

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

PUBLIC BUSINESS MEETING AGENDA

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS
CONFIDENTIAL MATTERS.**

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Monday, February 6, 2023

Meeting Start Time: 6:30 p.m.

**Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)
Meeting: <https://us02web.zoom.us/j/83594131744?pwd=QWtGTIN5VDJjSkQxL0t1N2Y3ZWRhdz09>**

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 13, 2023 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

EXECUTIVE SESSION - Approximately 6:30 p.m.

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

MOTION TO RECONVENE PUBLIC SESSION - Immediately following Executive Session – Approximately 7:30 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- HIB Report
- Fire & Security Drills – January 2023
- Patriot's Pen Essay Competition Certificates
- Start Strong Presentation

COMMITTEE REPORTS

PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

RESOLUTIONS

BOARD

- 1B WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

- 2B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the **participation of Board Members for Workshops** as outlined below:

<u>WORKSHOP</u>	<u>BOARD MEMBER</u>	<u>DATE</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Bergen County SBA	Paula Colbath Kim Curry Kacy Knight Holly Morel Kristen Richter Michael Rubino Julene Stassou	Monday, 1/30/2023	Virtual	-0-
Garden State Coalition of Schools	Paula Colbath Kim Curry Kacy Knight	Wednesday, 2/15/2023	Virtual	-0-
<u>NJSBA GOVERNANCE TRAINING</u>	<u>BOARD MEMBER</u>	<u>DATE</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Governance I	Kacy Knight	Friday - Sunday 2/3/2023 - 2/5/2023	Crowne Plaza Princeton Conference Center	Cost for training covered by NJSBA \$78.00

			900 Scutters Mill Road, Plainsboro Township, NJ	(mileage & tolls)
Governance II	Kim Curry Catherine Golfinopoulos	Monday 2/27/2023 & Tuesday 4/18/2023	Virtual	-0-
Governance III	Julene Stassou	Thursday 3/23/2023	Virtual	-0-
Governance IV	Michael Rubino Paula Colbath	Monday 2/27/2023	Virtual	-0-

- 3B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education adopts the following **revised Schedule of Meetings for April 2023 in the Calendar Year**. Unless noted, the meeting day is a Monday and the location is the Lewis F. Cole Intermediate School Cafetorium, 467 Stillwell Avenue, Fort Lee, NJ. Check our district website at www.flboe.com for updates to the 2023 meeting schedule.

Attachment: 2023 BOE MEETING DATES REV.

BUILDINGS & GROUNDS

1B&G WHEREAS, Construction Services for the Lewis F. Cole Middle School Gym HVAC Project **was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and**

WHEREAS, on Thursday, January 5, 2023, **the following bids were received from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and**

Bidder	Base Bid
AMCO Enterprise	\$693,000
TM Brennan Services, Inc.	\$787,000
1st Goal Heating & Cooling	\$627,000
Envirocon	\$649,000
Centralpack Engineering	\$659,000
Pattman Plumbing	\$656,200

WHEREAS, the lowest bid submitted by 1st Goal Heating & Cooling has been reviewed by Board Architects, **Environetics Group Architects**, and Board Attorney, **Florio Perrucci Steinhardt Cappelli Tipton & Taylor LLC** and rejected for noncompliant deficiencies in the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

WHEREAS, the second lowest bid submitted by **Envirocon** has been reviewed by Board Architects, **Environetics Group Architects**, and Board Attorney, **Florio Perrucci Steinhardt Cappelli Tipton & Taylor LLC** and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Board Architects, Environetics Group Architects, **hereby awards Construction Services for the Lewis F. Cole Middle School Gym HVAC Project to Envirocon as the lowest responsible bidder at the total amount of \$649,000.**

2B&G WHEREAS, Construction Services for the Fort Lee High School Gym and Locker Room HVAC Project **was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and**

WHEREAS, on Thursday, January 5, 2023, **the following bids were received from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and**

Bidder	Base Bid	Alt. #1	Alt. #2	Alt. #3	Total
AMCO Enterprises	\$1,807,000	\$598,000	\$298,000	\$40,900	\$2,743,900
Envirocon	\$1,575,000	\$609,000	\$285,000	\$45,000	\$2,514,000
Centralpack Engineering	\$1,797,000	\$553,700	\$278,500	\$50,000	\$2,679,200
Pattman Plumbing	\$1,635,000	\$670,000	\$341,000	\$38,000	\$2,684,000

