

**FORT LEE BOARD OF EDUCATION  
FORT LEE, NEW JERSEY**

**REORGANIZATION MEETING  
JANUARY 7, 2019  
FORT LEE HIGH SCHOOL MEDIA CENTER  
6:00 P.M.**

**CALL TO ORDER**

The meeting was called to order at 6:05 p.m. by Ms. Haquisha Taylor.

**FLAG SALUTE**

Mr. Kenneth Rota led the public in the Flag Salute.

**PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on December 7, 2018 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspaper: The Record, filed with the Clerk of the Borough of Fort Lee; and sent to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

**RESULTS FROM NOVEMBER 6, 2018 ELECTION**

Ms. Haquisha Taylor reported the results of the election of the Fort Lee Board of Education as follows:

<b>(3) Board Members – Three-Year Terms</b>	<b>Votes</b>
Esther Han Silver	2,959
Kristen Richter	2,698
Holly Morell	2,309

**ADMINISTRATION OF OATH OF OFFICE TO ELECTED BOARD MEMBERS**

Ms. Haquisha Taylor administered the Oath of Office to Mrs. Esther Han Silver, Mrs. Holly Morell and Mrs. Kristen Richter.

**ROLL CALL**

**Present:** Mrs. Elisa Cho, Ms. Paula K. Colbath, Mr. Ralph DiMeglio,  
Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Kristen Richter,  
Mrs. Candace Romba, Mr. Michael Rubino, Mrs. Luran Tuck

**Also Present:** Mr. Kenneth Rota, Dr. Sharon Amato, Ms. Haquisha Q. Taylor,  
Kathleen Nestor, Esq.

**NOMINATIONS FOR THE OFFICE OF PRESIDENT**

Ms. Taylor announced that the floor was open for nominations for President of the Fort Lee Board of Education.

Mrs. Romba nominated Mrs. Han Silver for President.

Roll Call vote, 9-0, for Mrs. Han Silver for President

Ms. Taylor turned the meeting over to newly elected President Han Silver.

**NOMINATIONS FOR THE OFFICE OF VICE PRESIDENT**

Mrs. Han Silver called for nominations for Vice President of the Fort Lee Board of Education.

Mr. Rubino nominated Ms. Colbath for Vice President.

Mr. DiMeglio nominated Mrs. Romba for Vice President.

Ms. Cho nominated Mrs. Tuck for Vice President.

Ms. Paula Colbath withdrew her name as a nominee.

**HEARING OF NOMINEES**

Mrs. Romba shared a brief statement in support of her nomination for Vice President of the Fort Lee Board of Education.

Mrs. Tuck shared a brief statement in support of her nomination for Vice President of the Fort Lee Board of Education.

Roll call vote, 5-4, for Mrs. Romba for Vice President with Ms. Cho, Ms. Colbath, Mr. Rubino, and Mrs. Tuck dissenting.

**HEARING OF CITIZENS**

MOTION by Mr. Rubino, seconded by Mrs. Morell, to open the floor to the public, 6:14 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

MOTION by Mrs. Romba, seconded by Mrs. Tuck, to close the floor to the public, 6:15 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

**PUBLIC WORK SESSION**

Board conversation ensued about amending agenda items X and J.

MOTION by Ms. Colbath, seconded by Mr. Rubino, to amend item X.

MOTION carried unanimously upon roll call vote, 9-0.

MOTION by Ms. Colbath, seconded by Mrs. Romba, to amend item J.

MOTION carried unanimously upon roll call vote, 9-0.

Board conversation ensued about agenda item Q.

MOTION by Ms. Colbath, seconded by Mrs. Tuck, to withdraw item Q.

MOTION carried upon roll call vote, 6-2-1, for item Q with Mrs. Han Silver and Mrs. Romba dissenting and Ms. Cho abstaining.

Ms. Taylor reminded Board members to review the Code of Ethics and to sign and return the Acknowledgement of Receipt form. Ms. Taylor asked Board Members to complete the Committee/Liaison Request forms and return to President Han Silver.

### **REORGANIZATION RESOLUTIONS**

**A. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the designated newspaper/online media outlets and bulletin boards for public notices, for the 2019 Calendar Year:

1. The Record, a newspaper primarily serving Bergen County, New Jersey, and circulated in the Borough of Fort Lee, is hereby **designated as the official newspaper of the School District in which all legal advertisements and notices of this Board shall be published**, except as otherwise provided by law.
2. Pursuant to the Open Public Meetings Act, (C: 231, P.L. of N.J. 1975), the following named newspaper/online media outlets are hereby designated as the newspapers and online media outlets to receive the notices of meetings of this Board, because the hereinafter designated newspapers and online media outlets have the greatest likelihood of informing the public within the School District of Fort Lee of the meetings of this Board.
  - a) The Record, a newspaper published in Bergen County, New Jersey, and circulated in the School District of Fort Lee; and the
  - b) Fort Lee Gold Coast Life, a newspaper published in the State of New Jersey and circulated in the School District of Fort Lee.
3. The bulletin board located in the entrance hall of Central Office at 2175 Lemoine Avenue, 6th Floor, Fort Lee, New Jersey, is hereby designated as the official public place where all notices of meetings of this Board together with all other notices which may be required by law or by designation of this Board be posted pursuant to the aforesaid Open Public Meetings Act.

**B. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education adopts the following **Schedule of Meetings** for the 2019 Calendar Year. Unless noted, the meeting day is a Monday.

Month	Day	Location
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JANUARY	7 <sup>th</sup> (Reorganization Meeting)	Fort Lee High School Media Center
	22 <sup>nd</sup> (Tuesday)	School #1
FEBRUARY	4 <sup>th</sup>	School #2
	20 <sup>th</sup> (Wednesday)	School #3
MARCH	4 <sup>th</sup>	School #4
	18 <sup>th</sup>	Lewis F. Cole Middle School
APRIL	1 <sup>st</sup>	Fort Lee High School Media Center
	22 <sup>nd</sup>	Fort Lee High School Media Center
MAY	6 <sup>th</sup>	Fort Lee High School Media Center
	20 <sup>th</sup>	Fort Lee High School Media Center
JUNE	3 <sup>rd</sup>	Fort Lee High School Media Center
	17 <sup>th</sup>	Fort Lee High School Auditorium
JULY	15 <sup>th</sup>	Fort Lee High School Media Center
AUGUST	12 <sup>th</sup>	Fort Lee High School Media Center
	26 <sup>th</sup>	Fort Lee High School Media Center
SEPTEMBER	9 <sup>th</sup>	Fort Lee High School Media Center
	23 <sup>rd</sup>	Fort Lee High School Media Center
OCTOBER	14 <sup>th</sup>	Fort Lee High School Media Center
NOVEMBER	4 <sup>th</sup>	Fort Lee High School Media Center
	18 <sup>th</sup>	Fort Lee High School Media Center
DECEMBER	16 <sup>th</sup>	Fort Lee High School Media Center

All meetings will be held at 6:45 p.m. and immediately go into Executive Session. We will reconvene into the Public Business Meeting at approximately 7:30 p.m. The Fort Lee Board of Education reserves the right to change locations of meetings by posting notices at the affected schools and on our District website ([www.flboe.com](http://www.flboe.com)). Official action will be taken at public meeting(s).

Any revisions of this schedule will be publicized in accordance with the notice requirements of the "Open Public Meetings Act," Chapter 231, P.L. 1975.

1. The Secretary of this Board is hereby authorized and directed to (a) post and maintain posted throughout the year on the Board's officially designated public bulletin board the schedule of the regular meetings of this Board as described in paragraphs nos. 1, 2, and 3; (b) submit a copy of said schedule of meetings to The Record; (c) file a copy of said schedule of meetings with the Clerk of the Borough of Fort Lee; (d) the Board's designated online media outlet; and (e) do all that is necessary to comply with the Open Public Meetings Act (Chapter 231, Laws of 1975) to the end that adequate notice of such public meetings, pursuant to such statute, be given according to law.
2. In addition to the aforesaid meetings, the Fort Lee Board of Education will hold such other meetings as the public business may require, but pursuant to and with such additional notice as is required by the said Open Public Meetings Act.
3. Please note all Regular Business Meetings will be recorded and televised on Spectrum Cable and the district website.

**C. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the following **named banks be designated as depositories for the Fort Lee Fort Lee Board of Education funds for the 2019 Calendar Year:**

**TD BANK  
NJ ARM  
BANK OF NJ**

**BE IT FURTHER RESOLVED**, that the Fort Lee Board of Education authorizes the Business Administrator/Board Secretary or Assistant Business Administrator to invest all funds in the General Account, Investment Accounts and Scholarship Accounts;

**WHEREAS**, that upon and after the adoption of the resolution, all warrants, checks or other instruments providing for payment of money hereafter issued by the Fort Lee Board of Education through its Custodian Account shall be signed by the President or Vice President and Business Administrator/Board Secretary or Assistant Business Administrator, and accepted and countersigned by the Treasurer of School Monies; and

**WHEREAS**, all warrants, checks or other instruments providing the payment of money hereafter issued by this Fort Lee Board of Education through its Salary Account and Agency Account shall be signed by the Treasurer of School Monies only; and the Fort Lee Board of Education authorizes the Business Administrator/Board Secretary to utilize wire transfers; and

**WHEREAS**, all warrants, checks or other instruments providing the payment of money hereafter issued by the Fort Lee Board of Education through its Athletic Account shall be signed by the Athletic Director and Business Administrator/Board Secretary or Assistant Business Administrator; and

**WHEREAS**, all warrants, checks or other instruments providing for the payment of money hereafter issued by the Fort Lee Board of Education through its Public School Special Accounts (Cafeteria) shall be signed by the Business Administrator/Board Secretary and Assistant Business Administrator; and

**WHEREAS**, all warrants, checks or other instruments providing for the payment of money hereafter issued by the Fort Lee Board of Education through its Unemployment Compensation Trust Account, shall be signed by Treasurer of School Monies and Business Administrator/Board Secretary or the Assistant Business Administrator; and

**WHEREAS**, all warrants, checks or other instruments providing for the payment of money hereafter issued by the Fort Lee Board of Education through its Scholarship Accounts shall be signed by the Business Administrator/Board Secretary or Assistant Business Administrator and by the Principal; and

**WHEREAS**, all warrants, checks or other instruments providing for the payment of money hereafter issued by the Fort Lee Board of Education through its General Organization Accounts shall be signed by the Principal and Business Administrator/Board Secretary or Assistant Business Administrator.

**D. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the following:

1. That the **Current Bylaws and Policies** of the Fort Lee Board of Education of the Borough of Fort Lee in the County of Bergen adopted and amended as needed, are hereby confirmed, ratified and approved and supersede any prior policy, bylaw, and regulation.

2. That the said Bylaws, Policies, and Regulations as described in paragraph 1 above, shall remain in full force and effect for the 2019 Calendar Year, except as may be amended from time to time.

**E. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves abiding by the **School Code of Ethics** for the 2019 Calendar Year:

**WHEREAS**, each School Board Member is responsible to read and become familiar with the Code of Ethics for School Board Members; the Code of Ethics became part of the School Ethics Act on July 26, 2001. Questions about the Policy should be directed to the District Board Secretary. If the Board Secretary is unable to answer the question, you may be directed to the School Ethics Commission from whom you may request an advisory opinion; and

**WHEREAS**, the following Code of Ethics (Policy No. 0142) for Board Members is set forth as a guide to conflict-of-interest situations and unethical activity for Board Members.

***18A:12-24.1 Code of Ethics for School Board Members***

*A school board member shall abide by the following Code of Ethics for School Board Members:*

*a. I will uphold and enforce all laws, rules and regulations of the State Fort Lee Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.*

*b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.*

*c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*

*d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*

*e. I will recognize that authority rests with the Fort Lee Board of Education and will make no personal promises nor take any private action that may compromise the board.*

*f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*

*g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.*

*h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*

*i. I will support and protect school personnel in proper performance of their duties.*

*j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.*

*L.2001,c.178,s.5.*

**NOW THEREFORE, BE IT RESOLVED**, that each Board Member shall abide by the Code of Ethics and has signed an Acknowledgment of Receipt to confirm that they have received a copy of the Code of Ethics for School Board Members contained within the School Ethics Act, C.178, P.L. 2001. Failure to sign this Acknowledgment does not relieve a Board Member of the responsibility to understand and adhere to the **Code of Ethics**.

**F. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves utilizing “**Robert’s Rules of Order**” as the parliamentary procedure for deliberation and debate in order to conduct meetings in a fair and orderly manner for the 2019 Calendar Year.

