

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

PUBLIC BUSINESS MEETING AGENDA

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS
CONFIDENTIAL MATTERS.**

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Wednesday, February 23, 2022

Meeting Start Time: 6:30 p.m.

**Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)
Meeting: <https://us02web.zoom.us/j/81308212897?pwd=c281OC9qaHdaVEZ0dy9UV0Z3Q0Jmdz09>**

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 13, 2022 and January 14, 2022 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

EXECUTIVE SESSION - Approximately 6:30 p.m.

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

**MOTION TO RECONVENE PUBLIC SESSION - Immediately following Executive Session –
Approximately 7:30 p.m.**

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- HIB Report
- Fire & Security Drills – January 2022
- Student Representatives 2021-2022
- Audit Presentation 2020-2021

COMMITTEE REPORTS

PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

RESOLUTIONS

BOARD

- 1B WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

- 2B THEREFORE BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the **amending of the school calendar to reflect a Delayed Opening for 9th, 10th & 12th grade students to arrive at 9:45 a.m. from March 15-18, 2022, due to NJGPA Testing.**

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the **amending of the school calendar to reflect a Delayed Opening for 10th & 12th grade students to arrive at 9:45 a.m. from April 26-29, 2022, and 11th grade students to arrive at 9:45 a.m. on April 26-27, 2022, due to NJSLA Testing.**

BUILDINGS & GROUNDS

1B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **credit change order**:

CHANGE
ORDER
SUMMARY SHEET
PROJECT NO. 20032

OWNER Fort Lee Board of Education
ARCHITECT Environetics
CONTRACTOR Centralpack Engineering Corp.

PROJECT: Fort Lee Board of Education Date: January 12, 2022

Cafeteria Air Conditioning
Lewis F. Cole Middle School

CONTRACTOR	C.O. NO.	DESCRIPTION	AMOUNT	AMOUNT APPLIED TO ALLOWANCE
Centralpack Engineering Corp.	CO-1	Refund of repair allowance.	\$114,968.00	(\$5,000.00)
		TOTAL	\$114,968.00	(\$5,000.00)

2B&G WHEREAS, Construction Services for the installation of an **HVAC Variable Refrigerant Flow (VRF) System for School #1** was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Tuesday, February 8, 2022, the following bids were received from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and

Bidder	Base Bid	Alternate #1	Total
ACP	\$1,008,000	\$289,125	\$1,297,125
DeSesa Engineering	\$765,600	\$434,000	\$1,199,600
AMCO Enterprises	\$695,000	\$356,000	\$1,051,000
Thassian Mechanical	\$776,000	\$320,000	\$1,096,000
Pattman Plumbing	\$858,800	\$413,000	\$1,271,800
TMB Services	\$673,000	\$457,000	\$1,130,000
Kappa Construction	\$850,000	\$320,000	\$1,170,000

WHEREAS, the bid submitted by AMCO Enterprises has been reviewed by Board Architects, Environetics Group Architects, and Board Attorney, Cleary, Giacobbe, Alfieri, & Jacobs, LLC and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Board Architects, Environetics Group Architects, hereby **awards Construction Services for the installation of an HVAC Variable Refrigerant Flow (VRF) System for School #1 to AMCO Enterprises** as the lowest responsible bidder at the total amount of \$1,051,000, which includes the base bid of \$695,000 and Alternate #1 of \$356,000.

3B&G WHEREAS, Construction Services for the installation of an **HVAC Variable Refrigerant Flow (VRF) System for School #3** was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Tuesday, February 8, 2022, the following bids were received from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and

Bidder	Base Bid	Alternate #1	Total
ACP	\$607,000	\$193,000	\$800,000
DeSesa Engineering	\$640,800	\$246,400	\$887,200
AMCO Enterprises	\$518,000	\$236,000	\$754,000
Pattman Plumbing	\$571,800	\$257,650	\$829,450
TMB Services	\$440,000	\$228,000	\$668,000
Kappa Construction	\$559,420	\$194,400	\$753,820

WHEREAS, the bid submitted by TMB Services has been reviewed by Board Architects, Environetics Group Architects, and Board Attorney, Cleary, Giacobbe, Alfieri, & Jacobs, LLC, and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Board Architects, Environetics Group Architects, hereby **awards Construction Services for the installation of an HVAC Variable Refrigerant Flow (VRF) System for School #3 to TMB Services** as the lowest responsible bidder at the total amount of \$668,000, which includes the base bid of \$440,000 and Alternate #1 of \$228,000.