WHEREAS, the bid submitted by Envirocon has been reviewed by Board Architects, Environetics Group Architects, and Board Attorney, Florio Perrucci Steinhardt Cappelli Tipton & Taylor LLC and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Board Architects, **Environetics Group Architects,** hereby awards Construction Services for the **Fort Lee High School Gym and Locker Room HVAC Project to Envirocon as the lowest responsible bidder at the total amount of \$2,514,000, which includes the base bid of \$1,575,000, Alternate #1 of \$609,000, Alternate #2 of \$285,000 and Alternate #3 of \$45,000.**

3B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent **approves the submission of the following project to the State Department of Education as an “Other” Capital Project. 03-1550 Gym and Locker Room HVAC Upgrades at Fort Lee High School.**

4B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent **approves the submission of the following project to the State Department of Education as an “Other” Capital Project. 03-1550 Old Gym HVAC Upgrades at Lewis F. Cole Middle School.**

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips listed on the attached summary**. [*Attachment: 2023-02-06 CLASS TRIPS*](#)

2CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **out-of-district placements** for the 2022-2023 school year:

OUT-OF-DISTRICT PLACEMENTS			
Student	Placement	Dates	Tuition/Costs
#3499035549	The Forum School, Waldwick, NJ	1/17/2023-6/30/2023	Annual tuition cost of \$87,361.00 prorated to \$42,583.00 (97 days @ \$439.00 per diem). 1:1 Aide Services prorated to \$19,788.00 (97 days @ \$204.00 per diem). Transportation cost prorated to \$13,337.50 (97 days @ \$137.50 per diem).

3CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached proposal submitted by **Rubicon West, LLC, to provide professional development support to the Fort Lee School District Curriculum Supervisors for an onsite workshop on March 3, 2023** at an estimate not to exceed \$590.00. [*Attachment: RUBICON WEST*](#)

4CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Program of Studies for 2023-2024**. [*Attachment: PROGRAM OF STUDIES 2023-2024*](#)

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the financial reports of the **Secretary and Treasurer of School Monies for the month ending December 2022** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *Attachment:* [BOARD SECRETARY REPORT-DECEMBER 2022; TREASURER'S REPORT-DECEMBER 2022](#)
- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of December 2022**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *Attachment:* [LINE ITEM TRANSFERS-DECEMBER 2022](#)
- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$7,210,828.98 for February 2023 checks**. *Attachment:* [2023-02-06 BILLS LIST](#)
- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$179,121.11 for February 2023 checks**. *Attachment:* [2023-02-06 CAFETERIA BILLS](#)
- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Athletic bills list in the amount of \$5,306.00 for February 2023 checks**. *Attachment:* [2023-02-06 ATHLETIC BILLS](#)

- 6F **THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

<u>DONATIONS</u>			
Item	Amount/ Estimated Value	Donor	On Behalf Of
50 Sets of Yutnori Games	\$400.00	KPAC of Fort Lee, School #1	Indoor recess games

- 7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Disposal of Equipment**:

<u>DISPOSAL OF EQUIPMENT</u>				
Quantity	Description	Location	FLBOE ID#s	Reason
Several	Various Computers/monitors/ printers/aging hardware items	Various Schools	See attached list: IT Disposal List	Obsolete

- 8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **contract with Fiesta Catering for the Fort Lee High School 2023 Academic Awards Dinner to be held on Tuesday, May 23, 2023 at a price not to exceed \$35.00 per person.**
Attachments: FIESTA CONTRACT

- 9F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves the agreement between Princeton HealthCare System d/b/a Penn Medicine Princeton Health and the Fort Lee School District for the 2022-2023 school year.**
Attachment: AGREEMENT FOR PROVISIONS OF ONSITE EDUCATION INSTRUCTION SERVICES

- 10F **WHEREAS**, on Thursday, January 12, 2023, the Fort Lee Board of Education received proposals for **Basic Skills Tutoring Services** to be provided to Fort Lee Public School Students grades 1 through 8.

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education appoints Sylvan Learning Center to provide **Basic Skills Tutoring Services** to Fort Lee Public School Students grades 1 through 8; for the period of February 6, 2023 through August 31, 2023 at a cost not to exceed \$54.00 per hour, to be funded through the ESEA (Title I) and ARP ESSER grants. *Attachment:* [SYLVAN LEARNING CENTER](#)

PERSONNEL

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *Attachment:* [2023-02-06 STAFF TRIPS/CONFERENCES](#)

- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement of Jack DeNichilo, as Acting Supervisor of Building & Grounds at Central Office**, after dedicating 22 years of service to the district, effective June 30, 2023.

