

**FORT LEE BOARD OF EDUCATIONv
FORT LEE, NEW JERSEY**

PUBLIC BUSINESS MEETING AGENDA

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS
CONFIDENTIAL MATTERS.**

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Monday, October 3, 2022

Meeting Start Time: 6:30 p.m.

**Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)
Meeting: <https://us02web.zoom.us/j/86970175967?pwd=WEg1TkVuYnBvREdBemNLbW42Tzg0QT09>**

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 13, 2022 and January 14, 2022 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

EXECUTIVE SESSION - Approximately 6:30 p.m.

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

**MOTION TO RECONVENE PUBLIC SESSION - Immediately following Executive Session –
Approximately 7:30 p.m.**

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- HIB Report

COMMITTEE REPORTS

PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

RESOLUTIONS

BOARD

- 1B WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

**2B RESOLUTION OPPOSING THE PROPOSED INCREASES TO THE SCHOOL
EMPLOYEES HEALTH BENEFITS PROGRAM**

WHEREAS, the School Employees Health Benefits Program (SEHBP), governed by N.J.S.A. 52:14-17.46 et seq., offers medical, prescription drug, and dental coverage to participating school district employees, retirees, and eligible dependents; and

WHEREAS, all SEHBP plans are self-funded, meaning that the money paid out for benefits comes directly from an SEHBP fund supplied by participating local employers and member premiums; and

WHEREAS, the Division of Pensions and Benefits is responsible for the daily administrative activities of the SEHBP, the School Employees Health Benefits Commission is the executive organization responsible for overseeing the SEHBP; and

WHEREAS, the School Employees Health Benefits Commission, comprised of state officials, union representatives and a representative of the New Jersey School Boards Association, annually considers the calendar year premium levels for the Local Education Employee Group of the SEHBP based on recommendations found in the Rate Setting Recommendation Analysis of the Local Education Employee Group; and

WHEREAS, the School Employees' Health Benefits Plan Design Committee has the responsibility for and authority over the various plans and components of the plans, including for medical benefits, prescription benefits, dental, vision, and any other health care benefits, offered and administered by the SEHBP; and

WHEREAS, existing law requires three members of the School Employees' Health Benefits Plan Design Committee to be appointed by the Governor as representatives of public employers (i.e., local school districts) whose employees are enrolled in the program, but currently all such representatives are state-level appointees; and

WHEREAS, the recommended rate changes for medical and prescription drug coverage for the Active 2023 Local Education Employer Group is 15.1%, which includes a 15.3% increase for active employees enrolled in NJ DIRECT 10/15 and a 14.9% increase for active employees enrolled in the NJ Educators Health Plan (NJEHP); and

WHEREAS, such proposed exorbitant rate increases will fall upon the local property taxpayer, as well as school employees, at a time where there is record inflation; and

WHEREAS, since employees enrolled the NJEHP pay a percentage of salary toward their health benefits per P.L.2020, c.44, commonly referred to as "Chapter 44", any increase in NJEHP premiums will fall almost entirely upon local boards of education, placing a severe strain on their budgets; and

WHEREAS, the proposed premium increase for most active employees will take thousands more out of their paychecks annually and lead to huge costs for local school districts that will translate into higher property tax bills for struggling families.

NOW, THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education in the County of Bergen **calls upon the School Employees Health Benefits Commission to reconsider the rate increase and strike a rate increase that is appropriate in the current economic conditions; and**

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education in the County of Bergen **urges the Legislature to adopt legislation expanding the composition of the School Employees Health Benefits Commission and the School Employees' Health Benefits Plan Design Committee to include additional representatives from local school district management; and**

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education in the County of Bergen **urges the Legislature and executive branch to examine the impact that "Chapter 44" has had on school district budgets and to adopt legislation that will reverse any of its negative consequences and provide relief to those districts; and**

