

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

PUBLIC BUSINESS MEETING AGENDA

**THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS
CONFIDENTIAL MATTERS.**

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Monday, August 7, 2023

Meeting Start Time: 6:30 p.m.

**Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)
Meeting: <https://us02web.zoom.us/j/87694511666>**

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 13, 2023 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

EXECUTIVE SESSION - Approximately 6:30 p.m.

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

**MOTION TO RECONVENE PUBLIC SESSION - Immediately following Executive Session –
Approximately 7:30 p.m.**

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- HIB Report
- Student Safety Data System(SSDS) Report - 2nd Period for 2022-2023

COMMITTEE REPORTS

PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

RESOLUTIONS

BOARD

- 1B** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following **minutes**:

Public Business Meeting Minutes	July 19, 2023
Private Executive Meeting Minutes	July 19, 2023

- 2B** **WHEREAS**, the Fort Lee Board of Education has received the Superintendent's report of **incident(s) of Harassment/Intimidation/Bullying ("HIB")** within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided to address the incident of HIB.

BUILDINGS & GROUNDS

- 1B&G** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent approves the **Integrated Pest Management Plan for each school building for the 2023-2024 school year.** ([Attachments available in Central Office](#))

- 2B&G** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **rescinds the 18-21-Year-Old Program & Preschool at 308 Tom Hunter Road Annex at School No.2 ROD Grant Project Application submitted to the New Jersey Department of Education;** and

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approve the submission of the **18-21-Year-Old Program & Preschool at 308 Tom Hunter Road Annex at School No.2 Project Application to the New Jersey Department of Education as a Level IV Other Project Application Not Seeking State Share Grant Funding.**

CURRICULUM

- 1CUR** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached proposal submitted by the Patty Vitale-Reilly Consulting **to provide professional development support to the Fort Lee School District ESL teachers for the implementation of writing workshop** during the 2023-2024 school year, at a total cost not to exceed \$12,000 to be charged against Account #20-270-200-320-30-000.

Attachment: [Vitale-Reilly Consulting](#)

- 2CUR** **THEREFORE BE IT RESOLVED, THEREFORE BE IT RESOLVED**, th approves the attached proposal submitted by Elevate Educators LLC to provide professional development literacy support to the Fort Lee School District for reading and writing instruction in the intermediate grades during the 2023-2024 school year, at a total cost not to exceed \$14,000 to be charged to Account #20-488-200-300-00-000. *Attachment:* [Elevate Educators](#)

FINANCE

- 1F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the **current bills list in the amount of \$620,116.86 for June 30, 2023 checks.**

Attachment: [2nd JUNE 30th BILLS LIST](#)

- 2F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria bills list in the amount of \$19,381.46 for June 30, 2023 checks.**

Attachment: [CAFETERIA BILLS LIST](#)

- 3F** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves renewing the following agreements/contracts for the Fort Lee School District's 2023-2024 school year.**

Attachment: [AGREEMENTS 2023-2024](#)

<u>AGREEMENT RENEWALS FOR 2023-2024</u>
ATLAS RUBICON (Curriculum Software)
BRAINPOP
NEWSELA

PERSONNEL

- 1P** **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. *Attachment:*

[STAFF TRIPS](#)

- 2P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **resignations**:

RESIGNATIONS			
Employee	Position	Location	Effective Date
Anastasia Findanis	Teacher	S1	8/2/23
Jordan Fleming	Teacher - Math	FLHS	7/18/23
Sunny Kim	Part Time Paraprofessional	S2	7/1/23 (Amended)
Daniel Long	Part Time Paraprofessional	S3	7/31/23
Loraine McFarlane	Part Time Paraprofessional	S2	8/11/23
Kayleigh Morpeth	Marching Band Assistant	FLHS	7/31/23
Johanna Reyes	One to One Registered Nurse	Out of District	8/1/23
Yuberiry Rodriguez	Part Time Paraprofessional	S2	8/3/23

- 3P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2023-2024 school year, pending verification of employment:

APPOINTMENTS							
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Rationale	Effective Date
Arleen	Artinian	Teacher - Special Education LLD	S4	04-2411-10	\$61,075.00 Step 3-4/BA	Transfer	9/1/2023
Marilyn	Bryslawskyj	Teacher - Math	FLHS	07-2409-03	\$109,029.00 Step 17/MA	Resignation	9/26/2023 or sooner + 3 days NTO
Frank	Calautti	Bus Driver	CO	00-9402-07	\$31,000.00	Resignation	9/1/2023
Victoria	Corso	Teacher - Biology	FLHS	07-2231-01	\$112,388.00 Step17/MA+20 AMEND	Resignation	9/26/2023 or sooner + 3 days NTO
Diane	Di Prima	Teacher - Art	S2	02-1200-02	\$61,075.00 Step 3-4/BA	Retirement	9/1/2023 + 3 days NTO
Lina	Giraldo	Teacher - Grade 2	S4	04-1002-12	\$61,075.00 Step 3-4/BA	Retirement	9/1/2023 + 3 days NTO
Ellen	Murphy	Teacher - Special Education	LFCMS	05-2412-13	\$107,379.00 Step 17/BA20	Transfer	9/26/2023 or sooner + 3 days NTO
Kim	Sookchung	PT Paraprofessional (.83)	S2	02-9101-89	\$24,386.00 Step1/Deg	Resignation	9/1/2023

- 4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

LEAVES OF ABSENCES								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Melissa Merrill	Art K-4	S4	Maternity	New	11/27/23 - 1/1/24	1/2/24 - 6/30/24	N/A	9/1/24
Genna Kornweiser	BSI Math Gr 5 & 6	IS	Maternity	Amended	6/12/23 - 6/30/23	9/1/23 - 3/8/24	3/31/24 - 5/14/24	5/15/24

- 5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **leave replacements** during the 2023-2024 school year, as outlined below:

LEAVE REPLACEMENTS					
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening
Sarah Rho	Gr 3	S2	\$59875.00 prorated	9/1/23 - 11/28/23	Elisa Karam
Samantha Sebbio	BSI Gr 5 & 6	IS	\$59875.00 prorated	9/1/23-5/16/24 plus 3 days NTO	Genna Kornweiser
Beryl Steinbach	Gr 6 ELA	IS	\$59875.00 prorated	9/1/23 - 2/26/24	Alexandra Infante

- 6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of the 2023 Extended School Year (ESY) Summer Case Management Staff**, based upon IEP needs and pending adequate/appropriate enrollment, as indicated on the attached list. [*Attachment: Amended ESY SUMMER CASE MANAGEMENT*](#)

- 7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the additional staff members to attend MTSS planning and preparation meetings during the summer 2023, not to exceed 30 hours and \$1350 and funded by account #20-488-200-300-00-000.**

8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **payment of unused vacation** days for **Jack DeNichilo, Acting Supervisor of Building and Grounds**, in the amount of **\$11,167.86, based upon 22 days at a per diem rate of \$507.63 for the 2022-2023 school year.**

9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **sick day payouts for 2022-2023 retirees.** *Attachment: [SICK DAY PAYOUT](#)*

10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves the appointment of Co-Curricular Advisors for the 2023-2024 school year.** All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

First Name	Last Name	Co-Curricular Activity	Class	23-24 Total Stipend
Kristina	Lodato*	Cheerleader Advisor	Class D + \$1000	\$7,327.00

* Out of district staff member

11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2023-2024 school year:

<u>SUBSTITUTES</u>
Kaitlyn Morgan

12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **new job descriptions:** *Attachment: [ELEMENTARY TEACHER INTERVENTIONIST](#)*

- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the placement of the following **Internships, Student Teachers or Practicum Candidates** during the 2023-2024 school year:

<u>INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES</u>							
Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member
New Jersey City University	Aben Lee	Practicum	Nursing	90 Hours	9/11/23-12/21/23	School #1	Arianna Elgoff
Monmouth University	Benjamin Persky	Practicum	School Counseling	100 Hours	9/7/2023 – 12/19/2023	School No. 3	Aimee DeSheplo

- 14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the Salaries Charged to Grants for the 2023-2024 school year as follows.**

<u>SALARIES CHARGED TO GRANTS</u>					
EMPLOYEE	POSITION CONTROL #	GRANT	AMOUNT	ACCOUNT #	% OF TOTAL SALARY
Tara Deady	02-1411-02	IDEA	\$96,065.45	20-250-100-101-00-100	88.11%

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

Dina Messery

Dina Messery
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY