FORT LEE BOARD OF EDUCATION FORT LEE, NEW JERSEY

MINUTES

PUBLIC BUSINESS MEETING JANUARY 17, 2017 FORT LEE HIGH SCHOOL MEDIA CENTER 7:00 P.M.

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 7:00 p.m. by Mr. Sarnoff.

FLAG SALUTE

The Flag Salute was led by Mrs. Romba.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 11, 2017 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, Gold Coast Life (formerly The Suburbanite); filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Mrs. Paula Colbath (arrived at 7:07 p.m.), Mrs. Esther Han Silver,

Mr. Michael Osso, Mr. Papavasiliou, Mrs. Candace Romba,

Mr. Joseph Surace, Mr. David Sarnoff

Absent: Mrs. Holly Morell, Mr. Michael Rubino

Also Present: Mr. Kenneth Rota, Ms. Hagquisha Taylor, Dr. Sharon Amato,

Nicholas Savio, Esq., Dennis McKeever, Esq. (arrived at 7:20 p.m.)

EXECUTIVE SESSION

MOTION by Mrs. Romba seconded by Mrs. Han Silver, at 7:04 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 6-0.

The Board reconvened into the Public Meeting at 7:33 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota reported on the following:

- HIB Report 13 investigations, 6 founded. The Board received self-assessment scoring for HIB; score is calculated each year. The average score is 64 (maximums score is 78). We continue to improve as each year the average has increased.
 - Mr. Papavasiliou noted the significantly low training score on the HIB self-assessment. Mr. Rota shared that we will focus on increasing HIB training.
- Dr. Amato shared the results of the ESEA Report. It tracks students who refuse to take the PARCC. In three schools – S1, LFCMS and High School, we did not meet the 95% participation rate. The DOE has backed off on consequences for not meeting the required participation rate.
- Athletic Booster Club Mr. Rota thanked them for their on-going support including over \$10,000. A State-of-the-Art Compression System was purchased. The system increases blood flow and decreases recovery time/healing time.
- Mr. Sarnoff and Mr. Rota recognized the Girls Varsity Tennis who won their third (3rd) consecutive league championship and the Boys Varsity Soccer who won North American (finished 12-4; back-to-back league champions).

The floor was open for students.

Mr. Garcia, Varsity Soccer, feels that the team should receive North American League Jackets to commemorate their accomplishments. Superintendent Rota asked that he follow-up with Mike Raftery, Athletic Director.

At 7:49 p.m., Mr. Michael McGuire presented the 2015/2016 Audit. There was one finding – to maximize SEMI funding. A Corrective Action Plan to address this finding is already in motion.

COMMITTEE REPORTS – None.

HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Romba, seconded by Mr. Papavasiliou, at 7:52 p.m., to open the floor to the public.

MOTION carried unanimously upon voice vote, 7-0.

Sheba Hashmi, parent of three students at School No. 4, shared that the lack of a teacher settlement impacts parents and students. Teachers are unwilling to volunteer to organize DARE games and field trips.

Mr. Rota shared that we have met with FLEA with mediators and outside of mediation. All meetings have been amicable. Mr. Sarnoff shared that we have an upcoming fact finding session on January 26th. Mrs. Han Silver shared that many of the field trips are subsidized by the PTA and may continue. It is our expectation and hope to have this resolved before year-end activities.

MOTION by Mrs. Romba, seconded by Mr. Papavasiliou, to close the floor to the public, 7:56 p.m.

MOTION carried unanimously upon voice vote, 7-0.

PUBLIC WORK SESSION

Mr. Surace asked why we are recommending hourly increase to \$15 for custodial. Ms.Taylor shared the difficulty in filling custodial positions when our day employees call out sick. Outsourced custodial services cost \$28 an hour.

How long is detention? FLHS – 45 minutes; LFCMS – 30 minutes.

ISP – what is the process? Teachers contact vs. interviewed.

Fill out application on Applitrack. They must submit a letter from the college.

Mrs. Colbath acknowledged Ms. Trovato's 41 years and thanked her for her service.

Mrs. Colbath highlighted 8F and appreciates all donations made. Mr. Rota shared that the Korean Church recently donated an additional \$5,000 for being good neighbors.

RESOLUTIONS

BOARE	2									
1B	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the following minutes :									
	Public Business Meeting Minutes December 12, 2016 Private Executive Meeting Minutes December 12, 2016 Reorganization Meeting Minutes January 4, 2017									
2B	WHEREAS , the Fort Lee Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and									
	WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.									
	NOW, THEREFORE BE IT RESOLVED , that the Board accepts the Superintendent's recommendations.									
	BE IT FURTHER RESOLVED , that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:									
	 The nature of the investigation; Whether the District found evidence of HIB; Whether discipline was imposed; Whether services were provided to address the incident of HIB. 									

