

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
SEPTEMBER 5, 2017
FORT LEE HIGH SCHOOL MEDIA CENTER
6:30 P.M.**

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:31 p.m. by Mr. Sarnoff.

FLAG SALUTE

The Flag Salute was led by Mr. Anthony Papavasiliou.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on June 9, 2017 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Mrs. Paula Colbath, Mrs. Han Silver (*arrived at 6:35 p.m.*),
Mrs. Holly Morell (*arrived at 6:35 p.m.*), Mr. Michael Osso,
Mr. Anthony Papavasiliou, Mrs. Candace Romba (*arrived at 7:09 p.m.*),
Mr. Michael Rubino, Mr. Joseph Surace, Mr. David Sarnoff

Also Present: Mr. Kenneth Rota, Dr. Sharon Amato, Ms. Haquisha Taylor, Dennis McKeever, Esq. (*arrived at 6:37 p.m.*)

EXECUTIVE SESSION

MOTION by Mr. Rubino, seconded by Mr. Papavasiliou, at 6:32 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 6-0.

The Board reconvened into the Public Meeting at 7:30 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

No HIB incidents.

Fire and Security Drills were conducted for July and August 2017.

District and Board Goals for 2017-2018 School Year were reviewed by Board with one board member recommending a spelling correction. The goals and action plan are on today's agenda for approval.

COMMITTEE REPORTS – None.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Morell, seconded by Mrs. Romba, at 7:35 p.m., to open the floor to the public.

MOTION carried unanimously upon voice vote, 9-0.

None.

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, at 7:35 p.m., to close the floor to the public.

MOTION carried unanimously upon voice vote, 9-0.

PUBLIC WORK SESSION – No comments from Board members on today's agenda nor any other topic.

RESOLUTIONS

BOARD

- 1B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the following minutes:

Public Business Meeting Minutes	August 21, 2017
Private Executive Meeting Minutes	August 21, 2017

- 2B THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, approves the **District and Board Goals and Action Plans for the 2017-2018 school year** as per the attached. [See Appendix Page 9](#)

- 3B Walk-in THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, authorizes the **amended payment for completion of Merit Goals for 2016-2017 for Superintendent Kenneth Rota from \$20,784.00 to \$19,528.00**, as approved by the Executive County Superintendent.

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Board of Education approve items #1B and #2B.

MOTION carried upon roll call vote, 7-0-2, for item #1B. Mrs. Morell and Mr. Papavasiliou abstained.

MOTION carried unanimously upon roll call vote, 9-0, for item #3B.

BUILDINGS & GROUNDS

1B&G THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent approves the **Integrated Pest Management Plan** for each school building for the 2017-2018 school year. *(Attachment available at Central Office)*

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Board of Education approves item #1B&G.

MOTION carried upon roll call vote, 7-1-1, for item #1B&G. Mr. Osso voted no; Mr. Sarnoff abstained.

FINANCE

1F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of **\$3,778,303.12** for September 2017 checks. [See Appendix Page 21](#)

2F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **Salaries Charged to Grants** for the 2017-2018 school year as follows.

EMPLOYEE	GRANT	AMOUNT	ACCOUNT	%
Kevin Ware	Title I	\$56,680.00	20-231-100-101-00-007	99%
Lorna Girgin	Title I	\$56,030.00	20-231-100-101-00-007	100%
Stefanie Pinajian	Title I	\$55,628.00	20-231-100-101-00-006	64%
Rachel DiBartolo	Title I	\$56,030.00	20-231-100-101-00-002	100%
Gabriella Anconetani	Title I	\$60,878.00	20-231-100-101-00-003	82%
Eleni Desoptakis	Title IIA	\$78,000.00	20-270-200-100-00-000	93%
Encarnacion Vallejos	Title III	\$64,117.00	20-241-100-101-00-000	69%
Tara Deady	Idea Basic	\$99,725.00	20-250-100-101-00-100	95%

