

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

PUBLIC BUSINESS MEETING AGENDA

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS
CONFIDENTIAL MATTERS.**

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Tuesday, January 17, 2023

Meeting Start Time: 6:30 p.m.

**Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)
Meeting: <https://us02web.zoom.us/j/87669672701?pwd=M3F2QS9yRi9Yek1Nc3BzYTNkdIRzUT09>**

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 13, 2023 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

EXECUTIVE SESSION - Approximately 6:30 p.m.

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

**MOTION TO RECONVENE PUBLIC SESSION - Immediately following Executive Session –
Approximately 7:30 p.m.**

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- HIB Report
- Fire & Security Drills – December 2022
- Student Safety Data System (SSDS) Reporting - Period 1 for 2022-2023

COMMITTEE REPORTS

PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

RESOLUTIONS

BOARD

- 1B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes	December 12, 2022
Private Executive Meeting Minutes	December 12, 2022
Special Public Business Meeting Minutes	December 21, 2022
Special Private Executive Meeting Minutes	December 21, 2022
Reorganization Meeting Minutes	January 05, 2023

- 2B WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

CURRICULUM

- 1CUR THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips listed on the attached summary**. *Attachment: [2023-01-17 CLASS TRIPS](#)*

BOARD

- 2CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **out-of-district placements** for the 2022-2023 school year:

<u>OUT-OF-DISTRICT PLACEMENTS</u>			
Student	Placement	Dates	Tuition/Costs
#36000238	BCSS Washington Elementary	1/9/23-6/30/23	Annual tuition cost of \$64,980.00, prorated to \$39,349.00 (109 days @ \$361.00 per diem). Transportation cost prorated to \$9,068.80 (109 days @ \$83.20 per diem). 1:1 Aide prorated cost to \$29,975.00 (109 days @ \$275.00 per diem).
#99000240	Banyan High School	1/3/23-6/30/23	Annual tuition cost of \$72,177.78 prorated to \$40,499.64 (114 days @ \$355.26 per diem). Transportation cost prorated to \$38,646.00 (114 days @ \$339.00 per diem).
#TBD	CTC-Academy	1/9/23-6/30/23	Annual tuition cost of \$94,296.50 (203 days) prorated to \$48,979.25(107 days @ \$457.75 per diem). Transportation cost TBD. 1:1 Aide prorated cost to \$41,730.00 (107 days @ \$390.00 per diem).

- 3CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **Marisa Crozier, a doctoral student at Caldwell University, to conduct a research study** to investigate the perceptions of Child Study Team (CST) members and Directors of Special Services with regards to the early intervening services utilized in district, as indicated in the attached proposal. **Attachment: CALDWELL UNIVERSITY RESEARCH STUDY**

- 4CUR** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the addition of a Curriculum Writer for the remainder of 22-23.**

CURRICULUM WRITER 2022-2023	
Content	Certificated Staff Member
Science	Erin Powers

BOARD

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the financial reports of the **Secretary and Treasurer of School Monies for the month ending November 2022** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *Attachment:* [BOARD SECRETARY'S REPORT-NOVEMBER 2022; TREASURER REPORT-NOVEMBER 2022](#)
- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of November 2022**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *Attachment:* [LINE ITEM TRANSFER-NOVEMBER 2022](#)
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$13,415,036.68 for January 2023 checks**. *Attachment:* [2023-01-17 BILLS LIST](#)
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$212,477.55 for January 2023 checks**. *Attachment:* [2023-01-17 CAFETERIA BILLS](#)
- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Athletic bills list in the amount of \$9,221.00 for January 2023 checks**. *Attachment:* [2023-01-17 ATHLETIC BILLS](#)

BOARD

- 6F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Disposal of Equipment**:

<u>DISPOSAL OF EQUIPMENT</u>				
Quantity	Description	Location	FLBOE ID#s	Reason
1	Television	HS	#03909	Obsolete
1	Upright Piano	School #4	#00301	Obsolete
1	Upright Piano	School #4	#00259	Obsolete