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the attendance for Board Members to attend the following workshops:

<u>WORKSHOP</u>	<u>DATE</u>	BOARD MEMBER	<u>PLACE</u>	AMOUNT PER PERSON
BCSBA – Topical	01/31/2017	David Sarnoff	Glen Rock High School	-0-
Discussions	6:00-9:00 p.m.	Candace Romba Paula	400 Hamilton Ave.	
		Colbath	Glen Rock, NJ	
		Esther Han Silver		
		Michael Osso		
		Anthony Papavasiliou		
NJSBA – Board	02/04/2017	Candace Romba	Montville High School	\$50 (+\$17
Leadership	9:00-11:30 a.m.	Holly Morell	100 Horseneck Road	mileage) per
			Montville, NJ	person

MOTION by Mrs. Romba, seconded by Mrs. Han Silver, that the Board of Education approves items #1B through #3B.

MOTION carried upon roll call vote, 6-0-1, for item #1B - December 12, 2016 Public Business Meeting and Private Executive Meeting Minutes; Mrs. Colbath abstained. MOTION carried unanimously upon roll call vote, 7-0, for item #1B – January 4, 2017 Reorganization Meeting Minutes and item #2B. MOTION carried upon roll call vote, 6-0-1, for item #3B; Mrs. Han Silver abstained.

CURRI	CULUM & INSTRUCTION
1CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves class trips listed on the attached summary. See Appendix Page 9
2CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the Program of Studies for the 20172018 school year. See Link: https://drive.google.com/open?id=0B9-fxdvl2-LYN3BXY1p6dWNTbm8
3CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the Elementary and Secondary Education Act (ESEA) Accountability Action Plan Assurances – 2016 Participation Rate Plan for submission to the Executive County Superintendent. See Appendix Page 10

4CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following additional out-of-district placements for the 2016-2017 school year:

Student	Placement	Dates	Tuition/Costs
#26090317	Felician School for Exceptional Children Lodi, NJ	1/3/17 – June 2017	Annual tuition cost of \$51,642, prorated to \$31,559 (110 days @ \$286.90 per diem); 1:1 Aide at \$77 per diem totaling \$8,470. Transportation costs of \$5,610.
#24090047	Benway School Wayne, NJ	1/9/17 – June 2017	Annual tuition cost of \$60,145.92, prorated to \$34,322.40 (105 days @ \$326.80 per diem). Transportation costs of \$11,550.

MOTION by Mrs. Romba, seconded by Mrs. Han Silver, that the Board of Education approves items #1CUR through #4CUR.

MOTION carried unanimously upon roll call vote, 7-0, for items #1CUR through #4CUR.

FINANCE

- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month of November 2016 and certifies that the reports indicate that no major account or fund is over expended in violation of N.J.A.C. 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. See Appendix Page 15
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, confirms the line item transfers for the month of November 2016. In order to accomplish the aforesaid purpose, the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule. See Appendix Page 47
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of \$6,535,447.66 for January 2017 checks. See Appendix Page 49
- **THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current **Cafeteria list in the amount of \$245,157.81** for December 2016 checks.
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the Audit Report for the year ending June 30, 2016 as prepared by Samuel Klein and Company, Certified Public Accountants. See Appendix Page 89

6F WHEREAS, the Audit Report for the year ending June 30, 2016 as prepared by Samuel Klein and Company, Certified Public Accountants, was accepted by this Board on January 17, 2017; and

WHEREAS, the Audit contains recommendations which were read and discussed at the public meeting as indicated on the **Corrective Action Plan** attached to this resolution.

NOW THEREFORE, BE IT RESOLVED, that the Business Administrator/Board Secretary of this Board is hereby directed to proceed as indicated in said Corrective Action Plan; and

BE IT FURTHER RESOLVED, that a copy of this resolution, together with a copy of the synopsis of the Audit Report and the Corrective Action Plan, will be filed with the County Superintendent of Schools. **See Appendix Page 93**

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon the recommendation of the Superintendent of Schools, approves Amendment No. 2 to the ESIP (Energy Savings Improvement Plan) Equipment Lease/Purchase Agreement dated April 16, 2015, between Huntington Public Capital Corporation and the Fort Lee Board of Education, to extend the acquisition period from December 31, 2016 to March 31, 2017.

