

**FORT LEE BOARD OF EDUCATION  
FORT LEE, NEW JERSEY**

**MINUTES**

**PUBLIC BUSINESS MEETING  
FEBRUARY 8, 2016  
FLHS MEDIA CENTER  
6:30 P.M.**

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Mr. David Sarnoff.

**FLAG SALUTE**

The Flag Salute was given by Mrs. Han Silver.

**OPEN PUBLIC MEETING ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 11, 2016 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

**ROLL CALL**

**Present:** Mrs. Paula Colbath, Mrs. Esther Han Silver, Mrs. Holly Morell,  
Mr. Michael Osso, Mrs. Candace Romba, Mr. Joseph Surace,  
Mr. David Sarnoff

**Absent:** Mr. Quraishi, Mr. Weinberg

**Also Present:** Mr. Kenneth Rota, Dr. Sharon Amato; Mr. H. Ronald Smith,  
Nicholas Savio, Esq.

**EXECUTIVE SESSION**

MOTION by Mrs. Morell, seconded by Mrs. Romba, at 6:40 p.m., to move into Executive Session.

MOTION carried unanimously upon roll call vote, 7-0.

The Board reconvened into the Public Meeting at 7:30 p.m.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

Mr. Rota spoke about the following:

- ◆ Student Recognition (S#1 & S#3 Bergen County Poster Contest and Fort LEEDER)
- ◆ HIB Report

Mr. Rota congratulated the students who participated in the 2016 Bergen County "My Poster" Program and recognized the students of the "Fort Leeder" who received distinguished recognition as the "First Class with One Mark of Distinction" from the National Scholastic Press Association.

**COMMITTEE REPORTS** – None.

**MINUTES**

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Board of Education approves the following minutes:

Private Executive Meeting Minutes	January 19, 2016
Public Business Meeting Minutes	January 19, 2016

MOTION carried unanimously upon voice vote, 7-0.

**BOARD SECRETARY REPORT AND TREASURER'S REPORT FOR DECEMBER 2015**

MOTION by Mrs. Morell, seconded by Mr. Surace, that the Board of Education approves the following:

Pursuant to N.J.A.C. 6A:23-2. 11(c) (4), we certify that as of December 31, 2015, the board secretary's and treasurer's monthly financial reports did not reflect any overexpenditure in any of the major accounts or funds in violation of N.J.A.C. 6A:23-2. 11(b), and based on the appropriation balances reflected on the reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year and accepts the financial reports of the Board Secretary.

That the Board of Education accepts the financial reports of the Treasurer of School Monies for December, 2015.

MOTION carried unanimously upon voice vote, 7-0.

**APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – DECEMBER 2015**

MOTION BY Mr. Surace, seconded by Mrs. Morell, that the Board of Education approves the Monthly Budget Status Certification for December, 2015.

MOTION carried unanimously upon voice vote, 7-0.

**PUBLIC WORK SESSION** – No Board comments.

**PUBLIC PARTICIPATION**

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**HEARING OF CITIZENS**

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mrs. Romba, seconded by Mrs. Han Silver, to open the floor to the public, 7:44 p.m.

MOTION carried unanimously upon voice vote, 7-0.

Mr. Dimitri Kudack, resident, spoke about kindergarten cut-off date.

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, to close the floor to the public, 7:48 p.m.

MOTION carried unanimously upon voice vote, 7-0.

**ALL RESOLUTIONS AND REPORTS OF COMMITTEES**

**BOARD COMMITTEE**

MOTION by Mrs. Morell, seconded by Mrs. Colbath, that the Board of Education approves items #1B and #2B.

<b>1B</b>	<b>RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS OF HARASSMENT/INTIMIDATION/BULLYING</b>
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<b>2B PULLED</b>	<b>ATTENDANCE AND TRAVEL FOR BOARD MEMBER WORKSHOP</b>
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MOTION carried unanimously upon roll call vote, 7-0, for item #1B. Item #2B was pulled due to cancellation of workshop.

**BUILDINGS & GROUNDS (Mr. Osso, Chairperson)**

MOTION by Mrs. Romba, seconded by Mr. Surace, that the Board of Education approves items #1B&G through #3B&G.

