaluation - \$350.00 per evaluation
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MOTION by Mrs. Tuck, seconded by Ms. Colbath, that the Fort Lee Board of Education amend item #2CUR to strike Grade 4/5 Social Studies Alive! America's Past from the list of textbooks and resources for 2019-2020.

MOTION carried unanimously upon roll call vote, 8-0.

MOTION by Mrs. Romba, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1CUR through #5CUR as amended.

MOTION carried unanimously upon roll call vote, 8-0.

FINANCE

1F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of claims on the current **bills list in the amount of \$ \$3,437,192.46 for July 2019 checks.** [See Appendix Page 20](#)

2F **THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

Item	Amount/ Estimated Value	Donor	On Behalf Of
General School Supplies	\$400.00	Tranzact 2200 Fletcher Avenue, 4 th Floor Fort Lee, NJ 07024	Elementary Schools 1,2,3 &4

3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute **Non-Resident Tuition Student Agreements for EG and NG**, two (2) non-resident students whose parent is employed by the district, to attend Lewis F. Cole Intermediate and Middle Schools for the 2019-2020 school year. Tuition rate to be determined by the Business Office and according to Board policy.

4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to enter into a contract to utilize transportation services **with Barnstable Academy in the amount of \$9,950** for the 2019-2020 school year for Student ID #22060052.

5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to **renew all transportation contracts with Cliffside Park**, for the 2019-2020 school year as follows:

Route #	Contract Amount
Cliffside Park 1 Summer	\$28,355.00
Cliffside Park 2	\$370,680.00
Total Contract Amount	\$399,035.00

MOTION by Ms. Cho, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #5F. Ms. Colbath and Mrs. Romba thanked the donor of #2F.

MOTION carried unanimously upon roll call vote, 8-0.

PERSONNEL

1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *See Appendix Page 53*

2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the job title change for **Dr. Sharon Amato from Director of Curriculum & Instruction to Assistant Superintendent effective September 1, 2019 through June 30, 2020**, pending the approval from the Executive County Superintendent of the terms and conditions of the contract of employment.

3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignation**:

RESIGNATIONS			
Employee	Position	Location	Effective Date
Brianne Heaney	Instructional Aide Grade 6 Resource	LFCIS	8-8-19
Talysa Cole	Teacher Grade 2	S1	8-20-19 Amended
Alexander Rocha	Teacher Social Studies - MLR (Turned position down)	FLHS	8-21-19

4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

APPOINTMENTS						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary (Pending Negotiations)	Effective Date
Amanda	Apice	Grade 1 Teacher	S1	01-1000-05	\$56,530.00 Step 2/BA	9/1/19
Yaneth	Rosero	Bus Driver	CO	00-9402-06	\$27,820.00	9/1/19
Kimberly	Bouchard	Teacher Grades 7-8 Language Arts	LFCMS	06-1106-06	\$57,930.00 prorated Step 3/BA+10 (pending receipt of official transcripts)	10/26/19 or sooner
Patricia	Garay	Personal Aide Grade 2 BD 1:1 (.83)	S2	02-9101-18	\$21,019.00 Step 1/ Degreed	9/1/19
Maya	Goldstein	Instructional Aide Grade 6 Resource (.83)	LFCIS	05-9101-67	\$21,019.00 Step 1/ Degreed	9/1/19
Jungim	Ha	Personal Aide Grade 1-2 ASD 1:1 (.83)	S2	02-9101-104	\$21,019.00 Step 1/ Degreed	9/1/19
Rachel	Murphy	Instructional Aide Physical Education (.5)	S2	02-9101-34	\$10,694.00 Step 1/Non Degreed	9/1/19

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff transfers during the 2019-2020 school year.

TRANSFERS						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Anastasia Findanis	S1	Teacher Kindergarten	S1	Teacher Grade 2	N/A	9/1/19
Galo Mendoza	S1	Teacher Grade 1	S1	Teacher Kindergarten	N/A	9/1/19
Vasiliki Psiharis	S3	Teacher Kindergarten	S3	Teacher Grade 4	N/A	9/1/19
Matthew Addeo	LFCIS	School Counselor	LFCMS	School Counselor	N/A	9/1/19
Angela Waack	LFCMS	School Counselor	LFCIS	School Counselor	N/A	9/1/19
Mercedes Miller	S2	Personal Aide Grades 1-2 ASD 1:1	S2	Personal Aide Grades 1-2 LLD 1:	N/A	9/1/19

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following leaves:

LEAVES								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Marjorie O'Connell	Teacher Special Education	MS	Maternity	Amended	10/21/19 - 11/30/19	12/1/19 - 4/30/20	N/A	5/1/20

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of leave replacements during the 2019-2020 school year, as outlined below:

LEAVE REPLACEMENTS					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Sandra Tarabokija	Teacher Grade 4 Inclusion	S1	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate	9/23/19 to 2/25/20	Diane DaSilva (Maternity)

			equal to a BA, Step 1; No Benefits		
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8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of the following Substitutes** for the 2019-2020 school year:

<u>SUBSTITUTES</u>
Sonia Cintron
Megan Cooper
Heidi Cruz
Mabel DeWindt
Alden Etra
Lina Giraldo
Rachel Harris
Yoona Jung
Jee Min Lee
Linda Leight
Michael Miqueli
Khelly Romero Bustamante
Jonathan Spent
Meric Topyan
Vincent Tripodi
Andrew Pak
Alyssa D'Ercole

9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **amended appointment of the following Faculty Coordinators and Program Coordinators** for the 2019-2020 school year. This resolution supersedes Resolution No. 29781 dated August 12, 2019.

2019-2020 Faculty Coordinators/Program Coordinators			
Name	Department	Class	Stipend
Daniel Cirone	English	N/A	\$5,000
Calogero Pagano	Math	N/A	\$5,000
Kevin Oliver	Science	N/A	\$5,000
Adrian Rodriguez	History	N/A	\$5,000
Kathryn Hetman	Arts	N/A	\$5,000
Francesca Marotta	World Language	N/A	\$5,000
Marielle Bakian	ESL	N/A	\$5,000
Brandon Barron	IB Coordinator	C	\$6,327

Jodi Etra	Pre-IB Coordinator	B-1	\$4,754
Suzanne Elkhechen	IB CAS Coordinator	A	\$2,126
Stephen Dominguez	Title 1 Coordinator	N/A	\$5,000
David Cuzzo	School Community Service Coordinator	C	\$7,140
James Puliatte	H.S. Testing Coordinator	N/A	\$5,000
Meghan Lynch	K-8 Testing Coordinator	N/A	\$5,000
Christina Ranaudo	Special Education	N/A	\$5,000

10P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following staff members as **Anti-Bullying Specialists for the 2019-2020 school year**:

<u>Location</u>	<u>Anti-Bullying Specialists</u>	
School No. 1	Marisa Buonomo	Lorraine Bortnick
School No. 2	Meghan Lynch	Rachel Cola
School No. 3	Aimee DeSheplo	Pamela Rothman
School No. 4	Andria Fusco	Pamela Rothman
Lewis F. Cole Intermediate School	Angela Waack Kaitlyn Clausman	Stephanie Borgono
Lewis F. Cole Middle School	Matthew Addeo Debra Brigida	Daniel Bialik
Fort Lee High School	Luddy Serulle (Lead ABS) David Cuzzo (Support ABS)	Yaron Goldrich

11P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **sick day payouts for 2018-2019 retirees**, as per the attached. *See Appendix Page 54*

12P **Pulled** **THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, approves the **Doctoral Pensionable Salary Adjustment for Dr. Peter Crawley for an additional \$1,000 effective July 1, 2019.**

13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **pensionable stipend of \$6,500, for each teaching staff member assigned to teach a sixth period** at Lewis F. Cole Middle School and Fort Lee High School for the 2019-2020 school year as outlined below:

Middle School	High School
Mark Adams - Technology Nina Anderson - Art David Fidel - Social Studies Gene Fusco - Math Laura Gemignani - Special Education MD Tara Gratacos - Physical Education & Health Danielle Hanna - Science Kathleen Larson - Computers Christine Lepore - Physical Education & Health Christina Murphy - Math Marjorie O'Connell - Special Education Angela Papas - Science Zachary Schlemm - Physical Education & Health Phillip Zappel - Physical Education & Health	Kristen Baldofsky - English Brandon Barron - English Cinzia Bernardo - World Language Genevieve Callahan - Science Ada Acosta Chehirian - World Language Tahreen Chowdhury - Science Melanie Catalano - Graphic Design Julieth Colorado - Science Holly Cuff - Science Christopher Della Fave - Business Stephen Dominguez - English Suzanne Elkhechen - World Language Jodi Etra - Drama Robert Gehres - Business Gary Glebas - Math Rachel Healy - Special Education MD Kathryn Hetman - Art Patricia Konstantinova - Science Diana Ladd - Social Studies Giuseppa Maceri - Business Francesca Marotta-Baccan - World Language Heather Maye - Special Education Kevin Oliver - Science Joseph Picone - Music Mateusz Pokoj - Social Studies James Puliatte - Business Technology Ashley Rice - English Charles Salame - English Amarillys Schwed - Science William Straub - Physical Education & Health Thomas Cirone - Art Roccio Torres - World Language Harry Welte - Music Brittany West - Science Jang Yoon - Math

- 14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves additional **appointments of 2019 Extended School Year (ESY) Summer staffing**, based upon IEP needs and pending adequate/appropriate enrollment, as follows:

Summer 2019 ESY Staffing					
First Name	Last Name	Position	# of Hours Not to Exceed	Hourly Rate	Stipend Not to Exceed
Mindy	Greenberg	ESY Substitute Aide	10.5 hours (3 days)	\$17.75	\$186.38

- 15P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **Joanne Chack for 200 hours of Braille translation** at \$30 per hour for student ID #25070080 during the 2019-2020 school year.

- 16P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of additional **Curriculum Writers** for 2019-2020, for services to be performed outside the contractual day, to be paid a stipend at an hourly rate of \$45.00 per hour, for an aggregate total not to exceed \$30,000 to be charged against account # 11-000-221-104-00-000, for the teaching staff members listed below:

CONTENT AREA	CERTIFICATED STAFF MEMBERS
Report Card Companion Document	Monique Kim

- 17P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Student Teachers or Practicum Candidates** during the Fall 2019 semester:

Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Teachers
The Centenary University	Kaitlyn Clausman	Practicum	SAC Certification/ Counseling	150 Hrs.	Sept – Dec 2019	High School	David Cuzzo

- 18P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **translator assignments** during the 2019-2020 school year, as outlined below:

Name	Language	Assignment	Rate/Hours
Jane Lee	Korean	Document translation services for the K-4 Report Card	Maximum of 10 hours each @ \$45.00 per hour for a total not to exceed \$450.00 per person.
Margaret Ng	Chinese		
Silvia Alfaro	Spanish		

19P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **recalls Yordanis Morales Cruz from the preferred eligible list in the seniority category of Custodian to the vacant position of a full-time Custodian at Lewis F. Cole Middle School** occasioned by the creation of a new budgeted position. Employees who are recalled return at the step on which they left. Salary upon recall start date of August 19, 2019 is to be **amended to Custodial Guide, Step 7 - \$45,914.00** plus black seal stipend \$350.00 (prorated and pending negotiations). This resolution supersedes Resolution No. 29771 dated August 12, 2019.

20P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Co-Curricular Advisors** for the 2019-2020 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

2019-2020 Applicant	Co-Curricular Activity	Class	19-20 Stipend (Pending Negotiations)	Agenda Date
Brittany Butler	Cheerleader Co-Advisor (Plus \$1,000 bonus for chaperoning JV and V basketball games)	B & C+ \$1000	\$5,244.00	8/26/19
Melanie Catalano	Cheerleader Co-Advisor (Plus \$1,000 bonus for chaperoning JV and V basketball games)	B & C+ \$1000	\$5,244.00	8/26/19

21P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves to extend the appointment of the following high school students as **Academy of Finance (AOF) Summer Interns** for a Summer Internship for Central Office at the rate of \$10.00 per hour, not to exceed an additional 30 hours each, effective August 31, 2019 through September 6, 2019.

AOF Summer Internships	
Name	Location Assignment
Kameliya Didar	Board Office
Hyuma Takamatsu	Technology Department
Hiromasa Fujita	Technology Department

MOTION by Mrs. Romba, seconded by Mrs. Tuck, that the Fort Lee Board of Education pulled item #12P.

MOTION carried unanimously upon roll call vote, 8-0.

MOTION by Mrs. Tuck, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1P through #11P and #13P through #21P. Item #12P was pulled.

MOTION carried unanimously upon roll call vote, 8-0.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

MOTION by Mrs. Richter, seconded by Ms. Colbath, to adjourn, 8:49 p.m.

MOTION carried unanimously upon voice vote, 8-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo
08-29-19

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
September 9, 2019
FORT LEE HIGH SCHOOL – MEDIA CENTER
6:30 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:45 p.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Mrs. Tuck.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho, Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Holly Morell, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Lauran Tuck, Mrs. Esther Han Silver

Also Present: Ms. Haquisha Q. Taylor, Dr. Sharon Amato, Mr. Dennis McKeever, Attorney

Absent: Mr. Kenneth Rota

EXECUTIVE SESSION

MOTION by Mr. Rubino, seconded by Mrs. Morell, at 6:45 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 9-0.

The Board reconvened into the Public Meeting at 7:30 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Dr. Amato announced that the new Intermediate School opened. Mrs. Han Silver commended everyone especially custodians. Mrs. Han Silver appreciated the efforts by all and especially appreciated the patience by staff and families.

COMMITTEE REPORTS

The Fort Lee Administrator Group (FLAG) Memorandum of Agreement was approved at the last board meeting.

Mrs. Han Silver shared that Fort Lee Education Association (FLEA) and the Board's Negotiations Committee had its first mediation session last week.

Mrs. Romba is attempting to coordinate a Coffee & Conversation's date.

PUBLIC WORK SESSION

Ms. Cho asked if soliciting near schools is allowable. Two (2) solicitors were handing out flyers on the sidewalk at School No. 4. Board ensued discussing the matter.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Morell, seconded by Ms. Colbath, to open the floor to the public, 7:36 p.m.

MOTION carried unanimously upon voice vote, 9-0.

Ms. Gibson, parent of a former FLHS student, distributed copies to Board members of a letter regarding the selection of a mediator for the legal matter.

Mr. Sarnoff, former Board President, congratulated Board members, former Superintendent Saxton, Superintendent Rota, Assistant Superintendent Dr. Amato, Jack DeNichilo, and all custodians for opening the new Lewis Cole Intermediate School.

Mrs. Han Silver, Mrs. Romba, and Mrs. Morell thanked, appreciate and applaud Mr. Sarnoff for all of his dedication and efforts towards the opening of the new Lewis Cole Intermediate School.

Alex Meyer, Lewis Cole Intermediate School student, thanked the Board members for building such a beautiful building and for offering subscription busing for the 5th and 6th graders but hopes that subscription busing will be offered to 7th and 8th graders as well.

Mrs. Han Silver appreciated the comments and feedback of Alex Meyer.

MOTION by Mrs. Morell, seconded by Mrs. Tuck, to close the floor to the public, 7:49 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESOLUTIONS

BOARD

1B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes August 26, 2019
Private Executive Meeting Minutes August 26, 2019

2B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the **attendance of Board Members at the following workshops**:

<u>WORKSHOP</u>	<u>DATE</u>	<u>BOARD MEMBER</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Bergen County Meeting – Advocacy	Thursday, October 3, 2019	Elisa Cho Paula Colbath Esther Han Silver Holly Morell Kristen Richter Candace Romba Michael Rubino	Clinton Inn Hotel 145 Dean Drive Tenafly, NJ 07670	-0-

3B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the **submission of the attached Merit Goals for Business Administrator/Board Secretary Haquisha Q. Taylor for the 2019-2020 school year** to the Executive County Superintendent for approval. [See Appendix Page 10](#)

MOTION by Mrs. Romba, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves items #1B through #3B.

MOTION carried unanimously upon roll call vote, 8-0, for item #1B for August 26th Public and Private Meeting Minutes. Mrs. Morell abstained.

MOTION carried unanimously upon roll call vote, 9-0, for items #2B and #3B, with exception. Ms. Cho, Ms. Colbath, Mrs. Morell, Mrs. Richter, Mrs. Romba, Mr. Rubino and Mrs. Han Silver abstained on own name.

BUILDINGS & GROUNDS

1B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent approves the **Integrated Pest Management Plan** for each school building for the 2019-2020 school year. *(Attachment available at Central Office)*

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Fort Lee Board of Education approves item #1B&G.

MOTION carried unanimously upon roll call vote, 9-0.

CURRICULUM & INSTRUCTION

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips** listed in the attached summary. *See Appendix Page 12*

2CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amended **Intervention & Referral Services (IR&S) Manual** for Fort Lee Public Schools. *See Appendix Page 13 – As Amended*

3CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amended **504 Manual** for Fort Lee Public Schools. *See Appendix Page 44 – As Amended*

4CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached **District Mentoring Handbook**. *See Appendix Page 54*

5CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **District Social Studies Curriculum, Textbooks and Resources 2019-2020 (Social Studies Alive/America's Past)** for grades 4 and 5. *Curriculum Document Folder* & *Academic Textbooks & Resources 2019-2020*

MOTION by Mrs. Richter, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves items #1CUR and #4CUR through #5CUR.

MOTION carried unanimously upon roll call vote, 9-0.

MOTION by Mrs. Morell, seconded by Mr. Rubino, that the Fort Lee Board of Education approves items #2CUR and #3CUR (as amended).

MOTION carried unanimously upon roll call vote, 9-0.