8F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the following **donations**:

Item	Amount/ Estimated Value	Donor	On Behalf Of
Checks for	\$5,000	SFP Properties	S#1 & S#3
funding in support of the cost of the Truss and the Film Reel	\$2,150	JDAV Designs	"Have a Seat at The Modern"
benches	\$4,000	Fort Lee Education Foundation	student project
	\$5,000	Councilman Armand Pohan	
9 Kore Kids Wobble Plastic Chairs (5 Red & 4 White)	\$761	Donors Choose	S#2
Check for maintaining Korean Language Program for 16-17	\$4,000	Korean Consulate General	FLHS
Check recommended for funding Korean educational, cultural events and/or field trips	\$1,000	Korean Consulate General	FLHS
Sensory Items for Auditory Listening	\$392	Donors Choose	S#2
TOTAL VALUE	\$22,303		

9F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **revised salaries charged to grants** for the 2016-2017 school year as follows. This resolution supersedes Resolution No. 28006 dated September 19, 2016.

EMPLOYEE	GRANT	AMOUNT	Account #	%
Kevin Ware	Title I	\$17,865.66	20-231-100-101-00-007	31.89%
Carlie VanPatten	Title I	\$74,230.00	20-231-100-101-00-007	100.00%
Stephanie Pinajian	Title I	\$55,628.00	20-231-100-101-00-006	64.14%
Rachel DiBartolo	Title I	\$56,030.00	20-231-100-101-00-002	100.00%
Gabriella Anconetani	Title I	\$60,878.00	20-231-100-101-00-003	82.01%
Eleni Desoptakis	Title IIA	\$84,230.00	20-270-200-100-00-000	100.00%
Encarnacion Vallejos	Title III	\$67,117.00	20-241-100-101-00-000	67.30%
Naoka Yada	Title III	\$2,365.00	20-241-100-101-00-000	4.66%
Naoka Yada	Title III Immigrant	\$7,122.00	20-246-100-100-00-000	14.04%
Tara Deady	IDEA- Basic-EIS	\$104,529.00	20-250-100-101-00-100	100.00%

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **amendment to the IDEA grant** for the 2016-2017 school year as follows:

MOTION by Mr. Surace, seconded by Mrs. Romba, that the Board of Education approves items #1F through #10F.

MOTION carried unanimously upon roll call vote, 7-0, for items #1F through #10F, with one exception on #3F. Mr. Surace abstained on one name.

PERSONNEL

- 1P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the staff trips/conferences listed on the attached summary. See Appendix Page 94
 - THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the termination of Brigitt Johnson and Yuri Bloshtein as substitutes for the Fort Lee School District, effective January 18, 2017.
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts, with regret, the retirement of Francine Trovato, Elementary Teacher at School No. 4, having dedicated over 41 years of service to the Fort Lee School District, effective May 1, 2017.
- **THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the **resignation of Mi-ae Stein** as an Elementary Teacher at School No. 4, effective January 1, 2017.

7P

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of Kristina Gonzalez as an Elementary Teacher at School No. 4 for the 2016-2017 school year, to be placed at Step 1, Class BA, on the 2015-2016 Teachers' Guide, at an annual salary \$56,030.00, to be prorated, pending negotiations, effective January 18, 2017, due to the resignation of Mi-ae Stein.

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of leave replacements** during the 2016-2017 school year, as outlined below:

LEAVE REPLACEM	MENTS					
FIRST NAME	LAST NAME	GRADE/ SUBJECT	SCHOOL	Salary	Effective Dates	Reason for opening
Jocelyn	Levine	Kindergarten	S#3	Sub pay for the first 10 days \$100 per day, day 1160 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1. No Benefits	Work days: 3-6-17 to 6-30-17	Maternity Leave for Jennifer Andrada
		Special		Sub pay for the first 10 days \$100 per day, day 1160 \$110 per day, day 61+ at the daily rate equal to a BA, Step 1 (pending	Work days: 1-18-2017 to	Maternity Leave for
AnnMarie	Tarabola	Education	S#4	certification). No Benefits Sub pay, starting at day	4-6-17	Christen Cohn
Gina	Frietag	Kindergarten	S#1	61+, the equivalent of a BA, Step 1 which equals \$56,030.00 pro-rated. No benefits.	Work days: 4-19-17 to 6-30-17	Maternity Leave for Karen Simone- Osso

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2016-2017 school year:

Stefanie Ciavirella Jocelyn Levine Chloe Bass **8P** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following additional Faculty Coordinators for the 2016-2017 school year:

