FORT LEE BOARD OF EDUCATION FORT LEE, NEW JERSEY

PUBLIC BUSINESS MEETING AGENDA

THE BOARD OF EDUCATION WILL IMMEDIATELY ENTER CLOSED SESSION TO DISCUSS CONFIDENTIAL MATTERS.

THE REGULAR PUBLIC MEETING WILL COMMENCE AT 7:30 P.M.

Tuesday, January 16, 2024

Meeting Start Time: 6:30 p.m.

Lewis F. Cole Intermediate School Cafetorium (in-person limited access) and Zoom (virtual)

Meeting: https://us02web.zoom.us/j/82286047872

CALL TO ORDER BY THE PRESIDENT

FLAG SALUTE

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 11, 2024 and posted on the district website at www.flboe.com; published in the Board's designated online media outlet/newspapers: The Record and The Star Ledger; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and may be broadcasted on local TV and the district's website at a future date.

The Open Public Meeting Act allows for remote participation at Board Meetings and defines "meeting" as any gathering whether corporeal or by means of communication equipment, which is attended by, or open to, all of the members of a public body, held with the intent, on the part of the members of the body present, to discuss or act as a unit upon the specific public business of that body.

ROLL CALL

EXECUTIVE SESSION - Approximately 6:30 p.m.

The Board shall recess to Executive Session in accordance with New Jersey's Open Public Meetings Act, N.J.S.A. 10:4-12(b) (1~9). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

<u>MOTION TO RECONVENE PUBLIC SESSION</u> - Immediately following Executive Session – Approximately 7:30 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

- HIB Report
- Fire and Security Drills December 2023

COMMITTEE REPORTS

<u>PUBLIC WORK SESSION - QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON</u> ITEMS LISTED ON TONIGHT'S AGENDA OR ANY OTHER TOPIC

<u>PUBLIC COMMENT - COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S</u> AGENDA OR ANY OTHER TOPIC

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
- 2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
- 3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

RESOLUTIONS

BOARE	2	
1B	THEREFORE BE IT RESOLVED, that the Fort following minutes:	Lee Board of Education, approves the
	Private Meeting Minutes Public Meeting Minutes Reorganization Meeting Minutes	December 18, 2023 December 18, 2023 January 3, 2024
2B	WHEREAS, the Fort Lee Board of Education report of incident(s) of Harassment/Intime District; and	• • • • • • • • • • • • • • • • • • •
	WHEREAS, the Board has had the opporter recommendations with respect to the incident(s	
	NOW, THEREFORE BE IT RESOLVED, that the recommendations.	ne Board accepts the Superintendent's
	BE IT FURTHER RESOLVED, that pursus Superintendent of Schools shall inform the students involved in these incidents with the f (5) days of this Board meeting:	applicable parents/guardians of the
	 The nature of the investigation; Whether the District found evide Whether discipline was imposed Whether services were provided 	· •
3B	THEREFORE BE IT RESOLVED, that Superintendent of Schools, the Fort Lee Board of the school calendar to reflect a Delayed students to arrive at 9:45 a.m. from March and for 10th, 11th, & 12th grade students NJSLA testing.	of Education approves the amending Opening for 9th, 10th, & 12th grade 11-14, 2024, due to NJGPA Testing
	BE IT FURTHER RESOLVED, that upon the r of Schools, the Fort Lee Board of Education a calendar to reflect a Delayed Opening for arrive at 9:45 a.m. on April 10, 2024 for SAT	pproves the amending of the school 9th, 10th, & 12th grade students to
	ALSO, BE IT FURTHER RESOLVED, that Superintendent of Schools, the Fort Lee Board of the school calendar to reflect the follow 2024 for 7th grade students to arrive at 9:11th, & 12th grade students to arrive at 9:410th, & 12th grade students to arrive at 9:45 NJSLA Testing.	of Education approves the amending ving Delayed Openings: May 15-16, 45 a.m. for NJSLA testing, for 10th, 5 a.m. for May 1, 2024, and for 9th,