- 3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Steven Ehlers	Paraprofessional - Physical Education Aide	S3	2/22/23
Carlos Salazar	Bus Driver	CO	2/13/23

- 4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **sick day payouts for 2022-2023 retirees**. *Attachment:* [SICK DAY PAYOUTS](#)

- 5P** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2022-2023 school year, pending verification of employment:

APPOINTMENTS						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Alejandra	Ayala	Administrative Assistant	IS	06-9300-01	\$50,498.00 Step 4	2/13/23
Emily	Chung	Paraprofessional	S3	03-9101-63	\$21,090.00 (.83) Step 1/ND	2/1/23
Patrick	Cillo	School Security Officer	District	00-9404-03	\$31.22 hourly (.87)	2/27/23 or sooner
Christine	Dato	Administrative Assistant	FLHS	07-9300-09	\$53,498.00 Step 5	2/27/23 or sooner
Yesenia	Escobar	Paraprofessional	S2	02-9101-104	\$24,386.00 (.83) Step 1/Deg	2/7/23
William	Essman	School Security Officer	District	00-9404-06	\$31.22 hourly (.87)	3/6/23 or sooner
Daniel	Long	Paraprofessional - Physical Education Aide	S3	03-9101-43	\$24,386.00 (.83) Step 1/Deg	2/21/23 or sooner
Shaina	Rosa	Teacher - Special Education	S2	02-2401-03	\$62,275.00 Step 1/MA	2/7/23
John	Viola	Computer Technician	District	00-9032-01	\$39,655.00	2/21/23 or sooner

- 6P** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of two (2) Summer School Principals for Summer 2023-2024, funded by the ARP ESSER grant, account 20-487-200-100-00-000.**

<u>Name</u>	<u>Position</u>	<u>Compensation</u>	<u>Effective Date</u>
Debbie Brigata	Summer School Principal	Stipend not exceed \$25,000	2/7/23 thru 7/31/23
Gene Fusco	Summer School Principal	Stipend not exceed \$25,000	2/7/23 thru 7/31/23

- 7P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES OF ABSENCES								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Julia Anderson	Paraprofessional	HS	Medical	New	2/22/23 - 4/7/23	N/A	N/A	4/10/23
Laura Caddell	Counselor	HS	Medical	Amended	1/11/23 - 2/13/23	N/A	N/A	1/26/23
Josselyn Cordero	Paraprofessional	S2	Maternity	Amend	N/A	11/8/22 - 3/2/23	11/8/22 - 3/2/23	3/3/23
Jessica Karoutsos	Special Education Teacher	S1	Maternity	Amend	N/A	9/12/22 to 3/31/23	4/1/23 - 6/30/23	9/1/23

- 8P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the updated Position Control list** for the 2022-2023 school year. [*Attachment: UPDATED POSITION CONTROL LIST*](#)

- 9P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2022-2023 school year:

SUBSTITUTES
Joshua Freimark Steven Ehlers

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff members for **After-School Tutoring Program during the 2022-2023 school year** on an as needed basis, funded by ESSER II Learning Acceleration and ARP ESSER funds. Account codes - 20-484-100-100-00-000 and 20-487-100-100-00-000.

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Extra Compensation</u>
Alicia Henry Salma Major Dana Deluca	After-School Tutoring Program	S3	\$55.00 per hour
Stefanie Katic Christina Murphy	After-School Tutoring Program	MS	\$55.00 per hour

- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **amending** the compensation for the staff members for **After-School Tutoring Program during the 2022-2023 school year**. Rates were \$45.00 per hour and will now be \$55.00 per hour, effective January 3, 2023:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Extra Compensation</u>
Michael Mottershead	After-School Tutoring Program	S2	\$55.00 per hour
Rachael Standish	After-School Tutoring Program	S2	\$55.00 per hour
Amy Patterson	After-School Tutoring Program	S1	\$55.00 per hour
Jonathan Reinsdorf	After-School Tutoring Program	S1	\$55.00 per hour

- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the placement of the following **Internships, Student Teachers or Practicum Candidates** during the 2022-2023 school year:

<u>INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES</u>							
Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member
Seton Hall University	Natalie Rodriguez	Clinical Practice II	Elementary Education	15 Weeks	1/9/2023-5/5/2023	School No. 4	Randy Schwartz

POLICY

- 1POL **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **first reading of the following policy/regulation updates** listed below: [**Attachment: 2023-02-06 POLICIES AND REGULATIONS**](#)

Policy/Reg No.	Topic
P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (Abolished)
P 1648.13	School Employee Vaccination Requirements (M) (Abolished)
P 0161	Call, Adjournment, and Cancellation (Revised)
P 0162	Notice of Board Meetings (Revised)
R 8420.2	Bomb Threats (M) (Revised)
R 8420.7	Lockdown Procedures (M) (Revised)
R 8420.10	Active Shooter (M) (Revised)

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/ic
Attachments
2-3-23