FINANCE

1F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **bills list in the amount of \$1,092,272.29 for September 2019 checks**. *See Appendix Page 117*

2F THEREFORE BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donation:

Item	Amount/ Estimated Value	Donor	On Behalf Of
Luncheon	\$718.65	Anthony Papavasiliou It's Greek to Me Restaurant 1611 Palisade Avenue Fort Lee, NJ 07024	District New Teacher Orientation

3F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the non-public funding for the 2019-2020 school year as follows:

Non-Public Funding 2019-2020	
Nursing	\$15,132
Technology	\$ 5,616
Textbook	\$ 8,223
Security	\$23,400

4F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts non-public school transportation funding for the 2018-2019 school year as follows:

Non-Public Funding 2018-2019	
Transportation	\$65,990

5F WHEREAS, the Fort Lee Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2019 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- Workers' Compensation
- Supplemental Indemnity - Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Foreign Travel Liability
- Student Accident
- Security Guard Liability

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2019, and ending July 1, 2022 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.

2. The **Educational Facility's** Business Official, Haquisha Q. Taylor, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **rates for official fees for carded clock operators for the 2019-2020 school year** as follows:

Football \$75.00 per game
Basketball, Soccer, Wrestling \$50.00 per game

7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon **Pulled** recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to **renew the following amended transportation contracts with First Student Incorporated, for the 2019-2020 school year.** This supersedes Resolution No. 29761 previously approved on August 12, 2019

Route No.	Contract Amount
0001-Athletics	\$49,726.53
0010-Fort Lee Intermediate School	52,427.34
25DE-Dwight Englewood	24,197.65
Total Contract Amount	\$126,351.52

8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **disposal of obsolete vehicles and equipment**:

Quantity	Description	Location	FLBOE ID#s	Reason
1	1998 Jeep Cherokee	District	VIN #WL221014	Obsolete
1	2001 GMC Cargo Chassis	District	VIN#1J802487	Obsolete
1	Enamel Kiln	FLHS	Asset Tag #11816	Obsolete

MOTION by Mrs. Morell, seconded by Ms. Cho, that the Fort Lee Board of Education withdraws item #7F.

MOTION carried unanimously upon roll call vote, 9-0.

MOTION by Mrs. Cho, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #6F and #8F. Ms. Colbath and Mrs. Tuck thanked the donor of #2F.

MOTION carried unanimously upon roll call vote, 9-0.

PERSONNEL

1P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *See Appendix Page 141*

2P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Katherine Ramirez	Paraprofessional	LFCIS	8/26/19
Sean Scully	Assistant Football Coach	FLHS	8/25/19
Dana Ripoli	Paraprofessional	School 2	8/28/19
Rachel Murphy	Paraprofessional (Declined Position)	School 2	9/3/19
Darlene Negron	Paraprofessional	School 1	8/29/19

3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary (Pending Negotiations)	Effective Date
Mark	Bitar	Supervisor, Math & Science	CO	00-0300-03	\$92,000.00 prorated	8/26/19 Amended
Kevin	Sylvester	Music Teacher	S4	04-2100-06	\$66,230.00 Step 6/MA	9/1/19 Amended
Xin	Cai	Teacher World Language PT (Mandarin) (.6)	FLHS	07-1401-03	\$60,581.00 Step 17/MA+30	9/1/19 Amended
Tracey	Robinson	Coordinator - Transportation and Food Services	CO	00-9301-01	\$53,000.00 prorated	9/23/19

4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **staff transfers** during the 2019-2020 school year.

<u>TRANSFERS</u>						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Hugo Bortoli	S1	Custodian	LFCIS	Custodian	N/A	9/1/19
Yordanis Morales Cruz	LFCIS	Custodian	S4	Custodian	N/A	9/1/19
Anthony Duffy	LFCIS	Custodian	S1	Custodian	N/A	9/1/19

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Kaitlyn Rakas	Teacher Grade 3	S1	Maternity	Amended	9/1/19 to 10/25/19	10/26/19 to 2/2/20	N/A	2/3/2020

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **creation of 2 position(s) for a Bus Driver (1.0) and Part-time Bus Aide (.5)** for the 2019-2020 school year.

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of the following Substitutes** for the 2019-2020 school year:

SUBSTITUTES
Tyler Sanders
Jeffrey Tucker
Andrew Park (Amended)
Corrine Glowski
Michael Creed

8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **salary adjustment for the removal of the night shift differential pay of \$375.00** for the following custodians, effective September 1, 2019:

Val Chiaviello
 Miguel MkCulloch
 Jorge Brito
 Antonio Perrone

9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **updated Position Control List** for the 2019-2020 school year. [See Appendix Page 142](#)

10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the revised salaries adjustments for **staff members under the Fort Lee Administrator's Group (FLAG) Agreement for the 2018-2019 and 2019-2020 school years**, based upon the execution of the Memorandum of Agreement (MOA) approved on Resolution No. 29788 dated August 26, 2019. [See Appendix Page 182](#)

11P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Student Teachers or Practicum Candidates** during the Fall 2019 semesters:

Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member
William Paterson University	Krista Rambala	Internship	School Counseling	300 hours	Sept – Dec 2019	HS	Lauren Carrubba

12P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Co-Curricular Advisors** for the 2019-2020 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

Name	Co-Curricular Activity	Class	19-20 Stipend	Agenda Date
Kyle Cosman*	Band Wind Instructor-HS	A	\$2,126.00	9/9/19
Kenneth Korlishin*	Brass Instructor	A	\$2,126.00	9/9/19
Yuri Resetov	Drill Technician	A	\$2,126.00	9/9/19
Julia Haviland*	Marching Band Drill Instructor - HS	A	\$2,126.00	9/9/19
Jonathan Feis*	Percussion Instructor	A	\$2,126.00	9/9/19
Joseph Picone	Assistant Band Director-HS	C	\$6,327.00	9/9/19
Caitlin Feis*	Color Guard/Winter Guard	C	\$6,327.00	9/9/19
Harry Welte	Marching Band Coordinator	Hourly	\$68.82/hr. not to exceed \$5,787 (approx.. 84 hrs.)	9/9/19

*Out-of-District

13P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **Fall Coaches** for the 2019-2020 school year, as follows. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

Coach	Sport	Position	Season	Class	Step	Stipend
Vincent Tripodi (Pending Certification)	Football	Assistant Coach	Fall	I	1	\$6,594
Robert Gehres	Boys Soccer	Assistant Coach	Fall	II	2	\$6,524

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of a **Volunteer Athletic Coach** for the 2019-2020 Fall Season, with no compensation, as follows:

Michael Miqueli - Volunteer Assistant Football Coach

14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of additional **Curriculum Writers** for 2019-2020, for services to be performed outside the contractual day, to be paid a stipend at an hourly rate of \$45.00 per hour, for an aggregate total not to exceed \$30,000 to be charged against account # 11-000-221-104-00-000, for the teaching staff members listed below:

CONTENT AREA	CERTIFICATED STAFF MEMBERS
K-6 Physical Education	Tara Gratacos

MOTION by Mrs. Morell, seconded by Ms. Colbath, that the Fort Lee Board of Education approves items #1P through #14P.

MOTION carried unanimously upon roll call vote, 9-0.

OLD BUSINESS

None.

NEW BUSINESS

Ms. Cho asked if empty seats on the subscription 5/6 bus can be filled. Mrs. Han Silver reminded all that busing ridership will be unstable for the first week or so of school.

ADJOURNMENT

MOTION by Mr. Rubino, seconded by Mrs. Morell, to adjourn, 7:56 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo
09-11-19

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
September 23, 2019
FORT LEE HIGH SCHOOL – MEDIA CENTER
6:30 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:45 p.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Ms. Cho.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho, Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Holly Morell (6:55 p.m.), Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Luran Tuck, Mrs. Esther Han Silver

Also Present: Mr. Kenneth Rota, Ms. Haquisha Q. Taylor, Mr. Dennis McKeever, Attorney

Absent: Dr. Sharon Amato

EXECUTIVE SESSION

MOTION by Mrs. Romba, seconded by Mrs. Richter, at 6:47 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 8-0.

The Board reconvened into the Public Meeting at 7:32 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota shared that there were three (3) HIB investigations. One (1) was founded.

Mr. Rota congratulated Fort Lee freshman Stephanie Yakoff who won the 2019 BCWCA Large School 1st Singles title at this year's BCWCA Girls Tennis Tournament.

Mr. Rota shared that Fort Lee lost three (3) members of the school community, Charlie Janesak, John Brunton and Gina Graziano Hempton, and requested a moment of silence to honor their remembrance.

COMMITTEE REPORTS

Mrs. Richter shared that the Curriculum Committee met on September 18th. She shared that Dr. Amato shared updates as it related to curriculum. Some of the items discussed were the standard-based report cards and the transition from quarterly report cards to trimester report cards at the elementary level.

Mr. Rubino shared that the School Security Committee met. They met with the Chief of Police.

Ms. Colbath shared that she and Mrs. Tuck sit on the Legislative Committee for the School Boards Association in Trenton. They met on September 14th and the Mallory's Law was discussed. This law was named after Mallory Grossman, the Rockaway Township 12-year-old who died by suicide after she was allegedly bullied by classmates.

Ms. Colbath shared that she attended the School Finance Committee meeting at the New Jersey School Boards in Trenton. She stated that Monroe Township sent some Board members to present a resolution regarding S2 which NJSBA is currently looking at. Also, they were given eye opening information on the State budget.

Ms. Colbath further shared that the Bergen County School Boards Association met with the Business Administrator group. Two issues were highlighted: starting a program called Unsung Heroes and in the Spring hoping that all the Bergen County schools will nominate a student who is non-athlete for recognition.

Ms. Colbath also shared that in Westwood the Bergen County Prosecutor's Office want to impose a 24/7 access to school video.

PUBLIC WORK SESSION

None.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Morell, seconded by Mrs. Romba, to open the floor to the public, 7:44 p.m.

MOTION carried unanimously upon voice vote, 9-0.

Amy Ko-Tang, School No. 3 PTA, thanked the Board for the air conditioning at School No. 3. She also expressed displeasure with overcrowding of the 1st grade classes and asked if there are plans to alleviate overcrowding.

Sara Krikscivn, School No. 3 parent, expressed displeasure with the reduction of number of classes. She asked if the Board would consider opening another class with a teacher (not an aide).

Mr. Rota shared that there is no policy that dictates minimum/maximum # of students.

Ms. Gibson, parent of a former FLHS student, expressed displeasure with mediator selection process and distributed letter to the Board.

Nermin Ucar, School No. 3 parent, expressed displeasure with the overcrowding of the 1st grade classes.

Aben Lee, School No. 3 parent and nurse, congratulated the Board for the opening of the new building. She also expressed displeasure with the overcrowding of the 1st grade classes.

Jin Zhang, School No. 3 parent, expressed displeasure with the overcrowding of the 1st grade classes.

Amy Ko-Tang, School No. 3 parent, applauds the opening of the new Lewis F. Cole Intermediate School. She also shared that information on family night at School No. 3.

MOTION by Mr. Rubino, seconded by Mrs. Morell, to close the floor to the public, 8:01 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESOLUTIONS

BOARD

- 1B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes
Private Executive Meeting Minutes

September 9, 2019
September 9, 2019

2B **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the attendance of Board Members at the following workshops:

<u>WORKSHOP</u>	<u>DATE</u>	<u>BOARD MEMBER</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Bergen County Meeting – Advocacy	Thursday, October 3, 2019	Ralph DiMeglio	Clinton Inn Hotel 145 Dean Drive Tenafly, NJ 07670	-0-

MOTION by Mrs. Romba, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves items #1B through #2B.

MOTION carried unanimously upon roll call vote, 9-0, with exception. Mr. DiMeglio abstained on own name.

BUILDINGS & GROUNDS

1B&G **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent approves the following change orders:

CHANGE ORDER SUMMARY SHEET PROJECT NO. OWNER Fort Lee BOE
ARCHITECT SSP Architectural Group
CONTRACTOR Dobco, Inc.

PROJECT: Fort Lee Board of Education Additions and Alterations Phase 2
Lewis F. Cole Middle School Date: August 29, 2019

CONTRACTOR	C.O. NO.	DESCRIPTION	AMOUNT	AMT APPLIED TO ALLOWANCE
Dobco, Inc.	35	A-5 Sound System Credit Balance	-\$17,848.60	\$0.00
Dobco, Inc.	38	PCO#00108 – Rev.3 Bulletin #15 Stair 1 Landing	\$6,293.20	\$0.00
Dobco, Inc.	39	Flooring Allowance	\$35,000.00	\$0.00
Dobco, Inc.	40	PCO#00120 Canopy Support – Steel Tube	\$2,129.08	\$0.00

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1B&G.

MOTION carried unanimously upon roll call vote, 9-0. Ms. Colbath abstained on the \$35,000.00 Change Order.

CURRICULUM & INSTRUCTION

- 1CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips** listed on the attached summary. [See Appendix Page 11](#)
- 2CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves Houghton Mifflin Harcourt to provide small group teacher **professional development training on the new “GoMath” Program for all teachers of grades K-4**, at a total cost not to exceed \$9,968.00, to be charged against account #20-270-200-320-30-000.
- 3CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **District Nursing Services Plan** for the 2019-2020 school year, as per the attached. [See Appendix Page 12](#)
- 4CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Agreement between Meaningful Directions Therapeutic Services, LLC and the Fort Lee Board of Education** to provide a yoga and mindfulness program to high school juniors during the 2019-2020 school year, at a cost not to exceed \$12,000, to be paid with Title IV-A grant funds. [See Appendix Page 21](#)

MOTION by Mrs. Richter, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1CUR through #4CUR.

MOTION carried unanimously upon roll call vote, 9-0.

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the **financial reports of the Secretary and Treasurer of School Monies for the month ending July 2019** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. [See Appendix Page TBD](#)
- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of July 2019**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. [See Appendix Page TBD](#)
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **bills list in the amount of \$2,187,550.25 for September 2019 checks**. [See Appendix Page 29](#)
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$9,624.47 for September 2019 checks**. [See Appendix Page 56](#)

5F THEREFORE BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donations:

Item	Amount/ Estimated Value	Donor	On Behalf Of
Check	\$300.00	Lenicioni Real Estate LLC 2200 Fletcher Avenue Fort Lee, NJ	Marching Band Trip to Washington DC

6F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute a **Non-Resident Private Tuition-Student Agreement for MC**, a non-resident student, to attend Fort Lee High School for the 2019-2020 school year. Tuition rate to be determined by the Business Office and according to Board policy.

7F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Salaries Charged to Grants** for the 2019-2020 school year as follows.

EMPLOYEE	POSITION CONTROL #	GRANT	AMOUNT	ACCOUNT #	% OF TOTAL SALARY
Rachel DiBartolo	02-1408-05	Title I	\$34,435.00	20-231-100-101-00-002	55.87%
Olivia Matsoukas	03-1408-04	Title I	\$24,264.00	20-231-100-101-00-003	28.88%
Stefanie Pinajian	06-1408-07	Title I	\$73,025.00	20-231-100-101-00-006	74.34%
Brittany Butler	07-1904-05	Title I	\$53,067.00	20-231-100-101-00-007	86.67%
Ashley Rice	07-1408-06	Title I	\$52,037.00	20-231-100-101-00-007	77.98%
James Puliatte	07-2410-01	Title II	\$30,370.00	20-270-200-100-00-000	39.32%
Tara Deady	02-1411-02	IDEA	\$98,493.00	20-250-100-101-00-100	92.89%

8F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to **renew the following amended transportation Route No. 0010-Fort Lee Intermediate School with First Student Incorporated from \$26,213.67 to \$52,427.34, for the 2019-2020 school year.**

MOTION by Ms. Cho, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #8F.

MOTION carried unanimously upon roll call vote, 9-0.

PERSONNEL

1P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *See Appendix Page 58*

2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **employment contract for Dr. Sharon Amato as Assistant Superintendent**, as approved by the Executive County Superintendent, for the period September 1, 2019 to June 30, 2020, at an annual salary of \$178,950.00. [See Appendix Page 61](#)

3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignation**:

RESIGNATIONS			
Employee	Position	Location	Effective Date
Maya Goldstein	Paraprofessional (Declined Position)	LFCIS	9/9/19

4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **creation of 3 new positions** for the 2019-2020 school year.

New Position	Location	Position Control #	Account #	Reason
Paraprofessional – FT (1.0)	S1	01-9101-118	11-190-100-106-00-000	26+ Enrollment-Grade K
Paraprofessional – PT (.83)	LFCIS	05-9101-120	11-000-217-100-00-000	504 need
Paraprofessional – PT (.83)	S3	03-9101-119	11-000-217-100-00-000	504 need

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated (Pending Negotiations)	Effective Date
Kimberly	Bouchard	Teacher Grades 7-8 Language Arts	LFCMS	06-1106-06	\$57,930.00 Step 3/BA+10	9/17/19 Amended
Karin	Cehreci	Personal Aide Grade 3 Inclusion 1:1 (.83) (Amended)	S4	04-9101-110	\$21,019.00 Step 1/ Degreed (Amended)	9/1/19
Khelly	Romero-Bustamante	Personal Aide Grade 7-8 LLD 1:1 (.83)	LFCMS	06-9101-81	\$17,752.00 Step 1/ Non Degreed	9/24/19
Martha	Franco	Personal Aide Grade 5 1:1 504 (.83)	LFCIS	05-9101-120	\$21,019.00 Step 1/ Degreed	9/25/19
Malik	Lopes	Instructional Aide Grade 9-12 Resource (.83)	FLHS	07-9101-59	\$21,019.00 Step 1/ Degreed	9/24/19
Denise	Mahanian	Instructional Aide Grade 2 Inclusion (.83)	S1	01-9101-23	\$21,019.00 Step 1/ Degreed	9/24/19
Dawn	Hoth	Instructional Aide Grade 1 Inclusion (.83)	S1	01-9101-24	\$21,019.00 Step 1/ Degreed	9/24/19
Hye	Shim	Instructional Aide PK Inclusion (.83)	S2	02-9101-04	\$21,019.00 Step 1/ Degreed	9/25/19
Rachael	Harris	Personal Aide Grade 4 1:1 504 (.83)	S3	03-9101-119	\$21,019.00 Step 1/ Degreed	9/24/19

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **staff transfers** during the 2019-2020 school year.