4B								
	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, adopts and implements the annual Uniform State Memorandum of Agreement between the Fort Lee Police Department and Fort Lee Public Schools for the 2023-2024 school year.							
5B	recor	mmendation		dent, approves	Lee Board of Education, upon the transportation for the Life school year.			
6B	recor Agai pare preve	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves L.E.A.D. (Law Enforcement Against Drugs and Violence) to provide a Parent University presentation for all parents/guardians in the district. The presentation will focus on bullying prevention, goal setting, decision making, and communicating with children. There is no cost for the presentation.						
7B	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the F.S.O. (Family Support Organization) of Bergen County to provide a virtual Parent University presentation for all parents/guardians in the district. The presentation will focus on navigating the mental health support systems available to families. There is no cost for the presentation.							
	COST	for the prese	entation.					
CURRI		· 	entation.					
CURRIO 1CUR	CULUII THEI	REFORE B	E IT RESOLVED	lent, approves cl	Lee Board of Education, upo ass trips listed on the attache			
	THEI recor	REFORE B mmendation mary. Attac	E IT RESOLVED of the Superintend chment: 2024-01-1 E IT RESOLVED of the Superinte the 2023-2024 school	tent, approves classifications (approved that the Fort endent, approved tool year:	Lee Board of Education, upones the following out-of-distriction			
1CUR	THEI recor	REFORE B mmendation mary. Attac	E IT RESOLVED of the Superintend chment: 2024-01-1 E IT RESOLVED of the Superinte the 2023-2024 school	lent, approves cl 6 CLASS TRIPS , that the Fort endent, approve	Lee Board of Education, upones the following out-of-distriction			
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FINANC	<u>CE</u>
1F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending December 2024 and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Attachment: BOARD SECRETARY REPORT - DECEMBER 2023; TREASURER REPORT - DECEMBER 2023
2F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the line item transfers for the month of December 2023. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. Attachment: LINE ITEM TRANSFERS - DECEMBER 2023
3F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of \$7,076,878.62 for January 2024 checks. Attachment: 2024-01-16 BILLS LIST
4F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current Cafeteria bills list in the amount of \$172,578.74 for January 2024 checks. Attachment: 2024-01-16 CAFETERIA BILLS LIST
5F	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current Athletic bills list in the amount of \$8,366.00 for January 2024 checks. Attachment: 2024-01-16 ATHLETIC BILLS LIST

For the 2023-2024 grant fiscal year as per the following:

(carryover of ESEA funds)

Function / Object	Title I-A	Title II-A	Title III	Title III Immigrant	Title IV Part A	
Account #	20-231	20-270	20-241	20-243	20-280	
100	Instruction					
100-100	\$399,931		\$10,000			
100-300	\$64,835		\$9,500		\$26,195	
100-600	\$75,792		\$91,147	\$6,120	\$4,863	
100-800	\$1,530				\$142	
200	Support Ser	vices		1		
200-100	\$49,013		\$2,929	\$18,579	\$13,856	
200-200	\$175,401		\$989	\$1,421	\$1,060	
200-300	\$13,570	\$138,767	\$23,500	\$1,500	\$300	
200-500	\$770	\$6,855			\$1,530	
200-600	\$6,194	\$270	\$500	\$8,500	\$3,040	
PGM ADM	Program Administration					
PGM ADM	\$6,000					
Total Budgeted/ Available	\$793,036	\$145,892	\$138,565	\$36,120	\$50,986	

- 7F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the Miriam Skydell and Associates 2024 Services Contract for the 2023-2024 school year. Attachment: SKYDELL CONTRACT 2024
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves to amend the contract with Fiesta Catering for the Fort Lee High School 2024 Academic Awards Dinner to be held on Tuesday, May 21, 2024 at a price not to exceed \$40.00 per person. Attachment: FIESTA

1P	recom the s	mendation of	the Supe		oves th	e attenda	ard of Education, ance of staff members ammary. Attach	oers at
2P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the retirement of Barbara Milone, as a Language Arts Teacher at Lewis F. Cole Middle School, after dedicating 19 years of service to the district, effective July 1, 2024.							
3P	recom	nmendation of Business Tea	the Sup	erintendent, acce	epts the	e retiren	ard of Education, nent of Robert G dedicating 10 ye	ehres,
4P				DLVED , that the erintendent, appro			ard of Education ng resignations :	upon
				RESIGNAT	<u>IONS</u>			
		Employee		Position		Location	Effective Date	
		Erika Gram		Special Education Tea	acher	S2	3/11/24	
		Desiree Schwartz		PT Paraprofessional		LFCIS	Declined Position	
		Desiree Schwartz Michele Sabella		PT Paraprofessional Special Education Tea	acher	LFCIS LFCMS	Declined Position 02/20/24	
				Special Education Tea	acher			
5P	recom Scho	Michele Sabella Effective date indicates EFORE BE Inmendation of	ates first da IT RESO the Sup ng, at a	Special Education Tea by off payroll OLVED, that the perintendent, appl a rate of \$55.00	Fort	Lee Book		After
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THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the Title I Math tutoring at a rate of \$55.00 an hour and not to exceed \$8,000.00, for Middle School, account 20-231-100-101-06-000 and High School, account 20-231-100-101-07-000.

Christina Murphy Stefanie Katic Steven Choi Soo Mee Yoo

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the Bridgeman Believe Mentor Program, at an hourly rate of \$55.00, to be charged to account #20-280-200-100-00-000, for the 2023-2024 school year.

Gabrielle Brown April Coniglio Diana Ladd William Straub

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following additional **staff transfers** during the 2023-2024 school year.

<u>TRANSFERS</u>									
Name	From Location	From Position	To Location	To Position	Salary Change	Effective Date			
Cynthia Conto	S3	PT Paraprofessional (.83)	S 3	PT Paraprofessional (.50)	\$13,070.00	1/16/24			
Laura Cooper	S1	FT Paraprofessional	S2	FT Paraprofessional	N/A	1/2/24			
Kathleen Pastena	S1	FT Paraprofessional	S3	FT Paraprofessional	N/A	2/1/24			

9P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the salaries of the following staff members to be charged to ESEA/Title I, accounts 20-231-100-101-06-000 and 20-231-100-101-07-000.

Name	Location	Amount
Gabrielle Anconetani	LFCIS	\$21,946.00 (21% of salary)
Queen Beaute'	FLHS	\$12,844.00 (33% of salary)
Andrea Sarney-Erde	FLHS	\$14,819.00 (33% of salary)

10P	upon Marc	THEREFORE BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the amendment of Marching Band Season for the 2023-2024 school year. Marching Band Assistants (paid at \$25/hr. with a "not to exceed" or max number of hours):							
		Name:	Job Title:	Rate:	Max Hours:	Max Salary:			
	-	Eldric Etra	Marching Band Assistant	\$25/hr.	180	\$4,500.00			
11P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following Faculty Coordinators for the 2023-2024 school year. 2023-2024 Faculty Coordinator								
			2023-202	4 Faculty	Coordinator				
		Name		4 Faculty Class	Date	Stipend			
		Name Gene Fusc	e Department	<u> </u>					
			e Department	Class	Date	Stipend			

Aimee DeSheplo

be paid out of account 20-488-200-100-00-000.

