

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
February 6, 2023
Lewis F. Cole Intermediate School Cafetorium
and Zoom Meeting**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:30 p.m. by Board President, Ms. Colbath.

FLAG SALUTE

The Flag Salute was led by Mrs. Morell.

PUBLIC ANNOUNCEMENT

The Public Announcement was read by Ms. Colbath.

ROLL CALL

Present: Ms. Elisa Cho, Mrs. Kim Curry, Dr. Catherine Golfinopoulos, Mr. Kacy Knight, Mrs. Holly Morell, Mrs. Kristen Richter, Mr. Michael Rubino, Ms. Julene Stassou (*departed at 8:45 pm*), Ms. Paula K. Colbath

Also Present: Mr. Robert L. Kravitz, Ms. Haquisha Q. Taylor, Mrs. Diane Collazo-Baker, Mr. Robert Devaney, Board Attorney

EXECUTIVE SESSION

MOTION by Mrs. Morell, seconded by Mrs. Richter at 6:33 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 9-0.

The Board reconvened into the Public Meeting at 7:26 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Kravitz welcomed the High School Representative, Le Cia Cayetano and asked her to share the interesting and exciting news happening at the High School. Ms. Cayetano acknowledged individual athletes on their accomplishments; students' musical talents and achievements, and students who received awards for scholastic art and writing in the visual arts academy. Ms. Cayetano further shared students' acceptance into Princeton University and Pennsylvania University – The Wharton School. Ms. Cayetano then shared that a high school program called The Fortress delivers coffee, tea and breakfast to all faculty and staff, and lastly announced that the Harlem Wizards are coming to Fort Lee High School on March 16, 2023.

Mr. Kravitz proudly recognized the winners of the Patriot's Pen Essay contest, and shared that "my pledge to our veterans" was the patriotic theme for the 2023 school year.

Mr. Kravitz introduced Mrs. Collazo-Baker to present our data from Start Strong: New Jersey Department of Education Assessment. Board members asked question and Mr. Kravitz and Mrs. Collazo-Baker addressed their questions.

WALK-IN RESOLUTIONS

Ms. Colbath read Walk-in item #13P appointing Summit Management Solutions, LLC for business office consulting services; item #14P appointing Dr. Vincent Occhino as Interim Business Administrator/Board Secretary; and, item #15P the Board waiving the balance of Ms. Taylor's notice period while compensating her for the full notice period ending on March 14, 2023.

COMMITTEE REPORTS

Policy & Legislative Advocacy Committee: Chairperson Mrs. Richter shared that the committee met before tonight's Board meeting to review a few policies that were on tonight's agenda, and plan to continue to have discussion on the honoring student achievement policy.

PUBLIC WORK SESSION

Ms. Cho asked that Ms. Colbath distribute the walk-ins for the Board members to review.

HEARING OF CITIZENS- QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Morell, seconded by Mrs. Richter to open the floor to the public, 8:22 p.m.

MOTION carried unanimously upon voice vote, 9-0.

Public comments included wishing Ms. Taylor all the best and much success, and that it will be an extreme loss for the District; members of the Fort Lee "Let's Include" group elaborated on the importance of diversity and representation and encouraged all the Board members to do more to improve the representation of the Board members and to partner with the Korean Parents Advisory Council (KPAC); recommendation that the Middle and Elementary Schools each have their own foreign language teacher instead of sharing a teacher; provide more support for students that are more academically advanced; confirmation that the High School locker room is going to be redone; inquiry of who will finish the 2023-2024 School Budget.

Ms. Colbath reassured the representatives of KPAC that the Board is committed to diversity, equity, and inclusion. Mr. Kravitz and Mrs. Collazo-Baker addressed all the questions and comments.

MOTION by Mr. Rubino, seconded by Mrs. Curry to close the floor to the public, 8:49 p.m.

MOTION carried unanimously upon voice vote, 8-0.