<b>1B&amp;G</b>	<b>APPROVAL OF OUTFRONT MEDIA PARKING AREA LICENSE AGREEMENT</b>
<b>2B&amp;G</b>	<b>APPROVAL OF PROPOSAL FROM APPLIED DATA SERVICES FOR DEMOGRAPHIC STUDY UPDATE</b>
<b>3B&amp;G</b>	<b>APPROVAL OF CHANGE ORDERS</b>

MOTION carried unanimously upon roll call vote, 7-0.

**CURRICULUM COMMITTEE (Mrs. Romba, Chairperson)**

MOTION by Mrs. Romba, seconded by Mrs. Han Silver, that the Board of Education approves items #1CUR, through #6CUR.

<b>1CUR</b>	<b>APPROVAL OF CLASS TRIPS AT A TOTAL COST TO THE DISTRICT NOT TO EXCEED \$6,615.00</b>
<b>2CUR</b>	<b>PAYMENT OF HOME INSTRUCTION SERVICES</b>
<b>3CUR</b>	<b>APPROVAL OF REVISED TUITION RATE FOR OUT-OF-DISTRICT PLACEMENT FOR 2015-2016 SCHOOL YEAR</b>
<b>4CUR</b>	<b>APPROVAL OF EPIC HEALTH SERVICES TO PROVIDE NURSING SERVICES AS ADDITIONAL RELATED SERVICE PROVIDER FOR 2015-2016</b>
<b>5CUR</b>	<b>ACCEPTANCE OF TUITION PAYMENT FROM STUDENT ID#24090061 AS TEMPORARY OUT-OF-DISTRICT STUDENT</b>
<b>6CUR</b>	<b>APPROVAL TO AMEND SCHOOL CALENDAR FOR DELAYED OPENING FOR 12TH GRADE STUDENTS ONLY DUE TO PARCC TESTING FROM APRIL 18-22, 2016</b>

MOTION carried unanimously upon roll call vote, 7-0, with exception on #1CUR. Mr. Osso abstained on one name.

**FINANCE COMMITTEE (Mr. Surace, Chairperson)**

MOTION by Mr. Surace, seconded by Mrs. Morell, that the Board of Education approves items #1F through #10F.

<b>1F</b>	<b>APPROVAL – CURRENT BILLS LIST TOTALING \$5,327,224.53</b>
<b>2F</b>	<b>APPROVAL – LINE ITEM TRANSFERS FOR DECEMBER 2015</b>

3F	APPROVAL – CAFETERIA CLAIMS FOR JANUARY 2016 TOTALING \$187,152.86
4F	PARTICIPATION IN A COOPERATIVE PRICING SYSTEM, THE KEYSTONE PURCHASING NETWORK
5F	APPROVAL OF EDUCATIONAL DATA SERVICES FOR 2016-2017
6F	ACCEPTANCE OF DONATIONS
7F	APPOINTMENT OF FAIRVIEW INSURANCE AGENCY AS BROKER OF RECORD FOR HEALTH INSURANCE FOR 2016-2017 SCHOOL YEAR
8F	APPOINTMENT OF BROWN AND BROWN AS BROKER OF RECORD FOR PROPERTY, LIABILITY/CASUALTY INSURANCE FOR 2016-2017 SCHOOL YEAR
9F	AWARD BID FOR ATHLETIC EQUIPMENT FOR THE FORT LEE HIGH SCHOOL TRACK FIELD FOR THE 2015-2016 SCHOOL YEAR
10F	APPROVAL OF DAVID RINDERKNECHT TO PROVIDE ADDITIONAL CONSULTANT SERVICES FOR ROD GRANT COMPLETION

MOTION carried unanimously upon roll call vote, 7-0.

At this time, Mr. Surace voiced concern with voting on items #17P, #18P and #19P. Mr. Savio, Board Attorney, made Statement on Record that Mr. Surace may vote on agenda items without conflict.

**PERSONNEL COMMITTEE (Mrs. Morell, Chairperson)**

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Board of Education approves items #1P through #19P.

