FORT LEE BOARD OF EDUCATION FORT LEE, NEW JERSEY

PUBLIC BUSINESS MEETING AGENDA

THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS CONFIDENTIAL MATTERS.

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Monday, October 16, 2023

Meeting Start Time: 6:30 p.m.

Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)

Meeting: https://us02web.zoom.us/j/83809305155

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on June 28, 2023 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

EXECUTIVE SESSION - Approximately 6:30 p.m.

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

<u>MOTION TO RECONVENE PUBLIC SESSION</u> - Immediately following Executive Session – Approximately 7:30 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- HIB Report
- School Self-Assessment for Determining Grades under the Anti-Bullying of Rights Act (ABR) for 2022-2023
- September 2023 Fire/Security Drills

COMMITTEE REPORTS

<u>PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON</u> ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

<u>PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S</u> AGENDA OR ANY OTHER TOPIC

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
- 2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
- 3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Delegate Meeting

RESOLUTIONS

BOARD	<u>)</u>							
1B	THEREFORE BE following minutes	•	that the Fort	Lee Board of Educat	ion, approves the			
		iness Meeting Minutes October 2, 2023 october 2, 2023						
2B	WHEREAS, the Fort Lee Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and							
	WHEREAS, the recommendations			unity to review the) of HIB.	Superintendent's			
	NOW, THEREFO recommendations		LVED , that th	ne Board accepts the	Superintendent's			
	BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:							
	 The nature of the investigation; Whether the District found evidence of HIB; Whether discipline was imposed; Whether services were provided to address the incident of HIB. 							
3B				Lee Board of Educat				
	<u>WORKSHOP</u>	BOARD MEMBER	<u>DATE</u>	<u>PLACE</u>	AMOUNT PER PERSON			
	Delegate Assembly-Voting Delegate Meeting	Holly Morell Kim Curry	12/2/2023	Conference Center at Mercer County College 1200 Old Trenton Road Princeton Junction, NJ	-0-			
	Delegate Assembly-Non-	Paula Colbath Kristen Richter Julene Stassou	12/2/2023	Conference Center at Mercer County College 1200 Old Trenton Road Princeton Junction, NJ or	-0-			

12/2/2023

Michael Rubino

Virtual

THEREFORE BE IT RESOLVED, the Fort Lee Board of Education approves the submission of the Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act and Preliminary Determination Reports for the Fort Lee School District for 2022-2023 to be sent to the New Jersey Department of Education, as per the attached summary. Attachment: ABR SELF-ASSESSMENT AND PRELIMINARY DETERMINATION REPORT 2022-2023

BUILDINGS & GROUNDS

1B&G WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Fort Lee School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW THEREFORE BE IT RESOLVED, that the Fort Lee School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Fort Lee School District for the 2023-2024 school year in compliance with Department of Education requirements. Attachment: COMPREHENSIVE MAINTENANCE PLAN; M-1 2023-2024

CURRICULUM

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves class trips listed on the attached summary. Attachment: 2023-10-16 CLASS TRIPS

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **out-of-district placements** for the 2023-2024 school year:

OUT-OF-DISTRICT PLACEMENTS						
Student	Placement	Dates	Tuition/Costs			
#9266227497	The Bergen Center For Child Development, Haworth, NJ	9/19/2023 - 6/30/2023	Annual tuition cost of \$71,355.90 prorated to \$59,123.46 (174 days @ \$339.79 per diem). Transportation cost prorated to \$25,449.24 (174 days @ \$146.26 per diem). Extraordinary Services: 1:1 Aide. Annual prorated \$41,760.00, per diem \$240.00 @ 174 days.			

3CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the PreVenture Program, an evidence-based mental health program for youth, for students in grades 9-12. The PreVenture Program aims to equip students with self-efficacy and cognitive behavioral skills to help them navigate the numerous developmental challenges faced in adolescents. This is a voluntary program at no cost.
4CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amended District Nursing Services Plan for the 2023-2024 school year, as per the attached. Attachment: DISTRICT NURSING SERVICES PLAN 2023-2024
5CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attached proposal submitted by Alliance Orthopedics d/b/a All Be Healthy LLC, to provide professional development to the Fort Lee School District Phys Ed - Developing Youth Athleticism for onsite workshops at a cost not to exceed \$2,250.00, to be charged to Account #11-000-221-320-00-000. Attachment: ALLIANCE ORTHOPEDICS AGREEMENT
6CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, under recommendation of the Superintendent, approves the proposal from Wingman for Dylan's Wings of Change as the provider of training for students and staff to continue the peer mentorship program in the Intermediate and Middle Schools, at a cost not to exceed \$11,200.00, to be charged to Account #20-487-200-300-00-000 and #20-487-100-300-00-000. Attachment: WINGMAN FOR DYLAN'S WINGS OF CHANGE TRAINING 23-24
FINANC	<u>CE</u>
1F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of \$7,341,152.28 for October 2023 checks. Attachment: 2023-10-16 BILLS LIST
2F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current Cafeteria bills list in the amount of \$66.007.12 for October 2023 checks. Attachment: 2023-10-16 CAFETERIA BILLS LIST
3F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current Athletic bills list in the amount of \$4,172.00 for October 2023 checks. Attachment: 2023-10-16 ATHLETIC BILLS LIST

4F	THEREFORE BE IT RESOLVED, that the Board of Education, upo recommendation of the Superintendent, accepts the following donations:								
		<u>DONATIONS</u>							
	Item Amount/ Estimated Donor On Behalf Of Value								
		American Flags for desks	\$25.00	VFW of Fort Lee- Tony Lione	Fort Lee School Distr	ict			
5F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the <u>renewal</u> of the Shared Services Agreement between the Borough of Fort Lee and the Fort Lee Board of Education for the Purchase of Gasoline/Diesel Fuel for Board of Education Vehicles for the 2023-2024 school year. <u>Attachment: SHARED SERVICES AGREEMENT</u>								
6F	recom Prog i	nmendation o r <mark>am (SAP) N</mark>	f the Superinte lemorandum o	o, that the Fort Lee Endent, approves the of Agreement for the ERNATIVE PROGRAM (Suspension A 2023-2024 sch	Iternative			
7F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following Anti-Bullying Assemblies from Young Audiences New Jersey & Eastern Pennsylvania, for each Elementary School, using account #20-280-100-300-00-000. Attachment: ASSEMBLIES SCHOOLS 1-4								
8F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves renewing the following agreements/contracts for the Fort Lee School District's 2023-2024 school year. Attachment: AGREEMENTS 2023-2024								
		A	GREEMENT R	ENEWALS FOR 2023-2	024				
		BERGEN COU	NTY SPECIAL SERV	ICES SCHOOL DISTRICT - Hos	pital Instruction				
		EXERTECH, LI	_C						
		GENESIS EDU	CATIONAL SERVICE	s					
		INTRADO d/b/a	a SchoolMessenger						

9F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute a Non-Resident Tuition Agreement for SID# 6592684522 (Grade 8) to attend the Fort Lee School District for the 2023-2024 school year. Tuition rates to be determined by the Business Office and according to Board policy.						
10F	recommend Completion	dation of the S	LVED, that the Fort superintendent, appro- ling a refund to the school year.	oves the	Nonpubli	c Project	
<u>PERSO</u>	<u>NNEL</u>						
1P	recommend the staff	dation of the Super	LVED, that the Fort intendent, approves the listed on the atta	e attenda	nce of staff n	nembers at	
2P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the retirement of Marcia Santos, as a Paraprofessional at School 3, after dedicating 14 years of service to the district, effective February 1, 2024.						
3P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the retirement of Christine Accetta, as a Elementary Teacher at School 1, after dedicating 28 years of service to the district, effective July 1, 2024.						
4P	THEREFORE BE IT RESOLVED , that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following resignations :						
	RESIGNATIONS						
		Employee	Position	Location	Effective Date		
		Jennifer Leyton	Teacher - Art	S3	10/15/23		

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **appointments** for the 2023-2024 school year, pending verification of employment:

	<u>APPOINTMENTS</u>							
First Name	Last Name	Position	Loc	Position Control #	Annual Salary Prorated	Effective Date		
Damaris	Baquerizo	Teacher - Spanish	FLHS	07-1550-05	\$60,075.00 Step 2/BA	12/11/23 Amended		
Tracey	Curbelo	Paraprofessional (.83)	S2	02-9101-23	\$21,783.00 Step 1/ND	10/10/23 Amended		
Gyeong Eun	Lee	Paraprofessional (.83)	S2	02-9101-50	\$25,079.00 Step 1/Deg	11/1/23		
Caren	Taylor	Teacher - Special Education	LFCMS	06-2400-13	\$107,379.00 Step 17/BA+20	12/18/23		
Viclissa	Trinidad	Paraprofessional (.83)	S2	02-9101-65	\$21,783.00 Step 1/ND	11/1/23		
Diane	Tucci-Mollica	Paraprofessional (.83)	S2	02-9101-35	\$25,079.00 Step 1/Deg	11/1/23		
Stephanie	Williams	Speech Language Specialist	S3	03-3120-07	\$111,919.00 Step 16a/MA+50	11/13/23		