RESOLUTIONS

BOARD

1B WHEREAS, the Fort Lee Board of Education has received the Superintendent’s report of incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent’s recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

2B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the participation of Board Members for Workshops as outlined below:

<u>WORKSHOP</u>	<u>BOARD MEMBER</u>	<u>DATE</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>
Bergen County SBA	Paula Colbath Kim Curry Kacy Knight Holly Morel Kristen Richter Michael Rubino Julene Stassou	Monday, 1/30/2023	Virtual	-0-
Garden State Coalition of Schools	Paula Colbath Kim Curry Kacy Knight	Wednesday, 2/15/2023	Virtual	-0-
<u>NJSBA GOVERNANCE TRAINING</u>	<u>BOARD MEMBER</u>	<u>DATE</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>

Governance I	Kacy Knight	Friday - Sunday 2/3/2023 - 2/5/2023	Crowne Plaza Princeton Conference Center 900 Scutters Mill Road, Plainsboro Township, NJ	Cost for training covered by NJSBA \$78.00 (mileage & tolls)
Governance II	Kim Curry Catherine Golfinopoulos	Monday 2/27/2023 & Tuesday 4/18/2023	Virtual	-0-
Governance III	Julene Stassou	Thursday 3/23/2023	Virtual	-0-
Governance IV	Michael Rubino Paula Colbath	Monday 2/27/2023	Virtual	-0-

3B THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education adopts the following **revised Schedule of Meetings for April 2023 in the Calendar Year.** Unless noted, the meeting day is a Monday and the location is the Lewis F. Cole Intermediate School Cafetorium, 467 Stillwell Avenue, Fort Lee, NJ. Check our district website at www.flboe.com for updates to the 2023 meeting schedule.

Attachment: 2023 BOE MEETING DATES REV.

MOTION by Mrs. Morell, seconded by Mr. Rubino, that the Fort Lee Board of Education approves items #1B through #3B.

MOTION carried unanimously upon roll call vote, 8-0, with the exception Board members abstained on their own names on item #2B.

BUILDINGS & GROUNDS

1B&G WHEREAS, Construction Services for the Lewis F. Cole Middle School Gym HVAC Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday, January 5, 2023, the following bids were received from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and

Bidder	Base Bid
AMCO Enterprise	\$693,000
TM Brennan Services, Inc.	\$787,000
1st Goal Heating & Cooling	\$627,000
Envirocon	\$649,000
Centralpack Engineering	\$659,000
Pattman Plumbing	\$656,200

WHEREAS, the lowest bid submitted by 1st Goal Heating & Cooling has been reviewed by Board Architects, **Environetics Group Architects**, and Board Attorney, **Florio Perrucci Steinhardt Cappelli Tipton & Taylor LLC** and rejected for noncompliant deficiencies in the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

WHEREAS, the second lowest bid submitted by **Envirocon** has been reviewed by Board Architects, **Environetics Group Architects**, and Board Attorney, **Florio Perrucci Steinhardt Cappelli Tipton & Taylor LLC** and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Board Architects, Environetics Group Architects, **hereby awards Construction Services for the Lewis F. Cole Middle School Gym HVAC Project to Envirocon as the lowest responsible bidder at the total amount of \$649,000.**

2B&G WHEREAS, Construction Services for the Fort Lee High School Gym and Locker Room HVAC Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday, January 5, 2023, the following bids were received from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.; and

Bidder	Base Bid	Alt. #1	Alt. #2	Alt. #3	Total
AMCO Enterprises	\$1,807,000	\$598,000	\$298,000	\$40,900	\$2,743,900
Envirocon	\$1,575,000	\$609,000	\$285,000	\$45,000	\$2,514,000
Centralpack Engineering	\$1,797,000	\$553,700	\$278,500	\$50,000	\$2,679,200
Pattman Plumbing	\$1,635,000	\$670,000	\$341,000	\$38,000	\$2,684,000

WHEREAS, the bid submitted by Envirocon has been reviewed by Board Architects, Environetics Group Architects, and Board Attorney, Florio Perrucci Steinhardt Cappelli Tipton & Taylor LLC and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Board Architects, **Environetics Group Architects**, hereby awards Construction Services for the **Fort Lee High School Gym and Locker Room HVAC Project to Envirocon as the lowest responsible bidder at the total amount of \$2,514,000, which includes the base bid of \$1,575,000, Alternate #1 of \$609,000, Alternate #2 of \$285,000 and Alternate #3 of \$45,000.**

3B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent **approves the submission of the following project to the State Department of Education as an “Other” Capital Project. 03-1550 Gym and Locker Room HVAC Upgrades at Fort Lee High School.**

4B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent **approves the submission of the following project to the State Department of Education as an “Other” Capital Project. 03-1550 Old Gym HVAC Upgrades at Lewis F. Cole Middle School.**

MOTION by Mrs. Morell, seconded by Mr. Rubino, that the Fort Lee Board of Education approves items #1B&G through #4B&G.

MOTION carried unanimously upon roll call vote, 8-0.

