

**FORT LEE BOARD OF EDUCATION  
FORT LEE, NEW JERSEY**

**MINUTES**

**PUBLIC BUSINESS MEETING AGENDA  
Monday, May 22, 2023  
Lewis F. Cole Intermediate School Cafetorium  
and Zoom (virtual) Meeting**

**CALL TO ORDER BY THE PRESIDENT**

The meeting was called to order at 6:31 p.m. by Board Vice President, Mrs. Richter

**FLAG SALUTE**

The Flag Salute was led by Mrs. Curry.

**PUBLIC ANNOUNCEMENT**

The Open Public Meeting announcement was read by Board Vice President, Mrs. Richter.

**ROLL CALL**

**Present:** Ms. Paula K. Colbath (*virtually*), Mrs. Kim Curry, Dr. Catherine Golfinopoulos (*arrival 6:42 p.m.*), Mr. Kacy Knight (*virtually*), Ms. Holly Morell, Mr. Michael Rubino, Ms. Julene Stassou, Mrs. Kristen Richter

**Also Present:** Dr. Robert L. Kravitz, Mrs. Dina Messery, Mrs. Diane Collazo-Baker, Mr. Lester E. Taylor III, Board Attorney

**Absent:** Ms. Elisa Cho

**EXECUTIVE SESSION**

MOTION by Ms. Morell seconded by Mrs. Curry at 6:34 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 8-0.

Board Vice President, Mrs. Richter asked for a MOTION to adjourn the Executive Session.

MOTION by Ms. Morell seconded by Mr. Rubino at 6:52 p.m.

The motion carried unanimously upon voice vote, 8-0.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**HIGH SCHOOL STUDENT REPRESENTATIVES REPORT**

Dr. Kravitz welcomed the High School Student Representatives. The Student Representatives, Hallie Seo and Hannah Jung, shared a detailed report of high school student activities and other highlights.

Dr. Kravitz shared there will be moving up ceremonies at all the Elementary Schools and at the Lewis F. Cole Middle School. Dr. Kravitz then shared that the High School Academy of Finance (AOF) has achieved the Distinguished Level status which is the National Academy of Finance's highest level of achievement. Fort Lee Board of Education awarded the Certificate of Appreciation to AOF teachers for their hard work in achieving this highest honor. AOF advisory members thanked the Fort Lee Board of Education for supporting the AOF program and thanked all the teachers that are part of the AOF for their exceptional efforts.

Dr. Kravitz shared that there were two (2) HIB investigations; both were unfounded.

**COMMITTEE REPORTS**

Sick Day Bank Committee: Chairperson Mrs. Richter shared that the committee met Tuesday, May 16, 2023 and discussed an employee's request to use sick days for an unexpected medical condition.

**PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC**

None.

**HEARING OF CITIZENS- QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

MOTION by Ms. Morell, seconded by Mr. Rubino to open the floor to the public, 7:45 p.m.

MOTION carried unanimously upon voice vote, 8-0.

Public comments included thanking the Intermediate School staff for doing an amazing job organizing a very fun-filled field day and thanked Pomptonian for doing a great job with the barbeque; the importance to acknowledge all the hard work high performing students do, and continue to encourage these students to remain dedicated to their studies; asked that the area where work is being conducted at the High School be sectioned off to the students; are the Fort Lee Schools grounds being inspected; when it's decided to perform renovations would like the parents to have the opportunity to view all new design plans; and, expressed concern that the HVAC system is not working properly at the Lewis F. Cole Intermediate School.

Dr. Kravitz addressed all questions and concerns.

MOTION by Ms. Morell seconded by Mr. Rubino to close the floor to the public, 7:58 p.m.

MOTION carried unanimously upon voice vote, 8-0.