- 3F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the **non-public funding for the 2017-2018 school year** as follows:

Non-Public Funding 2017-2018	
Nursing	\$21,243
Technology	\$8,103
Textbook	\$11,997
Security	\$16,425

- 4F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts **non-public school transportation funding for the 2016-2017 school year** as follows:

Non-Public Funding 2016-2017	
Transportation	\$36,450

- 5F **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

Item	Amount/ Estimated Value	Donor	On Behalf Of
2 – 35 gallon hydration carts	\$2,983.96	Fort Lee Recreation Soccer League Attn: Mr. Alan Keller 6 Horizon Road Fort Lee, NJ 07024	Fort Lee Athletic Department
1 Wireless Microphone	\$500.00	Shure Inc. 5800 West Towny Ave. Niles, IL 60714-4608	Fort Lee Athletic Department
TOTAL VALUE	\$3,483.96		

- 6F **THEREFORE BE IT RESOLVED**, that the Board of Education, upon recommendation of the Superintendent, authorizes the Board President and School Business Administrator to execute **the Non-Resident Tuition-Student Agreement for Student #29090305** to attend Fort Lee Public Schools for the 2017-2018 school year.

MOTION by Mr. Surace, seconded by Mrs. Morell, that the Board of Education approve items #1F through #6F.

MOTION carried unanimously upon roll call vote, 9-0, with exception. Mr. Surace abstained on one name in item #1F.

PERSONNEL

- 1P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the **staff trips/conferences** listed on the attached summary. [See Appendix Page 44](#)

- 2P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of additional Aides** for the 2017-2018 school year, as follows:

Appointment of Additional Aides for the 2017-2018 School Year (All Salaries are Prorated and Pending Negotiations)								
First Name	Last Name	Position	Loc	Step	Class	Annual Salary	Effective Date	Reason
Dana	Amato	PT Aide (.83)	S1	1	Degreed	\$21,019	9/1/17	IEP need
Destinee	Fornes	PT Aide (.83)	S3	1	Degreed	\$21,019	9/1/17	IEP need
Theodore	Dunne	PT Aide (.83)	S4	1	Degreed	\$21,019	9/1/17	IEP need

- 3P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **salary adjustment for the following staff member** for the 2017-2018 school year, effective September 1, 2017.

Name	Loc	From	To	Step	Class	New Salary Pending Negotiations
Christina Foti	S1	PT Classroom Aide (.83), Step 1 Non-Degreed, annual salary of \$17,752 (previously approved on R#28549 dated 8/7/17)	PT Classroom Aide - Degreed	1	Degreed	\$21,019.00

- 4P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following leave:

First Name	Last Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Jaime	Antifonario	Media Specialist	S3	Maternity	New	1/5/18-3/6/18	3/7/18-6/30/18	N/A	9/1/2018

- 5P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves a **pensionable stipend, for the following teaching staff member assigned to teach a sixth period** at Fort Lee High School for the 2017-2018 school year as outlined below:

Fort Lee High School		
Teacher	Content	Stipend
Giuseppa Walsh	Business	\$6,500

- 6P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **sick day payout for 2016-2017 for retiree Marianne Nugent**, as per the attached. [See Appendix Page 45](#)

- 7P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **job description for Behaviorist** as per the attached. [See Appendix Page 46](#)
- 8P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **job description for Speech-Language Specialist** as per the attached. [See Appendix Page 49](#)
- 9P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2017-2018 school year:

Erica Kim
Seung Hoa Amy Lee
Maria Tullo
David Tully

- 10P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **additional staffing for the 2017 Summer Employment for the Child Study Team**, as outlined below:

Summer 2017 Additional CST Case Management Staffing				
Name	Position	Maximum # of Hours	Hourly Rate of Pay	Total Not to Exceed
Heather Glickel-Maye	Special Education Teacher	1 Additional Hour	\$45.00	\$45.00