TRANSFERS						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Julia Anderson	FLHS	Instructional Aide Resource 9-12 (1.0) 07-9101-59	FLHS	Personal Aide Grade 9 1:1 (1.0) 07-9101-06	N/A	9/1/19
Jessica Molinaro	LFCIS	Personal Aide Grade 5 1:1 (.83) 05-9101-97	LFCIS	Instructional Aide Grade 5 Inclusion (.83) 05-9101-70	N/A	9/1/19
Christina Foti	S1	Instructional Aide Grade 2 Inclusion (.83) 01-9101-23	S1	Instructional Aide Grade K - 26+ (1.0) 01-9101-118	\$26,393.00 prorated	9/24/19
Andrew Park	S4	Instructional Aide Phys Ed (.5) 04-9101-44	S4	Instructional Aide Phys Ed (.7) 04-9101-44	\$17,727.00 prorated	9/16/19
Pooja Bhansali	LFCMS	Personal Aide Grade 8 1:1 (.83) 06-9101-78	LFCIS	Instructional Aide Grade 6 Resource (.83) 05-9101-67	N/A	9/24/19
Caryn Gilbert	LFCMS	Personal Aide Grade 7-8 LLD 1:1 (.83) 06-9101-81	LFCMS	Personal Aide Grade 8 1:1 (.83) 06-9101-78	N/A	9/24/19

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Steffanie Honore	Paraprofessional	S2	Maternity	New	11/7/19 to 12/9/19	12/10/19 to 3/31/20	N/A	4/1/20
Rachel Cola	School Psychologist	S2	Medical	New	11/1/19 to 1/1/2020	N/A	N/A	1/2/20

8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2019-2020 school year, as outlined below:

LEAVE REPLACEMENTS					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Leo Ellison	Teacher Social Studies	HS	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	9/25/19 to 12/31/19	Gina Graziano-Hempton (Medical)

9P **THEREFORE BE IT RESOLVED**, that the **Board of Education**, upon recommendation of the Superintendent, approves the appointment of the following **Detention Monitors for students** for the 2019-2020 school year to be paid at the rate of \$50 per hour:

Middle School	High School	
Joseph Berlingo Debra Brigida Stephen Klapach Brian Larcheveque	Kristen Baldofsky Chloe Bass Cinzia Bernardo Gabby Brown Holly Cuff Chris Della Fave Suzanne Elkhechen	Allison Evangelista Sandy Friedlander Rachel Healy Kelly Horton Matt Pokoj Charles Salame Stephen Wolowitz

10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following additional appointments of **Athletic Game Workers for the 2019-2020 school year**, to be paid at the rate of \$40.00 per game. These people may work in the following capacities and will be reimbursed \$40.00 per event:

Game Workers (Gate Personnel, Crowd Control, Clock Operator, Site Manager, Announcer) 2019/2020 School Year
Lewis Maira

- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **payment to 8 Teacher Mentors** for New Teacher Orientation, for a maximum of 3 hours each at \$45.00 per hour, not to exceed \$135.00 per mentor for a total cost of \$1,080.00, to be charged to Account #11-000-223-104-00-000.

Joseph Berlingo	Galo Mendoza
Stephen Dominguez	Solanlly Ortega
Monique Kim	Gabrielle Sietsma
Elizabeth Lembo	Philip Zappel

- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Building Technology Assistants** at a non-pensionable stipend of \$2,000 for the 2019-2020 school year:

Location	Name	
School No. 1	Erika Cirone	Prorated 9/1/19 to 10/15/19
School No. 1	Mary Venizelos	Prorated 10/16/19 to 6/30/20
School No. 2	Maria Ibelli-Castano	
School No. 3	Marrietta Golenischew	
School No. 4	Rachel Ventrella	
Lewis F. Cole Intermediate School	Eleni Despotakis	
Lewis F. Cole Middle School	Cean Spahn	
Fort Lee High School	Doug Walden	
Fort Lee High School	Sophia Karabatsos	

- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the appointment of Certificated Home Instructors for the 2019-2020 school year**, at the hourly rate of \$45.00 per hour for teaching staff and \$30.00 per hour for certified paraprofessionals. *See Appendix Page 71*

- 14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Co-Curricular Advisors** for the 2019-2020 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities. *See Appendix Page 72*

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1P through #14P.

MOTION carried unanimously upon roll call vote, 9-0.

OLD BUSINESS

Ms. Colbath shared when you approach class sizes of 28; it may discourage teachers.

Mr. Rota asked for a Board volunteer to sit on the NJQSAC Committee. Mrs. Holly Morrell volunteered.

Mrs. Morell congratulated Dr. Sharon Amato on her new position.

NEW BUSINESS

Ms. Colbath was contacted by a few people about wanting another bike rack.

Ms. Cho asked if the lunch menu can be put up on the Intermediate website.

ADJOURNMENT

MOTION by Ms. Cho, seconded by Mrs. Morell, to adjourn, 7:56 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo
09-24-19

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
October 14, 2019
FORT LEE HIGH SCHOOL – MEDIA CENTER
6:30 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:50 p.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Ms. Cho.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho, Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Holly Morell, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Lauran Tuck, Mrs. Esther Han Silver

Also Present: Mr. Kenneth Rota, Dr. Sharon Amato, Ms. Haquisha Q. Taylor, Mr. Dennis McKeever, Attorney

EXECUTIVE SESSION

MOTION by Mrs. Romba, seconded by Mrs. Morell, at 6:54 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 9-0.

The Board reconvened into the Public Meeting at 7:31 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota shared that there were seven (7) HIB investigations. One (1) was founded.

Mr. Rota shared that the Fire and Security Drills for September are posted on the website.

Mr. Rota reported that the annual School Self-Assessment for Determining Grades under the Anti-bullying Bill of Rights presentation would be shared tonight. The highest possible score is 78. Copies of the Self-Assessment can be found on the district website.

Mr. Rota introduced Mrs. Carrubba and Dr. Amato to present testing scores.

Dr. Amato and Mrs. Carrubba gave a presentation on our 2018-2019 Standardized Testing Results. The presentation will be posted on our website.

COMMITTEE REPORTS

Ms. Colbath shared that the Policy Committee met at 7:00 a.m. on Tuesday, October 8th and on tonight's agenda there are about a dozen policies.

Ms. Colbath further shared that there are two (2) policies that were recommended by the outside policy agency, Strauss Esmay, which we did not choose to adopt. They are: 1. Media and Relations and 2. PTA's. The committee decided our current policies on these matters were more comprehensive.

Ms. Colbath further shared that class size guidelines were discussed. Mr. Rota has agreed to do some research on this policy.

Mr. DiMeglio shared that the Negotiations Committee met and will be meeting again on Monday, October 21st.

PUBLIC WORK SESSION

None.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Ms. Cho, seconded by Mrs. Tuck, to open the floor to the public, 8:13 p.m.

MOTION carried unanimously upon voice vote, 9-0.

School No. 3 parent congratulated the Board on the Ribbon Cutting ceremony and opening of the Lewis Intermediate School.

Sarah Kriksciun, School No. 3 parent, applauded and thanked the Board and Mr. Rota for their increased communication with the parents as it pertains to the class size concerns at School No. 3.

MOTION by Mrs. Morell, seconded by Mr. Rubino, to close the floor to the public, 8:18 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESOLUTIONS

BOARD

1B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the following minutes:

Public Business Meeting Minutes	September 23, 2019
Private Executive Meeting Minutes	September 23, 2019

2B WHEREAS, the Fort Lee Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

5. The nature of the investigation;
6. Whether the District found evidence of HIB;
7. Whether discipline was imposed;
8. Whether services were provided to address the incident of HIB.

MOTION by Mrs. Morell, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves items #1B through #2B.

MOTION carried unanimously upon roll call vote, 9-0.

COMMITTEE OF THE WHOLE

1CW THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the **submission of the Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act** for the Fort Lee School District for 2018-2019 to be sent to the New Jersey Department of Education, as per the attached summary. [See Appendix Page 11](#)

MOTION by Mrs. Romba, seconded by Mrs. Richter, that the Fort Lee Board of Education approves item #1CW.

MOTION carried unanimously upon roll call vote, 9-0.

CURRICULUM & INSTRUCTION

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips** listed in the attached summary. *See Appendix Page 10*

2CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **following additional out-of-district placements for the 2019-2020 school year**:

Student	Placement	Dates	Tuition/Costs
#99000228	Today's Learning Center (TLC) for Exceptional Children 199 Scoles Avenue Clifton, NJ 07012	9/5/19 – 11/1/19 (As amended)	Prorated Tuition of \$8,360.00 (\$209.00 per half diem) Annual Transportation Cost: \$11,800.00 (\$200.00 per diem)
#27001	BCSS Washington Emerson Villano School 175 Linwood Avenue Emerson, NJ 07630	9/12/19 – 6/26/20	Annual Tuition of \$82,620.00 Annual Transportation Cost: \$39,550.00 (\$226.00 per diem)

MOTION by Mrs. Richter, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1CUR through #2CUR.

MOTION carried unanimously upon roll call vote, 9-0.

FINANCE

1F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, has received and accepts the **financial reports of the Secretary and Treasurer of School Monies for the month ending August 2019** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *See Appendix Page TBD*

2F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of August 2019**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *See Appendix Page TBD*

3F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **bills list in the amount of \$5,670,452.10 for October 2019 checks**. *See Appendix Page 20*

4F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$124,848.10 for October 2019 checks**. *See Appendix Page 61*

5F WHEREAS, the Fort Lee Board of Education, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of July 1, 2019 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)

WHEREAS, the **Educational Facility** desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2019, and ending July 1, 2022 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.

2. The **Educational Facility's** Business Official, Haquisha Q. Taylor, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.
(Amended)

6F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to utilize **joint transportation services with the Leonia Public Schools Board of Education** for out-of-district transportation of students at a cost not to exceed \$92,160.00 for the 2019-2020 school year. *See Appendix Page 15*

7F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to **renew all transportation contracts with Cliffside Park, as amended**, for the 2019-2020 school year as follows. This resolution supersedes Resolution No. 29799 dated August 26, 2019. *See Appendix Page 12*

Route #	Contract Amount
Cliffside Park 1 Summer	\$ 28,355
Cliffside Park 2	\$403,080

Total Contract Amount	\$431,435
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MOTION by Ms. Cho, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #7F.

MOTION carried unanimously upon roll call vote, 9-0, with exception. Mrs. Richter abstained on item #6F.

PERSONNEL

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *See Appendix Page 59*

- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignation**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Peter Crawley	Assistant Business Administrator	CO	1/02/20

3P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary (Prorated and Pending Negotiations)	Effective Date
Lina	Giraldo	Instructional Aide Grades 5-6 LLD (.83)	LFCIS	05-9101-88	\$21,019.00 Step 1/ Degreed	10/15/19
Vjollca	Braha-Ahmeti	Personal Aide Grade 5 1:1 (.83)	LFCIS	05-9101-97	\$21,019.00 Step 1/ Degreed	10/15/19
Alexander	Lopez	Custodian	S4	04-9400-08	\$37,814.00 + \$375.00 Night Differential = \$38,189.00 Step 1/Custodian	11/1/19
Hannah	Gutierrez	Instructional Aide Physical Education (.5)	S2	02-9101-34	\$12,662.00 Step 1/ Degreed	10/15/19
Hye	Shim	Instructional Aide PK Inclusion (.83)	S2	02-9101-04	\$21,019.00 Step 1/ Degreed	10/02/19 (Amended)
Martha	Franco	Personal Aide Grade 5 1:1 504 (.83)	LFCIS	05-9101-120	\$21,019.00 Step 1/ Degreed	9/24/19 (Amended)
Malik	Lopes	Instructional Aide Grade 9-12 Resource (.83)	FLHS	07-9101-59	\$21,019.00 Step 1/ Degreed	10/02/19 (Amended)

4P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

<u>LEAVES</u>								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Ada Acosta Chehirian	Teacher World Language	HS	Maternity	Amended	9/20/19 to 11/21/19	11/22/19 to 3/1/20	N/A	3/2/2020
Janine Mendoza	Teacher Grade 2	S1	Maternity	New	12/2/19 to 1/8/20	1/9/20 to 4/30/20	N/A	5/1/2020
Jennifer Leyton	Teacher Art	S3	Medical	New	10/7/19 to 10/27/19	N/A	N/A	10/28/19
Jennifer Leyton	Teacher Art	S3	Family Leave	New	N/A	10/28/19 to 11/14/19	N/A	11/15/19

5P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2019-2020 school year, as outlined below:

<u>LEAVE REPLACEMENTS</u>					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Kathleen Miller	Teacher Grade 2	S1	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits. (Continuous Assignment)	11/25/19 to 5/4/20	Janine Mendoza (Maternity)
Leo Ellison	Teacher Social Studies	HS	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	10/4/19 to 12/31/19 (Amended)	Melissa Rosen (Maternity)

6P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of the following Substitutes** for the 2019-2020 school year:

<u>SUBSTITUTES</u>
Firoozeh Faiz
Luis M Ramirez, Custodial Sub – without a Black Seal

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the **resignation of Linda Glickstein as a Substitute** for the 2019-2020 school year.

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Student Teacher or Practicum Candidate** during the 2019-2020 school year:

Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member
Sacred Heart University	Jinhee Song	Level II Fieldwork	Occupational Therapy	11 Weeks	January 6 – March 28, 2020	School No. 1	Michelle Schramm

8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the appointment of Certificated Home Instructors for the 2019-2020 school year**, at the hourly rate of \$45.00 per hour for teaching staff and \$30.00 per hour for certified paraprofessionals. [See Appendix Page 58](#)

9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **translator assignments** during the 2019-2020 school year, as outlined below:

Name	Language	Assignment	Rate/Hours
Ayako Katayma	Japanese	Document translation services for the K-4 Report Card	Maximum of 10 hours each @ \$45.00 per hour for a total not to exceed \$450.00 per person.
Burcu Kayar	Turkish		

10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **creation of 3 new positions** for the 2019-2020 school year.

New Position	Location	Position Control #	Account #	Reason
Personal Aide Grades K-1 ASD 1:1 – (.83)	S2	02-9101-121	11-190-100-101-00-000	IEP Need
Two - PT Nurse (.65)	FLHS	07-3114-08 07-3114-09	11-213-100-101-00-000	Student Medical Need and Enrollment

11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **inactivation of Position Control # 00-0500-01 Director of Curriculum and Instruction and create in its place Position Control # 00-0120-01 Assistant Superintendent** for the 2019-2020 school year.

MOTION by Mrs. Morell, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves items #1P through #11P.

MOTION carried unanimously upon roll call vote, 9-0.

POLICY

1POL THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the first reading of the following policy/regulation updates listed below: [Click here for 2019-10-14 #1POL Back-up](#)

Policy/Reg No.	Topic
P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P 5517	School District Issued Student Identification Cards (Revised)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
P 8600	Student Transportation (M) (Revised)
R 8600	Student Transportation (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9210	Parent Organizations (Revised)
P 9400	Media Relations (Revised)
P 8611	Subscription Busing

MOTION by Ms. Colbath, seconded by Mrs. Morell, that the Fort Lee Board of Education approves item #1POL.

MOTION carried unanimously upon roll call vote, 9-0.

OLD BUSINESS

Ms. Colbath asked how we get a bike rack ordered for the Fort Lee High School. Mr. Rota confirmed it's been ordered.

NEW BUSINESS

Mrs. Han Silver went last week to MetLife for the marching band competition. Mrs. Han Silver commended the band for their hard work.

EXECUTIVE SESSION #2

MOTION by Mrs. Morell, seconded by Ms. Cho, at 8:23 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 9-0.

The Board reconvened into the Public Meeting at 8:38 p.m.

ADJOURNMENT

MOTION by Mrs. Romba, seconded by Ms. Cho, to adjourn, 8:40 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo
10-21-19

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
November 4, 2019
FORT LEE HIGH SCHOOL – MEDIA CENTER
6:45 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:45 p.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Mr. DiMeglio.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho (6:48 p.m.), Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Holly Morell, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Luran Tuck, Mrs. Esther Han Silver

Also Present: Mr. Kenneth Rota, Dr. Sharon Amato, Ms. Haquisha Q. Taylor, Ms. Jaclyn Morgese, Attorney

EXECUTIVE SESSION

MOTION by Mrs. Romba, seconded by Mrs. Richter, at 6:46 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 8-0.

The Board reconvened into the Public Meeting at 7:31 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota shared that there were nine (9) HIB investigations. Five (5) were founded.

Mr. Rota and President Esther Han Silver recognized Stephanie Yakoff for her win of the 2019 NJSIAA Singles Championship.

Mr. Rota congratulated Coach Zapell for all his efforts and Stephanie on her accomplishment.

COMMITTEE REPORTS

Ms. Colbath shared an update on the NJ State School Boards Association Legislative Committee in regards to the defacto discrimination lawsuit working its way through the courts. Ms. Colbath further shared the potential enormity of a decision which could invalidate state statute requiring students to attend school in the district where they live.

Mrs. Romba mentioned that most board members attended the NJ School Boards conference and shared most work session topics were very informative. Mrs. Han Silver recommended board members sharing out further about the conference at the next meeting.

Ms. Colbath shared that Ian Hockley was a phenomenal keynote speaker. Ms. Colbath will circulate a card to Mr. Hockley for board members to sign.

PUBLIC WORK SESSION

MOTION by Ms. Cho, seconded by Mrs. Morell, that the Fort Lee Board of Education amend and postpone the Private Executive Meeting Minutes of October 14, 2019, item #1B.

MOTION carried unanimously upon voice vote, 9-0.

Ms. Colbath inquired about the school placement determination of the McKinney Vento students. Mr. Rota shared the district's procedures.

Ms. Colbath inquired about item #12P on the agenda. Dr. Amato clarified item #12P.

Ms. Colbath read a letter praising Mr. Rota and the Fort Lee Board of Education for its social and emotional wellness initiatives.