CURRICULUM

1CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **class trips listed on the attached summary**. *Attachment: [2023-02-06 CLASS TRIPS](#)*

2CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **out-of-district placements** for the 2022-2023 school year:

<u>OUT-OF-DISTRICT PLACEMENTS</u>			
Student	Placement	Dates	Tuition/Costs
#3499035549	The Forum School, Waldwick, NJ	1/17/2023-6/30/2023	Annual tuition cost of \$87,361.00 prorated to \$42,583.00 (97 days @ \$439.00 per diem). 1:1 Aide Services prorated to \$19,788.00 (97 days @\$204.00 per diem). Transportation cost prorated to \$13,337.50 (97 days @ \$137.50 per diem).

3CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached proposal submitted by **Rubicon West, LLC, to provide professional development support to the Fort Lee School District Curriculum Supervisors for an onsite workshop on March 3, 2023** at an estimate not to exceed \$590.00. *Attachment: [RUBICON WEST](#)*

4CUR **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Program of Studies for 2023-2024**. *Attachment: [PROGRAM OF STUDIES 2023-2024](#)*

MOTION by Mrs. Morell, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1CUR through #4CUR.

MOTION carried unanimously upon roll call vote, 8-0.

FINANCE

- 1F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, has received and accepts the financial reports of the **Secretary and Treasurer of School Monies for the month ending December 2022** and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. *Attachment:* [BOARD SECRETARY REPORT-DECEMBER 2022](#); [TREASURER'S REPORT-DECEMBER 2022](#)

- 2F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the **line item transfers for the month of December 2022**. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. *Attachment:* [LINE ITEM TRANSFERS-DECEMBER 2022](#)

- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$7,210,828.98 for February 2023 checks**. *Attachment:* [2023-02-06 BILLS LIST](#)

- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$179,121.11 for February 2023 checks**. *Attachment:* [2023-02-06 CAFETERIA BILLS](#)

- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current Athletic bills list in the amount of \$5,306.00 for February 2023 checks**. *Attachment:* [2023-02-06 ATHLETIC BILLS](#)

- 6F **THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

<u>DONATIONS</u>			
Item	Amount/ Estimated Value	Donor	On Behalf Of
50 Sets of Yutnori Games	\$400.00	KPAC of Fort Lee, School #1	Indoor recess games

7F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Disposal of Equipment**:

DISPOSAL OF EQUIPMENT				
Quantity	Description	Location	FLBOE ID#s	Reason
Several	Various Computers/monitors/printers/aging hardware items	Various Schools	See attached list: IT Disposal List	Obsolete

8F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **contract with Fiesta Catering for the Fort Lee High School 2023 Academic Awards Dinner to be held on Tuesday, May 23, 2023 at a price not to exceed \$35.00 per person. Attachments: [FIESTA CONTRACT](#)**

9F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves the agreement between Princeton HealthCare System d/b/a Penn Medicine Princeton Health and the Fort Lee School District for the 2022-2023 school year.**
Attachment: [AGREEMENT FOR PROVISIONS OF ONSITE EDUCATION INSTRUCTION SERVICES](#)

10F **WHEREAS**, on Thursday, January 12, 2023, the Fort Lee Board of Education received proposals for **Basic Skills Tutoring Services** to be provided to Fort Lee Public School Students grades 1 through 8.

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education **appoints Sylvan Learning Center to provide Basic Skills Tutoring Services to Fort Lee Public School Students grades 1 through 8; for the period of February 6, 2023 through August 31, 2023 at a cost not to exceed \$54.00 per hour, to be funded through the ESEA (Title I) and ARP ESSER grants. Attachment: [SYLVAN LEARNING CENTER](#)**

MOTION by Mrs. Curry, seconded by Mrs. Morell, that the Fort Lee Board of Education approves items #1F through #10F.

MOTION carried unanimously upon roll call vote, 8-0.

PERSONNEL

1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *Attachment:* [2023-02-06 STAFF TRIPS/CONFERENCES](#)

2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the **retirement of Jack DeNichilo, as Acting Supervisor of Building & Grounds at Central Office**, after dedicating **22** years of service to the district, effective **June 30, 2023**.