BE IT FURTHER RESOLVED, that a **copy of this resolution be forwarded to Governor Murphy, State Treasurer Muoio, Senate President Scutari, Assembly Speaker Coughlin, Senator Gordon Johnson, Assemblywoman Shama A. Haider and Assemblywoman Ellen J. Park, and the New Jersey School Boards Association.**

BUILDINGS & GROUNDS

1B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves the following change order:**

CHANGE ORDER SUMMARY SHEET	OWNER:	Fort Lee Board of Education
PROJECT NO.: 21061	ARCHITECT:	ENV
PROJECT: Fort Lee Board of Education VRF HVAC Elementary School #1	CONTRACTOR:	AMCO Enterprises
	DATE:	March 1, 2022

CONTRACTOR	C.O. NO.	DESCRIPTION	AMOUNT	ALLOWANCE
AMCO Enterprises	CO-1	Additional ductwork insulation to the exhaust ductwork for the new ERV's on the first floor. This is to avoid any potential condensate to drip onto the hung ceiling tiles on high humidity days.	\$11,278.03	(\$5,000.00)
		TOTAL	\$6,278.03	-0-

CURRICULUM

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips listed on the attached summary**. *Attachment:* [2022-10-03 CLASS TRIPS](#)

FINANCE

1F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, has received and accepts the financial reports of the **Secretary and Treasurer of School Monies for the month ending August 2022** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *Attachment:* [BOARD SECRETARY'S REPORT-AUGUST 2022](#); [TREASURER'S REPORT-AUGUST 2022](#)

- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of August 2022**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *Attachment:* [LINE ITEM TRANSFERS-AUGUST 2022](#)
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$409,139.88 for October 2022 checks**.
Attachment: [2022-10-03 BILLS LIST](#)
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$101,329.83 for October 2022 checks**.
Attachment: [2022-10-03 CAFETERIA BILLS LIST](#)
- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Athletic bills list in the amount of \$2,128.00 for October 2022 checks**.
Attachment: [2022-10-03 ATHLETIC BILLS LIST](#)

- 6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to **execute Non-Resident Tuition Student Agreements for the following non-resident students for the 2022-2023 school year. Tuition rates to be determined by the Business Office and according to Board policy.**

NON-RESIDENT TUITION STUDENT AGREEMENT		
STUDENT ID	GRADE	SCHOOL ATTENDING
SID#7112439664	Gr. 10	High School
SID#4689174418	Gr. 11	High School
SID#4847673701	Gr. 10	High School
SID#2214052787	Gr. 11	High School
SID#7848415378	Gr. 9	High School
SID#9884097100	Gr. 10	High School
SID#6592684522	Gr. 7	Middle School
SID#4754397079	Gr. K	School 4

- 7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to **execute Non-Resident Special Education Tuition Agreement between the Fort Lee Board of Education (receiving district) and Englewood Cliffs Board of Education (sending district) for non-resident special education student including any related-services costs for the 2022-2023 school year.**

NON-RESIDENT SPECIAL EDUCATION STUDENT AGREEMENT with Englewood Cliffs Board of Education		
STUDENT ID	PROGRAM	SCHOOL ATTENDING
SID#5993177038	MD	Middle School
SID#3367612030	Autism	School 2
SID#3919804565	PreK	School 2

- 8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to **execute a Non-Resident Special Education Tuition Agreement between the Fort Lee Board of Education (receiving district) and Palisades Park Board of Education (sending district) for non-resident special education students including any related-services costs for the 2022-2023 school year.**

NON-RESIDENT SPECIAL EDUCATION STUDENT AGREEMENT with Palisades Park Board of Education		
STUDENT ID	PROGRAM	SCHOOL ATTENDING
SID#5662591830	MD	High School
SID#8392321417	MD	High School

- 9F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves renewing the agreements/contracts of the following for the 2022-2023 school year.**

AGREEMENTS 2022-2023
Bloodborne Pathogen Program Agreement

- 10F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the **renewal of an Interlocal Services Agreement between the Fort Lee Board of Education and the Borough of Fort Lee for the assignment of one Class III Special Law Enforcement Officer ("SLEO III") for the 2022-2023 school year.**
- 11F **THEREFORE BE IT RESOLVED** that the Fort Lee Board of Education does hereby **approve an agreement with Region V, an approved Coordinated Transportation Service Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period September 1, 2022 through June 30, 2023.** The services to be provided include, but are not limited to, the Coordinated Transportation of non-public, out-of-district special education, vocational, technical, and summer programs.

PERSONNEL

- 1P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. **Attachment: 2022-10-03 STAFF TRIPS**

- 2P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Jung Hee Won	Paraprofessional	LFCIS	09/30/2022

- 3P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2022-2023 school year, pending verification of employment:

<u>APPOINTMENTS</u>						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Ilka	Oviedo	Bus Driver	District	00-9402-04	\$31,000.00	9/28/22 (amended)
Zuleima	Ramos	Custodian	LFCMS	07-9400-09	Step 1 \$42,341.00	10/04/22
Ernie	Szabo	Supervisor Buildings & Grounds	District	00-9001-01	\$74,000.00	10/11/22 or sooner

- 4P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

<u>LEAVES OF ABSENCES</u>								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Christina Agrapidis	Kindergarten Teacher	S1	Maternity	Amended	10/3/2022-11/30/22	12/1//22-6/30/23	N/A	9/1/23
Jennifer Leyton	Teacher of Art	S3	Maternity	Amended	1/3/22 to 2/6/22	2/7/22 to 9/1/22	9/2/22 to 8/31/23	9/1/23
Cheryl Zoll	Grade 1	S2	Medical	New	10/13/22-12/23/22	N/A	N/A	1/3/23

- 5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves an additional **2022-2023 Horizontal Movement**, based on graduate level studies that have been completed by faculty personnel, as per the FLEA agreement.

Horizontal Movement 2022-2023 SY								
ID#	FIRST NAME	LAST NAME	From 21-22 STEP	From 21-22 DEGREE	From 21-22 SALARY	To 22-23 STEP	To 22-23 DEGREE	To 22-23 SALARY
#638	KAITLYN	CLAUSMAN	3-4	MA+20	\$64,475.00	4-5	MA+30	\$67,575.00

- 6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amendment of a pensionable stipend of \$6,500, for teaching staff members assigned to **teach a sixth period** at Lewis F. Cole Middle School for the 2022-2023 school year. This resolution supersedes Resolution No. 31852 dated September 19, 2022 for this staff member only.

6th Period Stipends		
Lewis F. Cole Middle School		
First Name	Last Name	Department
Yesenia	Jimenez	Tech Education (amended)

- 7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following additional **Faculty Coordinator for the 2022-2023 school year**.

2022-2023 Faculty Coordinators/Program Coordinators			
Name	Department	Class	Stipend
Nateka Brewton	Faculty Coordinator - Nursing	N/A	\$5,000

- 8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of additional Home Instructors for the 2022-2023 school year** as follows:

<u>HOME INSTRUCTORS 2022-2023</u>		
Name	Certification Area(s)	Rate
Angela Floratos	K-6 Regular and Special Education all Subject	\$45.00/hour

- 9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following individuals as **substitute 1:1 paraprofessionals for Out-of-District Student ID#27090066** at the rate of \$17.75 per hour, for up to 20 hours each beyond the duration of their regular work day, not to exceed a total of \$710.00.

Anne Thomas
Robert Azzolino

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **establishment of a new club** at Lewis F. Cole Middle School for the 2022-2023 school year to replace the Spanish Club-MS, to enhance the opportunities for students:

<u>ESTABLISHMENT OF NEW CLUBS 2022-2023</u>				
New Club	Location	Advisor	Class	Stipend
Zoology Club - MS*	Lewis F. Cole Middle School	TBD	A	\$2,126.00

*Zoology Club - MS replaces the existing Spanish Club - MS

- 11P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Co-Curricular Advisors** for the 2022-2023 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

CO-CURRICULAR 2022-2023				
Name	Co-Curricular Activity	Loc	Class	22-23 Stipend
Kathleen Larson	Computer Club - MS	MS	A	\$2,126.00
Alycia Adams	Elementary Newspaper - S#3	S3	B	\$3,161.00
Janue Vargas	Bell Choir Director - MS	MS	A	\$2,126.00
Kristina Casale	Environmental Club - S#3	S3	A	\$2,126.00
Janue Vargas	Chorus Director-MS	MS	B	\$3,161.00
Angela Papas	Grade 8 Advisor - MS	MS	\$31.31/hr. not to exceed 30 hrs. = \$939.30	\$939.30
Nina Anderson	Intermedia (Art)-MS	MS	B	\$3,161.00
Cean Spahn	Library Council - MS	MS	A	\$2,126.00
Mary Terry	Orchestra Director - HS	HS	D	\$6,327.00
Mary Terry	Orchestra Director-MS	MS	B	\$3,161.00
Zachery Schlemm	Recreation Coordinator	MS	\$31.31/hr. Note: all appointments for Recreation Coordinator not to exceed \$6,002 (approx. 192 hours).	\$31.31/hr. Note: all appointments for Recreation Coordinator not to exceed \$6,002 (approx. 192 hours).
Stefanie Pinajian	SADD Advisor - MS	MS	B	\$3,161.00
Brian Larcheveque	Science League - MS	MS	B	\$3,161.00
Debra Brigida	Social Problem Solving Coordinator	District	C	\$4,754.00
Rachel Ventrella	Environmental Club - S#4	S4	A	\$2,126.00
Sandra Klein	SADD Advisor - S#3	S3	B	\$3,161.00
Nina Anderson	Student Ambassadors Coach - MS	MS	A	\$2,126.00
Sandy Kim-Namkung	SADD Advisor - S#4	S4	B	\$3,161.00
Jillian Reicherz	Student Council Advisor - MS	MS	B	\$3,161.00
Priscilla Yoon	Junior Class Co-Advisor	HS	B	\$1,580.50

- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of the following Substitutes for the 2022-2023 school year**:

<u>SUBSTITUTES</u>
Lauren Cortinas Caryn Feder Caren France Sloan Glebas Michael Pierce Joon Shin Joshua Steinman

- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Detention Monitors for students for the 2022-2023 school year to be paid at the rate of \$50 per hour**:

<u>DETENTION MONITORS</u>
Bass, Chloe Bernardo, Cinzia Bijari, Jessica Elkechen, Suzanne Ellison, Leo Healy, Rachel Johnson, Angela Karabotsos, Sophia Kraljic, Peter Lodato, Brittany McMenamin, Kelly Picache, Justin Rodriguez, Yvette Salame, Charles William Straub Wolowitz, Stephen

- 14P** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **payment of unused vacation days for Robert Daniello, Principal at Lewis F. Cole Middle School**, in the amount of \$17,096.25, based upon 25 days at a per diem rate of \$683.85 for the 2021-2022 school year.

POLICY

- 1POL** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **first reading of the following policy/regulation updates** listed below: [*Attachment: 2022-10-03 1POL POLICY UPDATES \(First Read\)*](#)

Policy/Reg No.	Topic
R5512	Harassment, Intimidation or Bullying Investigation Procedure (M) ABOLISHED

- 2POL** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **second reading and adoption of the following policy/regulation updates** listed below: [*Attachment: 2022-10-03 2POL POLICY UPDATES \(Second Reading & Adoption\)*](#)

Policy/Reg No.	Topic
P2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
R2425	Emergency Virtual or Remote Instruction Program (M) (New)
P8550	Meal Charges Outstanding Food Service Bill (M) (Revised)
P5512	Harassment, Intimidation, and Bullying (M) (Revised)

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/sa
Attachments
09-30-22