FORT LEE BOARD OF EDUCATION FORT LEE, NEW JERSEY

MINUTES

PUBLIC BUSINESS MEETING PUBLIC BUDGET HEARING MAY 8, 2017 FORT LEE HIGH SCHOOL MEDIA CENTER 6:30 P.M.

CALL TO ORDER BY THE PRESIDENT

The meeting was called to order at 6:32 p.m. by Mr. Sarnoff.

FLAG SALUTE

The Flag Salute was led by Mrs. Han Silver.

PUBLIC ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on April 28, 2017 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, Gold Coast Life; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Mrs. Esther Han Silver, Mrs. Holly Morell, Mr. Michael Osso,

Mr. Anthony Papavasiliou, Mrs. Candace Romba, Mr. Joseph Surace,

Mr. David Sarnoff

Absent: Mrs. Paula Colbath, Mr. Michael Rubino

Also Present: Mr. Kenneth Rota, Ms. Haqquisha Taylor, Dr. Sharon Amato,

Dennis McKeever, Esq.

EXECUTIVE SESSION

MOTION by Mrs. Morell, seconded by Mrs. Romba, at 6:35 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 7-0.

The Board reconvened into the Public Meeting at 7:30 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota reported that there were nine HIB investigations. Six were founded.

Mr. Sarnoff stated that Resolution #7F – Health Brokerage Services – was being TABLED.

COMMITTEE REPORTS

B&G Committee – School No. 2 Addition is on schedule. We should have the TCO (Temporary Certificate of Occupancy) in mid-July for the opening in September.

Negotiation Committee met with the PERC Factfinder on April 20. Each side presented its case. We have 60 days to provide responses to FLEA's presentation. The PERC Factfinder subsequently has 60-90 days to issue final report/recommendation.

<u>HEARING OF CITIZENS - QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS</u> LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN

MOTION by Mrs. Romba, seconded by Mrs. Morell, at 7:34 p.m., to open the floor to the public.

MOTION carried unanimously upon voice vote, 7-0.

Mrs. Angela Bey – confused about 6:30 p.m. vs. 7:30 p.m. meeting time.

MOTION by Mrs. Morell, seconded by Mrs. Romba, at 7:36 p.m., to close the floor to the public.

MOTION carried unanimously upon voice vote, 7-0.

RESOLUTIONS

BOARE	2
1B	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the following minutes :
	Public Business Meeting Minutes April 17, 2017
	Private Executive Meeting Minutes April 17, 2017
2B	WHEREAS, the Fort Lee Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and
	WHEREAS , the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.
	NOW, THEREFORE BE IT RESOLVED , that the Board accepts the Superintendent's recommendations.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools shall inform the applicable parents/guardians of the students involved in these incidents with the following information within five school (5) days of this Board meeting:

- 1. The nature of the investigation;
- 2. Whether the District found evidence of HIB;
- 3. Whether discipline was imposed;
- 4. Whether services were provided to address the incident of HIB.

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, approves the attendance and travel expenditures for the NJSBA Board Member Delegate for the New Jersey School Boards Association Semi-Annual Delegate Assembly.

WORKSHOP	DATE	BOARD MEMBER	PLACE	GSA RATE MILEAGE AND TOLLS MAX \$65
NJSBA's Semi-	05-20-2017	Holly Morell	The Conference Center at	\$65
Annual Delegate			Mercer	
Assembly			(Mercer County Community	
			College Campus)	
			1200 Old Trenton Road	
			West Windsor, NJ 08550	

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Board of Education approves items #1B through #3B.

MOTION carried unanimously upon roll call vote, 7-0, for items #1 and #2. MOTION carried upon roll call vote, 6-0-1, for items #3B. Mrs. Morell abstained.

CURRICULUM & INSTRUCTION

3CUR

1CUR THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves class trips listed in the attached summary.

See Appendix Page 11

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves Dr. Marc Dreier to provide Narcan Training to school nurses, administrative staff including teachers, trainers, coaches and police personnel on May 23, 2017 at no cost for training services.

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves Patricia Vitale-Reilly Consulting to provide 1 day of professional development training for Title I Reading Teachers and District Leadership for Title I schools for a total cost of \$1,600 for 2016-2017.

4CUR	THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon
	recommendation of the Superintendent, approves the following additional out-of-
	district placements for the 2016-2017 school year:

	Placement	Dates	Tuition/Costs
Student			
#9764274786	BCSS Hearing Impaired Program (HIP) Godwin School 41 Center Street Midland Park, NJ	5/1/17 — 6/23/17	Annual tuition cost of \$60,840 (\$338 per diem for 39 days) prorated to \$13,182. Transportation costs @ \$61 per diem totaling \$2,379. 4 speech therapy sessions included in tuition; 1 session @ \$65 for 7 weeks totaling \$455.
#9900068	BCSS New Bridges 296 East Ridgewood Avenue Paramus, NJ 07652	5/3/17 – 6/23/17	Annual tuition cost of \$78,660 (\$437 per diem for 37 days) prorated to \$16,169. Transportation costs @ \$53 per diem totaling \$1,961. 1:1 Aide @ \$250 per diem totaling \$9,250.

5CUR

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following NJDOE accredited public school academic program providers that offers courses for advancement and credit recovery, to be delivered in either traditional or online format, for the 2017 Summer Session and the 2017-2018 school year at no cost to the district. Advancement and credit recovery will be granted only with written consent from the Guidance Department. Students are responsible for all fees associated with these programs.

Bergen Community College - High School Program

Bergenfield High School

Bogota High School

Dwight Englewood High School

Educere Online

Fair Lawn High School

PAMOJA Online

Paramus Catholic High School

Monmouth-Ocean Educational Services Commission (MOECS)/NJ

Virtual School

The Virtual High School

Ridgewood High School

6CUR

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the Bilingual/ESL Three-Year Program Plan for the School Years 2017-2010. See Appendix Page 12

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Board of Education approves items #1CUR through #6CUR.

MOTION carried unanimously upon roll call vote, 7-0.

FINANCE

1F

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of \$8,691,706.11 for May 2017 checks. See Appendix Page 26

2F		ntendent,	that the Fort Lee Board of E approves the payment of the claim 9.59 for April checks.	-					
3F		intendent	that the Fort Lee Board of E , approves the third renewal of t and						
	operation, an administrative/ma equivalent to compensate the F	anageme	e FSMC shall receive, in addition nt fee of \$.1802 per reimbursable administrative and management cos The SFA guarantees the payment o	meal and meal ts. This fee shall					
	program meals) served and me the children shall be determine	eal equiva	reimbursable meal pattern meals (lents. The number of reimbursable ual count. Cash receipts, other tha he children, shall be divided by \$1.0	meals served to an from sales of					
	The per meal administrative/ma	ınageme	nt fee of \$.1802 will be multiplied by	total meals.					
	The FSMC guarantees the (\$75,000.00) for school year 20		minimum profit of seventy-five th	nousand dollars					
	NOW THERFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the following breakfast and lunch prices for the 2017-2018 school year.								
	Elementary Breakfast Paid	\$1.75	Elementary Breakfast Reduced	.30					
	Elementary Lunch Paid	\$2.85	Elementary Lunch Reduced	.40					
	Middle School Breakfast Paid	\$1.75	Middle School Breakfast Reduced	.30					
	Middle School Lunch Paid	\$2.85	Middle School Lunch Reduced	.40					
	High School Breakfast Paid	\$1.80	High School Breakfast Reduced	.30					
	High School Lunch Paid	\$2.85	High School Lunch Reduced	.40					
	Faculty Lunch	\$3.75							

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the use of the automatic Enrollment Adjustment (\$382,434) and the Health Care Adjustment (\$533,304).

BE IT FURTHER RESOLVED, that the Fort Lee Board of Education, approves the **Final 2017-2018 School District Budget** as follows:

	Budget	Local Tax Levy
General Fund	\$64,359,261	\$60,410,472
Special Revenue Fund	1,415,227	-0-
Debt Service Fund	4,290,888	3,212,481
Total Base Budget	\$70,065,376	\$63,622,953

NOW THERFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Fort Lee Board of Education approves the **inclusion in the Final 2017-2018 School District Budget of a withdrawal from Capital Reserve** in the total amount of \$230,000 of which \$200,000 will be allocated for the School No. 2 and School No. 3 Elevator Replacements Project and of which \$30,000 will be allocated for the districtwide Roof Skylight Safety Installation Project.

- 5F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the execution of the contract for the Jewish Family and Children's Services of North Jersey, Inc. (JFCS) Extended School Day Program for the 2017-2018 school year.
- **THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves **Yellow Folder**, **LLC** for Human Resources records retention management services at a cost not to exceed \$6,000.
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of _____ as the Broker of Record for Health Insurance (Medical, Prescription and Dental), for the 2017-2018 school year. TABLED
- **8F THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **contract with DoubleTree by Hilton for the 2017 Fort Lee High School Performing Arts Banquet** to be held on Wednesday, May 31, 2017 at a price of \$32.00 per person.
- 9F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the payment of \$450 for each Performer for services rendered by the following adult musicians for the High School Spring Musical:

Dan Distefano - Drums Robin Lee - Guitar Brian Princing - Guitar Sunjong Noh - Bass 10F THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves entering into an agreement with Granite Telecommunications, LLC, to provide secondary internet access services of 300 MBPS per month to replace the Verizon connection of 50 MBPS at considerable savings compared to current providers.