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

	<u>LEAVES OF ABSENCES</u>								
Name	Position	Loc	Туре	New or Amend	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave No Benefits	Return Date	
Mishell Chung	Grade 3 Teacher	S3	Maternity	Amend	1/18/23 - 2/2/24	2/5/24 - 5/31/24	N/A	6/3/24	
Laura Cooper	Paraprofessional	S2	Medical	New	12/13/23- 1/2/24	1/3/24 - 4/5/24	N/A	4/8/24	
Susan Grgas	Paraprofessional	MS	Medical	New	N/A	2/7/24 - 3/8/24	N/A	3/11/24	
Sarah Katz	LDT-C	S4	Maternity	Amend	10/18/23 - 11/10/23	N/A	11/13/23- 2/29/24	3/1/24	
Brittany Lodato	Math Teacher	HS	Maternity	Amend	11/21/23 - 1/22/24	1/23/24 - 6/30/24	N/A	9/1/24	
Jane Mun	Grade 4 Teacher	S2	Maternity	Amend	3/11/24 - 5/7/24	5/8/24 - 6/30/24	N/A	9/1/24	
Marjorie Price	PT Paraprofessional	S2	Medical	New	1/2/24 - 1/16/24	N/A	1/17/24 - 3/1/24	3/4/24	

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of leave replacements during the 2023-2024 school year, as outlined below:

LEAVE REPLACEMENTS						
Name	Grade/ Subject	Loc	Salary	Effective Dates	Reason for opening	
Natalie Khatchadorian	Social Worker	S4	\$63,275.00 prorated Long Term Leave Replacement for Ed Services	10/18/23 - 3/4/24	Sarah Katz	
Sara Rho	Grade 2	S2	\$59,875.00 prorated	2/7/24 - 6/30/24	Clara Walden	
Joon Shin	Grade 3	S3	\$59,875.00 prorated	1/18/24 - 6/5/24	Mishell Chung	

15P

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of the following Substitutes** for the 2023-2024 school year:

SUBSTITUTES

James Butler - Substitute Teacher
Shanta DiBlasio - Substitute Teacher
Aiah Hadabeh -Substitute Teacher
Peter Haverick - Substitute Teacher
Daniel Melamud - Substitute Teacher
Rebecca Miranda - Substitute Teacher
Samantha Paredes - Substitute Teacher
Joon Shin - Substitute Teacher

16P

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the temporary stipends of \$6,500, for teaching staff members assigned to **teach a sixth period** at **Fort Lee High School** for the 2023-2024 school year:

6th Period Stipends						
Fort Lee High School						
First Name	Last Name	Department	Dates			
Queen	Beaute'	Mathematics	Prorated from 12/11/2023 to TBD			
Thomas	Atkinson	Science	Prorated from 11/21/2023 to TBD			

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the temporary stipends of \$6,500, for teaching staff members assigned to **teach a sixth period** at **Lewis F. Cole Middle School** for the 2023-2024 school year:

6th Period Stipends							
Lewis F. Cole Middle School							
First Name	Last Name	Department	Dates				
Marjorie	O'Connell	ICS ELA 8	Prorated from 1/17/2024 to 3/31/2024				
Gene	Fusco	Reading 8/Study Skills	Prorated from 1/17/2024 to 3/31/2024				
Ellen	Murphy	World History 8 ICS	Prorated from 1/17/2024 to 3/31/2024				
Rachael	Harris	Pre-Algebra 8 ICS	Prorated from 1/17/2024 to 3/31/2024				
Jillian	Reicherz	Study Skills	Prorated from 1/17/2024 to 3/31/2024				
Katherine	Busch-McArdle	ELA 8 LLD	Prorated from 1/17/2024 to 3/31/2024				

17P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the sick day payout for Joanne Hong. Attachment: SICK DAY PAYOUT							
18P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following new job description: Attachment: ADULT ESL INSTRUCTOR							
19P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, recommendation of the Superintendent, approves the placement of the fol Internship, Student Teacher or Practicum Candidate during the 2023-2024 year: INTERNSHIPS/STUDENT TEACHERS/PRACTICUM CANDIDATES							
	Referring University	Student Name	Type of Placement	Subject Area	Duration	Months From-To	School Placed	Cooperating Staff Member
	Columbia University	Tingyao Lyu	Student Teacher II	Mathematics	150 Hrs.	1/22/2024 – 5/10/2024	Middle School	Sumedha Kumar
20P	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves Lisa Borzotta as an athletic official for the 2023-2024 school year.							

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

Dina Messery

Dina Messery

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

DM/is **Attachments** 01-16-2024