**RESOLUTIONS**

<b><u>BOARD</u></b>	
<b>1B</b>	<b>THEREFORE BE IT RESOLVED</b> , that the Fort Lee Board of Education, approves the following <b>minutes</b> :  Public Business Meeting Minutes    May 8, 2023 Private Executive Meeting Minutes    May 8, 2023

<p><b>2B</b></p>	<p><b>WHEREAS</b>, the Fort Lee Board of Education has received the Superintendent’s report of <b>incident(s) of Harassment/Intimidation/Bullying (“HIB”)</b> within the District; and</p> <p><b>WHEREAS</b>, the Board has had the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.</p> <p><b>NOW, THEREFORE BE IT RESOLVED</b>, that the Board accepts the Superintendent’s recommendations.</p> <p>BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:</p> <ol style="list-style-type: none"> <li>1. The nature of the investigation;</li> <li>2. Whether the District found evidence of HIB;</li> <li>3. Whether discipline was imposed;</li> <li>4. Whether services were provided to address the incident of HIB.</li> </ol>															
<p><b>3B</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, approves the <b>participation of Board Members for Workshops</b> as outlined below:</p> <table border="1" data-bbox="318 1056 1411 1509"> <thead> <tr> <th><u>WORKSHOP</u></th> <th><u>BOARD MEMBER</u></th> <th><u>DATE</u></th> <th><u>PLACE</u></th> <th><u>AMOUNT PER PERSON</u></th> </tr> </thead> <tbody> <tr> <td>NJSBA Delegate Meeting</td> <td>Holly Morell</td> <td>May 13, 2023</td> <td>Conference Center at Mercer 1200 Old Trenton Road, Princeton Junction, NJ</td> <td>-0-</td> </tr> <tr> <td>BCSBA Hybrid Meeting Celebrations &amp; County Teachers of the Year</td> <td>Kim Curry Kristen Richter Holly Morell Paula Colbath Kacy Knight <b>Amended</b></td> <td>May 31, 2023</td> <td>Clinton Inn 145 Dean Drive, Tenafly, NJ or Virtual</td> <td>-0-</td> </tr> </tbody> </table>	<u>WORKSHOP</u>	<u>BOARD MEMBER</u>	<u>DATE</u>	<u>PLACE</u>	<u>AMOUNT PER PERSON</u>	NJSBA Delegate Meeting	Holly Morell	May 13, 2023	Conference Center at Mercer 1200 Old Trenton Road, Princeton Junction, NJ	-0-	BCSBA Hybrid Meeting Celebrations & County Teachers of the Year	Kim Curry Kristen Richter Holly Morell Paula Colbath Kacy Knight <b>Amended</b>	May 31, 2023	Clinton Inn 145 Dean Drive, Tenafly, NJ or Virtual	-0-
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	<p>MOTION by Mr. Rubino, seconded by Ms. Morell, that the Fort Lee Board of Education approves items #1B through #3B.</p> <p>MOTION carried upon roll call vote, 7-0-1, as Board members abstained on their own names on item #3B only and Dr. Golfinopoulos abstained on item #2B only.</p>															

<u><b>BUILDINGS &amp; GROUNDS</b></u>																										
<b>1B&amp;G</b>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent <b>authorizes the continued use of alternate methods of compliance of Toilet Room facilities at the following elementary schools, for the 2023-2024 school year.</b></p> <p style="text-align: center;"> <b>School No. 2      Rooms 211, 212 and 213</b>  <b>School No. 3      Rooms 111, 119 and 121</b>  <b>School No. 4      Rooms 6, 8 and 10</b> </p>																									
<b>2B&amp;G</b>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, <b>approves the following net credit change order #1:</b></p> <p><b>CHANGE ORDER SUMMARY SHEET      OWNER:      Fort Lee Board of Education</b></p> <p><b>PROJECT NO.: 21062      ARCHITECT:      ENV</b></p> <p><b>PROJECT:      Fort Lee Board of Education      CONTRACTOR:      TM Brennan Services</b>  <b>   VRF HVAC</b>  <b>   Elementary School #3      DATE:      March 1, 2022</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">CONTRACTOR</th> <th style="width: 5%;">C.O. NO.</th> <th style="width: 45%;">DESCRIPTION</th> <th style="width: 15%;">AMOUNT</th> <th style="width: 15%;">ALLOWANCE</th> </tr> </thead> <tbody> <tr> <td>TM Brennan Services</td> <td>#1</td> <td>The specified Trane HVAC controller was substituted with an equal Honywell controller resulting in savings.</td> <td style="text-align: right;">(\$20,000.00)</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Repairs to the existing electrical main switchgear breaker switch. The existing switch was found to be faulty as it would not hold in the power off position. Repairs were made to fix the switch.</td> <td style="text-align: right;">\$15,950.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Allowance Draw down</td> <td style="text-align: right;">(\$5,000.00)</td> <td style="text-align: right;">(\$5,000.00)</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>(\$9,050.00)</b></td> <td></td> </tr> </tbody> </table>	CONTRACTOR	C.O. NO.	DESCRIPTION	AMOUNT	ALLOWANCE	TM Brennan Services	#1	The specified Trane HVAC controller was substituted with an equal Honywell controller resulting in savings.	(\$20,000.00)				Repairs to the existing electrical main switchgear breaker switch. The existing switch was found to be faulty as it would not hold in the power off position. Repairs were made to fix the switch.	\$15,950.00				Allowance Draw down	(\$5,000.00)	(\$5,000.00)			<b>TOTAL</b>	<b>(\$9,050.00)</b>	
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	<p>MOTION by Ms. Morell, seconded by Mr. Rubino to approve item #1B&amp;G and #2B&amp;G.</p> <p>MOTION carried unanimously upon roll call, 8-0.</p>																									

