

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

PUBLIC BUSINESS MEETING AGENDA

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS
CONFIDENTIAL MATTERS.**

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Monday, September 19, 2022

Meeting Start Time: 6:30 p.m.

**Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)
Meeting: <https://us02web.zoom.us/j/84637251989?pwd=ZHVmd3hpWFZFckRkb2k5OE5INVJIZz09>**

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 13, 2022 and January 14, 2022 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

EXECUTIVE SESSION - Approximately 6:30 p.m.

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

**MOTION TO RECONVENE PUBLIC SESSION - Immediately following Executive Session –
Approximately 7:30 p.m.**

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- Swearing in of new Board member - Catherine Golfinopoulos
- HIB Report
- Fire & Security Drills - August 2022
- Recognition of Dr. Zelick L. Block, Founding Chairman of CST
- Graduation Statistics 2021-2022

COMMITTEE REPORTS

PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

RESOLUTIONS

BOARD

- 1B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes
Private Executive Meeting Minutes

September 6, 2022
September 6, 2022

- 2B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **amending of the 2022-2023 school calendar to reflect Early Dismissal for designated schools only for Back-to-School Nights**.

<u>BACK-TO-SCHOOL NIGHTS 2022-2023</u>	
<u>Location</u>	<u>Date</u>
Schools 1, 2, 3,4	Tuesday, September 20, 2022
Lewis F. Cole Intermediate School	Wednesday, September 21, 2022
Lewis F. Cole Middle School	Thursday, September 22, 2022
Fort Lee High School	Tuesday, September 13, 2022

- 3B THEREFORE BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the **amending of the school calendar to reflect a Delayed Opening for 9th, 10th, 11th & 12th grade students to arrive at 9:45 a.m. due to testing**, based upon the following schedule by grade level:

<u>FORT LEE HIGH SCHOOL DELAYED OPENING SCHEDULE BY GRADE</u>	
Wednesday, October 12, 2022	Delayed for 9th & 12th graders for PSAT testing
Monday, October 17, 2022	Delayed for 11th & 12th graders for Start Strong Testing in Math
Tuesday, October 18, 2022	Delayed for 11th & 12th graders for Start Strong Testing in ELA
Wednesday, October 19, 2022	Delayed for 10th & 11th graders for Start Strong Testing in Science

- 4B** **WHEREAS**, pursuant to N.J.S.A. 18A:18A-2, the Fort Lee Board of Education (the “Board”) has the authority to enter into and terminate contracts on behalf of the District of Fort Lee (the “District”), by resolution and at a public meeting;

WHEREAS, the Board entered into an agreement with PKF O’Connor Davies (“PKF”) for the provision of audit and related services on August 3, 2022; and

WHEREAS, the Board now seeks to terminate the provision of further services by PKF in the best interests of the District;

NOW, THEREFORE, the agreement for the provisions of audit and related services by PKF O’Connor Davies is hereby terminated effective immediately.

- 5B** **WHEREAS**, pursuant to N.J.S.A. 18A:18A-5, the Fort Lee Board of Education has the authority to negotiate and award, by resolution and at a public meeting, a contract for professional auditing services without the need for public advertising for bids and bidding therefore;

WHEREAS, the Fort Lee Board of Education requires the services of Wielkotsz and Company, LLC, with offices at 401 Wanaque Avenue, Pompton Lakes, NJ 07442;

NOW, THEREFORE, BE IT RESOLVED, that effective September 19, 2022 through the January 2023 reorganization meeting, the Fort Lee Board of Education (the “Board”) hereby appoints the firm of Wielkotsz and Company to conduct an annual audit of the Board’s finances at a fee of \$_____, and for additional services upon the request of the Superintendent, Business Administrator and/or Board President, at an hourly rate of \$_____, not to exceed \$ _____;

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education shall cause a brief notice stating the nature, duration, service and amount of the contract to be printed in an official newspaper along with a notice that the resolution and contract are on file and available for public inspection in the office of the Fort Lee Board of Education pursuant to N.J.S.A. 18A:18A-5.

BUILDINGS & GROUNDS

- 1B&G** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves the following change order:**

CHANGE ORDER SUMMARY SHEET	OWNER:	Fort Lee Board of Education
PROJECT NO.: 21015	ARCHITECT:	ENV
PROJECT: Fort Lee Board of Education Masonry Repairs Elementary School #2	CONTRACTOR:	M&M Construction Technology
	DATE:	August 10, 2022

CONTRACTOR	C.O. NO.	DESCRIPTION	AMOUNT	ALLOWANCE
M&M Construction Technology	CO-1	Exterior paver walkway repair adjacent to the main entrance. This was added to the scope of work.	\$3,852.55	(\$5,000.00)
		TOTAL	\$3,852.55	(\$1,147.45)

