

**FORT LEE BOARD OF EDUCATION  
FORT LEE, NEW JERSEY**

**PUBLIC BUSINESS MEETING AGENDA**

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS  
CONFIDENTIAL MATTERS.**

**THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.**

**Monday, May 23, 2022**

**Meeting Start Time: 6:30 p.m.**

**Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)  
Meeting: <https://us02web.zoom.us/j/83420897550?pwd=dIFaWXVaaGJmTXpJMINMZXMvbWl5dz09>**

**CALL TO ORDER BY THE PRESIDENT**

**FLAG SALUTE**

**PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 13, 2022 and January 14, 2022 and posted on the district website at [www.flboe.com](http://www.flboe.com); published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

**ROLL CALL**

**EXECUTIVE SESSION - Approximately 6:30 p.m.**

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

**MOTION TO RECONVENE PUBLIC SESSION - Immediately following Executive Session –  
Approximately 7:30 p.m.**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

- HIB Report
- Fire & Security Drills – April 2022
- Official Release of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for 2020-2021
- Food Service Presentation by The Pomptonian, Inc.

**COMMITTEE REPORTS**

**PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC**

**PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC**

**PUBLIC PARTICIPATION**

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**RESOLUTIONS**

**BOARD**

- 1B WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and

**WHEREAS**, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

**NOW, THEREFORE BE IT RESOLVED**, that the Board accepts the Superintendent's recommendations.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

- 2B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the **participation of Board Members for Workshops** as outlined below:

<b><u>WORKSHOP</u></b>	<b><u>BOARD MEMBER</u></b>	<b><u>DATE</u></b>	<b><u>PLACE</u></b>	<b><u>AMOUNT PER PERSON</u></b>
NJSBA Equity Conference 2022	Elisa Cho	May 20, 2022	Virtual	\$99
BCSBA Hybrid Meeting - Celebrations	Elisa Cho Paula Colbath Kim Curry Holly Morell Kristen Richter Candace Romba Michael Rubino Julene Stassou	June 2, 2022	In-person Virtual	-0-

**BUILDINGS & GROUNDS**

**1B&G THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the continued use of alternate methods of compliance of Toilet Room facilities at the following elementary schools, for the 2022-2023 school year.

School No. 2	Room 211
School No. 2	Room 212
School No. 2	Room 213
School No. 3	Rooms 111 and 119
School No. 4	Rooms 4, 6 and 10

**CURRICULUM**

**1CUR THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips listed on the attached summary**. *Attachment: [2022-05-23 CLASS TRIPS](#)*

**2CUR THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **out-of-district placements** for the 2021-2022 school year:

<b><u>OUT-OF-DISTRICT PLACEMENTS</u></b>			
<b>Student</b>	<b>Placement</b>	<b>Dates</b>	<b>Tuition/Costs</b>
#9271438080	Cornerstone Day School 10-12 Commerce Drive Cranford, NJ 07016	5/23/22 - June 2022	Annual tuition cost of \$89,850.20, prorated to \$10,618.66 (26 days @ \$408.41 per diem). Transportation costs TBD.
#7636578829	Shepard Prep High School 8 Columba Street Morristown, NJ 07960	5/23/22 - June 2022	Annual tuition cost of \$65,895.61, prorated to \$6,187.00 (20 days @ \$309.35 per diem). Annual transportation cost of \$84,987.00, prorated to \$7,980.00 (20 days @ \$399.00 per diem).

**3CUR THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **2022-2023 District Calendar**, as per the attached. *Attachment: [DISTRICT CALENDAR 2022-2023](#)*

**4CUR THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Program of Studies for the 2022-2023 school year**. *See Link: [PROGRAM OF STUDIES 2022-2023](#)*

- 5CUR WHEREAS**, on Thursday, April 21, 2022, the Fort Lee Board of Education received three (3) proposals for the Summer Academic and Enrichment Program Services for current Grades 2-7 Students.

**THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, appoints **Catapult Learning as the provider of Summer Academic and Enrichment Program Services for Grades 2-7 Students from June 27, 2022 to July 28, 2022** at a cost not to exceed \$129.45 per teaching hour to be funded through the ARP ESSER grant funds to be charged to Account #20-487-100-300-000. *Attachment:* [CATAPULT LEARNING AGREEMENT-SUMMER 2022](#)

**FINANCE**

- 1F THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$825,623.23 for May 2022 checks**. *Attachment:* [2022-05-23 BILLS LIST](#)
- 2F THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$123,573.98 for May 2022 checks**. *Attachment:* [2022-05-23 CAFETERIA BILLS LIST](#)
- 3F THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Athletic bills list in the amount of \$ 1,749.00 for May 2022 checks**. *Attachment:* [2022-05-23 ATHLETIC BILLS LIST](#)
- 4F THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

<b><u>DONATIONS</u></b>			
Item	Amount/ Estimated Value	Donor	On Behalf Of
Check	\$1,000	Hye Sang Park 620D Grand Avenue Leonia, NJ 07605	School No. 2 Special Education Autism Program
50 - \$50 Gift Cards	\$2,500	GENYOUth 555 Madison Ave., 5th Fl. New York, NY 10022  ACME Markets Foundation 75 Valley Stream Parkway Malvern, PA 19355	ACME Markets Foundation's Nourishing Neighbors Program

- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves the submission of the 2022-2023 Perkins Secondary Grant Application in the amount of \$22,225 to New Jersey Department of Education.**
- 6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached **Student Transportation Contract between Fort Lee Public Schools and Joshua Tours to provide transportation to St. Peter's University during the Summer of 2022**, to be funded by ARP ESSER Account #20-488-200-500-00-000. [\*Attachment: JOSHUA TOURS TO SPU-SUMMER 2022\*](#)
- 7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **3-year Agreement between Fort Lee Public Schools and Footsteps2Brilliance, Inc. to provide to Pre-K through Grade 3 students access and usage of the Footsteps2Brilliance Enterprise App, School Edition, Bilingual Version, Clever Kids University: Pre-Reader, Clever Kids University: I Can Read, Summer Climb and Virtual Summer Climb and to provide technical support and professional development for staff**, to be funded by ARP ESSER Account #20-487-200-300-000. [\*Attachment: FOOTSTEPS2BRILLANCE AGREEMENT\*](#)
- 8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of CBIZ Property & Casualty as the Broker of Record for Property & Casualty Insurance for the 2022-2023 school year** at the insurance carriers standardized fee rate schedule, with the fee being included in the gross premiums charged as follows:

<b><u>CBIZ PROPERTY &amp; CASUALTY RATE SCHEDULE 2022-2023</u></b>	
<b>Coverage</b>	<b>Commission Rate</b>
Property, Crime, General Liability, Auto, Excess Liability	15%
Pollution	10%
School Board Leaders Liability	12%
Excess Liability	5%
Student Accident	10%

- 9F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **renewal of the Food Service Management contract with Pomptonian, the Food Service Management Company (“FSMC”), for the 2022-2023 school year**; and

**BE IT FURTHER RESOLVED**, that the FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.2732 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs with fees being billed monthly as a cost of operation; and

**BE IT FURTHER RESOLVED**, that the total number meals are calculated by adding reimbursable meal pattern meals served to meal equivalents with the number of reimbursable meals served to the children determined by actual count; and

**BE IT FURTHER RESOLVED**, that cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by the meal equivalent rate, \$3.66, to arrive at an equivalent meal count; and

**BE IT FURTHER RESOLVED**, that administrative/management fees are calculated by multiplying \$0.2732 by the total number of meals.