MOTION by Mr. Surace, seconded by Mrs. Morell, that the Board of Education approves items #1F through #6F.

MOTION carried unanimously upon roll call vote, 7-0.

Item #7F was **TABLED**.

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Board of Education approves items #8F through #10F.

MOTION carried unanimously upon roll call vote, 7-0.

PERSONNEL

- 1P THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the attendance of staff members at the staff trips/conferences listed on the attached summary. See Appendix Page 55
- **THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the resignation of Brandon Manzi as a Drill Technician for the Fort Lee High School Marching Band, effective April 17, 2017.
- **THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, accepts the resignation of lan Wagner, as a paraprofessional at School No. 1, effective at the close of the day on May 12, 2017.
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of staff members under the Fort Lee Education Association (FLEA) Collective Bargaining Agreements for the 2017-2018 school year, in the following categories as per the attached list. See Appendix Page TBD
 - Teaching Staff Members (salaries pending negotiations)
 - Custodial and Maintenance Staff Members (salaries pending negotiations)
 - Secretarial/Clerical Staff Members (salaries pending negotiations)
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of staff members under the Fort Lee Administrator's Group (FLAG) Agreement for the 2017-2018 school year, in the following categories as per the attached list. See Appendix Page TBD
 - Principals
 - Assistant Principals
 - Director of Special Education
 - Director of Athletics, Physical Education and Health
 - Director of School Counseling Services
 - Supervisors

- **THEREFORE BE IT RESOLVED**, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Dr. Yaron Goldrich as a School Psychologist** at Fort Lee High School for the 2017-2018 school year, to be placed at Step 8, Class MA+60, on the 2015-2016 Teachers' Guide, at an annual salary \$77,430.00, pending negotiations, effective September 1, 2017.
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of Sheiba Koshy as a Special Education ASD Teacher at Lewis F. Cole Middle School for the 2017-2018 school year, to be placed at Step 2, Class MA+20, on the 2015-2016 Teachers' Guide, at an annual salary \$61,930, pending negotiations, effective September 1, 2017.
- THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of Ana Radice as an Elementary School Teacher at School No. 3 for the 2017-2018 school year, to be placed at Step 10, Class MA, on the 2015-2016 Teachers' Guide, at an annual salary \$78,230.00, pending negotiations, effective September 1, 2017.
- **9P** THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **appointment of Suzanne Keefe as a Chemistry Teacher at Fort Lee High School** for the 2017-2018 school year, to be placed at Step 8, Class MA, on the 2015-2016 Teachers' Guide, at an annual salary \$71,430.00, pending negotiations, effective September 1, 2017.
- **10P THEREFORE BE IT RESOLVED,** that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following **leaves**:

Employee First Name	Last Name	Position	Loc	Туре	New or Amended	Paid Leave	Unpaid Leave with benefits	Unpaid Leave No Benefits	Return Date
Karen	Simone- Osso	K Teacher	S1	MLR	Amended	04/24/17- 5/23/17	5/24/17- 6/30/17	N/A	9/1/17

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of leave replacements during the 2016-2017 school year, as outlined below:

LEAVE REPLACEMENTS								
FIRST NAME	LAST NAME	GRADE/ SUBJECT	SCHOOL	Salary	Effective Dates	Reason for opening		
				Sub pay for the first 10 days \$100 per day, day 11-60	(Additional assignment) Amended			
Annmarie	Tarabola	Kindergarten	S1	\$110 per day, day 61+ at the daily rate equal to a BA, Step 1; No Benefits	Work days: 4/17/17 – 6/30/17	Maternity Leave for Karen Simone-Osso		

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Substitute** for the 2016-2017 school year:

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following high school students as Academy of Finance (AOF) Summer Interns for a 200-hour Summer Internship for the Board Office at the rate of \$10.00 per hour, effective July 5, 2017 through August 31, 2017.

Jonathan Leiberman Austin Pan

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the following **Summer Technology**Helpers for the District Technology Department at the rate of \$10.00 per hour, effective July 5, 2017 through August 31, 2017, not to exceed 200 hours.

Daniel Acevedo Myar Chan

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves additional **translator assignments** during the 2016-2017 school year as outlined below:

			Total Not
Name	Assignment	Rate/Hours	to Exceed
Margaret Ng	Not to exceed 3.5 hours each	Maximum of 3.5 hours	\$157.50 x 3
Suzanne Elkhechen	for translation services as	each @ \$45.00 per	= \$472.50
Sun Kim	Kindergarten Screener	hour for a total not to exceed \$157.50 per	
		person.	

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the following testing assignments for implementation of the 2017 Summer PARCC as outlined below:

Name	Assignment	Rate/Hours	Total Not to Exceed
James Puliatte	Testing Coordinator for 2017 Summer PARCC	Not to exceed 5 days at \$343.00 per diem rate for 2017-2018	\$1,715.00
Laura Caddell David Cuozzo Meghan Lynch	Testing Examiners for 2017 Summer PARCC	Maximum of 12 hours per person @ \$45.00 per hour for a total not to exceed \$540.00 per person.	\$540.00 per person x 3 = \$1,620.00

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the appointment of the **2017 Summer Math Advancement Program Staff,** pending adequate/appropriate enrollment, to be held from July 6, 2017 to August 11, 2017, as indicated below:

Name	Assignment	Hourly Rate	# of Hours Per Day	# of hours not to exceed	Total not to exceed
Angela Johnson	Algebra I Honors Teacher	\$48.43	6	168	\$8,136.24
Brad Deitsch	Pre-Algebra Honors Teacher	\$48.43	6	168	\$8,136.24

THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the **placement of the following Student Teacher** during the Fall 2017 semester:

Referring University	Student Name	Type of Placement	Subject Area	# Hours	Months From-To	School Placed	Cooperating Teacher
Ramapo College	Kellie Lane	Student Teaching	Mathematics	525 Hrs.	9/5 - 12/3/2017	High School	Angela Johnson

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, that the Board of Education approves items #1P through #18P.

MOTION carried unanimously upon roll call vote, 7-0, for items #1P through #9P and #12P through #18P. MOTION carried upon roll call vote, 6-0-1, for items #10P and #11P. Mr. Osso abstained.

POLICY

1POL THEREFORE BE IT RESOLVED, that the Fort Lee Board of Education, upon recommendation of the Superintendent, approves the first reading of the following policy/regulation updates listed below and attached hereto: Click Here for link to #1POL backup

Policy/Reg No.	Торіс				
0000.02	Introduction (M) (Revised)				
P 2320	Independent Study Programs (Abolished)				
P 2415.06	Unsafe School Choice Option (M) (Revised)				
P & R 2460	Special Education (M) (Revised)				
R 2460.1	Special Education – Location, Identification, and Referral (M) (Revised)				
R 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)				
R 2460.9	Special Education – Transition From Early Intervention Programs to				
	Preschool Programs (M) (Revised)				
R 2460.15	Special Education – In-Service Training Needs for Professional and				
	Paraprofessional Staff (M) (New)				
R 2460.16	Special Education - Instructional Material to Blind or Print-Disabled				
	Students (M) (No Revision Required/Readopt)				
P 2464	Gifted and Talented Students (M) (Revised)				
P 2467	Surrogate Parents and Foster Parents (M) (Revised)				
P 2622	Student Assessment (M) (Revised)				
P & R 3160	Physical Examination (M) (Revised)				
P & R 4160	Physical Examination (M) (Revised)				
P & R 5116	Education of Homeless Children (Revised)				
P 5460	High School Graduation (M) (Revised)				
P 5465	Early Graduation (M) (Abolished)				
P 7446	School Security Program (New)				
P 8350	Records Retention (New)				

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Board of Education approves item #1POL.

MOTION carried unanimously upon roll call vote, 7-0, for items #1 and #2.

OLD BUSINESS – None.

NEW BUSINESS

Mrs. Morell and Mrs. Han Silver commended the Academy of Theatre Arts for its production of Rent. Board President Sarnoff echoed their sentiment.

Mrs. Romba commended FLEA in conjunction with Firehouse #4 for the Tricky Tray fundraiser for Briana Lopez.

Mr. Sarnoff reminded the public and Board about the Memorial Day Parade at 10:00 a.m. from Jack Alter Community Center.

ADJOURNMENT

MOTION by Mrs. Morell, seconded by Mrs. Romba, to adjourn, 7:41 p.m.

MOTION carried unanimously upon voice vote, 7-0.

RESPECTFULLY SUBMITTED,

Hagquisha Q. Taylor

HAQQUISHA Q. TAYLOR SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

HQT/haa 05-17-2017