3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

<u>RESIGNATIONS</u>			
Employee	Position	Location	Effective Date
Steven Ehlers	Paraprofessional - Physical Education Aide	S3	2/22/23
Carlos Salazar	Bus Driver	CO	2/13/23

4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **sick day payouts for 2022-2023 retirees**. *Attachment:* [SICK DAY PAYOUTS](#)

5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2022-2023 school year, pending verification of employment:

APPOINTMENTS						
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date
Alejandra	Ayala	Administrative Assistant	IS	06-9300-01	\$50,498.00 Step 4	2/13/23
Emily	Chung	Paraprofessional	S3	03-9101-63	\$21,090.00 (.83) Step 1/ND	2/1/23
Patrick	Cillo	School Security Officer	District	00-9404-03	\$31.22 hourly (.87)	2/27/23 or sooner
Christine	Dato	Administrative Assistant	FLHS	07-9300-09	\$53,498.00 Step 5	2/27/23 or sooner
Yesenia	Escobar	Paraprofessional	S2	02-9101-104	\$24,386.00 (.83) Step 1/Deg	2/7/23
William	Essman	School Security Officer	District	00-9404-06	\$31.22 hourly (.87)	3/6/23 or sooner
Daniel	Long	Paraprofessional - Physical Education Aide	S3	03-9101-43	\$24,386.00 (.83) Step 1/Deg	2/21/23 or sooner
Shaina	Rosa	Teacher - Special Education	S2	02-2401-03	\$62,275.00 Step 1/MA	2/7/23
John	Viola	Computer Technician	District	00-9032-01	\$39,655.00	2/21/23 or sooner

6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of two (2) Summer School Principals for Summer 2023-2024**, funded by the ARP ESSER grant, account 20-487-200-100-00-000.

<u>Name</u>	<u>Position</u>	<u>Compensation</u>	<u>Effective Date</u>
Debbie Brigata	Summer School Principal	Stipend not exceed \$25,000	2/7/23 thru 7/31/23
Gene Fusco	Summer School Principal	Stipend not exceed \$25,000	2/7/23 thru 7/31/23

7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES OF ABSENCES								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Julia Anderson	Paraprofessional	HS	Medical	New	2/22/23 - 4/7/23	N/A	N/A	4/10/23
Laura Caddell	Counselor	HS	Medical	Amended	1/11/23 - 2/13/23	N/A	N/A	2/14/23
Josselyn Cordero	Paraprofessional	S2	Maternity	Amend	N/A	11/8/22 - 3/2/23	11/8/22 - 3/2/23	3/3/23
Jessica Karoutsos	Special Education Teacher	S1	Maternity	Amend	N/A	9/12/22 to 3/31/23	4/1/23 - 6/30/23	9/1/23

8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the updated Position Control list** for the 2022-2023 school year. **Attachment: [UPDATED POSITION CONTROL LIST](#)**

9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2022-2023 school year:

<u>SUBSTITUTES</u>
Joshua Freimark Steven Ehlers

10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following staff members for **After-School Tutoring Program during the 2022-2023 school year** on an as needed basis, funded by **ESSER II Learning Acceleration and ARP ESSER funds. Account codes - 20-484-100-100-00-000 and 20-487-100-100-00-000.**

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Extra Compensation</u>
Alicia Henry Salma Major Dana Deluca	After-School Tutoring Program	S3	\$55.00 per hour
Stefanie Katic Christina Murphy	After-School Tutoring Program	MS	\$55.00 per hour

11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **amending** the compensation for the staff members for **After-School Tutoring Program during the 2022-2023 school year**. Rates were \$45.00 per hour and will now be \$55.00 per hour, effective January 3, 2023:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Extra Compensation</u>
Michael Mottershead	After-School Tutoring Program	S2	\$55.00 per hour
Rachael Standish	After-School Tutoring Program	S2	\$55.00 per hour
Amy Patterson	After-School Tutoring Program	S1	\$55.00 per hour
Jonathan Reinsdorf	After-School Tutoring Program	S1	\$55.00 per hour

12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the placement of the following **Internships, Student Teachers or Practicum Candidates** during the 2022-2023 school year:

<u>INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES</u>							
<u>Referring University</u>	<u>Student Name</u>	<u>Type of Placement</u>	<u>Subject Area</u>	<u>Duration</u>	<u>Months From-To</u>	<u>School Placed</u>	<u>Cooperating Staff Member</u>
Seton Hall University	Natalie Rodriguez	Clinical Practice II	Elementary Education	15 Weeks	1/9/2023-5/5/2023	School No. 4	Randy Schwartz

12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the placement of the following **Internships, Student Teachers or Practicum Candidates** during the 2022-2023 school year:

<u>INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES</u>							
Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member
Seton Hall University	Natalie Rodriguez	Clinical Practice II	Elementary Education	15 Weeks	1/9/2023-5/5/2023	School No. 4	Randy Schwartz