Mrs. Han Silver thanks all donors but specifically NJ Onnuri Community Church and the Business District Alliance of Fort Lee.

Mrs. Han Silver applauded the NY Giants' donation of \$25K to create a fitness/wellness center at the Lewis F. Cole Middle School.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Morell, seconded by Mrs. Romba, to open the floor to the public, 7:47 p.m.

MOTION carried unanimously upon voice vote, 9-0.

Tanya Byers-Kang, School No. 1 parent, encouraged the Board to advise parents on how to work together to settle the teachers' contract. Ms. Byers-Kang further shared that parents are receiving bounce back emails from teachers sharing that emails will be responded during working hours only.

Stephanie Mahairis, Fort Lee High School parent, thanked Mr. Rota for meeting with her and shared that her 9th grade daughter is fearful of the random student drug testing.

MOTION by Mrs. Romba, seconded by Mr. Rubino, to close the floor to the public, 7:53 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESOLUTIONS

BOARD

- 1B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following minutes: **[As Amended]**

Public Business Meeting Minutes
Private Executive Meeting Minutes

October 14, 2019
October 14, 2019 **[POSTPONED]**

- 2B** **WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

- 3B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the **Reorganization Meeting to be held on Monday, January 6, 2020** at 6:00 p.m. in the Fort Lee High School Media Center, 3000 Lemoine Avenue, Fort Lee, NJ 07024.

- 4B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the submission of the **NJQSAC (New Jersey Quality Single Accountability Continuum) District Performance Review (DPR)** for 2019-2020 to the New Jersey Department of Education. **See Appendix Page 15**

5B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the attendance of Board Members at the following workshops:

<u>WORKSHOP</u>	<u>DATE</u>	<u>BOARD MEMBER</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Bergen County Meeting – Wellness & Mental Health	Tuesday, December 3, 2019	Elisa Cho Ralph DiMeglio Esther Han Silver Kristen Richter Candace Romba Michael Rubino	Holiday Inn 283 NJ-17 Hasbrouck Heights, NJ	-0-

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Fort Lee Board of Education approves items #1B through #5B (item #1B as amended).

MOTION carried unanimously upon roll call vote, 9-0, with exception Ms. Cho, Mr. DiMeglio, Mrs. Richter, Mrs. Romba, Mr. Rubino and Mrs. Han Silver abstained on own name on item #5B.

BUILDINGS & GROUNDS

1B&G WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of **Fort Lee School District** are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW THEREFORE BE IT RESOLVED, that the **Fort Lee School District** hereby authorizes the school Business Administrator to submit the attached **Comprehensive Maintenance Plan for Fort Lee School District for the 2019-2020 school year** in compliance with Department of Education requirements. *See Appendix Page 107*

2B&G WHEREAS, Boards of Education are required to submit major amendments to Long Range Facility Plans for Department of Education Facility Project application approvals; and

WHEREAS, Environetics Group Architects (ENV), Architect of Record, has submitted a cost proposal to develop a facilities and assessment plan including a report which will outline priorities, tiers, and project costs for maintenance and capital projects, recommendations for educational adequacy upgrades, and the submission of a Long Range Facility Plan amendment;

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon the recommendation of the Superintendent, authorizes Environetics Group Architects (ENV), Architect of Record, to proceed with the submission of a Major Amendment to the Long Range Facility Plan as presented in its proposal dated October 21, 2019 for a fee of \$18,000.

3B&G WHEREAS, the Fort Lee Board of Education has budgeted \$645,000 of Capital Reserves funding for the 2019-2020 school year to repair the roof at Elementary School #2; and

WHEREAS, Environetics Group Architects (ENV), Architect of Record, has submitted a cost proposal to provide surveys, coordinate testing, verify operational exhausts, develop schematic plans, develop bid specifications including alternates (to allow options to remain within budget), and provide construction administration services .

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon the recommendation of the Superintendent, authorizes Environetics Group Architects (ENV) to proceed with this project as presented in its proposal dated June 7, 2019.

MOTION by Mrs. Morell, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves items #1B&G through #3B&G.

MOTION carried unanimously upon roll call vote, 9-0.

CURRICULUM & INSTRUCTION

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips** listed in the attached summary. [See Appendix Page 53](#)

2CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the **District Testing Results** for the 2018-2019 school year, as presented at the Public Board Meeting of October 14, 2019.

3CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **District Curriculum updates for Health and Physical Education for the 2019-2020 school year**. [Curriculum Document Folder](#)

MOTION by Mrs. Richter, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1CUR through #2CUR.

MOTION carried unanimously upon roll call vote, 9-0, with exception Ms. Colbath abstained on the Faileigh Dickinson University Junior Achievement Seminar.

FINANCE

1F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of **\$2,079,618.76** for November 2019 checks. *See Appendix Page 54*

2F THEREFORE BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following donations:

Item	Amount/ Estimated Value	Donor	On Behalf Of
30 Plastic Buckets & 60 Dowels	\$200.00	Home Depot 520 Route 17 Paramus, NJ 07652	School No. 1 Music Class
Check	\$6,828.00	NJ Onnuri Community Church 1449 Anderson Avenue Fort Lee, NJ 07024	Bicycle Parking Area and Promotion of Bicycle Safety Program for LFC Intermediate & Middle School students
Check	\$7,500.00	Business District Alliance of Fort Lee 208 Main Street, 3 rd Floor Fort Lee, NJ 07024	To assist needy families of Fort Lee Public Schools with the cost of the School Meal Program
Check	\$146.80	Clover Technologies Groups 4200 Columbus Street Ottawa, IL 61350	School No. 4 school supplies and resources

3F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the following Grant and Contest Awards funding for 2019-2020:

GRANT and CONTEST AWARDS		
Donor	Amount	On Behalf Of
Perkins	\$11,885.00	For Career & Technical Training
BCUA 2019 Environmental Awareness Challenge Grant	\$962.00	Check presented to Rachel Ventrella, Environmental Club Advisor, School No. 4
Clean Energy and Sustainability Analytics Center at Montclair State University	\$500.00	Keep Our Plant Green Contest prize awarded to School No. 4
NY Giants Play 60 Initiative	\$25,000.00	To create a fitness/wellness room at LFCMS

- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **2020-2021 Budget Development Calendar** as per the attached. *See Appendix Page 111*
- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Big North Conference Officials' Fees for the 2019-2020 school year only**, as per the attached schedule. *See Appendix Page 101*
- 6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator/Board Secretary to utilize **joint transportation services with the Englewood Public Schools Board of Education**, for the 2019-2020 school year at a cost of \$26,000.00.
- 7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **purchase of vehicles**:

Vehicle Use	Vehicle	Cost
Food Service	2018 Isuzu Model FE3	\$36,423.64
B&G	2019 Ford F-350/450 (F3H) XL 4WD	\$58,200.00
B&G	2019 Ford F-150 (W1E) XL	\$44,342.80
Transportation	Bus #5: 2020 Thomas B1 051MS 24 Passenger	\$63,716.32
Transportation	Bus:#6: 2020 Model Year 54 Passenger Blue Bird	\$99,719.69
Transportation	Bus #7: 2021 Model Year 54 Passenger Blue Bird	\$99,719.69

- 8F **THEREFORE BE IT RESOLVED** that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute the **Non-Resident McKinney-Vento Tuition Agreement** for AD to attend the Elementary School No. 3 for the 2019 – 2020 school year.
- 9F **THEREFORE BE IT RESOLVED** that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute the **Non-Resident McKinney-Vento Tuition Agreement** for MD to attend the Fort Lee High School for the 2019 – 2020 school year.

MOTION by Ms. Cho, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #9F.

MOTION carried unanimously upon roll call vote, 9-0, with exception Mrs. Tuck abstained on item #3F and Mrs. Han Silver abstained on her name on the bill list on item #1F.

PERSONNEL

1P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. [See Appendix Page 102](#)

2P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Suzette Rivera	School Secretary	LFCIS	1-15-20
Pooja Bhansali	PT Paraprofessional	LFCIS	11-27-19

3P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated (Pending Negotiations)	Effective Date
Hannah	Gutierrez	Instructional Aide Physical Education (.5)	S2	02-9101-34	\$12,662.00 Step1/ Degreed	Amended 10/22/19

4P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **staff transfers** during the 2019-2020 school year.

<u>TRANSFERS</u>						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Diana Ladd	HS	Teacher Special Education Social Studies 07-2402-01	HS	Teacher Social Studies/ Psychology 07-2322-02	N/A	11/1/2019
Olivia Matsoukas	S3	Teacher Intervention 03-1408-04	S3	Teacher Grade 1 03-1000-17	N/A	11/4/2019
Burcu Kayar	IS	Instructional Aide Grade 5 Resource (.83)	IS	Instructional Aide Grade 5 Resource (.7)	\$15,992.00 prorated	11/1/2019

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

<u>LEAVES</u>								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Ada Cheherian Acosta	Teacher World Language	HS	Maternity	Amended	9/20/19 to 11/21/19	11/22/19 to 3/31/20	N/A	4/1/2020
Jessica Karoutsos	Teacher Special Ed Resource	S1	Maternity	New	3/16/20 to 4/20/20	4/21/20 - 6/30/20	N/A	9/1/2020
Blanca Fernandez	Bus Driver	CO	Medical	New	10/14/19 to 11/5/19	11/6/19 to 12/8/19	N/A	12/9/19
Christine D'Anna	Teacher Grade 5 LAL/SS	IS	Medical	New	10/28/19 to TBD	N/A	N/A	TBD

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2019-2020 school year, as outlined below:

<u>LEAVE REPLACEMENTS</u>					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Stela Bastijancic	Teacher Special Education	MS	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	11/5/19 to 5/4/20	Marjorie O'Connell (Maternity)
Sandra Tarabokija	Teacher Special Education Resource	S1	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits (Continuous Assignment)	3/12/20 to 6/30/20	Jessica Karoutsos (Maternity)

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following as a **Substitute** for the 2019-2020 school year:

SUBSTITUTE
Vincente Criollo, Custodial Sub - without a Black Seal Zarine Lokmanyman Darlene Negron Jacy Macias

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the **resignation of Kristen D’Elia as a Substitute effective October 25, 2019.**

8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **Byung (Tom) Hur to provide 15 hours of CPR/AED Training for High School Coaches** (5 Classes - 3 hours each) at the hourly rate of \$45.00, for a total of \$675.00.

9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **Winter Coaches** for the 2019-2020 school year, as follows. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

Coach	Sport	Position	Season	Class	Step	Stipend
William Straub	Girls Basketball	Head Coach	Winter	II	2	\$8,975
Brianna Mattessich	Girls Basketball	Assistant Coach	Winter	II	2	\$6,524
Kellie Lane	Girls Basketball	Assistant Coach	Winter	II	2	\$6,524
Adam Shrager	Boys Basketball	Head Coach	Winter	II	2	\$8,975
Sean Scully	Boys Basketball	Assistant Coach	Winter	II	2	\$6,524
Josuwha Ford	Boys Basketball	Assistant Coach	Winter	II	1	\$5,955
Gerard Carroll*	Wrestling	Head Coach	Winter	II	2	\$8,975
Anthony Raccioppi*	Wrestling	Assistant Coach	Winter	II	2	\$6,524
Michael Raccioppi	Wrestling	Assistant Coach	Winter	II	2	\$6,524
Daniel Cirone	Winter Track	Head Coach	Winter	III	2	\$5,349
Charles Salame	Winter Track	Assistant Coach	Winter	III	2	\$4,785
Angela Johnson	Winter Track	Assistant Coach	Winter	III	2	\$4,785
Demba Mane	Winter Track	Assistant Coach	Winter	III	2	\$4,785
Neil Grant*	Bowling	Head Coach	Winter	III	2	\$4,785

*Non-Staff Member

THEREFORE BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **Volunteer Athletic Coaches** for the 2019-2020 Winter Season, with no compensation, as follows:

Allison Evangelista – Girls Basketball	Lewis Maira - Boys Basketball-MS
Nicole Piccinich - Girls Basketball	Donald Picinich - Boys Basketball-MS
Nicole Pacciani - Girls Basketball	Renee Mattessich - Girls Basketball-MS
Zachary Schlemm - Girls Basketball-MS	

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **job descriptions** as per the attached. *See Appendix Page 104*

JOB DESCRIPTIONS
Registered Nurse

- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **Paraprofessionals to assist in Morning Supervision**, beyond their normal work day, during the 2019-2020 school year, at the hourly rate of \$30.00 per hour:

Name
Roxy Cosgrove
Silvana Fardos

- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **inactivation of Position Control # 03-1408-04 Teacher Intervention and create in its place Position Control #03-1000-17 Teacher Grade 1-Class Size Reduction** for the 2019-2020 school year.

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves to **change the title of PC#06-9101-98 to Personal Aide Grade 8 1:1 from Personal Aide Grade 6 Resource 1:1** for the 2019-2020 school year.

- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **list of certificated staff members as ESL Tutors**, during the 2019-2020 school year to be paid a stipend of \$45.00 per hour, to be funded by the Title III grant not to exceed \$13,500, to be charged against Account #20-241-100-101-00-000, as outlined below:

Name	Location	Title III Funding Not to Exceed
Marielle Bakian	School 1	\$13,500
Christine Teitelbaum	School 2	
Christine Teitelbaum	School 3	
Mai Koyo	School 4 (reduced to 30 hours for S4)	
Elisabeth Inomata	LFCIS	
Lissette Vallejos	LFCMS	
Denise Morales, Rocio Torres, Michelle Saul	FLHS (increased to 50 hours for the building)	

14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following list of **certificated staff members to provide Title I tutoring** during the 2019-2020 school year at the rate of \$45 per hour for certificated teachers and \$30 per hour for paraprofessionals accompanying students to tutoring as per IEPs.

<u>Title I Tutors 19-20 School Year</u>			
Location	Employees	Subject Areas	Aggregate Total Per Location For <u>All</u> Tutors Not to Exceed Budgeted Amount
School 2	Rachael DiBartolo Clara Min Kristine Rodriguez	All Subject Areas	\$ 10,000 #20-231-100-101-00-020
School 3	Kristina Casale Mishell Chung Michelle DeSiervo	All Subject Areas	\$10,000 #20-231-100-101-00-030
LFCIS	Arielle Mangiaracina Kristine Rodriguez	English	\$10,000 #20-231-100-101-00-060
	Sabina Datwani Genna Kornweiser	Math	
LFCMS	Shannon Cevasco Michele Sabella Priscilla Yoon	English	
	Gene Fusco Elisa Minnissale (formerly Cabrera)	Math	
FLHS	Brandon Barron Stephen Dominguez Sophia Karabatsos Ashley Rice	English	\$10,000 #20-231-100-101-00-070
	Chloe Bass Brittany Butler Angela Johnson Yvette Longobard	Math	
	Seongmi Kim	ELL	
	Julie Anderson	Support Staff	

- 15P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the appointment of additional Certificated Home Instructors for the 2019-2020 school year**, at the hourly rate of \$45.00 per hour for teaching staff and \$30.00 per hour for certified paraprofessionals.

HOME INSTRUCTORS	
Name	Content Areas
Jodi Etra	K-12 English and Theater Regular Education
Angela Moose	K-6, Regular and Special Education, 5-8 Math, Regular and Special Education
Allison Evangelista	K-12 Physical Education and Health, Regular Education
Justin Williams	K-12 ESL and Social Studies, Regular Education
Christina Romano	Speech

- 16P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following additional District **translators** at the rate of \$30.00 per hour, on an as needed basis:

District Translators	
Ludmila Basin - Russian	Silvana Fardos - Arabic
Suzanne Elkhechen - Spanish	Lisandra Hernandez - Spanish
Solanlly Ortega - Spanish	Susie Lee - Korean
Raghad Nofal - Arabic	Pooja Bhansali - Hindi and Gujarati
Ayako Katayama - Japanese	Burcu Kayar - Turkish
Margaret Ng - Mandarin	Sangeeta Jain - Bengali
Silvia Alfaro - Spanish	Tahreen Chowdury - Bengali

- 17P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves additional **translator assignments** during the 2019-2020 school year, as outlined below:

Name	Language	Assignment	Rate/Hours
Ludmila Basin	Russian	Document translation services for the K-4 Report Card	Maximum of 10 hours each @ \$45.00 per hour for a total not to exceed \$450.00 per person to be charged to Account #11-000-221-104-30-000
Silvana Fardos	Arabic		

18P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff members for After-School and Extra Curricular Activities during the 2019-2020 school year on an as needed basis:

<u>Name</u>	<u>Assignment</u>	<u>Extra Compensation</u>
Sangeeta Jain Claibel Kwon David Rispoli Manuel Rivera	Extracurricular Paraprofessionals for After- School Activities	\$17.50 per hour

19P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **Susie Lee for 25 hours of Braille translation** at \$30 per hour for student ID ##31070368 during the 2019-2020 school year.

20P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of additional hours for **Melanie Catalano to provide Graphic Design Services** for Recruitment and District Newsletters during the 2019-2020 school year to be paid at the rate of \$50 per hour, not to exceed 10 hours to be charged against Account #11-000-251-330-11-000.

21P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of additional Co-Curricular Advisors** for the 2019-2020 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities. [See Appendix Page 106](#)

22P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Internships, Student Teachers or Practicum Candidates** during the 2019-2020 school year:

<u>Internships/Student Teachers/Practicum Candidates</u>							
<u>Referring University</u>	<u>Student Name</u>	<u>Type of Placement</u>	<u>Subject Area</u>	<u># Hours</u>	<u>Months From-To</u>	<u>School Placed</u>	<u>Cooperating Teacher</u>
Montclair State University	Carolyn DeLucca	Clinical Practicum	School Counseling	300	1/21/20 – 5/12/20	S3	Aimee DeSheplo

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1P through #22P.

MOTION carried unanimously upon roll call vote, 9-0, with exception Ms. Cho abstained on item #8P.