<u><b>FINANCE</b></u>															
<b>1F</b>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, has received and accepts the financial reports of the <b>Secretary and Treasurer of School Monies for the month ending March 2023</b> and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. <i>Attachment:</i> <a href="#"><u>BOARD SECRETARY REPORT-MARCH 2023; TREASURER'S REPORT -MARCH 2023</u></a></p>														
<b>2F</b>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the <b>line item transfers for the month of March 2023</b>. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. <i>Attachment:</i> <a href="#"><u>LINE ITEM TRANSFER - MARCH 2023</u></a></p>														
<b>3F</b>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the <b>current bills list in the amount of \$7,468,452.44 for May 2023 checks</b>. <i>Attachment:</i> <a href="#"><u>MAY BILLS LIST</u></a></p>														
<b>4F</b>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current <b>Cafeteria bills list in the amount of \$23,085.24 for May 2023 checks</b>. <i>Attachment:</i> <a href="#"><u>2023-05-22 CAFETERIA BILLS</u></a></p>														
<b>5F</b>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the <b>current Athletic bills list in the amount of \$1,848.00 for May 2023 checks</b>. <i>Attachment:</i> <a href="#"><u>2023-05-22 ATHLETIC BILLS</u></a></p>														
<b>6F</b>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Board of Education, upon recommendation of the Superintendent, accepts the following <b>donations</b>:</p> <table border="1" data-bbox="318 1444 1414 1625" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;"><u>DONATIONS</u></th> </tr> <tr> <th style="width: 15%;">Item</th> <th style="width: 25%;">Amount/ Estimated Value</th> <th style="width: 30%;">Donor</th> <th style="width: 30%;">On Behalf Of</th> </tr> </thead> <tbody> <tr> <td>Check</td> <td style="text-align: center;">\$9.60</td> <td>Box Top for Education April Payout</td> <td>School Supplies and/or resources</td> </tr> </tbody> </table>			<u>DONATIONS</u>				Item	Amount/ Estimated Value	Donor	On Behalf Of	Check	\$9.60	Box Top for Education April Payout	School Supplies and/or resources
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<b>7F</b>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the renewal <b>contract with Phoenix Advisors, LLC as the Continuing Disclosure Agent and Registered Municipal Advisor in connection with bond issuances to provide certain financial and other information and notices, within specified timeframes, for the contract period July 1, 2023 through June 30, 2024 in the annual amount of \$1,350.00</b>.</p>														

