### FORT LEE BOARD OF EDUCATION FORT LEE, NEW JERSEY

#### **MINUTES**

PUBLIC BUSINESS MEETING AGENDA Monday, September 18, 2023 Lewis F. Cole Intermediate School Cafetorium and Zoom (virtual) Meeting

#### **CALL TO ORDER BY THE PRESIDENT**

The meeting was called to order at 6:31 p.m. by Board President, Ms. Colbath

#### **FLAG SALUTE**

The Flag Salute was led by Ms. Morell.

#### **PUBLIC ANNOUNCEMENT**

The Open Public Meeting announcement was read by Board Vice President, Mrs. Richter.

#### **ROLL CALL**

Present: Ms. Elisa Cho, Mrs. Kim Curry, Dr. Golfinopoulos (arrived 6:36 p.m.), Mr. Kacy Knight,

Ms. Holly Morell, Mrs. Kristen Richter, Ms. Julene Stassou,

Also Present: Dr. Robert L. Kravitz, Mrs. Dina Messery, Mrs. Diane Collazo-Baker, Mr. Robert

Devaney, Board Attorney

**Absent:** Ms. Paula K. Colbath, Mr. Michael Rubino

#### **EXECUTIVE SESSION**

MOTION by Ms. Morell seconded by Mrs. Curry at 6:33 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 6-0.

Board Vice President, Mrs. Richter asked for a MOTION to adjourn the Executive Session.

MOTION by Ms. Morell seconded by Ms. Stassou at 7:02 p.m.

The motion carried unanimously upon voice vote, 7-0.

#### REPORT OF THE SUPERINTENDENT OF SCHOOLS

Dr. Kravitz asked for a moment of silence for the recent passing of a Fort Lee seven-year old boy.

Dr. Kravitz shared that the District is working very diligently with the opening of the schools. It's been great to welcome our students and staff back to school. I would like to thank all faculty and staff who worked hard to get our schools and classrooms ready. I am confident we will have a great school year.

#### **COMMITTEE REPORTS**

None.

### <u>PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC</u>

None.

### HEARING OF CITIZENS- QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Ms. Morell, seconded by Ms. Stassou to open the floor to the public, 7:33 p.m.

MOTION carried unanimously upon voice vote, 7-0.

Public comments included an inquiry about the mentoring plan; details of our partnership with Eastwick College that offers a vocational program for our students; wished everyone a happy Back-to-School Night; inquiry if the bus and lunch forms can be filled out at the Intermediate School; and if the health and sex curriculum that is currently being taught a newly adopted curriculum, or if it is still the old curriculum.

Dr. Kravitz, Mrs. Collazo-Baker, and Mrs. Messery addressed all questions and concerns.

MOTION by Mrs. Curry seconded by Ms. Morell to close the floor to the public, 7:41 p.m.

MOTION carried unanimously upon voice vote, 7-0.

#### **RESOLUTIONS**

BOARD	
1B	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the following minutes:  Public Business Meeting Minutes September 5, 2023 Private Executive Meeting Minutes September 5, 2023

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the participation of Board Members for Workshops as outlined below:

<u>WORKSHOP</u>	BOARD MEMBER	<u>DATE</u>	<u>PLACE</u>	AMOUNT PER PERSON
Bergen County SBA	Paula Colbath Kim Curry Holly Morel Kristen Richter Julene Stassou	Tuesday 10/3/2023	Biagio's Ristorante 299 Paramus Rd. Paramus, NJ & Virtual	-0-
NJSBA Legislative Committee Meeting	Paula Colbath	Saturday 10/14/2023	TBD	-0-

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amending of the 2023-2024 school calendar to reflect Early Dismissal for designated schools only for Back-to-School Nights.

BACK-TO-SCHOOL NIGHTS 2022-2023					
<u>Location</u>	<u>Date</u>				
Schools 1, 2, 3,4	Tuesday, September 19, 2023				
Lewis F. Cole Intermediate School	Wednesday, September 20, 2023				
Lewis F. Cole Middle School	Thursday, September 21, 2023				
Fort Lee High School	Wednesday, September 13, 2023				

#### 4B Walk-in

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education hereby:

• permits the following non-resident student(s) to continue enrollment at the Fort Lee Public Schools and waives tuition costs for the 2023-2024 school year.

