

SAFE SCHOOLS
www.fortlee-nj.safeschools.com
INSTRUCTIONAL TRAINING PROGRAM

The following training topics are mandatory. Please find listed the New Jersey requirement followed by the name of the online tutorial offered by Safe Schools and who must complete it. The Safe Schools tutorial will satisfy the New Jersey State requirement and has been assigned to your profile as appropriate.

<i>NJ Requirement</i>	<i>Safe Schools Tutorial</i>	<i>Length</i>	<i>Staff Required</i>
Affirmative Action and Equity	Americans with Disabilities: Overview Discrimination Awareness in the Workplace Diversity Awareness: Staff- to- Staff Diversity Awareness: Staff-to-Students Sexual Harassment: Staff to Staff Sexual Misconduct: Staff-to-Student Title IX Compliance Overview	23 min 22 min 18 min 25 min 27 min 35 min 44 min	All staff
Education	Dyslexia Awareness Reading Disabilities Section 504 Compliance and I&RS (including review of Fort Lee I&RS and 504 Manuals in resource section of this training) Special Education Overview Managing Challenging Behavior – Part 1 Managing Challenging Behavior – Part 2	48 min 2 hours 31 min 40 min 43 min 54 min	Teachers (K-3, ESL, Basic Skills, Reading, Special Education), LDTcs, and Speech-Language Specialists All Certificated Staff and Building Administrators All Certificated Staff and Paraprofessionals Paraprofessionals Paraprofessionals
Environmental Health	Blood Borne Pathogens Hazardous Communications (Right to Know) Integrated Pest Management	22 min 26 min 24 min	All staff All Staff New Certificated Staff
Gang Awareness	Gang Awareness	13 min	New Administrators
Harassment, Intimidation and Bullying	NJ Anti-Bullying Refresher Fort Lee HIB Policy and Regulation NJ Anti-Bullying Full Course* Sexual Harassment * Cyber Bullying* Student to Student Hazing & Harassment* Bullying & Students with Special Needs*	25 min 30 min 30 min 29 min 26 min 19 min 42 min	All staff All Staff New Staff and All staff every five years*
Policy	Fort Lee School District’s Social and Emotional Learning Plan Student Code of Conduct	10 min 15 min	All Staff
Potentially Missing, Abused or Neglected Children	Child Abuse – Identification and Intervention Child Abuse – Mandatory Reporting McKinney-Vento	33 min 19 min 30 min	New Certificated Staff All School Staff Members
School Safety	Active Shooter Email and Messaging Safety	45 min 30 min	All staff

Health	Allergy Management/Food Allergies	13 min	New Certificated Staff All staff except Technology and Custodial All Staff
	Asthma	14 min	
	Coronavirus Awareness	9 min	
	Coronavirus: Disinfecting Your Workplace Coronavirus: Managing Stress & Anxiety	10 min 12 min	
Substance Abuse	Student Drug & Alcohol Abuse	30 min	All Certificated staff
	Alcohol & Drug Awareness for Supervisors	27 min	All Administrators
Suicide Awareness	Suicide Prevention Refresher	39 min	All Certificated Staff New Certificated Staff and All Certificated Staff every five years*
	Suicide Prevention Full Course*	2 hours	
Transportation	Transportation Safety	27 min	School Bus Drivers and Transportation Aides
	Interacting with Students with Special Needs	28 min	
	Bus Behavior and Discipline	19 min	