8F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon the recommendation of the Superintendent authorizes <b>Dina Messery to invest Fort Lee Public Schools District Funds in the New Jersey Asset &amp; Rebate Management (NJ/ARM) District account effective May 1, 2023.</b>
9F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves <b>the <u>amended</u> service agreement between CarePlus and the Fort Lee School District for the 2022-2023 school year.</b> <i>Attachment:</i> <a href="#"><u>CAREPLUS AMENDED SERVICE AGREEMENT</u></a>
10F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves renewal of the <b>annual agreement with Bergen County Special Services School District (BCSSSD) for services to non-public schools, Public Law 1977 Chapters 192-193, for the 2023-2024 school year.</b> <i>Attachment:</i> <a href="#"><u>BCSSSD CHAPTERS 192-193 AGREEMENT 2023-2024</u></a>
11F	THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves renewal of the annual agreement with <b>ACB Services (custodial services) for a one (1) year term with four (4) one-year renewal options, not to exceed five (5) years,</b>
12F Pulled	THEREFORE, BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves renewal of the <b>annual agreement with UFS Personnel (school security services) for the two (2) year term with three (3) one-year renewal options, not to exceed five (5) years.</b>
13F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached <b>Student Transportation Contract between Fort Lee Public Schools and Joshua Tours to provide transportation to St. Peter’s University during the Summer of 2022, to be funded by ARP ESSER Account #20-490-200-500-00-000.</b> <i>Attachment:</i> <a href="#"><u>JOSHUA TOURS TO SPU - SUMMER 2023</u></a>
14F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached <b>Student Transportation Contract between Fort Lee Public Schools and Joshua Tours to provide transportation to St. Peter’s University during the Summer of 2022, to be funded by <u>amended</u> ARP ESSER Account #20-490-200-500-00-000.</b> This resolution supersedes Resolution No. 31562 dated May 23, 2022. <i>Attachment:</i> <a href="#"><u>JOSHUA TOURS TO SPU - SUMMER 2022</u></a>