13P **Walk-in** **WHEREAS**, the Fort Lee Board Of Education, is in need of a Business Administrator to ensure the effective and efficient Board operations; and

WHEREAS, it is hereby the **recommendation of the Superintendent for the Board to appoint Summit Management Solutions, LLC** for business office consulting purposes at a compensation rate of \$150 per hour effective Tuesday, February 7, 2023 until further notice; and

WHEREAS, the contract for business office consulting services **between the Board and Summit Management Solutions, LLC has been submitted to the Executive County Superintendent for approval**; and

NOW, THEREFORE, BE IT RESOLVED, the Board hereby **appoints Summit Management Solutions, LLC to provide the business office consulting services to the Board at a compensation rate of \$150 per hour effective February 7, 2023** until further notice and subject to the approval of the Executive County Superintendent.

14P **Walk-in** **WHEREAS**, the Fort Lee Board of Education, is in need of a Business Administrator to ensure the effective and efficient Board operations; and

WHEREAS, it is hereby the **recommendation of the Superintendent for the Board to appoint Dr. Vincent Occhino as Interim Business Administrator/Board Secretary at a compensation rate of \$700 per day effective Tuesday, February 7, 2023** until further notice; and

WHEREAS, the contract for Interim Business Administrator/Board Secretary services between the Board and Dr. Vincent Occhino has been submitted to the Executive County Superintendent for approval; and

NOW, THEREFORE, BE IT RESOLVED, the Board hereby **appoints Dr. Vincent Occhino to serve as Interim Business Administrator/Board Secretary at a compensation rate \$700 per day effective Tuesday, February 7, 2023** until further notice and subject to the approval of the Executive County Superintendent.

15P
Walk
-in

WHEREAS, the Fort Lee Board of Education, entered into an employment contract with Ms. Haquisha Q. Taylor for Ms. Taylor to serve as School Business Administrator and Board Secretary from July 1, 2022 through June 30, 2023; and

WHEREAS, Article E. of the employment contract provides that either party may terminate the contract upon 90 days written notice; and

WHEREAS, the Superintendent having received written notice on December 15, 2022 from Ms. Taylor notifying him of her intent to resign her position as Business Administrator/Board Secretary for the Fort Lee Board of Education to be effective on or before March 14, 2023, and

WHEREAS, it is hereby recommended by the Superintendent that to ensure continued effective and efficient Board operations that the Board waive the balance of Ms. Taylor’s notice period while compensating her for the full notice period ending on March 14, 2023; and

NOW, THEREFORE, BE IT RESOLVED, the notice period of Ms. Taylor’s resignation effective February 7, 2023 to March 14, 2023 is hereby waived and the Board shall pay Ms. Taylor the salary owed to her during that period.

MOTION by Mrs. Morell, seconded by Mrs. Richter, that the Fort Lee Board of Education approves items #1P through #15P.

MOTION carried upon roll call vote, 7-1-0; with exception Ms. Cho dissented on items #13P and item #15P.

POLICY

1POL **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **first reading of the following policy/regulation updates** listed below: [**Attachment: 2023-02-06 POLICIES AND REGULATIONS**](#)

Policy/Reg No.	Topic
P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (Abolished)
P 1648.13	School Employee Vaccination Requirements (M) (Abolished)
P 0161	Call, Adjournment, and Cancellation (Revised)
P 0162	Notice of Board Meetings (Revised)
R 8420.2	Bomb Threats (M) (Revised)
R 8420.7	Lockdown Procedures (M) (Revised)
R 8420.10	Active Shooter (M) (Revised)

MOTION by Mrs. Morell, seconded by Mrs. Richter, that the Fort Lee Board of Education approves item #1POL.

MOTION carried unanimously upon roll call vote, 8-0.

OLD BUSINESS

Ms. Cho asked how the Right at School aftercare program is going, and inquired of the status of taking possession of the property located at 308 Tom Hunter Road. Mr. Kravitz addressed both questions.

NEW BUSINESS

Mrs. Morell congratulated Jack DeNichilo on his resignation and thanked him for his dedicated service and his overwhelming commitment to the District. Mrs. Morell added he will be sorely missed.

ADJOURNMENT

MOTION by Mrs. Morell, seconded by Mr. Rubino, to adjourn, 8:54 p.m.

MOTION carried unanimously upon voice vote, 8-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

Haquisha Q. Taylor

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/toc 2/15/2023