**G. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the minimum **Chart of Accounts** as per N.J.A.C. 6A:23-2.2 for the 2019 Calendar Year.

**H. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the School Business Administrator to enter into a contract with **Phoenix Advisors, LLC** as the Continuing Disclosure Agent and Registered Municipal Advisor through June 30, 2019.

**WHEREAS**, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (“CDA’s”) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

**WHEREAS**, but for the execution of the CDA’s, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

**WHEREAS**, in order to ascertain its compliance with various CDA’s executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA’s and compare those requirements with its filings and correct any deficiencies; and

**WHEREAS**, new rules and regulations promulgated by the Securities & Exchange Commission (“SEC”) restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

**WHEREAS**, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA’s and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

**WHEREAS**, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement; and

**WHEREAS**, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer.

**NOW, THEREFORE, BE IT RESOLVED**, that a **contract be authorized with Phoenix Advisors, LLC** in the annual amount of \$950 as the Continuing Disclosure Agent and Registered Municipal Advisor.

- I. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the School Business Administrator to establish and monitor the **petty cash funds** in the care of the following persons and in the following amounts for the 2019 Calendar Year.

<b>Custodians</b>	<b>Amount</b>
Principal – School No. 1	\$300
Principal – School No. 2	\$300
Principal – School No. 3	\$300
Principal – School No. 4	\$300
Principal – Lewis F. Cole Middle School	\$300
Principal – Fort Lee High School	\$700
School Business Administrator/Board Secretary	\$300
Director of Special Services	\$300

- J. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the appointment of **Haquisha Q. Taylor as Board Secretary** through ~~June 30, 2019~~ **December 31, 2019. [As Amended]**

- K. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the appointment of **Charles Hangle, as Treasurer of School Monies** through June 30, 2019.

- L. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the appointment of **District Physicians** through June 30, 2019.

<b>Physician</b>	<b>Service</b>
Dr. Jen F. Lee	School Physician/ Football Team Physician
Dr. Mary Ann Colenda	Medical Director

- M. **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the following **tax-sheltered annuity providers** for the 2019 Calendar Year.

**AIG – VALIC Financial Advisors, Inc.**  
**AXA Advisors – Equitable**  
**Financial Resources**  
**Lincoln Investment**  
**MetLife**



**Travelers Educators Retirement Services – Citistreet Associates LLC**

- N. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves **ADMIN Partners, LLC as the Third Party Administrator of Tax Shelter Annuities** for the 2019 Calendar Year.
- O. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the School Business Administrator to allow for the **Transfer of Funds** between Board meetings for the 2019 Calendar Year.

**WHEREAS**, New Jersey Administrative Code 6:20-2.13 requires appropriate Board of Education action providing transfer of funds to current expenses, capital outlay and debt service accounts prior to the line item account recording a deficit balance; and

**WHEREAS**, general compliance with this rule has been a consistent practice of the **Fort Lee Board of Education**; and

**NOW, THEREFORE, BE IT RESOLVED** that the Fort Lee Board of Education directs the Administration to fully comply with the terms and intent of N.J.A.C. 6:23-2.11; and

**BE IT FURTHER RESOLVED** that the Fort Lee Board of Education authorizes transfers, at the State chart of accounts level, to be made by the Administration prior to the account being in deficit and, therefore, authorizes required transfers to be made in a timely fashion subject to ratification at the next Regular Meeting of the Board.

- P. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the School Business Administrator to approve **payment of Bills between Board Meetings**, in accordance with N.J.S.A. 18A:19-4.1 for the 2019 Calendar Year.
- Q. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the **Superintendent of Schools to hire staffing between Board Meetings**, subject to and conditioned upon proof of compliance with the provisions of N.J.S.A. 18A:6-7.1b, Criminal History Records Checks for the 2019 Calendar Year. **[WITHDRAWN]**
- R. WHEREAS**, the Fort Lee Board of Education recognizes that field trips, used as a device for teaching and learning, are integral to the curriculum, educationally sound, and an important ingredient in the instructional program of the school; and

**WHEREAS**, a field trip is defined as any journey by a group of pupils away from the school premises, under the supervision of a teacher, which is part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom; and

**WHEREAS**, the Fort Lee Board of Education shall consider field trips which are included in curriculum guides to have been approved in advance and all trips not listed on the curriculum guide must be individually approved by the Board.