POLICY

1POL THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the second reading and adoption of the following policy/regulation updates listed below: [Click here for 2019-11-04 #1POL Backup](#)

Policy/Reg No.	Topic
P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P 5517	School District Issued Student Identification Cards (Revised)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
P 8600	Student Transportation (M) (Revised)
R 8600	Student Transportation (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9210	Parent Organizations (Revised)
P 9400	Media Relations (Revised)
P 8611	Subscription Busing

MOTION by Ms. Colbath, seconded by Mrs. Romba, that the Fort Lee Board of Education approves item #1POL.

MOTION carried unanimously upon roll call vote, 9-0.

OLD BUSINESS

None.

NEW BUSINESS

Mrs. Morell went to the Educational Foundation Advisory committee meeting on Mrs. Tuck's behalf. Mrs. Morell shared its sole purpose of raising funds for scholarships for students in need. Mrs. Morell recommends doing more to get the word out about the Education Foundation's purpose.

Ms. Cho asked about voting on resolutions on an individual basis, rather than a consent agenda.

Mr. Rota shared that the upcoming board retreat might be a good time to discuss possible format changes.

Mr. Rota asked for board member preferences for scheduling the board retreat.

Mrs. Han Silver thanked Mrs. Morell for sitting on the QSAC committee.

Mr. Rota shared that there is a new County Superintendent, Mr. Lou Delissio.

ADJOURNMENT

MOTION by Ms. Cho, seconded by Mr. Rubino, to adjourn, 8:09 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo
11-13-19

NOVEMBER 18, 2019 ONCE APPROVED

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
December 16, 2019
FORT LEE HIGH SCHOOL – AUDITORIUM
6:35 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:35 p.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Mrs. Romba.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record and the Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho, Mr. Ralph DiMeglio, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Lauran Tuck, Mrs. Esther Han Silver

Absent: Ms. Paula Colbath, Mrs. Holly Morell

Also Present: Mr. Kenneth Rota, Mr. Dennis McKeever, Attorney

Absent: Dr. Sharon Amato, Ms. Haquisha Q. Taylor

APPOINT BOARD SECRETARY 'PRO TEM'

MOTION by Mrs. Tuck, seconded by Mrs. Romba, to move appoint Dennis McKeever, Esq. as Board Secretary '*pro tem*' for this meeting.

MOTION carried unanimously upon voice vote, 7-0.

EXECUTIVE SESSION

MOTION by Ms. Cho, seconded by Mr. DiMeglio, at 6:40 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 7-0.

The Board reconvened into the Public Meeting at 7:30 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota shared that there were twenty-one (21) HIB investigations. Four (4) were founded.

Mr. Rota shared that the Fire and Security Drills for November 2019 are posted on the website.

Representatives from PBA Local #245 and FLHS Band Boosters presented donations for the FLHS Marching Band Trip to Washington, DC.

COMMITTEE REPORTS

None

PUBLIC WORK SESSION

None.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Romba, seconded by Mrs. Tuck, to open the floor to the public.

MOTION carried unanimously upon voice vote, 7-0.

Lido Corroero, parent of a School No. 1 student, expressed her gratitude to Mr. Rota and the Board for listening to their petition for a kindergarten Physical Education teacher.

Lisa Choi, parent, inquired if there is any possibility of teaching Korean in the Middle School? Mr. Rota explained why Korean is not being taught in the Middle School.

Mahogany Sanders, parent, also inquired about the kindergarten Physical Education teacher. Mr. Rota further clarified the reason behind the hiring of the kindergarten Physical Education teacher.

Tyrene Gibson, a parent of a former FLHS student, expressed concerns of HIB investigations especially as it relates to anti-bullying.

Mahogany Sanders, parent, inquired what is being done about the high cases of HIB and who determines if it is a HIB case? Mr. Rota explained the HIB reports and how the Fort Lee Board of Education is required to report to the State.

MOTION by Mrs. Richter, seconded by Mr. Rubino, to close the floor to the public.

MOTION carried unanimously upon voice vote, 7-0.

RESOLUTIONS

BOARD

1B **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following minutes: [As Amended]

Public Business Meeting Minutes
Private Executive Meeting Minutes

November 18, 2019
November 18, 2019 [POSTPONED]

MOTION by Mr. Rubino, seconded by Mrs. Romba, that the Fort Lee Board of Education approves item #1B (as amended).

MOTION carried unanimously upon roll call vote, 7-0.

2B **WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

9. The nature of the investigation;
10. Whether the District found evidence of HIB;
11. Whether discipline was imposed;
12. Whether services were provided to address the incident of HIB.

3B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the attendance of Board Members at the following workshops:

<u>WORKSHOP</u>	<u>DATE</u>	<u>BOARD MEMBER</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Bergen County Meeting – Roundtable Discussions	Wednesday, January 29, 2020	Esther Han Silver Holly Morell Kristen Richter Candace Romba	Glen Rock High School 400 Hamilton Avenue Glen Rock, NJ 07452	-0-

4B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Negotiations Committee, approves the **Collective Bargaining Agreement between the Fort Lee Board of Education and the Fort Lee Administrators’ Group (FLAG)** for the period July 1, 2018 to June 30, 2022, subject to prior ratification by the Fort Lee Administrators’ Group. [See Appendix Page 12](#)

MOTION by Mr. Rubino, seconded by Ms. Romba, that the Fort Lee Board of Education postpone the approval of the Private Executive Meeting Minutes for November 18, 2019 in #1B.

MOTION carried unanimously upon roll call vote, 7-0.

MOTION by Mrs. Romba, seconded by Ms. Cho, that the Fort Lee Board of Education approves items #1B through #4B (item #1B as amended).

MOTION carried unanimously upon roll call vote, 7-0, with exception Mrs. Richter, Mrs. Romba, and Mrs. Han Silver abstained on own name on item #3B.

CURRICULUM & INSTRUCTION

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips** listed in the attached summary. [See Appendix Page 37](#)

2CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Program of Studies for the 2020-2021 school year**. [See Link: Program of Studies 2020-2021](#)

3CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **following additional out-of-district placements for the 2019-2020 school year**:

Student	Placement	Dates	Tuition/Costs
#33082	Shaler – Ridgefield 455 Shaler Blvd. Ridgefield, NJ 07657	11/14/19 – June 2020	Amended Annual Tuition of \$53,724.00 prorated to \$39,785.20 (137 days @ \$290.40 per diem). Transportation Cost: \$21,303.50 (137 days @ \$155.50 per diem). Occupational Therapy 1 week x 30 minutes individual @ \$90.00 per session totaling \$2,700.00.

4CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes **Cara Becher, Special Education Teacher at School No. 2, to conduct a research study** for her thesis for her Masters of Administration in the School of Teacher Education at Ramapo College about the *“Effects of Applied Behavior Analysis Strategies in a Special Education Program.”*

MOTION by Mrs. Romba, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves items #1CUR through #4CUR.

MOTION carried unanimously upon roll call vote, 7-0.

FINANCE

1F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, has received and accepts the **financial reports of the Secretary and Treasurer of School Monies for the month ending October 2019** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year. [See Appendix Page 88](#)

2F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of October 2019**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. [See Appendix Page 124](#)

3F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **bills list in the amount of \$6,902,428.09** for December 2019 checks. [See Appendix Page 38](#)

4F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$151,007.78** for December 2019 checks. [See Appendix Page 84](#)

5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon the recommendation of the Superintendent, authorizes the **submission of the amendment of the 2019-2020 IDEA (Individual with Disabilities Education Act) application** to the New Jersey Department of Education appropriating carryover monies from the 2018-2019 school year as detailed below:

IDEA Grant			
Grant Class	Original Application	Carryover	Amended 19-20 Application
Basic	\$867,060	\$45,494	\$912,554
Preschool	\$23,373	\$22,683	\$46,056
Total 2019-2020 IDEA Grant			\$958,610

6F **THEREFORE BE IT RESOLVED** that the Fort Lee Board of Education, upon the recommendation of the Superintendent authorizes the **submission of the amendment of the 2019-2020 ESEA (Elementary and Secondary Education Act) application** to the New Jersey Department of Education appropriating carryover monies from the 2018-2019 school year as detailed below:

ESEA Grant			
Grant Class	Original Application	Carryover	Amended 19-20 Application
Title I-A	\$452,607	\$39,047	\$491,654
Title II-A	\$92,898	\$4,537	\$97,435
Title III	\$81,638	\$14,497	\$96,135
Title IV	\$28,240	\$1,588	\$29,828
Total 2019-2020 ESEA Grant			\$715,052

7F **THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

Item	Amount/ Estimated Value	Donor	On Behalf Of
Check	\$200.00	Visions Federal Credit Union Information Technology Center 24 McKinley Avenue Endicott, NY 13760-591	FLHS Key Club "Day of Remembrance"
Check	\$5,000.00	Fort Lee Police Department PBA Local 245	FLHS Marching Band Trip to Washington, DC
Check	\$14,000.00	FLHS Band Boosters	FLHS Marching Band Trip to Washington, DC

Check	\$5,000.00	Korean Consulate General Korean Education Center 1 160 Park Avenue, 9 th Floor New York, NY 10022	FLHS Korean Language Program
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- 8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, amends the **transportation contract services with the Leonia Public Schools Board of Education** for Route FLM1 (Fort Lee Middle School 5th-8th grade) to extend from November 2, 2019 through December 6, 2019. *See Appendix Page 86*
- 9F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, amends the **Non-Resident McKinney-Vento Tuition Agreement** for AD to attend the Elementary School No. 3 from September 9, 2019 through November 14, 2019.
- 10F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, amends the **Non-Resident McKinney-Vento Tuition Agreement** for MD to attend the Fort Lee High School from September 9, 2019 through November 14, 2019.

MOTION by Ms. Cho, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #10F.

MOTION carried unanimously upon roll call vote, 7-0, with exception Mrs. Richter abstained on item #7F and item #8F.

PERSONNEL

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *See Appendix Page 87*
- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement of Robert Ciccone, as a Physical Education Teacher at School No. 3**, after dedicating 35 years of service to the district, effective July 1, 2020.

3P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Pooja Bhansali	PT Paraprofessional	LFCIS	12/2/19 (Amended)
Yrma Garcia	PT Paraprofessional	School 2	12/2/19
Genesis Martinez	Leave Replacement Teacher/Substitute	FLHS	12/6/19

4P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Anthony	Cruz	Bus Driver	CO	00-9402-08	\$27,820.00	12/9/19
Jin Young	Kwon	Personal Aide PK Spec Ed 1:1 (.83)	S2	02-9101-115	\$21,019.00 Step 1/Degreed pending negotiations	12/17/19
Alexander	Lopez	Custodian	S4	04-9400-08	\$37,814.00 + \$375.00 = \$38,189.00 Step 1/Custodian pending negotiations	12/9/19 (Amended Start Date)

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **staff transfers** during the 2019-2020 school year.

TRANSFERS						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Nancy Schondorf	IS	Personal Aide Grade 6 Resource 1:1 (.83) 05-9101-108	IS	Instructional Aide Resource (.83) 05-9101-66	N/A	12/2/19
Hannah Gutierrez	S2	Instructional Aide Physical Education (.5) 02-9101-34	S2	Instructional Aide Physical Education (.83) 02-9101-34	\$21,019.00 prorated	1/2/20

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Darrell Deluise	Custodian	S1	Medical	Amended	11/18/19 to 1/5/20	N/A	N/A	1/6/20
Sally Macaluso	Teacher Special Ed Preschool	S2	Maternity	New	3/16/20 to 5/4/20	5/5/20 to 1/31/21	2/1/21 to 6/30/21	9/1/21
Gabrielle Sietsma	Teacher Grade K ASD	S2	Maternity	New	5/14/20 to 6/19/20	6/20/20 to 6/30/20	N/A	9/1/20
Rosemary Giacomelli	Principal	S1	Medical	New	1/10/20 to 1/24/20	N/A	N/A	1/27/20

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **district rate for Substitute Bus Driver of \$20.00 per hour**, effective December 16, 2019.

8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following as **Substitutes** for the 2019-2020 school year:

SUBSTITUTES
Yordanis Morales Cruz - Substitute Bus Driver Pooja Bhansali - Substitute Teacher/Aide/Secretary Katrina Dumcic - Substitute Teacher/Aide Hannah Gutierrez - Substitute Aide

- 9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of Superintendent, approves additional **translator assignments** during the 2019-2020 school year, as outlined below:

Name	Language	Assignment	Rate/Hours
Silvia Alfaro	Spanish	Document translation services for ESL Progress Report	Maximum of 8 hours each @ \$45.00 per hour for a total not to exceed \$360.00 per person to be charged to Account # 20-241-200-100-00-000
Ayako Katayama	Japanese		
Burcu Kayar	Turkish		
Jane Lee	Korean		
Margaret Ng	Chinese		

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **addition of one (1) Instructional Aide Physical Education 01-9101-122 (.83) School 1** for the 2019-2020 school year.
- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **rescinds** Resolution No. 29666 dated November 18, 2019 approving the **appointment of Yordanis Morales, a Custodian who maintains a CDL license, to fill the capacity of a Bus Driver on an as needed basis**, at a non-pensionable stipend of \$2,000 for the 2019-2020 school year.
- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Volunteer Athletic Coach** for the 2019-2020 Winter Season, with no compensation:

Leo Ellison – Volunteer Boys’ Basketball Coach

- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff members for After-School and Extra Curricular Activities during the 2019-2020 school year on an as needed basis:

Name	Assignment	Extra Compensation
Alida Bacich	Extracurricular Paraprofessionals for After-School Activities	\$17.50 per hour

- 14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff member to be added to the list of **certificated staff members to provide Title I tutoring** during the 2019-2020 school year at the rate of \$45 per hour for certificated teachers and \$30 per hour for paraprofessionals accompanying students to tutoring as per IEPs.

<u>Title I Tutors 19-20 School Year</u>			
Location	Employees	Subject Areas	Aggregate Total Per Location For <u>All</u> Tutors Not to Exceed Budgeted Amount
LFCMS	Steven Choi	Math	\$10,000 #20-231-100-101-00-060

- 15P **THEREFORE BE IT RESOLVED**, that the **Board of Education**, upon recommendation of the Superintendent, approves the appointment of the following additional **Detention Monitors for students** for the 2019-2020 school year to be paid at the rate of \$50 per hour:

<u>High School</u>
Sophia Karabatsos Heather Maye Yvette Longobardi Peter Kraljic, Jr. Ashley Rice

- 16P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the appointment of additional Certificated Home Instructors for the 2019-2020 school year**, at the hourly rate of \$45.00 per hour for teaching staff and \$30.00 per hour for certified paraprofessionals.

HOME INSTRUCTORS	
Name	Content Areas
Denise Morales	PK-8 General and Bilingual Education, K-12 ESL, K-12 Special Education

- 17P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **payment of unused vacation days for Peter Crawley, Assistant Business Administrator in Central Office, in the amount of \$10,487.58**, based upon 15 days at a per diem rate of \$406.25 for the 2018-2019 school year, and 10.5 days at a per diem rate of \$418.46 for the 2019-2020 school year.

18P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Co-Curricular Advisors** for the 2019-2020 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

2019-2020 Applicant	Co-Curricular Activity	Class	19-20 Stipend (Pending Negotiations)	Agenda Date
Thomas Cirone	Assistant Theater Director	A	\$2,126.00	12/16/19
Thomas Cirone	Theatre - Set Director/Art Director/Construction Manager	N/A	\$1,250.00	12/16/19
Thomas Cirone	Theatre - Lighting/Sound Technical Elements Director/Construction Manager	N/A	\$1,250.00	12/16/19

19P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **amending** Resolution No. 29849 dated September 9, 2019 for the appointment of **Tara Gratacos as Curriculum Writer** for 2019-2020, for services to be performed outside the contractual day, to be paid a stipend at an hourly rate of \$45.00 per hour, for an aggregate total not to exceed \$30,000 to be charged against account # 11-000-221-104-00-000, for the teaching staff members listed below:

CONTENT AREA	CERTIFICATED STAFF MEMBER
Physical Education/Health	Tara Gratacos

20P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Internships, Student Teachers or Practicum Candidates** during the 2019-2020 school year:

Internships/Student Teachers/Practicum Candidates							
<u>Referring University</u>	<u>Student Name</u>	<u>Type of Placement</u>	<u>Subject Area</u>	<u># Hours</u>	<u>Months From-To</u>	<u>School Placed</u>	<u>Cooperating Staff Member</u>
Kean University	Nazanin Ostovar	Practicum	School Counseling	300 hours	1/21 /20 – 5/15/20	S2	Meghan Lynch
William Paterson University	Krista Rambala	Practicum	School Counseling	300 hours	January – June 2020	S4	Andria Fusco
University of Phoenix	Yan Xiao	Student Teacher	Physics	480 hours	1/13/20 – 4/10/20	HS	Tahreen Chowdhury/ Genevieve Callahan

MOTION by Mrs. Romba, seconded by Ms. Cho, that the Fort Lee Board of Education approves items #1P through #20P.

MOTION carried unanimously upon roll call vote, 7-0.

POLICY

1POL **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon **Postponed** recommendation of the Superintendent, approves the first **reading of the following policy/regulation updates** listed below: [Click here for 2019-12-16 Backup](#)

Policy/Reg No.	Topic
P 0155	BOARD COMMITTEES

MOTION by Mrs. Tuck, seconded by Mrs. Romba, that the Fort Lee Board of Education postpones item #1POL.

MOTION carried unanimously upon roll call vote, 7-0.

OLD BUSINESS

Board conversation ensued regarding their experiences at the different workshops they attended at the New Jersey School Board Conference held in Atlantic City in October 2019.

NEW BUSINESS

Mrs. Tuck discussed the Parent University “Go Math” program.

Mr. Rota mentioned about the proposed meeting dates for the 2020 school year which will be approved at Reorganization meeting in January 2020.

Mrs. Han Silver made announcements regarding the Holiday concerts and she commends the hard work and effort of the students. She also congratulated the musicians at all levels.

