

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

PUBLIC BUSINESS MEETING AGENDA

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS
CONFIDENTIAL MATTERS.**

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Monday, February 7, 2022

Meeting Start Time: 6:30 p.m.

**Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)
Meeting: <https://us02web.zoom.us/j/81430917704?pwd=MWUyVHlMQXkwQTNtRStzT0hlQXpNQOT09>**

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 13, 2022 and January 14, 2022 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

EXECUTIVE SESSION - Approximately 6:30 p.m.

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

**MOTION TO RECONVENE PUBLIC SESSION - Immediately following Executive Session –
Approximately 7:30 p.m.**

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- HIB Report
- Student Safety Data System (SSDS) Report 2021-2022 – Period 1

COMMITTEE REPORTS

PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

RESOLUTIONS

BOARD

- 1B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes	January 18, 2022
Private Executive Meeting Minutes	January 18, 2022

- 2B** **WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

- 3B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the participation of Board Members for Workshops and New Jersey School Board Association Board Mandated Training as outlined below:

<u>WORKSHOP</u>	<u>BOARD MEMBER</u>	<u>DATE</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Bergen County SBA	Elisa Cho Paula Colbath Kim Curry Kristen Richter Candace Romba	Monday, 1/31/2022	Live Virtual	-0-
Bergen County SBA	Elisa Cho Paula Colbath Kim Curry Min Jeong Kim Holly Morell Kristen Richter Candace Romba Michael Rubino Julene Stassou	Wednesday, 6/2/2022	Hybrid, Clinton Inn Hotel (6:00 PM to 9:00 PM)	-0-
<u>NJSBA GOVERNANCE TRAINING</u>	<u>BOARD MEMBER</u>	<u>DATES</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Governance I	Kim Curry Min Jeong Kim	Wednesday, 4/6/22, 4/13/22, 4/27/22	Live Virtual	-0-
Governance II	Julene Stassou	Monday, 3/21/22	Live Virtual	-0-
Governance IV	Holly Morell Kristen Richter	Wednesday, 2/16/22	Live Virtual	-0-

CURRICULUM

- 1CUR THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips listed on the attached summary.** *Attachment:* [2022-02-07 CLASS TRIPS](#)

- 2CUR** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **out-of-district placements** for the 2021-2022 school year:

OUT-OF-DISTRICT PLACEMENTS			
Student	Placement	Dates	Tuition/Costs
#29080360	BCSS - Brownstone School 498 Saddle River Road Saddle Brook, NJ 07663	1/20/22 - June 2022	Annual tuition of \$62,240, prorated to \$38,976 (112 days @ \$348 per diem). Annual transportation cost of \$31,563, prorated to \$19,639.20 (112 days @ \$175.35 per diem).

- 3CUR** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **3-year English Language Learners (ELL) Plan** for the 2021-2024 school years. *Attachment:* [ELL 3-YEAR PLAN 2021-2024](#)

FINANCE

- 1F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the financial reports of the **Secretary and Treasurer of School Monies for the month ending December 2021** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *Attachment:* [BOARD SECRETARY'S REPORT-Dec 2021; TREASURER'S REPORT-Dec 2021](#)
- 2F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of December 2021**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *Attachment:* [LINE ITEM TRANSFERS-Dec 2021](#)
- 3F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$11,945,430.61 for February 2022 checks**. *Attachment:* [2022-02-07 BILLS LIST](#)
- 4F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$93,492.86 for February 2022 checks**. *Attachment:* [2022-02-07 CAFETERIA BILLS](#)

- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current Athletic bills list in the amount of \$2,300.00 for February 2022 checks.

Attachment: [2022-02-07 ATHLETIC BILLS](#)

- 6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the execution of a renewal Shared Services Agreement between the Borough of Fort Lee and the Fort Lee Board of Education for the Use of Certain Facilities for Recreational Purposes for the 2022-2024 Calendar Years.

Attachment: [SHARED SERVICES-USE OF FACILITIES](#)

PERSONNEL

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the staff trips/conferences listed on the attached summary.