**NOW THEREFORE, BE IT RESOLVED**, that the Fort Lee Board of Education approves the **use of field trips** during the 2019 Calendar Year.

**S. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the enrollment of Fort Lee High School as a **Member of the New Jersey State Interscholastic Athletic Association (NJSIAA)** through June 30, 2019.

**T. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education authorizes the School Business Administrator/Board Secretary to utilize **State Contracts** for the procurement of Goods and Services through State Agencies for the 2019 Calendar Year:

**WHEREAS**, Title 18A:18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore by resolution, may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Fort Lee Board of Education has the need, on a timely basis, to procure goods and services utilizing State contracts; and

**WHEREAS**, the Fort Lee Board of Education desires to authorize its purchasing agent for the 2019 Calendar Year to make any and all purchases necessary to meet the needs of the School District throughout the school year;

**NOW THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education does hereby authorize the District purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property, including but not limited to the Federal General Services Administration and cooperative purchasing programs in other states and those contained on the Division's website; and

**BE IT FURTHER RESOLVED** that the Fort Lee Board of Education does hereby authorize the District purchasing agent to make purchases of all goods and services entered into on behalf of the following **cooperative purchasing agencies**:

- Bergen County Registered Cooperative Pricing System #11-BCCP
- Educational Data Services
- Hunterdon County Educational Services Commission (HCESC)
- Educational Services Commission of New Jersey A.K.A. Middlesex County Cooperative
- Region V Council for Special Education
- South Bergen Jointure Commission
- The Cooperative Purchasing Network
- Keystone Purchasing Network
- National Joint Powers Alliance
- Federal Government General Services Administration (GSA), Contract Number GS-35F-0220R
- Fort Lee Municipality/Public Works
- U.S. Communities Coop

**U. THEREFORE BE IT RESOLVED**, pursuant to N.J.S.A. 18A:18A-3(a), the Fort Lee Board of Education designates **Haquisha Q. Taylor**, Board Secretary/Business Administrator as the **Qualified Purchasing Agent** pursuant to N.J.A.C. 5:34-5.1 for the Fort Lee Board of Education and authorizes her to award contracts that do not exceed in the aggregate in a contract year the total sum of \$40,000 as provided in N.J.S.A. 18A:18A-3 and 18A:18A-4.3

without public advertising for bids. Furthermore, purchasing agent is authorized to solicit competitive quotations for purchases in excess of 15% of the bid threshold, pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c).

Preparation of Bid Advertisements – Pursuant to N.J.S.A. 18A:18A-2(b), the purchasing agent is designated to have the power to prepare advertisements, to advertise for and receive bids.

Purchase Order System Authorized Purchases – All purchases made by the Fort Lee Board of Education shall be done through the purchase order system. Pursuant to N.J.S.A. 18a:18a-2(v), a purchase order is a document issued by the purchasing agent authorizing a purchase transaction with a vendor to provide goods or to perform services.

Unauthorized Purchases – Any Fort Lee Board of Education employee who orders and/or received any goods and services without going through the approved purchase order process has made an unauthorized purchase. Unauthorized purchases are a violation of State Law N.J.S.A. 18A:18A-2(v) and 18A:18A-3(a). Fort Lee Board of Education employees making unauthorized purchases are subject to disciplinary action as outlined by the Superintendent.

Inspection of Goods and Services – Pursuant to 18A:18A-44, all goods and services provided or performed under any contract with the Fort Lee Board of Education shall be inspected and reviewed by the purchasing agent and/or by the appropriate officer (administrator; supervisor) of the Fort Lee School District who initially recommended the award of contract.

Trade-in of Personal Property – The purchasing agent pursuant to N.J.S.A. 18A:18A-45(g) may include the sale of district property no longer needed for school purposes as part of the specifications to offset the price of a new purchase; and

**BE IT FURTHER RESOLVED** that the Business Administrator/Board Secretary or her designee, are hereby authorized and directed to execute warrants without further action on the part of the Board for payment, when due, including the salaries and health benefits of all Fort Lee Board of Education personnel heretofore authorized and approved by the Fort Lee Board of Education as well as other payments necessary to conduct district business and the payroll operation; and

**BE IF FURTHER RESOLVED** that the Business Administrator/Board Secretary is hereby authorized and directed to make principal and interest payments on school bonds for the 2019 Calendar year.