Faculty Coordinators

		Stipend	
		(NonPensionable)	
Name	Department		Notes
Claudia Perillo	ESL/Bilingual	\$2,500	Prorated at \$2,500 due to her retirement effective 2/1/17 (previously approved on Resolution No. 27954 dated 8/22/16)
Marielle Bakian	ESL/Bilingual	\$2,500	Prorated at \$2,500 effective 2/1/17 – 6/30/17
Christina Ranaudo	Special Education	\$2,750	Prorated at \$2,750 effective 1/18/17 – 6/30/17, to be funded by IDEA grant Carryover funds

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following teacher as an **after-school and/or Saturday tutor**, during the 2016-2017 school year to be paid a stipend of \$45.00 per hour, funded by the Title I grant:

<u>Location</u> <u>Name</u>
Fort Lee High School Angela Johnson

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following additional **Detention Monitor for students** at Lewis F. Cole Middle School for the 20162017 school year to be paid at the rate of \$50 per hour:

Lewis F. Cole Middle School Genevieve Callahan

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following appointment of an additional Athletic Game Workers for the 2016-2017 school year, to be paid at the rate of \$40.00 per game. Athletic Game Workers may work in the capacities of Gate personnel, Crowd Control, Clock Operator, Site Manager, Announcer and will be reimbursed \$40.00 per event:

Jonathan Hroncic Byung Ho Hur

12P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of an additional Winter Coach for the 2016-2017 school year, as follows:

Coach	Sport	Position	Class	Step	Stipend
Demba Mane	Winter Track	Assistant Coach	III	1	\$4,573

13P	recommenda	ation of the Su	ıperintende	nt, approv	es the inc	crease in th	ne hourl	cation, upon y rate of pay uary 30, 2017.
14P	recommenda	ation of the Su Menamin tota	perintende	nt, approv	es the pay	yment of tu	iition rei	mbursement ring the 2015-
15P	recommenda		perintender	nt, approve	s the plac	ement of t	he follo	cation, upon wing Student ester: Cooperating Teacher

Referring University	Student Name	Type of Placement	Subject Area	# Hours	Months From-To	School Placed	Cooperating Teacher
Montclair State		Student			1/23 -		
University	Jose Romero	Teaching	Music	12 Wks.	3/17/2017	S#1	L. Hernandez
Montclair State University	Jose Romero	Student Teaching	Music	7 Wks.	3/20 - 5/12/2017	HS	Welte & Picone
New Jersey		<u> </u>					
City		Clinical			1/23 -		
University	Quiara Polanco	Experience	Music	90 Hrs.	3/10/2017	S#1	L. Hernandez
							McArdle,
Seton Hall		Clinical	Language		1/18 -		Cevasco &
University	Carlos Cantillo	Experience	Arts	60 Hrs.	4/28/2017	MS	Milone
William		Clinical	Athletic		1/18 -		
Paterson	Max Xie	Experience	Training	150 Hrs.	5/2017	HS	T. Hur

MOTION by Mr. Papavasiliou, seconded by Mrs. Romba, that the Board of Education approves items #1P through #15P.

MOTION carried unanimously upon roll call vote, 7-0, for items #1P, #2P, #4P through #12P, #14P and #15P with exception. Mr. Papavasiliou abstained on one name on 6P. MOTION carried upon roll call vote, 6-0-1, for item #3P; Mr. Surace abstained. MOTION carried upon roll call vote, 6-0-1, on item #13P; Mrs. Colbath abstained.

OLD BUSINESS

Two announcements – Tommy Myers sent 2017 Birthday Fundraiser for Legendary Actor, John Barrymore. It will take place on Wednesday, February 15th, tickets are \$25. All money goes to Thespian Society. Second, AOF Outback All-You-Can-Eat Steak/Salad Fundraiser.

At the January 4, 2017 Reorganization Meeting, it was discussed that the attorney and architect contracts presently run on fiscal year. Mr. Surace doesn't think we should bind other Boards. They should just be for six (6) months. These contracts should be for six (6) months through December 31st. Subsequent contracts should run from January through December. Mr. Surace recommends that Attorney/Architect RFP's go out.

ADJOURNMENT

MOTION by Mr. Papavasiliou, seconded by Mr. Rubino, to adjourn, 8:08 p.m.

MOTION carried unanimously upon voice vote, 8-0.

RESPECTFULLY SUBMITTED,

Hagquisha Q. Taylor

HAQQUISHA Q. TAYLOR SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/haa 01-26-2017