Attachment: [2022-02-07 STAFF TRIPS](#)

- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following appointments for the 2021-2022 school year, pending verification of employment:

APPOINTMENTS						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Hye Sang	Park	Personal Aide Grades K-1 ASD 1:1 (.83)	S2	02-9101-23	Step 1/Degree \$23,797.00	2-8-2022
Jacobkutty	Palamattom	Instructional Aide - Coverage (.83)	S2	02-9101-115	Step 1/Degree \$23,797.00	2-9-2022
Mayra	Moscoso	Instructional Aide - Coverage (.83)	S2	02-9101-124	Step 1/Degree \$23,797.00	2-16-2022
Josselyn	Cordero	Instructional Aide - Coverage (.83)	S2	02-9101-127	Step 1/Degree \$23,797.00	2-8-2022
Destinee	Fornes	Instructional Aide - Coverage (.83)	LFCIS	05-9101-130	Step 1/Degree \$23,797.00	2-9-2022
Manal	Hajmahmoud	Personal Aide MD 1:1 (.83)	LFCMS	06-9101-117	Step 1/Non Degree \$20,501.00	2-8-2022

- 3P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following additional **staff transfers** during the 2021-2022 school year.

TRANSFERS						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Maria Varela	CO	Secretary Central Office 00-9300-01	LFCMS	School Secretary 06-9300-01	Frozen until guide catches up	2-8-2022

- 4P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES OF ABSENCES								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Stefanie Holman	Teacher Grade 2	S1	Medical	Amend	1/13/22 to 2/22/22	N/A	N/A	2/23/22
Gilda Farahnak	Paraprofessional	S2	Medical	New	1/18/22 to 2/23/22	2/24/22 to 3/31/22	N/A	4/1/22
Melanie Markarian	Teacher Grade 3	S4	Maternity	Amend	5/24/21 to 6/30/21	9/1/21 to 2/28/22	N/A	3/1/22
Lauren Brickner	Teacher Special Education	IS	Maternity	Amend	1/26/22 to 3/3/22 (half)	3/3/22 (half) to 6/30/22	N/A	9/1/22
Eleni Despotakis	Teacher Art	IS	Maternity	Amend	9/9/21 to 12/7/21	12/8/21 to 6/30/22	N/A	9/1/22
Dana Cafasso	Teacher G&T	S2/S4 /IS	Maternity	Amend	1/28/22 to 2/14/22	2/15/22 to 3/31/22	4/1/22 to 6/30/22	9/1/22
Stefanie Katic	Teacher Math	MS	Maternity	New	4/18/22 to 5/27/22	5/28/22 to 10/31/22	N/A	11/1/22
Khelly Romero Bustamante	Paraprofessional	MS	Maternity	Amend	N/A	N/A	1/10/22 to 6/30/22	9/1/22
Nicole Boote	Teacher English	HS	Medical	Amend	1/18/22 to 1/21/22 (half)	1/21/22 (half) to 2/6/22	N/A	2/7/22
Tracey O'Connell	Confidential Secretary	CO	Medical	Amend	11/15/21 to 12/1/21	N/A	12/2/21 to 2/13/22	2/14/22
ID #4626	-	-	Suspended with Pay	Amend	12/13/21 to 2/7/22	N/A	N/A	2/8/22

- 5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2021-2022 school year, as outlined below:

<u>LEAVE REPLACEMENTS</u>					
Nam	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Laudan Asharian	Teacher Grade 3	S4	Renewed for Continuous Assignment	9/1/21 to 2/28/22 (Amended)	Melanie Markarian (Maternity)
Laudan Asharian	Teacher Gifted & Talented	S2/S4/IS	Continuous Assignment	3/1/22 to 6/30/22 (Amended)	Dana Cafasso (Maternity)
Michille Lee-Ein	Teacher Art	LFCIS	Sub pay for the first 60 days \$150 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	9/13/21 to 6/30/22 (Amended)	Eleni Despotakis (Maternity)
Allison Lane	Teacher Special Education Resource	LFCIS	Continuous Assignment	1/10/22 to 1/31/22 (Amended)	Lauren Brickner (Maternity)
Katerina Mancevska	Teacher Biology	FLHS	Sub pay for the first 60 days \$150 per day, day 61+ at the daily rate equal to a BA, Step 1 (Pending Certification); No Benefit	1/18/22 to 6/30/22	Brittany West (Maternity)

- 6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2021-2022 school year:

<u>SUBSTITUTES</u>
Sufian Ayyad Kimberly Campoverde Amir Hassan Joanna Tsoullis

- 7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **Howard Lipoff to provide 24 hours of Orton Reading Instruction** at \$45 per hour for student ID # 23100139.