<p><b>15F</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of <b>CBIZ Property &amp; Casualty as the Broker of Record for Property &amp; Casualty Insurance for the 2023-2024 school year at the insurance carriers standardized fee rate schedule, with the fee being included in the gross premiums charged as follows:</b></p> <table border="1" data-bbox="418 453 1313 877"> <thead> <tr> <th colspan="2"><b>CBIZ PROPERTY &amp; CASUALTY RATE SCHEDULE 2023-2024</b></th> </tr> <tr> <th><b>Coverage</b></th> <th><b>Commission Rate</b></th> </tr> </thead> <tbody> <tr> <td>Property, Crime, General Liability, Auto, Excess Liability</td> <td>15%</td> </tr> <tr> <td>Pollution</td> <td>10%</td> </tr> <tr> <td>School Board Leaders Liability</td> <td>12%</td> </tr> <tr> <td>Excess Liability</td> <td>5%</td> </tr> <tr> <td>Student Accident</td> <td>10%</td> </tr> </tbody> </table>	<b>CBIZ PROPERTY &amp; CASUALTY RATE SCHEDULE 2023-2024</b>		<b>Coverage</b>	<b>Commission Rate</b>	Property, Crime, General Liability, Auto, Excess Liability	15%	Pollution	10%	School Board Leaders Liability	12%	Excess Liability	5%	Student Accident	10%
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<p>MOTION by Mr. Rubino, seconded by Ms. Morell to approve items #1F through #11F and #13F through #15F.</p> <p>MOTION carried unanimously upon roll call, 8-0. Item #12F was administratively pulled.</p>															
<p><b><u>PERSONNEL</u></b></p>															
<p><b>1P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the <b>staff trips/conferences</b> listed on the attached summary. <i>Attachment: <a href="#">2023-05-22 MAY STAFF TRIPS</a></i></p>														
<p><b>2P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the <b>retirement of Rocio Torres, as a World Language Teacher at School Fort Lee High School, after dedicating 13 years of service to the district, effective July 1, 2023.</b></p>														
<p><b>3P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following <b>resignations:</b></p> <table border="1" data-bbox="488 1581 1243 1761"> <thead> <tr> <th colspan="4"><b>RESIGNATIONS</b></th> </tr> <tr> <th><b>Employee</b></th> <th><b>Position</b></th> <th><b>Location</b></th> <th><b>Effective Date</b></th> </tr> </thead> <tbody> <tr> <td>Erin McCabe</td> <td>Teacher - Special Education</td> <td>IS</td> <td>7/1/2023</td> </tr> </tbody> </table> <p>Termination date indicates first day off payroll</p>	<b>RESIGNATIONS</b>				<b>Employee</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	Erin McCabe	Teacher - Special Education	IS	7/1/2023		
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<p><b>4P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following <b>appointments</b> for the 2023-2024 school year, pending verification of employment:</p> <table border="1" data-bbox="318 390 1414 596"> <thead> <tr> <th colspan="7"><b>APPOINTMENTS</b></th> </tr> <tr> <th><b>First Name</b></th> <th><b>Last Name</b></th> <th><b>Position</b></th> <th><b>Loc</b></th> <th><b>Position Control #</b></th> <th><b>Annual Salary Prorated</b></th> <th><b>Effective Date</b></th> </tr> </thead> <tbody> <tr> <td>Thomas</td> <td>Atkinson</td> <td>Teacher - Chemistry</td> <td>FLHS</td> <td>07-2235-03</td> <td>\$63,375 BA, Step 5-6</td> <td>9/1/2023 + NTO</td> </tr> </tbody> </table>	<b>APPOINTMENTS</b>							<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Loc</b>	<b>Position Control #</b>	<b>Annual Salary Prorated</b>	<b>Effective Date</b>	Thomas	Atkinson	Teacher - Chemistry	FLHS	07-2235-03	\$63,375 BA, Step 5-6	9/1/2023 + NTO															
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<p><b>5P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following <b>leaves</b>:</p> <table border="1" data-bbox="318 793 1414 1136"> <thead> <tr> <th colspan="9"><b>LEAVES OF ABSENCES</b></th> </tr> <tr> <th><b>Name</b></th> <th><b>Position</b></th> <th><b>Loc</b></th> <th><b>Type</b></th> <th><b>New or Amend</b></th> <th><b>Paid Leave</b></th> <th><b>Unpaid Leave with benefits</b></th> <th><b>Unpaid Leave No Benefits</b></th> <th><b>Return Date</b></th> </tr> </thead> <tbody> <tr> <td>Marilyn Bynum</td> <td>Bookkeeper</td> <td>CO</td> <td>Medical Leave</td> <td>Amend</td> <td>5/4/23 - 5/16/23(½)</td> <td>5/16/23 (½) - 6/30/23</td> <td>N/A</td> <td>7/1/23</td> </tr> <tr> <td>Desiree DiCristoforo</td> <td>Paraprofessional</td> <td>S2</td> <td>Medical Leave</td> <td>Amend</td> <td>3/20/23 - 4/28/23</td> <td>N/A</td> <td>N/A</td> <td>5/1/23</td> </tr> </tbody> </table>	<b>LEAVES OF ABSENCES</b>									<b>Name</b>	<b>Position</b>	<b>Loc</b>	<b>Type</b>	<b>New or Amend</b>	<b>Paid Leave</b>	<b>Unpaid Leave with benefits</b>	<b>Unpaid Leave No Benefits</b>	<b>Return Date</b>	Marilyn Bynum	Bookkeeper	CO	Medical Leave	Amend	5/4/23 - 5/16/23(½)	5/16/23 (½) - 6/30/23	N/A	7/1/23	Desiree DiCristoforo	Paraprofessional	S2	Medical Leave	Amend	3/20/23 - 4/28/23	N/A	N/A	5/1/23
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<p><b>6P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following <b>Substitutes</b> for the 2022-2023 school year:</p> <table border="1" data-bbox="743 1291 992 1535"> <thead> <tr> <th><b>SUBSTITUTES</b></th> </tr> </thead> <tbody> <tr> <td>Natalie Rodriguez Aysun Gul Yasti</td> </tr> </tbody> </table>	<b>SUBSTITUTES</b>	Natalie Rodriguez Aysun Gul Yasti																																		
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<p><b>7P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the <b>2023 Extended School Year (ESY) Summer Case Management Staff</b>, based upon IEP needs and pending adequate/appropriate enrollment, as indicated on the attached list. <i>Attachment: <a href="#">ESY SUMMER 2023 PROGRAM STAFF</a></i></p>																																				