- 10F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves renewal of the annual agreement with **Bergen County Special Services School District (BCSSSD) for services to non-public schools, Public Law 1977 Chapters 192-193**, for the 2022-2023 school year. *Attachment: [BCSSSD Chapters 192-193 Agreement 2022-2023](#)*

11F **WHEREAS**, a recommendation was made by the Superintendent of Schools to the Fort Lee Board of Education ("Board") to seek a contract for **Custodial Services** (hereinafter "Project"); and

**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on **Tuesday, May 17, 2022** the Board received the following **bids from potential bidders** in accordance with N.J.S.A. 18A:18A-1, et seq.; and

Bidder	Base Year 2022-2023
Atalian Global	\$1,386,564.00
<b>ACB Services</b>	<b>\$1,238,560.00</b>
Best Cleaning	\$1,401,420.00
Pritchard Industries	\$1,353,329.56
S.J. Services	\$2,231,000.00

**WHEREAS**, the lowest bid submitted by **ACB Services** has been reviewed by Board Attorneys, Florio Perrucci Steinhardt Cappelli Tipton & Taylor LLC, and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

**NOW, THEREFORE, BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, hereby **awards Custodial Services to ACB Services** for a one (1) year term with four (4) one-year renewal options, not to exceed five (5) years, **as the lowest responsible bidder in the amount of \$1,238,560 for Year 1.**



- 12F **WHEREAS**, a recommendation was made by the Superintendent of Schools to the Fort Lee Board of Education ("Board") to seek a contract for **School Security Services** (hereinafter "Project"); and

**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on **Tuesday, May 17, 2022** the Board received the following **bids from potential bidders** in accordance with N.J.S.A. 18A:18A-1, et seq.; and

Bidder	Year 1 2022-2023	Year 2 2023-2024
Allied Universal	\$440,790.24	\$465,014.88
Arrow Security	\$321,968.79	\$343,421.10
Ironrock Security	\$383,993.28	\$409,691.04
<b>UFS Personnel</b>	<b>\$310,484.00</b>	<b>\$325,248.00</b>

**WHEREAS**, the lowest bid submitted by **UFS Personnel** has been reviewed by Board Attorneys, Florio Perrucci Steinhardt Cappelli Tipton & Taylor LLC, and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

**NOW, THEREFORE, BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, hereby **awards School Security Services to UFS Personnel** for the two (2) year term with three (3) one-year renewal options, not to exceed five (5) years, **as the lowest responsible bidder in the amount of \$310,484 for Year 1, and \$325,248 for Year 2.**

- 13F **WHEREAS**, the Fort Lee Board of Education acknowledges that the Borough of Fort Lee absorbs the costs for providing safety and security coverage by the Fort Lee Police and Fire Departments during the bi-annual Fort Lee Public Schools ***Circle the Arts Program***.

**NOW, THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the hiring of one (1) off-duty officer for police/security detail through Jobs4Blue for a 4-hour shift for additional coverage during the Circle the Arts Program to be held on June 3, 2022 at a cost of \$385.20.

**PERSONNEL**

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. ***Attachment: 2022-05-23 STAFF TRIPS***

- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<b><u>RESIGNATIONS</u></b>			
Employee	Position	Location	Effective Date
Alina Cohen	Pt Paraprofessional	S2	5-17-22
Seara Moon	Teacher Spec Ed Social Studies	FLHS	7-1-22

- 3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2022-2023 school year, pending verification of employment:

<b><u>APPOINTMENTS</u></b>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Erika	Gram	Teacher Special Education ASD	School 2	New Position	Step 2/MA \$61,975.00 (pending negotiations)	9/1/22 plus 3 days NTO

- 4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

<b>LEAVES OF ABSENCES</b>								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Megan Guerrero	Teacher Grade 5 Math/Sci	IS	Maternity	Amend	4/15/21 to 6/10/21	6/11/21 to 2/28/22	3/1/22 to 6/30/23	9/1/23
Denise Morales	Teacher ESL	HS	Medical	New	5/9/22 to 5/25/22	N/A	N/A	5/26/22

- 5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the creation of the following Position Control numbers** for the 2022-2023 school year as outlined below:

<b>POSITION CONTROL</b>		
Position	Position Control Number	Account Number
Teacher Spec Ed Math	07-2409-03	11-213-100-101-00-000
Teacher Spec Ed ASD	02-2401-10	11-214-100-101-00-000
Teacher Spec Ed ERI	05-2414-03	11-209-100-101-00-000
Teacher Spec Ed S-LLD	03-2405-02	11-205-100-101-00-000
Teacher Spec Ed Transition 18-21	07-2401-11	11-212-100-106-00-000
Assistant Principal	01-0232-02	11-000-240-103-00-000
Coordinator of Instructional Technology and Data Analysis	00-9006-01	11-000-221-104-00-000
Coordinator District Security	00-9004-01	11-000-266-100-00-000

- 6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the appointment of the following high school students as Academy of Finance (AOF) Summer Interns** for a Summer Internship for Central Office at the rate of \$13.00 per hour, effective July 5, 2022 through August 31, 2022.

<b>AOF Summer Internships</b>	
Name	Location Assignment
Raymend Lao	Board Office
Alec Rempel	Board Office

- 7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **additional hours for the following staff members for services provided in preparation for Circle the Arts 2022**, performed outside the contractual day, to be paid at the rate of \$45 per hour as outlined below, to be charged against Account # 11-190-100-610-30-000.

<b>The following teachers are eligible for \$45 per hour, not to exceed 4 hours:</b>
Francesca Park Diana DiPrima Melissa Merrill Michelle Lee-Ein Genevieve Callahan Nina Anderson Kate Hetman Miranda Jang Jane Lee Alexa Iannantuano
<b>The following teachers are eligible for \$45 per hour, not to exceed 2 hours:</b>
Lisandra Hernandez Sarah McMahon Hae Sook Yook Kevin Sylvester Oleg Rutkovsky Chelsea McFarland Anthony Gioia Janue Vargas Joseph Picone Mary Terry Jodi Etra
<b>The following teacher is eligible for \$45 per hour, not to exceed 10 hours for setting up an additional exhibit:</b>
Nina Anderson

- 8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the **2022 Extended School Year (ESY) Summer Program Staff**, based upon IEP needs and pending adequate/appropriate enrollment, as indicated on the attached list.  
**Attachment:** [ESY SUMMER 2022 PROGRAM STAFF](#)

- 9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **2022 Summer Employment of Child Study Team staff members** to be charged to both ARP ESSER grant funds, Account #20-487-200-100-11-000 and general funds, Account #11-422-100-101-00-000, as per the attached. **Attachment:** [CST STAFFING SUMMER 2022](#)

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of additional Middle School Coaches** for the 2021-2022 school year, as follows:

<b>MIDDLE SCHOOL COACHES</b>				
Coach	Sport	Position	Season	Stipend
Michael Raccioppi Renee Mattesich	Co-Ed Track	Co-Coaches	Spring	\$2,000.00 split (\$1,000.00 each)

- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **2022 Summer Employment for School Nurses** to approve physicals for student athletes prior to camp, as outlined below:

<b>SUMMER 2022 ADDITIONAL STAFFING</b>					
Name	Location	Position	Maximum # of Hours	Hourly Rate of Pay	Total Not to Exceed
Nateka Brewton or Melissa Grudic	HS	School Nurse	Up to 14 additional hours	\$45.00	\$630.00
Deirdre Mariotti	MS	School Nurse	Up to 14 additional hours	\$45.00	\$630.00

- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the placement of the following **Internships, Student Teachers or Practicum Candidates** during the 2022-2023 school year:

<b>INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES</b>							
Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member
Pace University	Karen Dang	School Psychology Internship	School-Clinical Child Psychology	325 Hrs.	9/6/2022 -12/23/2022	HS/S3/4	Reina Sandouk & Pamela Rothman

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

*Haquisha Q. Taylor*

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HAQUISHA Q. TAYLOR  
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/toc  
Attachments  
05-20-22