- 8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **to amend the following Position Control number** for the 2021-2022 school year as outlined below:

POSITION CONTROL								
From Position Number	From Position Name	From Location	From FTE	To Position Number	To Position Name	To Location	To FTE	Account Number
00-9300-01	Secretary Central Office	CO	1.0	06-9300-01	School Secretary	LFCMS	1.00	11-000-240-105-00-000

- 9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amendment of a pensionable stipend of \$6,500, for teaching staff members assigned to **teach a sixth period** at Lewis F. Cole Middle School for the 2021-2022 school year:

6th Period Stipends		
Lewis F. Cole Middle School		
First Name	Last Name	Department
Christina	Cigolini	Science (Effective 9/17/21 through 2/15/22)
Richard	Gardner	Science (Effective 9/17/21 through 2/15/22)
Brian	Larcheveque	Science (Effective 9/17/21 through 2/15/22)
Elisa	Minissale	Science (Effective 9/17/21 through 2/15/22)
Angela	Papas	Science (Effective 9/17/21 through 2/15/22)

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the additional pensionable stipend of \$6,500, for a teaching staff member assigned to **teach a sixth period** at Fort Lee High School for the 2021-2022 school year:

6th Period Stipends		
Fort Lee High School		
First Name	Last Name	Department
Sandra	Froimovich	English (Effective 10/19/21 through 6/30/22)

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of an additional **Home Instructor** for the 2021-2022 school year as follows:

Additional Home Instructor 2021-2022		
Name	Certification Area(s)	Rate
Rachel Ventrella	K-6 Regular Education all Subjects	\$45.00/hour

- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **revised job descriptions**: [Attachments](#)

[Supervisor Buildings and Grounds](#)
[School Security Coordinator](#)

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **new job descriptions**: [Attachments](#)

[Head Custodian - Elementary](#)
[Head Custodian - Intermediate/Middle School](#)
[Head Custodian - High School](#)

- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **payment of additional hours at the rate of \$45.00 per hour, for all District Nurses, for the purposes of COVID contact tracing, outside of contracted work hours**, not to exceed an aggregate total of \$5,000.00 to be charged against Account #11-000-213-100-00-000 through 1-31-22, \$35,000.00 to be charged against Account #20-483-200-100-00-000 and \$35,000.00 to be charged against Account #20-487-200-100-00-000 from 2-1-22 through 6-30-22.

- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amended **reimbursement of substitute teacher certification fees** funded from account #20-487-200-300-00-000 for the employees listed below:

SUBSTITUTE TEACHER CERTIFICATION FEE REIMBURSEMENT		
First Name	Last Name	Amount
Sangeeta	Jain	\$128.00
Fatima	Nabiyouni	\$128.00
Angelice	Piper	\$157.75

14P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **additional payment of \$521.87 to John Giordano** for coordination services provided during the 2021 Summer Program, charged to Account # 20-483-100-101-00-000.

15P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Co-Curricular Advisors** for the 2021-2022 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

CO-CURRICULAR 2021-2022				
Name	Co-Curricular Activity	Loc	Class	21-22 Stipend
Kayleigh Morpeth *	Winter Percussion Director	HS	A	\$2,126.00
Jodi Schultz-Etra	Academy of Theater Arts Coordinator	HS	B	\$3,161.00
Melissa Rosen	African American Club Advisor	HS	A	\$2,126.00
Sophia Karabatsos	Fort Lee-der Advisor	HS	B	\$3,161.00
Mary Terry	Orchestra Director - HS	HS	D	\$6,327.00
Mary Battista	Theater - Producer	HS	N/A	\$1,000.00

16P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the placement of the following **Internships, Student Teachers or Practicum Candidates** during the 2021-2022 school year:

INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES							
Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member
Fairleigh Dickinson University	Adibeh Awad	Field Experience	Elementary Education	60 Hours	2/8/2022 – 4/30/2022	School No. 2	Catherine Arfuso

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/sa
Attachments
02-03-22