- 7F **THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

<u>DONATIONS</u>			
Item	Amount/ Estimated Value	Donor	On Behalf Of
Refreshments	\$700.00	It's Greek to Me Restaurant/Anthony Papavasiliou	January Parent University
\$250 for each class	\$1,000.00	KPAC Fort Lee, NJ	To assist students with Prom costs
Rock Garden	N/A	School #2 PTA & plaque to thank donors	To beautify the front landscaping

- 8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves the Miriam Skydell and Associates 2023 Services Contract for the 2022-2023 school year.** [*Attachment: MIRIAM SKYDELL AND ASSOCIATES 2023 SERVICES CONTRACT*](#)
- 9F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator **to execute Non-Resident Tuition Student Agreement for non-resident student (SS, Grade 9) whose parent(s) are employed by the district for the 2023-2024 school year. Tuition rates to be determined by the Business Office and according to Board policy.**

BOARD

- 10F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **authorizes the execution of a renewal Shared Services Agreement between the Borough of Fort Lee and the Fort Lee Board of Education for the Use of Certain Facilities for Recreational Purposes for the 2023 Calendar Year with a full renewal term of 2022-2024 Calendar Years.**

PERSONNEL

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. [*Attachment: 2023-01-17 STAFF TRIPS*](#)
- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement of Sheri Steckler, as a Special Education Teacher**, at Lewis F. Cole Intermediate School, after dedicating 35 years of service to the district, effective **April 1, 2023** (change of date).
- 3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Jennifer Cennarazzo	Part Time Paraprofessional	S2	1/1/2023
Tereza Mossad	Part Time Paraprofessional	S2	1/9//2023 Amended
Amanda Schroeder	Speech Language Specialist	S2	12/20/2022
Yana Ruban	Paraprofessional	S4	2/1/2023

BOARD

- 4P** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of unused vacation days for 2021-2022 and 2022-2023 as per the attached. Attachment: **UNUSED VACATION DAYS PAYOUT**

UNUSED VACATION DAY PAYOUT						
Last Name	First Name	Salary Year	Salary	Daily (240)	# Vacation Days	Total
Aitken	Susan	21-22	\$84,114.00	\$350.48	22	\$7,710.45
Aitken	Susan	22-23	\$86,640.00	\$361.00	11	\$3,971.00
					Total:	\$11,681.45
Battista	Mary	21-22	\$64,410.00	\$268.38	6	\$1,610.25
Battista	Mary	22-23	\$65,974.00	\$274.89	8	\$2,199.13
					Total:	\$3,809.38
Berman	Jay	21-22	\$175,694.00	\$732.06	2	\$1,464.12
Berman	Jay	22-23	\$175,694.00	\$732.06	12.5	\$9,150.73
					Total:	\$10,614.85
Mayer	John	21-22	\$71,687.00	\$298.70	8	\$2,389.60
Mayer	John	22-21	\$77,532.00	\$323.05	8	\$2,584.40
					Total:	\$4,974.00

- 5P** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2022-2023 school year, pending verification of employment:

APPOINTMENTS						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Claudia	Testino	Teacher - Spanish	MS	06-1550-07	\$58,875.00	2/1/2023
Mark	Bitar	Interim Asst. Principal	S3	N/A	\$376.45	12/27/22-12/30/22
Michele	Carlor	Additional responsibilities of the Instructional Supervisor of K-12, ESL, Bilingual, and World Language Supervisor, 7th-12th ELA and Social Studies		N/A	\$1,000.00 Monthly	1/1/23-replacement is found

BOARD

- 6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

<u>LEAVES OF ABSENCES</u>								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Laura Caddell	Counselor	HS	Medical	New	1/11/2023 - 1/25/2023	N/A	N/A	1/26/23
Genna Kornweiser	Gr 5 & 6 BSI Math	LFCIS	Maternity	New	N/A	9/1/23- 3/12/24	N/A	3/13/23
Karli Raffo	LDT-C	S2	Maternity	Amend	1/30/23 - 3/30/23	3/31/23 - 6/30/23	N/A	9/1/23
Cheryl Zoll	Grade K Teacher	S2	Medical	Amended	10/13/22- 1/12/23	N/A	N/A	1/13/23

- 7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2022-2023 school year, as outlined below:

<u>LEAVE REPLACEMENTS</u>					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Lina Giraldo	Teacher Grade 4	S4	Sub pay for the first 60 days \$150 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	1/3/23 - 4/18/23 Amend	Gina DeMartino

BOARD

- 8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2022-2023 school year:

<u>SUBSTITUTES</u>
Linda Bongardino Andrew Dragoslavich Cynthia Conto Nieves Garcia Pimienta

- 9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the change of Pay Structure of **Leave Replacement Teachers** during the 2022-2023 school year, effective February 1, 2023. Leave Replacement Teachers will receive the salary equal to BA, Step 1 on Teachers Salary Guide from day 1 of the assignment, no benefits.

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amendment of a pensionable stipend of \$6,500, for teaching staff members assigned to **teach a sixth period** at Lewis F. Cole Middle School for the 2022-2023 school year:

<u>6th Period Stipends</u>		
Lewis F. Cole Middle School		
First Name	Last Name	Department
Gene	Fusco	Special Education - Prorated 12/1/22 to 3/30/23
Angela	Papas	Special Education - Prorated 12/1/22 to 3/30/23
Elisa	Minissale	Special Education - Prorated 12/1/22 to 3/30/23
Dave	Fidel	Special Education - Prorated 12/1/22 to 3/30/23
Inne	Cho	Special Education - Prorated 12/1/22 to 3/30/23

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the additional pensionable stipend of \$6,500, for a teaching staff member assigned to **teach a sixth period** at Fort Lee High School for the 2022-2023 school year:

<u>6th Period Stipends</u>		
Fort Lee High School		
First Name	Last Name	Department
Brandon	Barron	English - Retroactive 9/1/22 to 6/30/2023
Soo Me	Yoo	Math/Special Education (rescind for school year)

BOARD

Kristen	Baldofsky	Math/Special Education (Effective 1/1/23)
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- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Co-Curricular Advisors** for the 2022-2023 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

CO-CURRICULAR 2022-2023				
Name	Co-Curricular Activity	Loc	Class	22-23 Stipend
Vicki Iasso *	Band Camp Assistant	HS	N/A	\$200.00
Brittany Lodato	Assistant Cheerleader Advisor (Fall Season only)	HS	B (1/2 stipend)	\$1,580.50

- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **rescinding the appointment for a Middle School Winter Coach** at the employee's request, **and reappointing the coach's stipend** for the 2022-2023 school year, as follows:

MIDDLE SCHOOL WINTER COACHES				
Coach	Sport	Position	Season	Stipend
Rescind: (previously approved on 11/7/22, Resolution #31957)				
Ethan Goya	Basketball	Co-Coach	Winter	\$1,000.00
Reappoint				
Lewis Maira	Basketball	Coach	Winter	From \$1,000.00 to \$2,000.00

BOARD

- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Co-Curricular Advisors** for the 2022-2023 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

<u>CO-CURRICULAR 2022-2023</u>				
Name	Co-Curricular Activity	Loc	Class	22-23 Stipend
Eldric Etra*	Theatre - Play Choreographer (Spring Musical only)	HS	N/A	\$625.00

*Out-of-District

- 14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **voluntary clubs** at no cost to the District, to enhance the opportunities for students:

<u>VOLUNTARY CLUBS</u>		
Club	Location	Voluntary Advisor
Newspaper Club	S-2	Clara Walden & Rachel Standish
Media & Communications Club	IS	Cortney Teitell
STREAM Club	IS	Genevieve Callahan
Yarn Club	MS	Kimberly Bouchard
STEAM Club	HS	Tahreen Chowdhury
Political Awareness	HS	Mateusz Pokoj & Christopher Carter

BOARD

- 15P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff members for **After-School Tutoring Program during the 2022-2023 school year** on an as needed basis:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Extra Compensation</u>
Michael Mottershead Rachael Standish	After-School Tutoring Program	S2	\$45.00 per hour

POLICY

- 1POL **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **second reading and adoption of the following policy/regulation updates** listed below: [*Attachment: 2023-01-17 POLICY UPDATES*](#)

Policy/Reg No.	Topic
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
P 3161	Examination for Cause (Revised)
P 4161	Examination for Cause (Revised)
P 5512	Harassment, Intimidation, or Bullying (M) (Revised)
P & R 8465	Bias Crimes and Bias-Related Acts (M) (Revised)
P & R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

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Attachments
01-13-2023