

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

PUBLIC BUSINESS MEETING AGENDA

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS
CONFIDENTIAL MATTERS.**

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Monday, March 8, 2021

Meeting Start Time: 6:30 pm

Zoom Meeting:

<https://us02web.zoom.us/j/89193469702?pwd=cmNwYWxqTjNxM0VMamd4VzlUOVhWQT09>

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 15, 2021 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspaper: The Record; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- HIB Report
- School Status
- 2021-2022 Preliminary Budget Presentation

COMMITTEE REPORTS

**PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON
ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC**

**PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S
AGENDA OR ANY OTHER TOPIC**

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

RESOLUTIONS

BOARD

- 1B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes
Private Executive Meeting Minutes

February 22, 2021
February 22, 2021

CURRICULUM

- 1CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips listed on the attached summary**. *Attachment:* [CLASS TRIPS](#)
- 2CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **2021-2022 District Calendar**, as per the attached. *Attachment:* [2021-2022 DISTRICT CALENDAR](#)

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the financial reports of the **Secretary and Treasurer of School Monies for the month ending January 2021** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *Attachment:* [BOARD SECRETARY REPORT - JANUARY 2021; TREASURER'S REPORT - JANUARY 2021](#)
- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of January 2021**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *Attachment:* [LINE ITEM TRANSFERS - JANUARY 2021](#)
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$5,465,189.14 for March 2021 checks**. *Attachment:* [BILLS LIST](#)
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Cafeteria bills list in the amount of \$64.85 for March 2021 checks**. *Attachment:* [CAFETERIA BILLS](#)
- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Athletic bills list in the amount of \$11,797.00 for March 2021 checks**. *Attachment:* [ATHLETIC BILLS](#)

6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the appointment of the law firm of **Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC** as Board Attorneys through April 12, 2021.

7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

<u>DONATIONS</u>			
Item	Amount/Estimated Value	Donor	On Behalf Of
18 Chromebook Carts (Used)	\$9,000	Clifton High School	Lewis F. Cole Middle School

8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **renewing the agreements/contracts for the 2020-2021 school year** of the following: **Attachment: PARCHMENT AGREEMENT**

<u>AGREEMENTS 2020-2021</u>
PARCHMENT LLC - Guidance Department K12 Multi-Credential Service

- 9F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **inclusion in the Preliminary 2021-2022 School District Budget of a withdrawal from** Capital Reserves in the amount of \$3,108,750 as follows:

<u>CAPITAL RESERVE PROJECTS</u>	
Fort Lee High School Retaining Wall Repair	\$ 562,500
Fort Lee High School HVAC Upgrade (1st Floor West Wing)	393,750
Fort Lee High School HVAC Upgrade (2nd Floor West Wing)	568,750
Fort Lee High School HVAC Upgrade (1st Floor East Wing)	175,000
Fort Lee High School Window Replacement (Weight Room)	315,000
School #3 A/C (VRF) Installation	437,500
School #1 A/C (VRF) Installation	656,250
Total Capital Reserve Projects	\$3,108,750

NOW THEREFORE, BE IT RESOLVED that the Fort Lee Board of Education approves the **Preliminary 2021-2022 School District Budget as follows:**

	Budget	Local Tax Levy
General Fund	\$78,450,634	\$69,575,818
Special Revenue Fund	2,642,469	-0-
Debt Service Fund	4,214,365	3,804,061
Total Base Budget	\$85,307,468	\$73,379,879

- 10F WHEREAS**, Policy No. 6471 "School District Travel" and N.J.A.C. 6A:23A-7.3 provide that the Fort Lee Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement; and

WHEREAS, the Fort Lee Board of Education appropriated \$108,046 for travel during the 2020-2021 school year and has spent \$5,222 as of March 8, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education hereby establishes the school district travel maximum for the 2021-2022 school year at \$100,000.

- 11F WHEREAS**, the Fort Lee Board of Education approved extending the term of the **Lease Agreement for Central Office space** at 2175 Lemoine Avenue, Fort Lee, New Jersey, for six (6) months from January 1, 2020 to June 30, 2020 including additional month-to-month extensions with Unlmted Real Estate Group who was, subsequently, purchased by I Lemoine Property, LLC with the continuance of Fort Lee Board of Education Central Office space lease terms and conditions ; and

WHEREAS, the Fort Lee Board of Education approved on July 27, 2016 its intent to lease space from the Parking Authority of the Borough of Fort Lee for Board of Education District Offices;

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **ten-year lease agreement with The Parking Authority of the Borough of Fort Lee, commencing on March 1, 2021 through February 28, 2031, for Board of Education District Offices located at the Third Floor Guntzer Liner Building, 231 Main Street, in the Borough of Fort Lee, New Jersey**, as per the attached agreement and authorizes the Board Secretary to execute said agreement. *Attachment: [LEASE AGREEMENT - CO](#)*

NOW, THEREFORE FURTHER BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **termination of the Lease Agreement with I Lemoine Property, LLC** effective on or about March 23, 2021.