- 11P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, adopts the **updated Comprehensive Equity Plan for the 2017-2019 school years** and authorizes submission to the Bergen County Department of Education. [See Appendix Page 50](#)
- 12P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of **Tuition Reimbursement** to those staff members **for completion of graduate courses during the 2016-2017 school year**, as per the FLEA agreement, as indicated on the attached list. [See Appendix Page 89](#)
- 13P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the additional appointment of the following staff member as an **Anti-Bullying Specialist for the 2017-2018 school year**:

<u>Location</u>	<u>Anti-Bullying Specialist</u>
Lewis F. Cole Middle School	Debra Brigida

- 14P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following additional appointments of **Athletic Game Workers for the 2017-2018 school year**, to be paid at the rate of \$40.00 per game. These people may work in the following capacities and will be reimbursed \$40.00 per event:

Game Workers (Gate personnel, Crowd Control, Clock Operator, Site Manager, Announcer) 2017-2018 School Year
George Wagner
Kelly McMenamin
Charles Salame
Brianna Mattessich
James Puliatte
Anastasia Findanis
Anthony Smith
Byung Hur
Gabriella Bernardo
Peter Kraljic
Renee Mattesich
Anthony Tozzi
Joan Palzer
Allison Evangelista
Crystal Vargas
Maria Giannattasio

- 15P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of an additional **Curriculum Writer for 2017-2018**, for services to be performed outside the contractual day, to be paid a stipend at an hourly rate of \$45.00 per hour, not to exceed \$450.00 for each curriculum document, for an aggregate total not to exceed \$40,000, to be charged against account # 11-000-221-104-00-000, for the teaching staff members listed below:

CONTENT AREA	CERTIFICATED STAFF MEMBER
Physical Education & Health	William Straub

- 16P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **the appointment of the following Certificated Home Instructors for the 2017-2018 school year**, at the hourly rate of \$45.00 per hour:

Name	Subject Area(s)
Klarissa Bruno	English and TOSD
Mateusz Pokoj	K-12 Social Studies
Katherine Busch-McArdle	K-6 and 5-8 LAL
Rachel Healy	K-6 & 5-8 LAL & TOSD
Stefanie Beretin	K-12 Math

- 17P **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, rescinds Resolution No. 28548 dated August 7, 2017 for the **resignation of Veronica DiStasi as an Aide at School No. 2**, and thereby reinstates her employment for the 2017-2018 school year.

- 18P THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **Amended Leave**:

Employee First Name	Last Name	Position	Loc	Type	New or Amended	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave No Benefits	Return Date
Maureen	Tropea	Aide	S1	Medical	New	Amended to 9/5/17 – 9/30/17	N/A	N/A	10/1/17

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Board of Education approve items #1P through #18P.

MOTION carried unanimously upon roll call vote, 9-0, for items #1P through #3P. MOTION carried upon roll call vote, 8-0-1, for item #4P; Mr. Surace abstained. MOTION carried unanimously upon roll call vote, 9-0, for items #5P through #18P with exception. Mr. Surace abstained on one name in items #9P and #14P.

POLICY

- 1POL THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the first **reading of the following policy update** listed below and attached hereto: [See Appendix Page 91](#)

Policy No.	Topic
P6620	Petty Cash

MOTION by Mrs. Colbath, seconded by Mrs. Morell, that the Board of Education approves item #1POL.

MOTION carried unanimously upon roll call vote, 9-0.

OLD BUSINESS – None.

NEW BUSINESS

The Board wishes the student athletes the best of luck for a safe and healthy year.

Mr. Sarnoff, on behalf of the Board, thanked the Fort Lee Recreation Soccer League and Shure Inc., for the donated hydration carts and wireless microphone.

ADJOURNMENT

MOTION by Mrs. Morell, seconded by Mr. Surace, to adjourn, 7:40 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESPECTFULLY SUBMITTED,

Haquisha Q. Taylor

HAQUISHA Q. TAYLOR
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/haa
09-06-2017