**STUDENT ID #**5217914188 (HS, Gr. 12)

Mrs. Richter read Walk-in Resolution item #4B relating to a residency issue.

MOTION by Ms. Morell, seconded by Mrs. Curry, that the Fort Lee Board of Education approves items #1B through #4B.

MOTION carried unanimously upon roll call vote, 7-0 for items #1B and #3B; and 5-0-2 for item #2B as Ms. Morell and Ms. Stassou abstained on their own name, and 4-3 for item #4B as Ms. Cho, Mr. Knight and Mrs. Richter dissented.

#### **BUILDINGS & GROUNDS**

#### 1B&G

**THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, **approves the following change order**:

**WHEREAS**, Envirocon was awarded the bid for the High School Gym and Locker Room HVAC Upgrade; and

**WHEREAS,** Envirocon, Inc. has submitted the following change order proposal which has been approved by the architect: Change Order Proposal CO #001 which includes the following scope of work:

High School Gym and Locker Room HVA	ol Gym and Locker Room HVAC Upgrade					
Envirocon Original Contract	1	\$2,514,000.00				
Change Order #001:	1	-				
Provide Temporary Power to the Main Gym, Old Gym, Locker Rooms and Team Rooms	\$ 8,821.99	-				
Replace Old Gym Ceiling Grid and Tectum Panels	\$116,905.00	-				
Credit for value engineering of Main Gym ductwork to reduce runs	(\$ 7,072.26)	-				
Change Order Total:	\$118,654.73	-				
Adjusted Cost Total:		\$2,632,654.73				

**WHEREAS,** Environetics has verified that these changes are necessary based upon the revised project scope pursuant to N.J.A.C. 6A:264.9;

**NOW THEREFORE BE IT RESOLVED** that the Board approves this change order and the contract amount is revised to reflect this change.

	MOTION by Ms. Morell, seconded by Ms. Cho, that the Fort Lee Board of Education approves item #1B&G
	MOTION carried unanimously upon roll call vote, 7-0.
CURRICE	ULUM ULUM
1CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves class trips listed on the attached summary. Attachment: CLASS TRIPS
2CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the District Professional Development Plan and Mentoring Plan for the 2023-2024 school year. Attachment: PROFESSIONAL DEVELOPMENT PLAN; MENTORING PLAN
	MOTION by Ms. Morell, seconded by Mrs. Curry, that the Fort Lee Board of Education approves items #1CUR and #2CUR.
	MOTION carried unanimously upon roll call vote, 7-0.
FINANCE	
1F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending July 2023 and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Attachment: 2023-09-18 REPORT OF THE SECRETARY; 2023-09-18 REPORT OF THE TREASURER
2F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the line item transfers for the month of July 2023. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. Attachment: 2023-09-18 MONTHLY TRANSFER REPORT
3F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of \$3,095,164.66 for September 18, 2023 checks. Attachment: 2023-09-18 BILLS LIST
4F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current Cafeteria bills list in the amount of \$13,538.90 for September 18, 2023 checks. Attachment: 2023-09-18 CAFETERIA BILLS LIST