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

<u>LEAVES OF ABSENCES</u>								
Name	Position	Loc	Туре	New or Amend	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Ueda Brasha	PT Paraprofessional	S4	Personal	New	N/A	N/A	10/30/23 - 11/19/23	11/20/23
Mishell Chung	Grade 3 Teacher	S3	Maternity	New	1/22/24 - 2/14/24	2/15/24 - 6/2/24	N/A	6/3/24
Lesley Giordano	PK Special Ed Teacher	S2	Maternity	Amend	11/6/23 - 12/1/23	12/2/23 - 6/3/24	N/A	9/1/24
Lizandra Hernandez	Music Teacher	S1	Medical	New	9/21/23 - 11/5/23	N/A	N/A	11/6/23
Stephanie Holman	Grade 2 Teacher	S1	Maternity	Amend	1/13/22 - 6/12/22	6/13/22 - 2/28/23	3/1/23 - 3/24/24	03/25/24
Katherine McArdle	LAL 7-8 Teacher	MS	Maternity	Amend	9/18/23 - 10/9/23	10/10/23	N/A	10/11/23
ID# 6953	N/A	N/A	Admin Leave	New	10/16/23	N/A	N/A	TBD

7P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of leave replacements during the 2023-2024 school year, as outlined below:

	LEAVE REPLACEMENTS							
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening			
Natalie Khatchadourian	Social Worker	S4	\$63,275.00 prorated Long Term Leave Replacement for Ed Services	10/18/23 - 2/2/24	Sarah Katz			

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following Substitutes for the 2023-2024 school year:

SUBSTITUTES

Antonia Im Gail Rotkel Lourdes Sosa

9P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of a **Home** Instructor for the 2023-2024 school year as follows:

Home Instructor 2023-2024						
Name	Rate					
Holly Cuff	Special Education - All Subjects P-12	\$45.00/hour				

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, authorizes the salaries charged to Title I for the 2023-2024 school year:

Name	Location	Rate
Brittany Lodato	FLHS	\$29,878.00 (34% of salary) (amended)
Ummesalma Murtuza-	S3	\$37,925.00 (100% of salary)
Ashley Rice	FLHS	\$25,254.00 (34% of salary)
Stefanie Pinajian	MS	\$70,591.00 (60% of salary)
Christina Murphy	MS	\$89,350.00 (80% of salary)
Chloe Shannon	FLHS	\$13,307.00 (17% of salary)

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves Andria Fusco as a provider of individual and group counseling services, outside of the normal work day, from October 17, 2023 until December 31, 2023, at a rate of \$45.00 per hour with a maximum of 20 hours charged to account #20-487-200-100-00-000.

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education approves the amended Resolution to appointment District Compliance Officers for the remainder of the 2023 Calendar Year:

Compliance Position	<u>Employee</u>	<u>Title</u>
504 Committee Coordinator	Kathryn Drumgoole	Director of School Counseling Services
District Liaison to State's Child Welfare Authorities	Celeste Williams	Director of Human Resources

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following Faculty Coordinators for the 2023-2024 school year.

2023-2024 Faculty Coordinator							
Name	Department	Class	Stipend				
David Cuozzo	Student Community Service Coordinator	N/A	\$7,140.00				
Cean Spahn	K-8 Testing	N/A	\$5,000.00				

14P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the salary adjustment for Jose Yanes, a Custodian at Fort Lee High School, to include the \$350.00 Black Seal stipend, to be prorated as of September 26, 2023.
POLICY	
1POL	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the second reading and adoption of the following policy/regulation updates listed below: Attachment: 2023-10-16 SECOND READING
	Policy/Reg No. Topic
	6620 Petty Cash (M) (Revised)
1	

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

RESPECTFULLY SUBMITTED,

Dina Messery

Dina Messery
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

DM/toc Attachments 10-16-23