Mrs. Han Silver also discussed the social media use by parents. Parents should reach out to herself, Mr. Rota, or the Principals with any questions or concerns.

ADJOURNMENT

MOTION by Mrs. Romba, seconded by Mrs. Tuck, to adjourn, 8:22 p.m.

MOTION carried unanimously upon voice vote, 7-0.

RESPECTFULLY SUBMITTED,

Dennis McKeever

DENNIS MCKEEVER
BOARD ATTORNEY/BOARD SECRETARY ‘PRO TEM’

DMK/mo
12-20-19

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**SPECIAL PUBLIC BUSINESS MEETING
December 23, 2019
FORT LEE BOARD OF EDUCATION – CONFERENCE ROOM
7:44 A.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 7:44 a.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Mr. Rubino.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on December 23, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

- Present:** Ms. Elisa Cho (8:14 a.m.), Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Holly Morell, Mr. Michael Rubino, Mrs. Esther Han Silver
- Absent:** Mrs. Kristen Richter, Mrs. Candace Romba, Mrs. Lauran Tuck
- Also Present:** Mr. Kenneth Rota, Mr. Dennis McKeever, Attorney, Mr. Anthony P. Sciarillo, Board Attorney
- Absent:** Dr. Sharon Amato, Ms. Haquisha Q. Taylor

EXECUTIVE SESSION

MOTION by Mrs. Morell, seconded by Mr. Rubino, at 7:45 a.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 5-0.

The Board reconvened into the Public Meeting at 8:24 a.m.

ADJOURNMENT

MOTION by Mrs. Morell, seconded by Mr. DiMeglio, to adjourn, 8:25 a.m.

MOTION carried unanimously upon voice vote, 6-0.

RESPECTFULLY SUBMITTED,

Dennis McKeever

DENNIS MCKEEVER
BOARD ATTORNEY/BOARD SECRETARY 'PRO TEM'

DMK/mo
01-14-20

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

**REORGANIZATION MEETING
JANUARY 6, 2020
FORT LEE HIGH SCHOOL MEDIA CENTER
6:05 P.M.**

CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Ms. Haquisha Taylor.

FLAG SALUTE

Dr. Sharon Amato led the public in the Flag Salute.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on December 9, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record, filed with the Clerk of the Borough of Fort Lee; and sent to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

RESULTS FROM NOVEMBER 6, 2020 ELECTION

Ms. Haquisha Taylor reported the results of the election of the Fort Lee Board of Education as follows:

(3) Board Members – Three-Year Terms	Votes
Candace Romba	1,808
Paula K. Colbath	1,756
Michael Rubino	1,772
Personal Choice	34

ADMINISTRATION OF OATH OF OFFICE TO ELECTED BOARD MEMBERS

Ms. Haquisha Taylor administered the Oath of Office to Mrs. Candace Romba, Ms. Paula K. Colbath, and Mr. Michael Rubino.

ROLL CALL

Present: Ms. Elisa Cho, Ms. Paula K. Colbath, Mr. Ralph DiMeglio,
Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Kristen Richter,
Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Luran Tuck

Also Present: Mr. Kenneth Rota, Dr. Sharon Amato, Ms. Haquisha Q. Taylor,

Mr. Paul Griggs, Board Attorney

NOMINATIONS FOR THE OFFICE OF PRESIDENT

Ms. Taylor announced that the floor was open for nominations for President of the Fort Lee Board of Education.

Mrs. Romba nominated Mrs. Han Silver for President.

Ms. Colbath nominated Mrs. Morell for President.

Roll Call vote – Mrs. Han Silver for the office of President: Ms. Cho, Mr. DiMeglio, Mrs. Han Silver, Mrs. Richter, Mrs. Romba and Mrs. Tuck.

Roll Call vote – Mrs. Morell for the office of President: Ms. Colbath, Mrs. Morell, and Mr. Rubino.

Roll call vote, 6-3, for Mrs. Han Silver for President.

Ms. Taylor congratulated and turned the meeting over to newly elected President Han Silver.

NOMINATIONS FOR THE OFFICE OF VICE PRESIDENT

Mrs. Han Silver called for nominations for Vice President of the Fort Lee Board of Education.

Mr. Rubino nominated Ms. Colbath for Vice President.

Mrs. Richter nominated Mrs. Romba for Vice President.

Roll Call vote – Ms. Colbath for the office of Vice President: Ms. Colbath, Mrs. Morell, Mr. Rubino and Mrs. Tuck.

Roll Call vote – Mrs. Romba for the office of Vice President: Ms. Cho, Mr. DiMegilio, Mrs. Han Silver, Mrs. Richter, and Mrs. Romba.

Roll call vote, 5-4, for Mrs. Romba for Vice President.

Ms. Taylor congratulated newly elected Vice President Romba

HEARING OF NOMINEES

None.

HEARING OF CITIZENS

MOTION by Mrs. Morell, seconded by Mrs. Romba, to open the floor to the public, 6:14 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

MOTION by Mrs. Richter, seconded by Mr. Rubino, to close the floor to the public, 6:14 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

PUBLIC WORK SESSION

Board conversation ensued about amending agenda item W.

MOTION by Ms. Colbath, seconded by Mr. Rubino, that the Board of Education amends item W.

MOTION carried unanimously upon roll call vote, 9-0.

Ms. Colbath questioned resolution item P. Ms. Taylor clarified that this resolution is only so business can go on.

Ms. Taylor along with Board Members read resolution item E.

REORGANIZATION RESOLUTIONS

A. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education approves the designated newspaper/online media outlets and bulletin boards for public notices, for the 2020 Calendar Year:

1. Pursuant to the Open Public Meetings Act, (C: 231, P.L. of N.J. 1975), the following named newspaper/online media outlets are hereby designated as the newspapers and online media outlets to receive the notices of meetings of this Board, because the hereinafter designated newspapers and online media outlets have the greatest likelihood of informing the public within the School District of Fort Lee of the meetings of this Board.
 - a) The Record, a newspaper published in Bergen County, New Jersey, and circulated in the School District of Fort Lee; and the
 - b) Fort Lee Gold Coast Life, a newspaper published in the State of New Jersey and circulated in the School District of Fort Lee.
2. The bulletin board located in the entrance hall of Central Office at 2175 Lemoine Avenue, 6th Floor, Fort Lee, New Jersey, is hereby designated as the official public place where all notices of meetings of this Board together with all other notices which may be required by law or by designation of this Board be posted pursuant to the aforesaid Open Public Meetings Act.

B. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education adopts the following **Schedule of Meetings** for the 2020 Calendar Year. Unless noted, the meeting day is a Monday.

Month	Day	Location
JANUARY	6 th (Reorganization Meeting)	Fort Lee High School Media Center
	21 st (Tuesday)	Fort Lee High School Media Center
FEBRUARY	3 rd	Fort Lee High School Media Center

	19 th (Wednesday)	Fort Lee High School Media Center
MARCH	9 th	School #1 – All Purpose Room
	23 rd	School #2 – All Purpose Room
APRIL	6 th	School #3 – All Purpose Room
	20 th	School #4 – All Purpose Room
MAY	4 th	Fort Lee High School Auditorium
	18 th	Lewis F. Cole Intermediate School / Middle School Cafetorium
JUNE	1 st	Fort Lee High School Media Center
	22 nd	Fort Lee High School Auditorium
JULY	13 th	Fort Lee High School Media Center
AUGUST	10 th	Fort Lee High School Media Center
	24 th	Fort Lee High School Media Center
SEPTEMBER	8 th (Tuesday)	Fort Lee High School Media Center
	21 st	Fort Lee High School Media Center
OCTOBER	12 th	Fort Lee High School Media Center
NOVEMBER	2 nd	Fort Lee High School Media Center
	16 th	Fort Lee High School Media Center
DECEMBER	14 th	Fort Lee High School Media Center

All meetings will be held at 6:45 p.m. and immediately go into Executive Session. We will reconvene into the Public Business Meeting at approximately 7:30 p.m. The Fort Lee Board of Education reserves the right to change locations of meetings by posting notices at the affected schools and on our District website (www.flboe.com). Official action will be taken at public meeting(s).

Any revisions of this schedule will be publicized in accordance with the notice requirements of the “Open Public Meetings Act,” Chapter 231, P.L. 1975.

1. The Secretary of this Board is hereby authorized and directed to (a) post and maintain posted throughout the year on the Board's officially designated public bulletin board the schedule of the regular meetings of this Board as described in paragraphs nos. 1, 2, and 3; (b) submit a copy of said schedule of meetings to The Record; (c) file a copy of said schedule of meetings with the Clerk of the Borough of Fort Lee; (d) the Board's designated online media outlet; and (e) do all that is necessary to comply with the Open Public Meetings Act (Chapter 231, Laws of 1975) to the end that adequate notice of such public meetings, pursuant to such statute, be given according to law.
2. In addition to the aforesaid meetings, the Fort Lee Board of Education will hold such other meetings as the public business may require, but pursuant to and with such additional notice as is required by the said Open Public Meetings Act.
3. Please note all Regular Business Meetings will be recorded and televised on Spectrum Cable and the district website.

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education approves the **Reorganization Meeting to be held on Monday, January 4, 2021** at 6:00 p.m. in the Fort Lee High School Media Center, 3000 Lemoine Avenue, Fort Lee, NJ 07024. Official action will be taken.

- C. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the following **named banks be designated as depositories** for the Fort Lee Fort Lee Board of Education funds for the 2020 Calendar Year:

**TD BANK
NJ ARM**

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education authorizes the Business Administrator/Board Secretary or Assistant Business Administrator to invest all funds in the General Account, Investment Accounts and Scholarship Accounts;

WHEREAS, that upon and after the adoption of the resolution, all warrants, checks or other instruments providing for payment of money hereafter issued by the Fort Lee Board of Education through its Custodian Account shall be signed by the President or Vice President and Business Administrator/Board Secretary or Assistant Business Administrator, and accepted and countersigned by the Treasurer of School Monies; and

WHEREAS, all warrants, checks or other instruments providing the payment of money hereafter issued by this Fort Lee Board of Education through its Salary Account and Agency Account shall be signed by the Treasurer of School Monies only; and the Fort Lee Board of Education authorizes the Business Administrator/Board Secretary to utilize wire transfers; and

WHEREAS, all warrants, checks or other instruments providing the payment of money hereafter issued by the Fort Lee Board of Education through its Athletic Account shall be signed by the Athletic Director and Business Administrator/Board Secretary or Assistant Business Administrator; and

WHEREAS, all warrants, checks or other instruments providing for the payment of money hereafter issued by the Fort Lee Board of Education through its Public School Special Accounts (Cafeteria) shall be signed by the Business Administrator/Board Secretary and Assistant Business Administrator; and

WHEREAS, all warrants, checks or other instruments providing for the payment of money hereafter issued by the Fort Lee Board of Education through its Unemployment Compensation Trust Account, shall be signed by Treasurer of School Monies and Business Administrator/Board Secretary or the Assistant Business Administrator; and

WHEREAS, all warrants, checks or other instruments providing for the payment of money hereafter issued by the Fort Lee Board of Education through its Scholarship Accounts shall be signed by the Business Administrator/Board Secretary and by the Principal; and

WHEREAS, all warrants, checks or other instruments providing for the payment of money hereafter issued by the Fort Lee Board of Education through its General Organization Accounts shall be signed by the Principal and Business Administrator/Board Secretary or Assistant Business Administrator.

- D. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the following:
1. That the **Current Bylaws and Policies** of the Fort Lee Board of Education of the Borough of Fort Lee in the County of Bergen adopted and amended as needed, are hereby confirmed, ratified and approved and supersede any prior policy, bylaw, and regulation.

2. That the said Bylaws, Policies, and Regulations as described in paragraph 1 above, shall remain in full force and effect for the 2020 Calendar Year, except as may be amended from time to time.

E. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education adopts the **School Code of Ethics** for the 2020 Calendar Year:

WHEREAS, each School Board Member is responsible to read and become familiar with the Code of Ethics for School Board Members; the Code of Ethics became part of the School Ethics Act on July 26, 2001. Questions about the Policy should be directed to the District Board Secretary. If the Board Secretary is unable to answer the question, you may be directed to the School Ethics Commission from whom you may request an advisory opinion; and

WHEREAS, the following Code of Ethics (Policy No. 0142) for Board Members is set forth as a guide to conflict-of-interest situations and unethical activity for Board Members.

18A:12-24.1 Code of Ethics for School Board Members

A school board member shall abide by the following Code of Ethics for School Board Members:

a. I will uphold and enforce all laws, rules and regulations of the State Fort Lee Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

e. I will recognize that authority rests with the Fort Lee Board of Education and will make no personal promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will

provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

L.2001,c.178,s.5.

NOW THEREFORE, BE IT RESOLVED, that each Board Member shall abide by the Code of Ethics and has signed an Acknowledgment of Receipt to confirm that they have received a copy of the Code of Ethics for School Board Members contained within the School Ethics Act, C.178, P.L. 2001. Failure to sign this Acknowledgment does not relieve a Board Member of the responsibility to understand and adhere to the **Code of Ethics**.

F. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education approves utilizing “**Robert’s Rules of Order**” as the parliamentary procedure for deliberation and debate in order to conduct meetings in a fair and orderly manner for the 2020 Calendar Year.

G. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education approves the use of the **Uniform Minimum Chart of Accounts** as per N.J.A.C. 6A:23-2.2 for the 2020 Calendar Year.

H. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education authorizes the School Business Administrator to enter into a contract with **Phoenix Advisors, LLC** as the Continuing Disclosure Agent and Registered Municipal Advisor through June 30, 2020.

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (“CDA’s”) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA’s, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDA’s executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA’s and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission (“SEC”) restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer.

NOW, THEREFORE, BE IT RESOLVED, that a **contract be authorized with Phoenix Advisors, LLC** in the annual amount of \$950 as the Continuing Disclosure Agent and Registered Municipal Advisor.

- I. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the School Business Administrator to establish and monitor the **petty cash funds** in the care of the following persons and in the following amounts for the 2020 Calendar Year.

Custodians	Amount
Principal – School No. 1	\$300
Principal – School No. 2	\$300
Principal – School No. 3	\$300
Principal – School No. 4	\$300
Principal – Lewis F. Cole Middle School	\$300
Principal – Fort Lee High School	\$700
School Business Administrator/Board Secretary	\$300
Director of Special Services	\$300

- J. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the appointment of **Haqqisha Q. Taylor as Board Secretary** through June 30, 2020.

- K. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the appointment of **Charles Hangle, as Treasurer of School Monies** through June 30, 2020.

- L. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the appointment of **District Physicians** through June 30, 2020.

Physician	Service
Dr. Jen F. Lee	School Physician/ Football Team Physician
Dr. Mary Ann Colenda	Medical Director

- M. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the following **tax-sheltered annuity providers** for the 2020 Calendar Year.

AIG – VALIC Financial Advisors, Inc.

**AXA Advisors – Equitable
Financial Resources
Lincoln Investment
MetLife**

Travelers Educators Retirement Services – Citistreet Associates LLC

N. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education approves **ADMIN Partners, LLC as the Third Party Administrator of Tax Shelter Annuities** for the 2020 Calendar Year.

O. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education authorizes the School Business Administrator to allow for the **Transfer of Funds** between Board meetings for the 2020 Calendar Year.

WHEREAS, New Jersey Administrative Code 6:20-2.13 requires appropriate Board of Education action providing transfer of funds to current expenses, capital outlay and debt service accounts prior to the line item account recording a deficit balance; and

WHEREAS, general compliance with this rule has been a consistent practice of the **Fort Lee Board of Education**; and

NOW, THEREFORE, BE IT RESOLVED that the Fort Lee Board of Education directs the Administration to fully comply with the terms and intent of N.J.A.C. 6:23-2.11; and

BE IT FURTHER RESOLVED that the Fort Lee Board of Education authorizes transfers, at the State chart of accounts level, to be made by the Administration prior to the account being in deficit and, therefore, authorizes required transfers to be made in a timely fashion subject to ratification at the next Regular Meeting of the Board.

P. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education authorizes the School Business Administrator to approve **payment of Bills between Board Meetings**, in accordance with N.J.S.A. 18A:19-4.1 for the 2020 Calendar Year.

Q. WHEREAS, the Fort Lee Board of Education recognizes that field trips, used as a device for teaching and learning, are integral to the curriculum, educationally sound, and an important ingredient in the instructional program of the school; and

WHEREAS, a field trip is defined as any journey by a group of pupils away from the school premises, under the supervision of a teacher, which is part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom; and

WHEREAS, the Fort Lee Board of Education shall consider field trips which are included in curriculum guides to have been approved in advance and all trips not listed on the curriculum guide must be individually approved by the Board.

NOW THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education approves the **use of field trips** during the 2020 Calendar Year.

R. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the enrollment of Fort Lee High School as a **Member of the New Jersey State Interscholastic Athletic Association (NJSIAA)** through June 30, 2020.

S. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the School Business Administrator/Board Secretary to utilize **State Contracts** for the procurement of Goods and Services through State Agencies for the 2020 Calendar Year:

WHEREAS, Title 18A:18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore by resolution, may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Fort Lee Board of Education has the need, on a timely basis, to procure goods and services utilizing State contracts; and

WHEREAS, the Fort Lee Board of Education desires to authorize its purchasing agent for the 2020 Calendar Year to make any and all purchases necessary to meet the needs of the School District throughout the school year;

NOW THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education does hereby authorize the District purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property, including but not limited to the Federal General Services Administration and cooperative purchasing programs in other states and those contained on the Division's website; and

BE IT FURTHER RESOLVED that the Fort Lee Board of Education does hereby authorize the District purchasing agent to make purchases of goods and services entered into on behalf of the following **cooperative purchasing agencies**:

- Bergen County Registered Cooperative Pricing System
- Bergen County Special Services School District (BCSSSD)
- Educational Data Services
- Hunterdon County Educational Services Commission (HCESC)
- Educational Services Commission of New Jersey A.K.A. Middlesex County Cooperative
- Region V Council for Special Education
- South Bergen Jointure Commission
- The Cooperative Purchasing Network
- Keystone Purchasing Network
- National Joint Powers Alliance
- Federal Government General Services Administration (GSA), Contract Number GS-35F-0220R
- Fort Lee Municipality/Public Works
- U.S. Communities Cooperative Purchasing

T. **THEREFORE BE IT RESOLVED**, pursuant to N.J.S.A. 18A:18A-3(a), the Fort Lee Board of Education designates **Haquisha Q. Taylor**, Board Secretary/Business Administrator as the **Qualified Purchasing Agent** pursuant to N.J.A.C. 5:34-5.1 for the Fort Lee Board of Education and authorizes her to award contracts that do not exceed in the aggregate in a

contract year the total sum of \$40,000 as provided in N.J.S.A. 18A:18A-3 and 18A:18A-4.3 without public advertising for bids. Furthermore, purchasing agent is authorized to solicit competitive quotations for purchases in excess of 15% of the bid threshold, pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c).

Preparation of Bid Advertisements – Pursuant to N.J.S.A. 18A:18A-2(b), the purchasing agent is designated to have the power to prepare advertisements, to advertise for and receive bids.

Purchase Order System Authorized Purchases – All purchases made by the Fort Lee Board of Education shall be done through the purchase order system. Pursuant to N.J.S.A. 18a:18a-2(v), a purchase order is a document issued by the purchasing agent authorizing a purchase transaction with a vendor to provide goods or to perform services.

Unauthorized Purchases – Any Fort Lee Board of Education employee who orders and/or received any goods and services without going through the approved purchase order process has made an unauthorized purchase. Unauthorized purchases are a violation of State Law N.J.S.A. 18A:18A-2(v) and 18A:18A-3(a). Fort Lee Board of Education employees making unauthorized purchases are subject to disciplinary action as outlined by the Superintendent.

Inspection of Goods and Services – Pursuant to 18A:18A-44, all goods and services provided or performed under any contract with the Fort Lee Board of Education shall be inspected and reviewed by the purchasing agent and/or by the appropriate officer (administrator; supervisor) of the Fort Lee School District who initially recommended the award of contract.

Trade-in of Personal Property – The purchasing agent pursuant to N.J.S.A. 18A:18A-45(g) may include the sale of district property no longer needed for school purposes as part of the specifications to offset the price of a new purchase; and

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary or her designee, are hereby authorized and directed to execute warrants without further action on the part of the Board for payment, when due, including the salaries and health benefits of all Fort Lee Board of Education personnel heretofore authorized and approved by the Fort Lee Board of Education as well as other payments necessary to conduct district business and the payroll operation; and

BE IF FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized and directed to make principal and interest payments on school bonds for the 2020 Calendar year.

U. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education approves the appointment of **District Compliance Officers** for the 2020 Calendar Year:

Compliance Position	Employee	Title
504 Committee Coordinator	Lauren Carrubba	Director of School Counseling Services
ADA Officer	Diana Davis	Director of Special Services
Affirmative Action Officer	Jaime Murphy	Director of Human Resources
Anti-Bullying Coordinator	David Cuzzo	SAC/Guidance Counselor

Bloodborne Pathogen Compliance Officer and Liaison	Scott Bendul	Supervisor of B&G & Security
Chemical Hygiene Officer	Scott Bendul	Supervisor of B&G & Security
Custodian of School Records	Haquisha Q. Taylor	Business Administrator
District Educational Stability/ Homeless Liaison	Lauren Carrubba	Director of School Counseling Services
District Liaison to State's Child Welfare Authorities	Jaime Murphy	Director of Human Resources
District Testing Coordinator	Lauren Carrubba	Director of School Counseling Services
Environmental Compliance Officer: (Including, but not limited to, AHERA Coordinator, Asbestos Management and PEOSHA Officer/Coordinator, Indoor Air Quality Designee, Safety & Health Designee)	Scott Bendul	Supervisor of B&G & Security
Integrated Pest Management Officer	Scott Bendul	Supervisor of B&G & Security
Issuing Officer for Working Papers	Lauren Glynn	Principal – High School
Public Affairs Compliance Officer (PACO)	Haquisha Q. Taylor	Business Administrator
Right-To-Know Officer	Scott Bendul	Supervisor of B&G & Security
School Safety Specialist	Scott Bendul	Supervisor of B&G & Security
Substance Awareness Coordinator	David Cuzzo	SAC/Guidance Counselor
Title IX Officer	Michael Raftery	Athletic Director

V. THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education approves the **Annual Tuition Rates** for Eligible Non-Resident Students through June 30, 2020.

Pre-K – Kindergarten	Grades 1 – 5	Grades 6 – 8	Grades 9 - 12
\$13,460	\$13,350	\$13,970	\$15,310

W. THEREFORE, BE IT RESOLVED that the Fort Lee Board of Education approves the appointment of the law firm of **Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Board Attorneys** for the period January 1, 2020 through ~~December 31, 2020~~ **March 31, 2020. [As Amended]**

X. THEREFORE, BE IT RESOLVED that the Fort Lee Board of Education approves the appointment of **PKF O'Connor Davies for school auditing services** through June 30, 2020.

Y. THEREFORE, BE IT RESOLVED that the Fort Lee Board of Education approves the following **insurance brokers** through June 30, 2020:

Medical, Vision and Dental	Brown & Brown Benefit Advisors
Flexible Spending & Cobra Administration	Brown & Brown Benefit Advisors
Student Accident	CBIZ Insurance Services, Inc.
Fiduciary Liability	CBIZ Insurance Services, Inc.
Property & Casualty	CBIZ Insurance Services, Inc.
General Liability & Automobile	CBIZ Insurance Services, Inc.
Public Official Bonds	CBIZ Insurance Services, Inc.
Boiler & Machinery	CBIZ Insurance Services, Inc.
Errors and Omissions	CBIZ Insurance Services, Inc.
Accidental Death & Dismemberment	CBIZ Insurance Services, Inc.

Z. THEREFORE, BE IT RESOLVED that the Fort Lee Board of Education approves the **adoption of all current written curriculum, courses, textbooks, workbooks and ancillary materials** of the District, on file in Central Office, for the 2020 Calendar Year, unless modified upon recommendation of the Superintendent.

AA. THEREFORE, BE IT RESOLVED that the Fort Lee Board of Education approves the approval of the Emergency Operations Plan, Crisis Intervention Procedures Manual, and Emergency Management Plan for the 2020 Calendar Year.

MOTION by Mrs. Tuck, seconded by Ms. Colbath, that the Board of Education approves items A through D and F through AA with W as amended.

MOTION carried unanimously upon roll call vote, 9-0.

MOTION by Mrs. Morell, seconded by Mrs. Tuck, that the Board of Education approves item E.

MOTION carried unanimously upon roll call vote, 9-0.

OLD BUSINESS – None.

NEW BUSINESS

Mrs. Han Silver reminded Board Members to complete the Committee/Liaison Request forms and return to her so she can compile a list.

ADJOURNMENT

MOTION by Mrs. Morell, seconded by Mr. Rubino, to adjourn 6:25 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/toc
01-15-2020

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
January 21, 2020
FORT LEE HIGH SCHOOL – MEDIA CENTER
6:45 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:45 p.m. by Mrs. Han Silver.

FLAG SALUTE

The Flag Salute was led by Mrs. Romba.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 15, 2020 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho, Ms. Paula K. Colbath, Mr. Ralph DiMeglio, Mrs. Holly Morell, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Lauran Tuck, Mrs. Esther Han Silver

Also Present: Mr. Kenneth Rota, Ms. Haquisha Q. Taylor, Mr. Paul Griggs, Board Attorney

Absent: Dr. Sharon Amato

EXECUTIVE SESSION

MOTION by Mrs. Morell, seconded by Mr. Rubino, at 6:47 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 9-0.

The Board reconvened into the Public Meeting at 7:30 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota shared that there were six (6) HIB investigations. Two (2) were founded.

Mr. Rota shared that the December 2019 Fire and Security Drills have been posted for the Board's review.

Mr. Rota congratulated Yeva Grace Davidoff for being selected as the winner for the 2020 "My Country" Poster Contest for her outstanding artwork. "My Country" Poster Contest is held every April and open to all 4th grade students throughout Bergen County.

Five (5) students from the 3rd grade inclusion class entered the Young Writer's Spooky Sagas Contest and won out of 10,000 entries that were read. Mr. Rota congratulated these students for their achievement and for the leadership provided by their teachers.

Mrs. Tuck was thanked for coordinating community Day of Service. It was a very successful and an energetic day. Activities included making 80 blankets for Linus, roses for Valentine's Day, and 100 placemats for Meals on Wheels.

COMMITTEE REPORTS

Finance Committee - Mrs. Han Silver

Mr. David Gannon, Partner at PKF O'Connor Davies, presented the Annual Audit Report for period ending June 30, 2019 to the Board. Mrs. Han Silver was pleased to report the school district is in good financial shape. The Board will have further discussion regarding Board priorities in preparation for the fiscal year 2021 budget.

NJSBA Legislation Committee - Mrs. Colbath

Ms. Colbath shared that the bill to end religious exemptions for vaccinations failed. Ms. Colbath further shared that NJSBA is encouraging districts to pass a resolution regarding census taking.

PUBLIC WORK SESSION

Board conversation ensued regarding the amendment of Policy 0155. Board consensus was to strike Policy 0155 from the day's agenda and update the Policy based on board feedback. Ms. Colbath shared that she will also update Policy 0155 to include an Athletics Committee.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Morell, seconded by Mrs. Richter, to open the floor to the public, 7:56 p.m.

MOTION carried unanimously upon voice vote, 9-0.

Tyrene Gibson, a parent of a former FLHS student, informed the Board that she has reviewed the HIB policies, and referenced a letter regarding mediation. Ms. Gibson implored the Board to seriously consider her case.

MOTION by Mr. Rubino, seconded by Mrs. Morell, to close the floor to the public, 8:01 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESOLUTIONS

BOARD

- 1B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following minutes: (As Amended)

Private Executive Meeting Minutes	November 18, 2019
Public Business Meeting Minutes	December 16, 2019
Private Executive Meeting Minutes	December 16, 2019
Special Public Business Meeting Minutes	December 23, 2019
Special Private Executive Meeting Minutes	December 23, 2019
Reorganization Meeting Minutes	January 6, 2020

- 2B** **WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

- The nature of the investigation;
- Whether the District found evidence of HIB;
- Whether discipline was imposed;
- Whether services were provided to address the incident of HIB.

3B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the attendance of Board Members at the following workshops:

<u>WORKSHOP</u>	<u>DATE</u>	<u>BOARD MEMBER</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Equity Symposium 2020	January 31, 2020 – February 1, 2020	Lauran Tuck	Mariott Marquis Washington DC	\$788.70
Advocacy Institute 2020	February 2, 2020 – February 4, 2020	Paula Colbath	Mariott Marquis Washington DC	\$1,046.00
Regional Leadership Training: Equity – From the Board Room to the Classroom	February 8, 2020	Esther Han Silver Kristen Richter Candace Romba	Montville Twp. High School (Northern Region) 100 Horseneck Road Montville, NJ 07045	\$50 p/p (Registration Fee) & GSA Rate Mileage and Tolls - Not to exceed \$65 per person

MOTION by Ms. Colbath, seconded by Mrs. Morell, that the Fort Lee Board of Education to amend to strike the Private Executive Meeting Minutes of November 18, 2019 under item #1B.

MOTION carried unanimously upon voice vote, 9-0.

MOTION by Mrs. Tuck, seconded by Mrs. Morell, that the Fort Lee Board of Education approves item #1B as amended and items #2B through #3B.

MOTION carried unanimously upon voice vote, 9-0, with exceptions. Ms. Colbath abstained from the minutes of December 16, 2019 on item 1B, and Ms. Colbath, Mrs. Richter, Mrs. Romba, Mrs. Tuck and Mrs. Han Silver abstained on their own name on item #3B.

CURRICULUM & INSTRUCTION

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips** listed in the attached summary. [See Appendix Page 13](#)

2CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **following additional out-of-district placements for the 2019-2020 school year**:

Student	Placement	Dates	Tuition/Costs
#22070047	BCSS NOVA North Emerson Jr/Sr High School 131 Main Street Emerson, NJ 07630	1/9/2020 – June 2020	Annual Tuition of \$62,100.00 prorated to \$38,295.00 (111 days @ \$345.00 per diem). Transportation Cost of \$3,373.29 (111 days @ \$30.39 per diem).
#25060390	Chapel Hill Academy 31 Chapel Hill Road Lincoln Park, NJ 07035	1/2/2020 – June 2020	Annual Tuition of \$61,020.00 prorated to \$37,968.00 (112 days @ \$339.00 per diem). 1:1 Aide @ \$160.00 per diem totaling \$17,920.00. Transportation Cost of \$14,700.00 (112 days @ \$131.25 per diem).
#31060940	Chapel Hill Academy 31 Chapel Hill Road Lincoln Park, NJ 07035	1/2/2020 – June 2020	Annual Tuition of \$61,020.00 prorated to \$37,968.00 (112 days @ \$339.00 per diem). Transportation Cost of \$14,700.00 (112 days @ \$131.25 per diem).
#23080028	Sage Day School 295 Rochelle Avenue Rochelle Park, NJ	1/2/2020 – June 2020	Annual Tuition of \$62,415.00 prorated to \$38,142.50 (110 days @ \$346.75 per diem). Transportation Cost of \$5,325.10 (110 days @ \$48.41 per diem).

MOTION by Mrs. Romba, seconded by Mrs. Tuck, that the Fort Lee Board of Education approves items #1CUR through #2CUR.

MOTION carried unanimously upon voice vote, 9-0.

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the **financial reports of the Secretary and Treasurer of School Monies for the month ending November 2019** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. [See Appendix Page 15](#)
- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of November 2019**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. [See Appendix Page 51](#)
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **bills list in the amount of \$6,853,199.90** for January 2020 checks. [See Appendix Page 53](#)
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$123,186.51** for January 2020 checks. [See Appendix Page 92](#)

5F **THEREFORE BE IT RESOLVED, that the Board of Education**, upon recommendation of the Superintendent, accepts the following **donations**:

Item	Amount/ Estimated Value	Donor	On Behalf Of
Check	\$1,500.00	Global Children Foundation P.O. Box 721 Fort Lee, NJ 07024	FLHS Marching Band Trip to Washington, DC
Check	\$65.40	Box Tops for Education 13700 Oakland Avenue Highland Park, MI 48203	School No. 4 school supplies and/or resources

6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **contract with Fiesta Catering for the Fort Lee High School 2020 Athletics Awards Dinner** to be held on Thursday, June 4, 2020 at a price not to exceed \$32.00 per person.

7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **contract with Fiesta Catering for the Fort Lee High School 2020 Academic Awards Dinner** to be held on Tuesday, May 19, 2020 at a price not to exceed \$32.00 per person.

MOTION by Mrs. Romba, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1F through #7F.

MOTION carried unanimously upon voice vote, 9-0.

PERSONNEL

1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *See Appendix Page 94*

2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement of Joanne Galasso, as a Paraprofessional at School No. 3**, after dedicating 7 years of service to the district, effective February 1, 2020.

3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement of Carol Frate, as a Registrar in Central Office**, after dedicating 30 years of service to the district, effective June 1, 2020.

4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement of Kristen Elefteriou as an Elementary Teacher at School No. 1**, after dedicating 31 years of service to the district, effective July 1, 2020.

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Stephanie Gitter	PT Instructional Aide Physical Education	S3	1-2-20
Malik Lopes	PT Instructional Aide Grades 9-12 Resource	FLHS	1-2-20
Suzette Rivera	School Secretary	LFCIS	Amended 1-27-20
Johanna Loaiza	PT Personal Aide PK Spec Ed 1:1	S2	2-3-20

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments for the 2019-2020 school year**, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Meric	Topyan	Personal Aide PK Spec Ed 1:1 (.83)	S2	02-9101-115	\$21,019.00 Step 1/ Degreed	1/22/20
Nazanin	Ostovar	Personal Aide Grades 3-4 ASD 1:1 (.7)	S2	02-9101-101	\$18,475.00 Step 2/ Degreed	1/17/20
Destinee	Fornes	Instructional Aide Grade 2 Resource (.83)	S3	03-9101-77	\$21,906.00 Step 2/ Degreed	2/3/20
David	Manzalaoui	Instructional Aide Physical Education (.5)	S3	03-9101-43	\$12,662.00 Step 1/ Degreed	1/22/20
Jin Young	Kwon	Personal Aide Grades K-1 ASD 1:1 (.83) (Amended)	S2	02-9101-121 (Amended)	\$21,019.00 Step 1/ Degreed	Amended 1/27/20

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **staff transfers** during the 2019-2020 school year.