<p><b>8P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, <b>approves School personnel for additional compensation for time beyond their contractual day to attend field trips.</b></p> <table border="1" data-bbox="318 390 1412 682"> <thead> <tr> <th>Name</th> <th>School</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td>Guiseppina Erika Ragusa</td> <td>S1</td> <td>45 Mins.</td> </tr> <tr> <td>Alejandra Limones</td> <td>S1</td> <td>30 Mins.</td> </tr> <tr> <td>Giuseppa Maceri</td> <td>HS</td> <td>5 hrs.</td> </tr> <tr> <td>Robert Gehres</td> <td>HS</td> <td>5 hrs.</td> </tr> </tbody> </table>	Name	School	Time	Guiseppina Erika Ragusa	S1	45 Mins.	Alejandra Limones	S1	30 Mins.	Giuseppa Maceri	HS	5 hrs.	Robert Gehres	HS	5 hrs.																					
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<p><b>9P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following <b>2023 Summer Bridge Academy Clerical Staff</b>, as indicated below.</p> <table border="1" data-bbox="318 892 1412 1207"> <thead> <tr> <th>Name</th> <th>Position</th> <th>Rate</th> <th>Hours</th> <th>Total Not To Exceed</th> <th>Account Code</th> </tr> </thead> <tbody> <tr> <td>Colette Cutrona</td> <td>Part Time Clerical Assistants</td> <td>\$32.27</td> <td>150</td> <td>\$4,840.50</td> <td>20-483-200-100-00-000 20-487-200-100-00-000</td> </tr> <tr> <td>Sheilynn Perrone</td> <td>Part Time Clerical Assistants</td> <td>\$32.27</td> <td>150</td> <td>\$4,840.50</td> <td>20-483-200-100-00-000 20-487-200-100-00-000</td> </tr> </tbody> </table>	Name	Position	Rate	Hours	Total Not To Exceed	Account Code	Colette Cutrona	Part Time Clerical Assistants	\$32.27	150	\$4,840.50	20-483-200-100-00-000 20-487-200-100-00-000	Sheilynn Perrone	Part Time Clerical Assistants	\$32.27	150	\$4,840.50	20-483-200-100-00-000 20-487-200-100-00-000																		
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<p><b>10P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the <b>amended renewal of staff members under the Fort Lee Education Association (FLEA) Collective Bargaining Agreements for the 2023-2024 school year, pending agreement of salary guides</b>, for the following staff members:</p> <table border="1" data-bbox="318 1438 1412 1575"> <thead> <tr> <th>EMP#</th> <th>LAST NAME</th> <th>FIRST NAME</th> <th>LOC</th> <th>JOB TITLE</th> <th>UPC</th> <th>FTE</th> <th>STEP</th> <th>SALARY GUIDE</th> <th>BASE SALARY</th> <th>HEAD SEC</th> <th>TOTAL SALARY</th> </tr> </thead> <tbody> <tr> <td>7359</td> <td>AYALA</td> <td>ALEJANDRA</td> <td>05</td> <td>ADMIN ASST</td> <td>06-9300-01</td> <td>1</td> <td>4</td> <td>12 MTH SEC. SECRETARY</td> <td>56,514.00</td> <td></td> <td>56,514.00</td> </tr> <tr> <td>7361</td> <td>DATO</td> <td>CHRISTINE</td> <td>HS</td> <td>ADMIN ASST</td> <td>07-9300-09</td> <td>1</td> <td>5</td> <td>12 MTH SEC. SECRETARY</td> <td>59,014.00</td> <td></td> <td>59,014.00</td> </tr> </tbody> </table>	EMP#	LAST NAME	FIRST NAME	LOC	JOB TITLE	UPC	FTE	STEP	SALARY GUIDE	BASE SALARY	HEAD SEC	TOTAL SALARY	7359	AYALA	ALEJANDRA	05	ADMIN ASST	06-9300-01	1	4	12 MTH SEC. SECRETARY	56,514.00		56,514.00	7361	DATO	CHRISTINE	HS	ADMIN ASST	07-9300-09	1	5	12 MTH SEC. SECRETARY	59,014.00		59,014.00
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<p><b>11P</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the placement of the following <b>Internships, Student Teachers or Practicum Candidates during the 2023-2024 school year</b>:</p> <table border="1" data-bbox="318 426 1414 741"> <thead> <tr> <th colspan="8" style="background-color: #d9e1f2;"><b>INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES</b></th> </tr> <tr> <th>Referring University</th> <th>Student Name</th> <th>Type of Placement</th> <th>Subject Area</th> <th>Duration</th> <th>Months From-To</th> <th>School Placed</th> <th>Cooperating Staff Member</th> </tr> </thead> <tbody> <tr> <td>American College of Education</td> <td>Cecilia Kim</td> <td>Clinical Practicum</td> <td>Master's of Nursing in Education</td> <td>150 Hrs/ 10 Wks.</td> <td>8/21/2023-10/29/2023</td> <td>High School</td> <td>Nateka Brewton</td> </tr> </tbody> </table>	<b>INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES</b>								Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member	American College of Education	Cecilia Kim	Clinical Practicum	Master's of Nursing in Education	150 Hrs/ 10 Wks.	8/21/2023-10/29/2023	High School	Nateka Brewton