CURRICULUM

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips listed on the attached summary**. [*Attachment: 2022-02-23 CLASS TRIPS*](#)

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the financial reports of the **Secretary and Treasurer of School Monies for the month ending January 2022** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *Attachment:* [BOARD SECRETARY'S REPORT-Jan 2022: TREASURER'S REPORT-Jan 2022](#)
- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of January 2022**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *Attachment:* [LINE ITEM TRANSFERS-Jan 2022](#)
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$1,813,531.86 for February 2022 checks**. *Attachment:* [2022-02-23 BILLS LIST](#)
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$69,019.94 for February 2022 checks**. *Attachment:* [2022-02-23 CAFETERIA BILLS](#)
- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Athletic bills list in the amount of \$25,828.00 for February 2022 checks**. *Attachment:* [2022-02-23 ATHLETIC BILLS](#)
- 6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the **Audit Report for the year ending June 30, 2021** as prepared by PKF O'Connor Davies, LLP, Certified Public Accountants. *Attachment:* [AUDIT SYNOPSIS-June 30, 2021](#)

- 7F **THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

DONATIONS			
Item	Amount/ Estimated Value	Donor	On Behalf Of
Check	\$500	KPMG 6 Forest Avenue Paramus, NJ 07652	FLHS Academy of Finance Scholarship Fund
Gift Cards	\$1,300	American Heart Association 7272 Greenville Avenue Dallas, TX 75231	Physical Education Equipment for School No. 3

- 8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **agreements/contracts** of the following for the 2021-2022 school year.

AGREEMENTS 2021-2022
<u>CURRICULUM ASSOCIATES, LLC</u> (for ELLevation Platform)
<u>SCHOLASTIC DATA LLC</u> (for importing Genesis data)

- 9F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the acceptance of the **2021-2022 School Security Grant Funds** in the amount of \$227,191.00

- 10F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the Salaries Charged to Grants for the 2021-2022 school year as follows. This resolution supersedes resolutions #31015 and #31059.

SALARIES CHARGED TO GRANTS					
EMPLOYEE	POSITION CONTROL #	GRANT	AMOUNT	ACCOUNT #	% OF TOTAL SALARY
Rachel DiBartolo	02-1408-05	Title I	\$24,946.00	20-231-100-101-00-002	35%
Stefanie Pinajian	06-1408-07	Title I	\$101,229.00	20-231-100-101-00-006	90.23%
Brittany Butler*	07-1904-05	Title I	\$72,775.00	20-231-100-101-00-007	100%
Ashley Rice*	07-1408-06	Title I	\$51,546.00	20-231-100-101-00-007	76.06%
Miranda Jurgensen*	07-2404-03	Title I	\$5,492.50	20-231-100-101-00-007	6.31%
Sandra Froimovich*	07-1401-07	Title I	\$5,492.50	20-231-100-101-00-007	5.61%
Sophia Karabatsos*	07-1401-09	Title I	\$5,492.50	20-231-100-101-00-007	5.17%
Tara Deady	02-1411-02	IDEA	\$93,400.00	20-250-100-101-00-100	86.87%
Lesly Alfaro	07-3115-07	ESSERII	\$20,000.00	20-483-200-100-00-000	100%
Mario Fernandez	03-3115-03	ESSERII	\$20,000.00	20-483-200-100-00-000	100%
Johanny Garcia	043115-04	ESSERII	\$20,000.00	20-483-200-100-00-000	100%
Jennifer Sinisi	01-3115-05	ESSERII	\$20,000.00	20-483-200-100-00-000	100%
Anashia Jenkins	02-3115-02	ESSERII	\$20,000.00	20-483-200-100-00-000	100%
Rosenda Y. Alberto	00-9402-09	ESSERII	\$30,088.00	20-483-200-100-00-000	100%
Orlando Avendano	00-9402-10	ESSERII	\$30,088.00	20-483-200-100-00-000	100%
Jose Yanes	00-9400-19	ESSERII	\$41,449.00	20-483-200-100-00-000	100%
Eliser Puentes	00-9400-17	ARP/ESSER	\$41,799.00	20-487-200-100-00-000	100%
Camillo Rodriguez	00-9400-18	ARP/ESSER	\$41,799.00	20-487-200-100-00-000	100%
Edward Foley	00-9400-24	ARP/ESSER	\$41,799.00	20-487-200-100-00-000	100%
Brandon O'Connell	00-9400-25	ARP/ESSER	\$41,449.00	20-487-200-100-00-000	100%
Craig Kramer	00-9400-26	ARP/ESSER	\$41,449.00	20-487-200-100-00-000	100%
Silvano Garcia Pena	00-9400-23	ARP/ESSER	\$41,449.00	20-487-200-100-00-000	100%
Ammar Obaid	00-9032-04	ARP/ESSER	\$35,000.00	20-487-200-100-00-000	100%

*Indicates changes from previous resolutions.

PERSONNEL

1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. [*Attachment: 2022-02-23 STAFF TRIPS*](#)

2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff members to attend the “2022 ASCD Annual Conference Recharge & Reconnect” in Chicago, Illinois, to be held on March 19-21, 2022 to be charged to Account #20-270-200-580-30-000. [*Attachment: ASCD CONFERENCE TRAVEL REQUEST*](#)

Mark Bitar
Michele Carlor
Monique Kim

3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement** of Kim Bancroft, as a School Nurse at School 3, after dedicating 18 years of service to the district, effective July 1, 2022.

4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Mayra Moscoso	PT Paraprofessional	S2	Declined Position

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2021-2022 school year, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Destinee	Fornes	Instructional Aide - Coverage	LFCIS	05-9101-130	Step 4/Degree \$26,286.00 (Amended)	2-9-22

- 6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following additional **staff transfers** during the 2021-2022 school year.

TRANSFERS						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Maria Varela	LFCMS	School Secretary 06-9300-01	LFCMS/IS	School Secretary 06-9300-15	N/A	2-24-2022
Daniella Arreaga	LFCMS/IS	School Secretary 06-9300-15	LFCMS	School Secretary 06-9300-01	N/A	2-24-2022

- 7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES OF ABSENCES								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Stefanie Holman	Teacher Grade 2	S1	Medical/ Maternity	Amend	1/13/22 to 4/27/22 (half)	4/27/22 (half) to 1/1/23	N/A	1/2/23
Amanda Schroeder	Speech	S2	Maternity	Amend	11/9/20 to 1/3/21	1/4/21 to 9/30/21	10/1/21 to 6/30/23	9/1/23
Melanie Markarian	Teacher Grade 3	S4	Maternity	Amend	5/24/21 to 6/30/21	9/1/21 to 3/31/22	N/A	4/1/22
Yuri Resetov	Teacher Music	LFCMS /IS	Personal	New	N/A	4/18/22 to 5/1/22	N/A	5/2/22
Soo Mee Yoo	Spec Ed Inclusion Teacher	FLHS	Maternity	New	5/23/22 to 6/30/22	9/1/22 to 11/27/22	N/A	11/28/22
Ashley Rice	Intervention Teacher	FLHS	Personal	Amend	NA	9/1/21 to 12/1/21	12/2/21 to 6/30/23	9/1/23
Janae Rodriguez	School Secretary	MS	Maternity	New	2/23/22 to 4/5/22	4/5/22 to 7/4/22	N/A	7/5/22

- 8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2021-2022 school year, as outlined below:

LEAVE REPLACEMENTS					
Nam	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Laudan Asharian	Teacher Grade 3	S4	Renewed for Continuous Assignment	9/1/21 to 3/31/22 (Amended)	Melanie Markarian (Maternity)
Laudan Asharian	Teacher Gifted & Talented	S2/S4/ IS	Continuous Assignment	4/1/22 to 6/30/22 (Amended)	Dana Cafasso (Maternity)
Fathia Balgahoom	Teacher Spec Ed Social Studies	FLHS	Sub pay for the first 60 days \$150 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefit	2/23/22 to 6/30/22	April Coniglio (Maternity)

- 9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of **unused vacation days for Laurie Butler, School Secretary**, in the amount of \$5,579.11, based upon 11 days at a per diem rate of \$263.21 for the 2020-2021 school year and 10 days at a per diem rate of \$268.38 for the 2021-2022 school year.

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **reimbursement of substitute teacher certification fees** funded from account #20-487-200-300-00-000 for the employees listed below:

SUBSTITUTE TEACHER CERTIFICATION FEE REIMBURSEMENT		
First Name	Last Name	Amount
Kaitlyn	VanderVleit	\$128.00

- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2021-2022 school year:

<u>SUBSTITUTES</u>
Fathia Balgahoom Alan McKenzie

- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following individual as a **substitute 1:1 paraprofessionals for OOD Student #27090066** at the rate of \$17.75 per hour, for up to 16 hours beyond the duration of their regular work day or year, not to exceed \$284.00:

Robert Azzolino

- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amended appointment and additional appointment of **Building Technology Assistants** at a non-pensionable stipend of \$2,000 prorated for the 2021-2022 school year:

<u>2021-2022 BUILDING TECHNOLOGY ASSISTANTS</u>	
Location	Name
Lewis F. Cole Intermediate School	Genevieve Callahan (October 4, 2021 to February 15, 2022)
Lewis F. Cole Intermediate School	Genna Kornweiser (February 16, 2022 to June 30, 2022)

- 14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the placement of the following **Internships, Student Teachers or Practicum Candidates** during the 2021-2022 school year:

<u>INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES</u>							
Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member
Montclair State University	Amir Hassan	Fieldwork	Math	6 days	March 2022 to May 2022	Fort Lee High School	Heather Maye

POLICY

1POL THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **amended Reopening Plan** linked in the following policy listed below: **Attachment: 2022-02-23 POLICY UPDATE**

Policy/Reg No.	Topic
P1648.11	The Road Forward COVID-19 Health & Safety

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/sa
Attachments
02-23-22