CURRICULUM

- 1CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips** listed on the attached summary. *Attachment:* [2022-09-19 CLASS TRIPS](#)
- 2CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, under recommendation of the Superintendent, approves the **Emergency Virtual or Remote Instruction Plan** for the 2022-2023 school year. *Attachment:* [EMERGENCY VIRTUAL OR REMOTE INSTRUCTION 2022-2023](#)
- 3CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached proposal submitted by **Patricia Vitale-Reilly Consulting to provide professional development literacy support to the Fort Lee School District for reading/BSI during the 2022-2023 school year, at a total cost not to exceed \$5,400 to be charged to Account #20-270-200-320-30-000.** *Attachment:* [P VITALE LITERACY PD SUPPORT PROPOSAL 2022-2023](#)
- 4CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached proposal submitted by **Montclair State University Network for Educational Renewal (MSUNER) to revisit the Fort Lee Board of Education Equity Audit to develop an Action Plan for the 2022-2023 school year, at a cost not to exceed \$7,500, to be charged to Account #20-488-200-300-00-000.** *Attachment:* [MSUNER EQUITY ACTION PLAN REVIEW 2022-2023](#)
- 5CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Non-Public School Consultation Programs and Services Plan** for the 2022-2023 school year, as per the attached. *Attachment:* [NON-PUBLIC CONSULTATION & SERVICE PLAN 2022-2023](#)
- 6CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **District Nursing Services Plan** for the 2022-2023 school year, as per the attached. *Attachment:* [DISTRICT NURSING SERVICES PLAN 2022-2023](#)

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the financial reports of the **Secretary and Treasurer of School Monies for the month ending August 2022** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *Attachment: TBD*
- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of August 2022**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *Attachment: TBD*
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$3,816,854.22 for September 2022 checks**. *Attachment: [2022-09-19 BILLS LIST](#)*
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$542.25 for September 2022 checks**. *Attachment: [2022-09-19 CAFETERIA BILLS](#)*
- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Athletic bills list in the amount of \$2,791.00 for September 2022 checks**. *Attachment: [2022-09-19 ATHLETIC BILLS](#)*
- 6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **authorizes the Business Administrator/Board Secretary to utilize joint transportation services with the Leonia Public Schools Board of Education for out-of-district transportation of students at a cost not to exceed \$410,400.00 for the 2022-2023 school year**. *Attachment: [LEONIA JOINT TRANSPORTATION AGREEMENT 2022-2023](#)*

- 7F **WHEREAS**, the Fort Lee Board of Education (the “Board”), a local board of education duly organized and existing under the laws of the State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 18A:20-2, the Board is authorized to purchase property for school purposes; and

WHEREAS, the Board seeks to purchase property located at 308 Tom Hunter Road, Fort Lee Borough, New Jersey (“Property”) to use for school purposes; and

WHEREAS, pursuant to N.J.A.C. 6A:26-7.1(b), the Board must submit information to the Division of Finance within the New Jersey Department of Education (“Division”) to obtain approval for the acquisition of property; and

WHEREAS, the agreement to purchase the Property will be contingent upon receiving the Division’s approval for the acquisition of the Property, along with other conditions set forth in the Purchase Agreement, which is attached to this Resolution; and

WHEREAS, the Purchase Agreement also provides for the Board’s maintenance and use of the property for a monthly payment, pending the Division’s approval of the Board’s acquisition of the Property and the closing on the Property; and

NOW, THEREFORE, BE IT RESOLVED, the Board hereby approves and authorizes the Purchase Agreement, subject to the satisfaction of all the conditions in the Purchase Agreement, and hereby authorizes the Business Administrator, or her designee, to execute the Purchase Agreement and any and all additional instruments and documents necessary to effectuate and implement the Purchase Agreement *Attachment: [PURCHASE AGREEMENT FOR 308 TOM HUNTER ROAD](#)*

- 8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education hereby approves an agreement with the **Essex Regional Educational Services Commission (ERESC)**, an approved Coordinated Transportation Service Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the 2022 - 2023 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of non-public, out-of-district special education, vocational and summer programs. *Attachment: [ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION TRANSPORTATION AGREEMENT 2022-2023](#)*

PERSONNEL

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *Attachment: [2022-09-19 STAFF TRIPS](#)*

- 2P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Kali Maguire	Paraprofessional	S2	9/1/22
Lisa Sculco	Paraprofessional	LFCIS	Declined Position
Taishnauth Puran	Bus Driver	District	10/7/22
Sue Mazici	Paraprofessional	S4	9/1/22

- 3P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2022-2023 school year, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Ilka	Oviedo	Bus Driver	District	00-9402-04	\$31,000	10/03/22 or sooner
Ivy (Chungying)	Ha	Teacher Art	FLHS	07-1200-05	Step 6/BA \$63,375	11/14/22
Zuleima	Ramos	Custodian	LFCMS	07-9400-09	Step 1 \$42,341	9/20/22
Ernie	Szabo	Supervisor Buildings & Grounds	District	00-9001-01	\$74,000	10/1/22 or sooner
Eunyoung	Oh	Paraprofessional	LFCIS	06-9101-78	Step 1/Deg \$24,386.00	09/20/22
Miriam	Nossier	Paraprofessional	LFCIS	05-9101-67	Step 1/Deg \$24,386.00	10/04/22 or sooner
Nijma	Awadeh	Teacher Special Education PreK ASD	S2	02-2401-06	Step 5/BA+10 \$62,075.00 (Amended)	9/1/22
Ilene	Cohen	Confidential Secretary	CO	00-9300-25	\$75,000.00	9/16/22 (Amended)
Justin	Picache	Teacher Physical Education	FLHS	07-1630-10	Step 1/BA \$58,875.00	9/20/22

- 4P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following additional **staff transfers** during the 2022-2023 school year.