1P*	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$807.63
2P	ACCEPTANCE OF RETIREMENT OF FRANCESCA MANENTE AS AN OUT-OF-DISTRICT AIDE
3P	ACCEPTANCE OF RETIREMENT OF BARBARA SCHWARTZFARB AS A BSI TEACHER AT SCHOOL NO. 4
4P	APPROVAL OF LEAVE REPLACEMENT DURING 2015-2016
5P	APPOINTMENT OF JARITZA ROJAS AS A SPECIAL EDUCATION TEACHER AT SCHOOL NO. 2 AND ACCEPTANCE OF RESIGNATION AS AIDE AT SCHOOL NO. 2
6P	APPOINTMENT OF ADDITIONAL AIDES FOR 2015-2016
7P	TRANSFER OF STAFF MEMBERS
8P	EXTENDED MEDICAL LEAVE FOR MICHAEL ROLLMAN AS THE LEAD TECHNICIAN FOR THE FORT LEE SCHOOL DISTRICT
9P	AMENDED MATERNITY LEAVE FOR REINA PROTO AS A SCHOOL PSYCHOLOGIST

10P	MATERNITY LEAVE FOR JENNIFER LEYTON AS AN ART TEACHER AT SCHOOL NO. 3
11P	MATERNITY LEAVE FOR ELISA SHEMES AS A PART-TIME SCHOOL SOCIAL WORKER
12P	EXTENDED MEDICAL LEAVE FOR JILLIAN REICHERZ AS A SOCIAL STUDIES TEACHER AT THE LEWIS F. COLE MIDDLE SCHOOL
13P	APPOINTMENT OF ADDITIONAL SUBSTITUTES FOR 2015-2016
14P	APPOINTMENT OF ADDITIONAL HOME INSTRUCTORS FOR 2015-2016 SCHOOL YEAR
15P	APPROVAL OF TEACHER PARTICIPATION IN THE TITLE I PARENT LITERACY NIGHTS AT SCHOOL NO. 2
16P Walk In	RESIGNATION OF MICHAEL ROLLMAN AS LEAD TECHNICIAN AND PAYMENT OF ACCRUED VACATION DAYS FOR 2015-2016
17P Walk In	APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD AND THE FORT LEE EDUCATION ASSOCIATION (TEACHERS)
18P Walk In	APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD AND THE FORT LEE EDUCATION ASSOCIATION (CUSTODIANS)
19P Walk In	APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD AND THE FORT LEE EDUCATION ASSOCIATION (SECRETARIAL, CLERK-TYPIST AND BOOKKEEPER EMPLOYEES)

MOTION carried unanimously upon roll call vote, 7-0, for items #1P through #16P. MOTION carried upon roll call vote, 5-0-2, for items #17P through #19P. Mr. Osso and Mrs. Romba abstained.

**POLICY** (Mrs. Colbath, Chairperson)

MOTION by Mrs. Colbath, seconded by Mrs. Morell, that the Board of Education approves item #1POL.

1POL	FIRST READING OF POLICY AND REGULATION UPDATES
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MOTION carried upon roll call vote, 6-0-1; Mr. Surace abstained.

**OLD BUSINESS** – None.

**NEW BUSINESS**

Mr. Osso spoke about naming high school field after teacher/athlete.

Mr. Sarnoff thanked Mr. & Mrs. Chung for their generous donation of the Baby Grand Piano to the Lewis F. Cole Middle School and Ms. Battista for her donation of shelving units to the Fort Lee High School.

Mr. Rota stated that Mr. Welte, High School Band Director, would like the band to participate in summer training camp. Information will be forthcoming for Board discussion.

Mrs. Romba mentioned that we should send a letter of introduction with regard to the Board liaisons. Mr. Rota stated that he will take care of this.

**ADJOURNMENT**

MOTION by Mrs. Colbath, seconded by Mrs. Romba, to adjourn, 8:10 p.m.

MOTION carried unanimously upon roll call vote, 7-0.

RESPECTFULLY SUBMITTED,



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H. RONALD SMITH  
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

HRS/haa  
02-10-16