**V. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the appointment of **District Compliance Officers** for the 2019 Calendar Year:

Compliance Position	Employee	Title
504 Committee Coordinator	Lauren Carrubba	Director of School Counseling Services
ADA Officer	Diana Davis	Director of Special Services
Affirmative Action Officer	Jaime Murphy	Director of Human Resources
Anti-Bullying Coordinator	David Cuzzo	SAC/Guidance Counselor
Bloodborne Pathogen Compliance Officer and Liaison	Scott Bendul	Supervisor of B&G & Security
Chemical Hygiene Officer	Scott Bendul	Supervisor of B&G & Security

Custodian of School Records	Haquisha Q. Taylor	Business Administrator
District Educational Stability/ Homeless Liaison	Lauren Carrubba	Director of School Counseling Services
District Liaison to State's Child Welfare Authorities	Jaime Murphy	Director of Human Resources
District Testing Coordinator – PARCC	Lauren Carrubba	Director of School Counseling Services
Environmental Compliance Officer: (Including, but not limited to, AHERA Coordinator, Asbestos Management and PEOSHA Officer/Coordinator, Indoor Air Quality Designee, Safety & Health Designee)	Scott Bendul	Supervisor of B&G & Security
Integrated Pest Management Officer	Scott Bendul	Supervisor of B&G & Security
Issuing Officer for Working Papers	Lauren Glynn	Principal – High School
Public Affairs Compliance Officer (PACO)	Haquisha Q. Taylor	Business Administrator
Right-To-Know Officer	Scott Bendul	Supervisor of B&G & Security
School Safety Specialist	Kenneth Rota	Superintendent of Schools
Substance Awareness Coordinator	David Cuzzo	SAC/Guidance Counselor
Title IX Officer	Michael Raftery	Athletic Director

- W. THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education approves the **Annual Tuition Rates** for Eligible Non-Resident Students through June 30, 2019.

<b>Pre-K – Kindergarten</b>	<b>Grades 1 – 5</b>	<b>Grades 6 – 8</b>	<b>Grades 9 - 12</b>
\$12,900	\$13, 400	\$14,850	\$14,800

- X. THEREFORE, BE IT RESOLVED** that the Fort Lee Board of Education approves the appointment of the law firm of **Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Board Attorneys** through June 30, 2019 **February 28, 2019. [As Amended]**
- Y. THEREFORE, BE IT RESOLVED** that the Fort Lee Board of Education approves the appointment of **PKF O'Connor Davies for school auditing services** through June 30, 2019.
- Z. THEREFORE, BE IT RESOLVED** that the Fort Lee Board of Education approves the following **insurance brokers** through June 30, 2019:

Medical, Vision and Dental	Brown & Brown Benefit Advisors
Flexible Spending & Cobra Administration	Brown & Brown Benefit Advisors
Student Accident	Brown & Brown Metro, LLC
Fiduciary Liability	Brown & Brown Metro, LLC
Property & Casualty	Brown & Brown Metro, LLC
General Liability & Automobile	Brown & Brown Metro, LLC
Public Official Bonds	Brown & Brown Metro, LLC
Boiler & Machinery	Brown & Brown Metro, LLC
Errors and Omissions	Brown & Brown Metro, LLC
Accidental Death & Dismemberment	Brown & Brown Metro, LLC

- AA. THEREFORE, BE IT RESOLVED** that the Fort Lee Board of Education approves the **adoption of all current written curriculum, courses, textbooks, workbooks and ancillary materials** of the District, on file in Central Office, for the 2019 Calendar Year, unless modified upon recommendation of the Superintendent.

MOTION by Ms. Colbath, seconded by Mrs. Romba, that the Board of Education approves items A through AA with J and X as amended.

MOTION carried unanimously upon roll call vote, 9-0.

**OLD BUSINESS** – None.

**NEW BUSINESS**

Mrs. Han Silver and all present wished Mr. Rota a happy belated birthday. Mrs. Morell and all present wished Mrs. Romba a happy birthday [today].

**ADJOURNMENT**

MOTION by Mrs. Morell, seconded by Ms. Cho, to adjourn 6:38 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

RESPECTFULLY SUBMITTED,

*Haquisha Q. Taylor*

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**HAQUISHA Q. TAYLOR**  
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/mo  
01-09-2019