5F	recommendat <b>Athletic bill</b>	ion of the Super s list in the	intendent, approv	es the pa <b>\$\$2,267</b> .	Lee Board of Edu yment of the claims o .00 for Septembe .ST	on the <b>current</b>
6F	recommendat Region ESC the purposes time period include, but district	ion of the Super (NRESC), an appropriate of transporting September 1, 2 are not limited pecial educ	erintendent, here pproved Coording students in acceptage through Junto, the Coording cation,	by approvenated Tracerdance ine 30, 20 ated Tracetional,	Lee Board of Educes an agreement wasportation Service with Chapter 53, P.L. 224.The services to asportation of non-particular and TATION AGREEMENT	vith Northern e Agency, for 1997 for the be provided oublic, out of summer
7F	recommendat Fort Lee Sch	ion of the Super	intendent, appro	ves renev I year to	Lee Board of Edu ving the LinkIt agree be charged to acco	ement for the
				Curry, that	the Fort Lee Board	of Education
	approves iter	ns #1F through	#/F.			
		ed unanimously	upon roll call vote	, 7-0.		
PERSON						
1P	recommendat	ion of the Supe	rintendent, appro	ves the a	Lee Board of Eduttendance of staff mediance of staff mediance. STA	embers at the
2P			OLVED, that the		Lee Board of Edu	
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		Employee			Effective Date	
			RESIGNA	ATIONS	<b>.</b>	
		Employee	RESIGNA Position	ATIONS Location	Effective Date	
		Employee Veronica Aceveda	RESIGNA  Position  PT Paraprofessional	Location S2	Effective Date 9/1/23 (Declined Position)	
		Employee Veronica Aceveda Frank Calautti	RESIGNA Position PT Paraprofessional Bus Driver	Location S2 CO	Effective Date 9/1/23 (Declined Position) 9/7/2023	
		Employee Veronica Aceveda Frank Calautti Brianna Daniel	Position PT Paraprofessional Bus Driver Speech Specialist	Location S2 CO HS	### Effective Date  9/1/23 (Declined Position)  9/7/2023  11/6/2023	
		Employee Veronica Aceveda Frank Calautti Brianna Daniel Tze Ling Pei	Position PT Paraprofessional Bus Driver Speech Specialist PT Paraprofessional	Location S2 CO HS IS	9/1/23 (Declined Position) 9/7/2023 11/6/2023 9/1/2023	

3P

**THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2023-2024 school year, pending verification of employment:

<u>APPOINTMENTS</u>										
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date				
Cynthia	Conto	PT Paraprofessional (.83)	S3	03-9101-109	\$21,783.00 Step 1, ND	9/19/23				
Tracey	Curbelo	PT Paraprofessional (.83)	S2	02-9101-23	\$21,783.00 Step 1, ND	10/1/23				
Amanda			S4	04-9101-20	\$21,783.00 Step 1, ND	10/16/23				
Michaela			S3	03-9101-77	\$25,079.00 Step 1, Deg	10/2/23				
Marjorie	Price	PT Paraprofessional (.83)	S2	02-9101-45	\$25,079.00 Step 1, Deg	9/19/23				
Mujidat	Animashaun	Paraprofessional (PT)	S2	02-9101-55	\$25,079.00 Step 1/Deg	TBD (Amended)				
Ueda	Brasha	PT Paraprofessional (.83) 1:1 LLD Gr 3-4	S4	04-9101-09	\$21,783.00 Step 1, ND	9/12/23 (Amended)				
Leo	Leo Conwell Teacher - Special Education - ERI		LFCIS	05-2414-03	\$109,029.00 Step 17/MA (Amended)	9/1/23				
Sookchung (Sandy)	Kim	PT Paraprofessional (.83)	S2	02-9101-89	\$25,079.00 Step 1/Deg (Amended)	9/1/23				

**4P** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following leaves:

LEAVES OF ABSENCES								
Name	Position	Loc	Type	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Anthony Cruz	Bus Driver	СО	Medical	New	9/11/23 - 9/25/23	N/A	N/A	9/26/23
Lesley Giordano	PK Special Education Teacher	S2	Maternity	Amend	11/13/23 - 12/6/23	12/7/23 - 6/30/24	N/A	9/1/24
Ariana Langan	Special Education Teacher	S1	Maternity	New	1/16/24 - 2/20/24	2/21/24 - 5/27/24	N/A	5/28/24
Janue Vargas	Music Teacher	MS	Medical	New	10/9/23 - 10/31/23	N/A	N/A	11/01/23

5P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following leaves:

Name	Grade/Subject	Location	Salary	Effective Dates	Reason for Opening
Seo Jung (Jade) Choi	Grade 3	S4	\$59,875.00 prorated (Leave Replacement Rate)	9/1/23 - 12/5/23	Melanie Orak

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following additional staff members as Anti-Bullying Specialists for the 2023-2024 school year:

<u>Location</u>	Anti-Bullying Specialists	<u>Title</u>
School No. 1	Lorraine Bortnick	School Psychologist
School No. 2	Rachel Cola	School Psychologist
School No. 3	Stacy Wall	School Social Worker
School No. 4	Pamela Rothman	School Psychologist
Lewis F. Cole Intermediate School	Stephanie Borgono	School Social Worker
Lewis F. Cole Middle School	Daniel Bialik	School Psychologist
Fort Lee High School	Yaron Goldrich	School Psychologist

7P

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the Guidance Department staff participation in parent workshops, outside of the normal work day, during the 2023-2024 school year, at the hourly rate of \$45.00 with a maximum of 25 hours per counselor.

Staff N	<b>d</b> embers
Marisa Buonomo	Debbie Brigida
Krista Rambala	Diana Acosta
Aimee DeSheplo	Gabrielle Brown
Andria Fusco	Laura Caddell
Kaitlyn Clausman	Tara Lawlor
Angela Waack	Luddy Serulle-Green
Katie Dublirer	Nicole Clark
Matthew Addeo	David Cuozzo

8P

**THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2023-2024 school year:

#### **SUBSTITUTES**

Christian Nowell - Teacher Cristobal Rodriguez - Teacher Diana Klapach - Teacher Stephanie Luciano - Teacher

9P

**THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the payment of unused vacation days for former employee George Sakosan as follows:** 

Last Name	First Name	Salary Year	Salary	# of Days Worked per year	# of Vacation Days	Total
Sakosan	George	2023-2024	\$66,950.00	240	1.5	\$418.44

Note: Employee earned 2.5 days, used 1 between 7/1/23 - 8/31/23

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the additional pensionable stipend of \$6,500, for a teaching staff member assigned to teach a sixth period at Fort Lee High School for the 2023-2024 school year:

6th Period Stipends						
	Fort Lee High School					
First Name	Last Name	Department	Amount			
Brittany	Lodato	Math	\$26,853.00 (30.7% of salary)			

**BE IT FURTHER RESOLVED,**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **pensionable stipend of \$6,500**, **for a teaching staff member assigned to teach a sixth period at Lewis F. Cole Middle School** for the 2023-2024 school year:

6th Period Stipends					
Fort L	Fort Lee Middle School				
First Name	Last Name	Department			
Amnah	Taha	Study Skills			

11P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of **Home Instructors** for the 2023-2024 school year as follows:

Additional Home Instructor 2023-2024					
Name	Certification Area(s)	Rate			
Suzanne Elkhechen	K-12 Spanish	\$45.00 hr			
Shannon McNaughton	K-6 Regular and Special Education all Subjects	\$45.00 hr			
Arielle Mangiarachina	K-6 Regular and Special Education all Subjects	\$45.00 hr			
Angela Moose	K-6 Regular and Special Education all Subjects 5-8 Math Regular and Special Education	\$45.00 hr			
Kaitlin Bussanich	K-6 Regular and Special Education all Subjects	\$45.00 hr			
Ada Acosta Chehirian	Spanish	\$45.00 hr			
Christina D'Anna	Elementary Education K-8	\$45.00 hr			
Howard Lipoff	Elementary Education K-8 - Special Education All Subjects	\$45.00 hr			
Jennifer Kotwica	Special Education K-8	\$45.00 hr			
Aphrodite Microutsicos	Special Education All Subjects	\$45.00 hr			
Mateusz Pokoj	Social Studies	\$45.00 hr			

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of a Co-Curricular Advisor for the 2023-2024 school year. All appointments are subject to completion of all personnel documentation and fingerprinting process, prior to starting of said activities.