PERSONNEL

- 1P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement** of Rosemarie Milone, as a School Secretary at Lewis F. Cole Intermediate and Middle School, after dedicating 20.5 years of service to the district, effective July 1, 2021.

- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Andrea Mayes	Paraprofessional	S2	3-13-21
Hannah Guitierrez	Paraprofessional	S2	2-28-21

- 3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2020-2021 school year, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Anashia	Jenkins	Health Care Assistants PT .72 (25 hours/week)	S2	02-3115-02	\$20.00/hour	3-9-21

- 4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following additional **staff transfers** during the 2020-2021 school year.

<u>TRANSFERS</u>						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Mona Yousef	FLHS	Personal Aide Grade 10 1:1 07-9101-58	S2	Personal Aide PK Spec Ed 2:1 02-9101-93	N/A	2/26/2021
Leonard Braun	LFCIS	Personal Aide Grade 5 2:1 05-9101-88	S2	Personal Aide BD 2:1 02-9101-03	N/A	3/2/2021

- 5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

<u>LEAVES OF ABSENCES</u>									
Name	Position	Loc	Type	New or Amend	Paid Leave	Paid FFCRA Leave Full Salary up to \$511.00/day	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Darrell DeLuise	Custodian	S1	Medical	Amend	1/15/21 to 3/21/21	N/A	N/A	N/A	3/22/21
Elisa Karam	Teacher Grade 3	S2	Maternity	Amend	2/19/21 to 5/4/21	N/A	5/5/21 to 11/28/21	N/A	11/29/21
Karli Raffo	LDT-C	S2	Maternity	New	N/A	N/A	9/1/21 to 11/30/21	N/A	12/1/21
Debra Colosimo	Paraprofessional	S2	Medical	New	3/12/21 to 4/5/21	N/A	N/A	N/A	4/6/21

- 6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2020-2021 school year, as outlined below:

<u>LEAVE REPLACEMENTS</u>					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Arleen Artinian	Teacher Kindergarten	S4	Continuous Assignment	3/16/21 to 6/30/21	Melanie Markarian (Maternity)
Maria Faia	Guidance Counselor	S4	Continuous Assignment	1/4/21 to 4/30/21 Amended	Andria Fusco (Medical)

- 7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2020-2021 school year:

<u>SUBSTITUTES</u>
Yarenmy Rojas Hajnalka Veszelszok

- 8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **amending the appointment of Cheerleader Co-Curricular Advisors for the 2020-2021 school year**. This resolution supersedes Resolution No. 30319 dated July 13, 2020.

<u>CO-CURRICULAR 2020-2021</u>			
2020-2021 Co-Advisor	Co-Curricular Activity	Class	20-21 Stipend
Brittany Butler	Cheerleader Co-Advisor (Plus \$1,000 bonus for chaperoning JV and V basketball games) (Winter & Spring Season @ 75% of stipend)	B & D+ \$1000 = \$10,488	\$7,866
Melanie Catalano	Cheerleader Co-Advisor (Plus \$1,000 bonus for chaperoning JV and V basketball games) (Winter Season Only @ 25% of stipend)		\$2,622

- 9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the appointment of additional Curriculum Writers for 2020-2021**, for services to be performed outside the contractual day, to be paid a stipend at an hourly rate of \$45.00 per hour, for an aggregate total not to exceed \$39,000, to be charged against account # 11-000-221-104-30-000, for the teaching staff members listed below:

<u>CURRICULUM WRITERS</u>	
CONTENT AREA	CERTIFICATED STAFF MEMBERS
Math	Alexandra Pena, Chris Turtoro
Science	Brittany West, Julieth Colorado

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Substitute Administrators daily rate of pay** of \$350.00 per diem for the 2020-2021 school year.

- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **2021 Summer Employment of School Nurses** for the following staff members (up to 10 hours each at \$45.00 per hour = \$450.00) not to exceed an aggregate total of \$3,150.00 to be charged against Account # 11-000-213-100-00-000.

SUMMER 2021 SCHOOL NURSE STAFFING
Nateka Brewton-Ritter Holly Alasio Dominique Kondreck Arianna Egloff Alyssa Marasciulo Kim Bancroft Theresa Vallone

POLICY

- 1POL **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **second reading and adoption of the following policy/regulation updates** listed below: [Attachment: 2021-03-08 #1POL](#)

Policy/Reg No.	Topic
P0151	Organization Meeting

- 2POL **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **first reading of the following policy/regulation updates** listed below: [Attachment: 2021-03-08 #2POL](#)

Policy/Reg No.	Topic
P0155	Board Committees

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/sa
Attachments
03-08-21