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	<p>MOTION by Ms. Morell seconded by Mrs. Curry, to approve items #1P through #11P. MOTION carried unanimously upon roll call, 8-0.</p>																								
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<p><b>1POL</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the <b>first reading of the following policy/regulation updates</b> listed below: <a href="#"><i>Attachment: First Read Policies/Regs 5-22-2023</i></a></p> <table border="1" data-bbox="418 1171 1312 1444"> <thead> <tr> <th>Policy/Reg No.</th> <th>Topic</th> </tr> </thead> <tbody> <tr> <td>P 0163</td> <td>Quorum (Revised)</td> </tr> <tr> <td>P 1511</td> <td>Board of Education Website Accessibility (M) (Revised)</td> </tr> <tr> <td>P 2415</td> <td>Every Student Succeeds Act (M) (Revised)</td> </tr> <tr> <td>P &amp; R 2432</td> <td>School Sponsored Publications (Abolished)</td> </tr> <tr> <td>P &amp; R 5513</td> <td>Care of School Property (M) (Revised)</td> </tr> <tr> <td>P 5517</td> <td>School District Issued Student Identification Cards (M) (Revised)</td> </tr> <tr> <td>P 5722</td> <td>Student Journalism (M) (New)</td> </tr> </tbody> </table>	Policy/Reg No.	Topic	P 0163	Quorum (Revised)	P 1511	Board of Education Website Accessibility (M) (Revised)	P 2415	Every Student Succeeds Act (M) (Revised)	P & R 2432	School Sponsored Publications (Abolished)	P & R 5513	Care of School Property (M) (Revised)	P 5517	School District Issued Student Identification Cards (M) (Revised)	P 5722	Student Journalism (M) (New)								
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<p><b>2POL</b></p>	<p><b>THEREFORE BE IT RESOLVED</b>, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the <b>second reading and adoption of the following policy/regulation updates</b> listed below: <a href="#"><i>Attachment: Policies 5-22-2023</i></a></p> <table border="1" data-bbox="391 1667 1344 1801"> <thead> <tr> <th>Policy/Reg No.</th> <th>Topic</th> </tr> </thead> <tbody> <tr> <td>P 6115.01</td> <td>Federal Awards/Funds Internal Controls-Allowability of Costs (M) (New)</td> </tr> <tr> <td>P 6115.02</td> <td>Federal Awards/Funds Internal Controls-Mandatory Disclosures (M) (New)</td> </tr> <tr> <td>P 6115.03</td> <td>Federal Awards/Funds Internal Controls-Conflict of Interest (M) (Revised)</td> </tr> <tr> <td>P 8561</td> <td>Procurement Procedures for School Nutrition Programs (M) (Revised)</td> </tr> </tbody> </table>	Policy/Reg No.	Topic	P 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs (M) (New)	P 6115.02	Federal Awards/Funds Internal Controls-Mandatory Disclosures (M) (New)	P 6115.03	Federal Awards/Funds Internal Controls-Conflict of Interest (M) (Revised)	P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)														
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	<p>MOTION by Ms. Morell, seconded by Mrs. Curry, that the Fort Lee Board of Education approves items #1POL and #2POL.</p> <p>MOTION carried unanimously upon roll call vote, 8-0.</p>
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**OLD BUSINESS:**

Dr. Kravitz shared that the District will open up the High School track on a trial basis for the community members recreational enjoyment. Dr. Kravitz reminded the public that the field can only be used if school is not in session and the students have priority to utilize the field.

**NEW BUSINESS**

Dr. Kravitz shared that the Fort Lee Board of Education has been asked to participate in the VFW Memorial Day Parade.

**ADJOURNMENT**

MOTION by Mr. Rubino, seconded by Mrs. Curry, to adjourn, 8:05 p.m.

MOTION carried unanimously upon voice vote, 8-0.

**RESPECTFULLY SUBMITTED,**

*Dina Messery*

**Dina Messery  
Business Administrator/Board Secretary**

DM/toc  
5-24-23