CO-CURRICULAR 2023-2024						
Name	Co-Curricular Activity	}	s	23-24 Stipend		
Tara Gratacos	Student Ambassador Coach	MS	Α	\$2,126.00		

13P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following Faculty Coordinators for the 23-24 SY.									
			2023-2024 Faculty Coordinator							
			Name	9	Departmer	nt	Class	Stipend		
			Marielle Ba	akian Facu	ulty Coordinator - ES	SL/Bilingual	N/A	\$5,000		
			Gene Fu	sco	Faculty Coordinator IS/MS	- Title I	N/A	\$2,000		
			Peter Kra	aljic I	Faculty Coordinator HS	- Title I	N/A	\$2,000		
			Christina M	lurphy	Faculty Coordinator S#3	- Title I	N/A	\$2,000		
15P	to those seems to the section of the	staff me ear, as reimbu 1 credit REIMBU	per the per th	FLEA action of creditation of credit	oletion of g greement, a t is \$460.00 O, that the ent, approve oer credit for number of co	Fort Les the tue	ee Bouts	on the budget  oard of rate for	Educ credits	ation, upon s earned by ar. Amount
16P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amended Horizontal Movement for the following staff for the 2023-2024 school year, based on graduate level studies that have been completed by faculty personnel, as per the FLEA agreement:									
	Employee ID#	First Name	Last Name	FROM 22- 23 STEP	FROM 22-23 DEGREE	FROM 22 SALARY	2		23-24 GREE	TO 23-24 SALARY
	6141	Jaritza	Rojas	7	MA+30	\$72,275.0	00 8	MA+	-50	\$76,775.00
	6457	Clara	Walden	8	MA+30	\$74,775.0	00 9	MA+	-50	\$79,375.00

Detention Monitors for students for the 2023-2024 school year to be paid at the \$50 per hour: Attachment: HIGH SCHOOL DETENTION MONITORS  MOTION by Ms. Morell, seconded by Mrs. Curry, that the Fort Lee Board of Education at items #1P through #17P.  MOTION carried unanimously upon roll call vote, 7-0.  POLICY  1POL  THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education recommendation of the Superintendent, approves the first reading of the fol policy/regulation updates listed below: Attachment: FIRST READING  Policy/Reg No.  Topic  P 2418  Section 504 of the Rehabilitation Act of 1973 – Students (M) (Revised)  R 2430  Co-Curricular Activities (Revised)  2POL  THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education recommendation of the Superintendent, approves the second reading and adoption following policy/regulation updates listed below: Attachment:  SECOND READING  Policy/Reg No.  Topic  Policy/Reg No.  R 2419  School Threat Assessment Teams (M) (New)  MOTION by Ms. Morell, seconded by Ms. Stassou, that the Fort Lee Board of Education recommendation of the Superior of	17P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon					
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recommendation of the Superintendent, approves the second reading and adoption following policy/regulation updates listed below: Attachment:  SECOND READING  Policy/Reg No. P 2415.53 Title I – School No. 3 Parent and Family Engagement (M) (New) R 2419 School Threat Assessment Teams (M) (New)  MOTION by Ms. Morell, seconded by Ms. Stassou, that the Fort Lee Board of Edapproves items #1POL and #2POL.		TY 2400 OU GUITIGUE (TOTISOU)					
MOTION by Ms. Morell, seconded by Ms. Stassou, that the Fort Lee Board of Edapproves items #1POL and #2POL.	2POL	Policy/Reg No. P 2415.53 Title I – School No. 3 Parent and Family Engagement (M) (New)					
approves items #1POL and #2POL.		R 2419 School Threat Assessment Teams (M) (New)					
approves items #1POL and #2POL.							
MOTION carried upon roll call vote 7-0		MOTION by Ms. Morell, seconded by Ms. Stassou, that the Fort Lee Board of Education approves items #1POL and #2POL.					
We from damed aportion dam vote, 7 c.		MOTION carried upon roll call vote, 7-0.					

#### **OLD BUSINESS:**

None

#### **NEW BUSINESS**

Ms. Stassou commended everyone for an amazing Back-to-School Night.

#### **ADJOURNMENT**

MOTION by Ms. Morell, seconded by Ms. Stassou, to adjourn, 7:46 p.m.

MOTION carried unanimously upon voice vote, 8-0.

RESPECTFULLY SUBMITTED,

<u>Dina Messery</u>

Business Administrator/Board Secretary

DM/toc / 09-27-23