TRANSFERS						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Lindita Lushaj	LFCMS	Personal Aide ASD 1:1	LFCIS	Personal Aide Grade 6 1:1	N/A	1-2-20
Berta Martinez	S2	Personal Aide Grades 3-4 ASD 1:1 (.83) 02-9101-101	S2	Personal Aide Grade K 504 1:1 (.83) 02-9101-117	N/A	1-15-20
Mercedes Miller	S2	Personal Aide Grades 1-2 LLD 1:1 (.83) 02-9101-114	S2	Instructional Aide PK Inclusion (.83) 02-9101-04	N/A	1-2-20
Hye Shim	S2	Instructional Aide PK Inclusion (.83) 02-9101-04	S2	Personal Aide Grades 1-2 LLD 1:1 (.83) 02-9101-114	N/A	1-2-20

8P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following leaves:

<u>LEAVES</u>								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Mishelle Chung	Teacher Grade 1	S3	Maternity	New	5/26/20 to 6/30/20	9/1/20 to 1/3/21	N/A	1/4/21
Rachel DiBartolo	BSI Teacher	S2	Maternity	New	5/18/20 to 6/15/20	6/16/20 to 9/13/20	N/A	9/14/20
Mai Koyo	Teacher ESL	S4	Maternity	New	4/6/20 to 5/15/20	N/A	5/16/20 to 6/30/20	9/1/20
Rachel Cola	School Psychologist	S2	Medical	Amended	11/1/19 to 1/20/20	N/A	N/A	1/21/20
Yvette Longobardi	Teacher Math	HS	Medical	New	3/5/20 to 4/19/20	N/A	N/A	4/20/20
Lauren Brickner	Teacher Special Education Resource	IS	Maternity	Amended	1/02/20 to 1/22/20	N/A	1/23/20 to 6/30/20	9/1/20
Christine D'Anna	Teacher Grade 5 LAL/SS	IS	Medical	Amended	10/28/19 to 1/26/20	N/A	N/A	1/27/20
Ada Cheherian Acosta	Teacher World Language	HS	Maternity	Amended	9/20/19 to 11/21/19	11/22/19 to 4/30/20	N/A	5/1/20
Kaitlyn Rakas	Teacher Grade 3	S1	Maternity	Amended	9/1/19 to 10/25/19	10/26/19 to 4/30/20	5/1/20 to 6/30/20	9/1/20
Janine Mendoza	Teacher Grade 2	S1	Maternity	Amended	11/4/19 to 1/14/20	1/15/20 to 6/30/20	N/A	9/1/20
Samantha Milgram	Kindergarten Teacher	S2	Extended Maternity	Amended	9/1/19 to 9/22/19	9/23/19 to 4/30/20	5/1/20 to 6/30/21	9/1/21

9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2019-2020 school year, as outlined below:

LEAVE REPLACEMENTS					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Jacy Macias	Teacher Grade 5	IS	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	Amended 11/18/19 to 1/28/20	Christine D'Anna (Medical)
Jacy Macias	Teacher Special Education	IS	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits (Continuous Assignment)	1/29/20 to 6/30/20	Lauren Brickner (Maternity)
Pablo Rancier	Maintenance	CO	Additional Salary = to the difference between current salary Step 5 Custodial and Step 1 Maintenance (\$5,150.00)	1/13/20 to TBD	Raul Sanchez (Medical/WC)
Mervat Said	Teacher Grade 3	S2	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	Amended 9/1/19 to 6/30/2020	Kaitlyn Rakas (Maternity)
Kathleen Miller	Teacher Grade 2	S1	Sub pay for the first 10 days \$100 per day, day 11-60 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits - Continued Assignment	Amended 11/25/19 to 6/30/20	Janine Mendoza (Maternity)

10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **amending the Position Control List** for the 2019-2020 school year, as outlined below:

POSITION CONTROL LIST CHANGES		
Position Control #	Change From	To
PC #02-2401-03	Teacher Spec Ed PreK ASD Account #11-216-100-101-00-000	Teacher Special Education ASD Account #11-241-100-101-00-000
PC #06-9101-57 and #06-9101-82	Personal Aide ASD 1:1 Account #11-214-100-106-00-000	Personal Aide MD 1:1 Account #11-212-100-106-00-000

11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **correction of the hourly rate for After-School and Extra-Curricular Activities during the 2019-2020 school year** on an as needed basis for following Paraprofessionals to be changed from \$17.50 to \$30.00 per hour, previously approved on Resolution No. 29939 dated November 4, 2019 and Resolution No. 30000 dated December 16, 2019:

<u>Name</u>	<u>Assignment</u>	<u>Extra Compensation</u>
Sangeeta Jain Claribel Kwon David Rispoli Manuel Rivera Alida Bacich Julia Anderson	Extra-Curricular Paraprofessionals for After-School Activities	\$30.00 per hour

12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **salary adjustment for Bernadette Basca, Human Resources Intern in Central Office, from \$10.00 to \$11.00 per hour**, due to the minimum wage increase effective January 1, 2020.

13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **pensionable stipend, for the following teaching staff member assigned to teach a sixth period** for the 2019-2020 school year as outlined below:

<i>Fort Lee High School</i>		
<u>Teacher</u>	<u>Content</u>	<u>Stipend</u>
Christine Teitlebaum	World Language - Spanish	\$6,500 (to be prorated from 12/1/19 – 4/30/20)

14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff member to be added to the list of **certificated staff members to provide Title I tutoring** during the 2019-2020 school year at the rate of \$45 per hour for certificated teachers and \$30 per hour for paraprofessionals accompanying students to tutoring as per IEPs.

<u>Title I Tutors 19-20 School Year</u>			
<u>Location</u>	<u>Employees</u>	<u>Subject Areas</u>	<u>Aggregate Total Per Location For All Tutors Not to Exceed Budgeted Amount</u>
LFCIS	Alexandra Motola	K-6 Generalist and English K-12	\$14,465 #20-231-100-101-00-003

15P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Internships, Student Teachers or Practicum Candidates** during the 2019-2020 school year:

Internships/Student Teachers/Practicum Candidates							
Referring University	Student Name	Type of Placement	Subject Area	# Hours	Months From-To	School Placed	Cooperating Staff Member
Rutgers University	Cynthia Luciano	Field Experience	Special Education	90	1/22/20 - 5/12/20	MS	Christina Ranaudo

16P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **as Substitutes** for the 2019-2020 school year:

SUBSTITUTES
Gale Etra Daniel Melamud Alicia DeFilipis Ellis Schulman Ileana Valerio Caren France

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1P through #16P.

MOTION carried unanimously upon roll call vote, 9-0.

Board expressed deep regret of the retirement of Carol Frate and expressed their gratitude for 30 years of service in the Registration Department in the Central Office.

POLICY

1POL **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **first reading of the following policy/regulation updates** listed below: [Click here for 2020-01-21 Backup \(As Amended\)](#)

Policy/Reg No.	Topic
P 0155	BOARD COMMITTEES
P 5536	STUDENT RANDOM DRUG AND ALCOHOL TESTING

MOTION by Mrs. Tuck, seconded by Ms. Colbath, that the Fort Lee Board of Education approves item #1POL with exception to amend to strike P 0155 from the resolution.

MOTION carried unanimously upon roll call vote, 9-0.

OLD BUSINESS

Mr. Rota asked if the former Negotiations Committee can meet briefly after today's meeting. Mr. Rota shared that he welcomes feedback on the draft District Calendar for school year 2020-2021 which includes a district day off for the Lunar New Year.

Board conversation ensued about the 2020-2021 draft District Calendar.

NEW BUSINESS

Ms. Cho expressed concern about the dilapidated piano at the Intermediate School. Mr. Rota shared that he will investigate and speak with Principal Daniello.

Mrs. Han Silver announced that Ms. Taylor received her Association of School Business Officials International, School Finance and Operations (SFO) Certificate by passing a comprehensive two-part exam testing skills in accounting and school business management.

Mrs. Han Silver reiterated the importance of the census and how strongly legislators rely on census information to determine the seats in government.

Mrs. Han Silver announced that seating arrangements will be changed at the next meeting and moving forward.

Mrs. Tuck shared her appreciation to the PTA/PTO's participation in the community Day of Service. She further shared a special thank you to the Mayor and Council and the 119 students and volunteers who participated in this event.

ADJOURNMENT

MOTION by Mrs. Morell, seconded by Mr. Rubino, to adjourn, 8:20 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/toc
1/23/2020

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
February 3, 2020
FORT LEE HIGH SCHOOL – MEDIA CENTER
6:30 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:36 p.m. by Mrs. Romba.

FLAG SALUTE

The Flag Salute was led by Mr. Rubino.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 16, 2019 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Ms. Elisa Cho, Mr. Ralph DiMeglio, Mrs. Holly Morell, Mrs. Kristen Richter, Mrs. Candace Romba, Mr. Michael Rubino, , Mrs. Esther Han Silver (6:45 p.m.)

Also Present: Mr. Kenneth Rota, Dr. Sharon Amato, Ms. Haquisha Q. Taylor, Mr. Dennis McKeever, Board Attorney

Absent: Ms. Paula K. Colbath, Mrs. Lauran Tuck

EXECUTIVE SESSION #1

MOTION by Ms. Cho, seconded by Mr. Rubino, at 6:39 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 7-0.

The Board reconvened into the Public Meeting at 7:35 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota shared that there were eight (8) HIB investigations. Six (6) were founded.

Mr. Rota posted for the Board's review the School Safety Data System (SSDS Report) for the 1st period (July 1st to the end of 2019).

COMMITTEE REPORTS

None.

PUBLIC WORK SESSION

None.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Romba, seconded by Ms. Cho, to open the floor to the public, 7:38 p.m.

MOTION carried unanimously upon voice vote, 7-0.

Tyrene Gibson, parent of a former FLHS student, distributes to Board members copies of FLBOE Regulation 5512 [HIB]. Ms. Gibson expressed displeasure that a HIB investigation was never completed in her daughter's case as the FLBOE Regulation requires.

MOTION by Mrs. Morell, seconded by Mr. Rubino, to close the floor to the public, 7:48 p.m.

MOTION carried unanimously upon voice vote, 7-0.

RESOLUTIONS

BOARD

- 1B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Private Executive Meeting Minutes	November 18, 2019
Public Business Meeting Minutes	January 21, 2020
Private Executive Meeting Minutes	January 21, 2020

- 2B** **WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and **WHEREAS**, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

17. The nature of the investigation;
18. Whether the District found evidence of HIB;
19. Whether discipline was imposed;
20. Whether services were provided to address the incident of HIB.

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Fort Lee Board of Education approves item #1B through #2B.

MOTION carried unanimously upon roll call vote, 7-0.

CURRICULUM & INSTRUCTION

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips** listed in the attached summary. [See Appendix Page 8](#)

2CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **following additional out-of-district placements for the 2019-2020 school year**:

Student	Placement	Dates	Tuition/Costs
#23100133	Cornerstone Day School 12 Commerce Drive Cranford, NJ 07016	1/21/2020 – June 2020	Annual Tuition of \$86,358.50 prorated to \$41,216.70 (105 days @ \$392.54 per diem). Transportation Cost of \$26,040.00 (105 days @ \$248.00 per diem).
#23080403	Cornerstone Day School 12 Commerce Drive Cranford, NJ 07016	1/28/20 – June 2020	Annual Tuition of \$86,358.50 prorated to \$39,254.00 (100 days @ \$392.54 per diem). Transportation Cost of \$28,500.00 (100 days @ \$285.00 per diem).
#33099	BCSS-Washington South Elementary 355 East Ridgewood Avenue Paramus, NJ	1/21/20 – June 2020	Annual Tuition of \$64,480.00 prorated to \$35,464.77 (99 days @ \$358.23 per diem). Related Services OT 2x30 individual; Speech 3x30 individual, PT 2x30 individual, home programming services 2x120. Cost of 1:1 Aide prorated to \$28,600.00. Transportation costs TBD.

MOTION by Mrs. Richter, seconded by Mrs. Romba, that the Fort Lee Board of Education approves item #1CUR through #2CUR.

MOTION carried unanimously upon roll call vote, 7-0.

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the **financial reports of the Secretary and Treasurer of School Monies for the month ending December 2019** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *See Appendix Page 9*
- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of December 2019**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *See Appendix Page 45*
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **bills list in the amount of \$5,525,917.68 for February 2020 checks**. *See Appendix Page 47*
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the **Audit Report for the year ending June 30, 2019** as prepared by PKF O'Connor Davies, LLP, Certified Public Accountants. *See Appendix Page 71*
- 5F **WHEREAS**, the Audit Report for the year ending June 30, 2019 as prepared by PKF O'Connor Davies, LLP, Certified Public Accountants, was accepted by this Board on January 21, 2020; and
- WHEREAS**, the Audit contains recommendations which were read and discussed at the public meeting as indicated on the Corrective Action Plan attached to this resolution.
- NOW THEREFORE, BE IT RESOLVED**, that the Business Administrator/Board Secretary of this Board is hereby directed to proceed as indicated in said Corrective Action Plan; and
- BE IT FURTHER RESOLVED**, that a copy of this resolution, together with a copy of the synopsis of the **Audit Report and the Corrective Action Plan**, will be filed with the County Superintendent of Schools. *See Appendix Page 76*
- 6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **contract with the DoubleTree by Hilton for the Fort Lee High School 2020 Performing Arts Awards Banquet** to be held on Wednesday, May 27, 2020 at a price of \$40.00 per person.

MOTION by Mrs. Romba, seconded by Mr. DiMeglio, that the Fort Lee Board of Education approves items #1F through #6F.

MOTION carried unanimously upon roll call vote, 7-0.

PERSONNEL

1P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *See Appendix Page 69*

2P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

<u>LEAVES</u>								
Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Claribel Kwon	Personal Aide	MS	FMLA	New	N/A	N/A	1/22/20 -to 2/18/20	2/19/20
Christina Lopez	Teacher ESL	S3	Maternity	New	5/23/20 to 6/12/20	N/A	6/13/20 to 6/30/20	9/1/20

3P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **Spring Coaches** for the 2019-2020 school year, as follows. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

Coach	Sport	Position	Season	Class	Step	Stipend
Peter Kraljic Jr	Baseball	Head Coach	Spring	II	2	\$8,975
Ian Oates	Baseball	Assistant Coach	Spring	II	2	\$6,524
Diego Lombardo	Baseball	Assistant Coach	Spring	II	2	\$6,524
Gerard Carroll	Baseball	Assistant Coach	Spring	II	2	\$6,524
Crystal Vargas	Softball	Head Coach	Spring	II	2	\$8,975
Zachary Schlemm	Softball	Assistant Coach	Spring	II	1	\$5,955
Brianna Mattessich	Softball	Assistant Coach	Spring	II	2	\$6,524
Dana Amato*	Softball	Assistant Coach	Spring	II	2	\$6,524
Daniel Cirone	Boys Track	Head Coach	Spring	II	2	\$8,975
Demba Mane	Boys Track	Assistant Coach	Spring	II	2	\$6,524
Nicole Pacciani	Boys Track	Assistant Coach	Spring	II	2	\$6,524
Charlie Salame	Girls Track	Head Coach	Spring	II	2	\$8,975
Angela Johnson	Girls Track	Assistant Coach	Spring	II	2	\$6,524
Sean Scully	Golf	Head Coach	Spring	III	1	\$4,893
Philip Zappel	Boys Tennis	Head Coach	Spring	III	2	\$5,349

*Non-Staff Member

THEREFORE BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **Volunteer Athletic Coaches** for the 2019-2020 Spring Season, with no compensation, as follows:

William Straub – Baseball	Leo Ellison - Baseball
Nicole Piccinich – Track & Field	Kellie Lane – Track & Field
Renee Mattesich – Track & Field	Neil Grant – Boys Tennis

4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following as **Substitutes** for the 2019-2020 school year:

SUBSTITUTES
Simona Ardolina

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **payment of unused vacation days for Suzette Rivera, Secretary to the Intermediate School Principal, in the amount of \$4,847.75**, based upon 13 days at a per diem rate of \$193.91 for the 2018-2019 school year, and for 12 days at a per diem rate of \$193.91 (pending negotiations) for the 2019-2020 school year.

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Internships, Student Teachers or Practicum Candidates** during the 2019-2020 school year:

<u>Internships/Student Teachers/Practicum Candidates</u>							
<u>Referring University</u>	<u>Student Name</u>	<u>Type of Placement</u>	<u>Subject Area</u>	<u># Hours</u>	<u>Months From-To</u>	<u>School Placed</u>	<u>Cooperating Staff Member</u>
Seton Hall University	Silvia Maresca	Clinical Experience	Upper Literacy & Mathematics	60	2/4/20 – May 2020	S1	Jill Purritano
William Paterson University	Donovan Figueroa	Clinical Experience	Athletic Training	150	2/4/20 – May 2020	HS	Tom Hur

MOTION by Ms. Cho, seconded by Mrs. Romba, that the Fort Lee Board of Education approves items #1P through #6P.

MOTION carried unanimously upon roll call vote, 7-0.

POLICY

1POL **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **first reading of the following policy/regulation updates** listed below: [Click here for 2020-02-03 #1POL Back-up](#)

Policy/Reg No.	Topic
P 2431	ATHLETIC COMPETITION

2POL THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **second reading and adoption of the following policy/regulation updates** listed below: [Click here for 2020-02-03 #2POL Back-up](#)

Policy/Reg No.	Topic
P 5536	STUDENT RANDOM DRUG AND ALCOHOL TESTING

MOTION by Mrs. Morell, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1POL through #2POL.

MOTION carried unanimously upon roll call vote, 7-0.

OLD BUSINESS

Ms. Cho shares that there appears to be water leaking at the Intermediate School. Ms. Cho further commented that there are visible water marks in the hallway.

NEW BUSINESS

Dr. Amato announced that they are going to have a Go Math night on Wednesday night, February 5th at the Fort Lee High School Media Center that will be open to the community.

Mrs. Han Silver announced that Mrs. Colbath recently attended the National School Board Association Workshop – Advocacy Institute in Washington, DC, and Mrs. Tuck attended the National School Board Association Workshop – Equity Symposium in Washington, DC. Mrs. Han Silver shared that we look forward to hearing their respective reports on the workshops.

Ms. Taylor introduced Belgica Polanco, new Assistant Business Administrator.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT’S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Romba, seconded by Mr. DiMeglio, to re-open the floor to the public, 7:52 p.m.

MOTION carried unanimously upon voice vote, 7-0.

Ms. Mahogany Sanders, School No. 4 parent, expressed the importance of Black History month and requested that the Board review for distribution to School 4 staff a package that includes “Culturally Responsive Teaching” principles.

MOTION by Mrs. Morell, seconded by Mr. Rubino, to close the floor to the public, 7:59 p.m.

MOTION carried unanimously upon voice vote, 7-0.

EXECUTIVE SESSION #2

MOTION by Mr. Rota, seconded by Mr. Rubino, at 8:00 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 7-0.

ADJOURNMENT

MOTION by Mrs. Morell, seconded by Ms. Cho, to adjourn, 8:38 p.m.

MOTION carried unanimously upon voice vote, 7-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/toc
02/10/2020