TRANSFERS						
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date
Khelly Romero Bustamante	MS	Paraprofessional	HS	Paraprofessional	N/A	9/13/22

- 5P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES OF ABSENCES								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Teresa Guarinello	Paraprofessional	S2	Medical	New	9/1/22 to 10/14/22	N/A	N/A	10/17/2022
Amanda Pecora	Special Education	S2	Maternity	Amended	9/19/23 to 10/21/22	10/24/22 to 5/31/23	N/A	6/1/23

- 6P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2022-2023 school year, as outlined below:

LEAVE REPLACEMENTS					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Leo Conwell	Teacher Special Education ASD	S2	Sub pay for the first 60 days \$150 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	9-15-2022 to 6-30-2023 (Amended)	Amanda Pecora

- 7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2022-2023 school year:

<u>SUBSTITUTES</u>
Leo Conwell

- 8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following pensionable stipends of \$6,500 to be prorated, for teaching staff members assigned to **temporarily teach a sixth period** at Lewis F. Cole Middle School for the 2022-2023 school year:

<u>6th Period Stipends*</u>		
Lewis F. Cole Middle School		
First Name	Last Name	Department
Gene	Fusco	Special Education - Prorated 9/1/22 to 11/30/22
Angela	Papas	Special Education - Prorated 9/1/22 to 11/30/22
Elisa	Minissale	Special Education - Prorated 9/1/22 to 11/30/22
Dave	Fidel	Special Education - Prorated 9/1/22 to 11/30/22
Inne	Cho	Special Education - Prorated 9/1/22 to 11/30/22

*Temporary assignments until vacancy is filled

- 9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following pensionable stipends of \$6,500, for teaching staff members assigned to **teach a sixth period** at Fort Lee High School for the 2022-2023 school year:

<u>6th Period Stipends</u>		
Fort Lee High School		
First Name	Last Name	Department
Kevin	Oliver	Science
Yesenia	Jimenez	Art

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **payment of unused vacation days for Robert Daniello, Principal at Lewis F. Cole Middle School, in the amount of \$2,844.82, based upon 4.16 days at a per diem rate of \$683.85 for the 2022-2023 school year.**

- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Faculty Coordinators and Program Coordinators for the 2022-2023 school year**.

2022-2023 Faculty Coordinators/Program Coordinators			
Name	Department	Class	Stipend
Marielle Bakian	Faculty Coordinator - ESL/Bilingual	N/A	\$5,000
Brandon Barron	IB Coordinator	D	\$6,327
Chris Della Fave	Faculty Coordinator - H.S. Testing	N/A	\$5,000
Cean Spahn	Faculty Coordinator - K-8 Testing	N/A	\$5,000
Gene Fusco	Faculty Coordinator - Title I	N/A	\$6,000

- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **District translators for 2022-2023 school year, at the rate of \$30.00 per hour, on an as needed basis**:

<u>DISTRICT TRANSLATORS 2022-2023</u>			
Name	Position	Location	Language
Kristie Han	Teacher	HS/S2	Korean

- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **tuition rate for credits earned by teachers not to exceed \$795.00 per credit for the 2022-2023 school year**.

- 14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **Curriculum Writers for 2022-2023** for services to be performed outside the contractual day, to be paid a stipend at an hourly rate of \$45.00 per hour, for an aggregate total not to exceed \$70,000, to be charged against account # 11-000-221-104-00-000, for the teaching staff members listed below:

<u>CURRICULUM WRITERS 2022-2023</u>	
CONTENT AREA	CERTIFICATED STAFF MEMBERS
Visual and Performing Arts	Nina Anderson, Eleni Despotakis

POLICY

- 1POL** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **first reading of the following policy/regulation updates** listed below: [*Attachment: 2022-09-19 1POL POLICY UPDATE \(FIRST READ\)*](#)

Policy/Reg No.	Topic
P2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
R2425	Emergency Virtual or Remote Instruction Program (M) (New)
P8550	Meal Charges Outstanding Food Service Bill (M) (Revised)
P5512	Harassment, Intimidation, and Bullying (M) (Revised)

- 2POL** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **second reading and adoption of the following policy/regulation updates** listed below: [*Attachment: 2022-09-19 2POL POLICY UPDATES \(Second Read\)*](#)

Policy/Reg No.	Topic
P2415.04	Title I - District-Wide Parent and Family Engagement (M) (Revised)
P2415.50	Title I - School No. 2 - Parent and Family Engagement (M) (New)
P2415.51	Title I - Lewis F. Cole Middle School - Parent and Family Engagement (M) (New)
P2415.52	Title I - Fort Lee High School - Parent and Family Engagement (M) (New)

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/sa
Attachments
09-19-22