

**FORT LEE BOARD OF EDUCATION  
FORT LEE, NEW JERSEY**

**PUBLIC BUSINESS MEETING AGENDA**

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS  
CONFIDENTIAL MATTERS.**

**THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.**

**Monday, April 18, 2022**

**Meeting Start Time: 6:30 p.m.**

**Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)  
Meeting: <https://us02web.zoom.us/j/81888964948?pwd=Ulh2UnBWK0t6dEtuME1mQWttSFBvdz09>**

**CALL TO ORDER BY THE PRESIDENT**

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 13, 2022 and January 14, 2022 and posted on the district website at [www.flboe.com](http://www.flboe.com); published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

**ROLL CALL**

**EXECUTIVE SESSION - Approximately 6:30 p.m.**

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

**MOTION TO RECONVENE PUBLIC SESSION - Immediately following Executive Session –  
Approximately 7:30 p.m.**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

- HIB Report
- Fire & Security Drills – March 2022
- Capital Reserve Project Update

**COMMITTEE REPORTS**

**PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC**

**PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC**

**PUBLIC PARTICIPATION**

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**RESOLUTIONS**

**BOARD**

- 1B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes	April 4, 2022
Private Executive Meeting Minutes	April 4, 2022

- 2B WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and

**WHEREAS**, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

**NOW, THEREFORE BE IT RESOLVED**, that the Board accepts the Superintendent's recommendations.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

- 3B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the **participation of Board Members for Workshops** as outlined below:

<b><u>WORKSHOP</u></b>	<b><u>BOARD MEMBER</u></b>	<b><u>DATE</u></b>	<b><u>PLACE</u></b>	<b><u>AMOUNT PER PERSON</u></b>
NJSBA Equity Conference 2022	Holly Morell Candace Romba	May 20, 2022	Virtual	\$99
NJSBA Procurement 101 for School Board Members Webinar	Elisa Cho Kim Curry	March 24, 2022	Virtual	-0-

- 4B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the attendance and travel expenditures for administration and board members to attend the **New Jersey School Boards Annual Workshop in Atlantic City, New Jersey** not to exceed \$1,200 per attendee (as per the GSA maximums):

Attendees	Workshop	Date
Nine Board Members	NJSBA Annual Workshop	October 24 – 26, 2022
Up to Four Administrators	NJSBA Annual Workshop	October 24 – 26, 2022

**CURRICULUM**

- 1CUR** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips listed on the attached summary**. *Attachment:* [2022-04-18 CLASS TRIPS](#)

- 2CUR** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **program for Summer 2022**:

- Summer 2022 Math Advancement Program for students entering grades 7 and 8 from Tuesday, July 5, 2022 through Friday, August 5, 2022 at Lewis F. Cole Middle School

**FINANCE**

- 1F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the financial reports of the **Secretary and Treasurer of School Monies for the month ending March 2022** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *Attachment:* [BOARD SECRETARY'S REPORT-MARCH 2022: TREASURER'S REPORT-MARCH 2022](#)

- 2F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of March 2022**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *Attachment:* [LINE ITEM TRANSFERS-MARCH 2022](#)

- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$8,284,151.90 for April 2022 checks.**  
*Attachment:* [2022-04-18 BILLS LIST](#)
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$102,821.18 for April 2022 checks.**  
*Attachment:* [2022-04-18 CAFETERIA BILLS LIST](#)
- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Athletic bills list in the amount of \$1,134.00 for April 2022 checks.**  
*Attachment:* [2022-04-18 ATHLETICS BILLS LIST](#)
- 6F **THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

<b>DONATIONS</b>			
<b>Item</b>	<b>Amount/ Estimated Value</b>	<b>Donor</b>	<b>On Behalf Of</b>
Check	\$500	Petroleum Marketing Group, Inc. 2900 Telestar Ct. Falls Church, VA 22042	FLHS Science Program
Sound System	\$7,000	PTA - School No. 3	S#3 - new sound system for the All Purpose Room

- 7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a contract with **Grant Specialties, LLC to provide 2022 School Violence Prevention Program grant development, budget proposal, letters of support, and all preparation documents required to submit a competitive grant application to the Office of Community Oriented Policing Services (COPS), a division of the U.S. Department of Justice at a cost of \$5,000, to be charged to Account # 11-000-266-300-41-000.** *Attachment:* [GRANT SPECIALITIES CONSULTATION PROPOSAL 2022](#)
- 8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **an agreement/contract with Joshua Tours to provide student transportation services to and from Bergen County Technical Schools at Teterboro for the contract term April 18, 2022 to June 24, 2022.** *Attachment:* [JOSHUA TOURS CONTRACT 2022](#)

**9F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, hereby **authorizes the cancellation of 62 dated outstanding checks totalling \$27,331.30** with funds from cancelled outstanding checks being realized in the current General Fund as Miscellaneous Revenue. *Attachment: [DATED OUTSTANDING CHECKS](#)*

**10F** **WHEREAS**, the Fort Lee Board of Education ("Board") has established a Capital Reserve Account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-31 in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit.

**WHEREAS**, the Board may use the capital reserve account to implement a capital project in the District's Long-Range Facility Plan (hereinafter referred to as "LRFP") as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26-2; and

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-14.1, the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay fund to fund the total costs, less any excess costs, of another capital project, which would otherwise be eligible for State support, as determined in accordance with N.J.A.C. 6A:26-3; and

**WHEREAS**, a **boiler replacement at School #3** is an "other" capital project within the scope of the District's LRFP, which would otherwise be eligible for State support through a bond ordinance or when funding is again made available from the state.

**THEREFORE, BE IT RESOLVED** that the Fort Lee Board of Education, upon recommendation of the Superintendent, **authorizes the use of \$324,900 of Capital Reserves to fund the Boiler Replacement at School #3.**

**11F** **WHEREAS**, the Fort Lee Board of Education ("Board") has established a Capital Reserve Account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-31 in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit.

**WHEREAS**, the Board may use the capital reserve account to implement a capital project in the District's Long-Range Facility Plan (hereinafter referred to as "LRFP") as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26-2; and

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-14.1, the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay fund to fund the total costs, less any excess costs, of another capital project, which would otherwise be eligible for State support, as determined in accordance with N.J.A.C. 6A:26-3; and

**WHEREAS**, the **installation of an Energy Recovery Ventilation (ERV) system** on the first floor at School #1 is an "other" capital project within the scope of the District's LRFP, which would otherwise be eligible for State support through a bond ordinance or when funding is again made available from the state.

**THEREFORE, BE IT RESOLVED** that the Fort Lee Board of Education, upon recommendation of the Superintendent, **authorizes the use of \$451,000 of Capital**

**Reserves to fund the installation of an Energy Recovery Ventilation (ERV) system on the first floor at School #1.**

- 12F WHEREAS**, the Fort Lee Board of Education (“Board”) has established a Capital Reserve Account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-31 in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit; and

**WHEREAS**, the Board may use the capital reserve account to implement a capital project in the District’s Long-Range Facility Plan (hereinafter referred to as “LRFP”) as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26-2; and

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-14.1, the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay fund to fund the total costs, less any excess costs, of another capital project, which would otherwise be eligible for State support, as determined in accordance with N.J.A.C. 6A:26-3; and

**WHEREAS**, the **installation of an Energy Recovery Ventilation (ERV) system** on the first floor at School #3 is an “other” capital project within the scope of the District’s LRFP, which would otherwise be eligible for State support through a bond ordinance or when funding is again made available from the state through a bond ordinance or when funding is again made available from the state.

**THEREFORE, BE IT RESOLVED** that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the use of **\$293,000 of Capital Reserves to fund the installation of an Energy Recovery Ventilation (ERV) system on the first floor at School #3.**

- 13F **WHEREAS**, the Fort Lee Board of Education desires to **participate in The Interlocal Purchasing System (TIPS), a National Cooperative Purchasing Program offered by Region VIII Education Service Center** located in Pittsburg, Texas; and

**WHEREAS**, participation, through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program specializing in the management of high quality cooperative procurement solutions will be beneficial to the taxpayers through the anticipated savings to be realized by the Fort Lee Board of Education.

**THEREFORE, BE IT RESOLVED** that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Business Administrator to **sign and deliver any and all necessary documents on behalf of the Fort Lee Board of Education to become a member of The Interlocal Purchasing System (TIPS) National Cooperative Purchasing Program.**

#### **PERSONNEL**

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. **[Attachment: 2022-04-18 STAFF TRIPS](#)**
- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the submission of the annual **Statement of Assurance (SOA) for the Comprehensive Equity Plan for the 2022-2023 school year** to the Bergen County Department of Education.
- 3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement of Haesook Yook, as a Music Teacher at School 3, after dedicating 22 years of service to the district, effective January 1, 2023.**



- 4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

<b><u>LEAVES OF ABSENCES</u></b>								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Stefanie Holman	Teacher Grade 2	S1	Medical/ Maternity	Amend	1/13/22 to 6/12/22	6/13/22 to 1/1/23	N/A	1/2/23

- 5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2021-2022 school year:

<b><u>SUBSTITUTES</u></b>
Iryna Shmarakova Jane Giambona Eunbi An YeongGyeong (Clara) An Giankarlo Medina

- 6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment Gene Fusco as the 2022 ESY Program Coordinator** at the rate of \$48.43 per hour, not to exceed \$6,000.00, to be charged to Account # 11-422-100-101-00-000.

**OLD BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

RESPECTFULLY SUBMITTED,

*Haquisha Q. Taylor*

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HAQUISHA Q. TAYLOR  
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY