

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
MAY 23, 2016
FORT LEE HIGH SCHOOL MEDIA CENTER
6:30 P.M.**

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mr. David Sarnoff.

FLAG SALUTE

The Flag Salute was led by Mr. Osso.

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published on January 11, 2016 and posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Mrs. Paula Colbath, Mrs. Esther Han Silver, Mrs. Holly Morell,
Mr. Michael Osso, Mr. Ammad Quraishi, Mrs. Candace Romba,
Mr. Joseph Surace, Mr. Jeff Weinberg, Mr. David Sarnoff

Also Present: Mr. Kenneth Rota, Dr. Sharon Amato, Mr. James Mallen, Dennis McKeever, Esq.

EXECUTIVE SESSION

MOTION by Mrs. Morell, seconded by Mrs. Romba, at 6:33 p.m., to move into Executive Session.

MOTION carried unanimously upon voice vote, 9-0.

The Board reconvened into the Public Meeting at 7:35 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota spoke about the following:

- ♦ HIB Report; and
- ♦ Fire and Security Drills for April 2016.

COMMITTEE REPORTS

Trustee Esther Han Silver gave update on progress with negotiations.

Trustee Joseph Surace gave a summary of a recent B&G Committee Meeting.

Trustee Holly Morell gave a brief summary of the recent Personnel Committee Meeting.

Trustee Michael Osso commended the school district and Mr. Raftery, Athletic Director, on an excellent Beefsteak Dinner Fundraiser last week.

MINUTES

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Board of Education approves the following minutes:

Public Business Meeting Minutes	May 9, 2016
Private Executive Meeting Minutes	May 9, 2016

MOTION carried unanimously upon roll call vote, 9-0.

BOARD SECRETARY REPORT AND TREASURER'S REPORT FOR MARCH 2016

MOTION by Mr. Surace, seconded by Mrs. Morell, that the Board of Education approves the following:

Pursuant to N.J.A.C. 6A:23-2. 11(c) (4), we certify that as of March 31, 2016, the board secretary's and treasurer's monthly financial reports did not reflect any overexpenditure in any of the major accounts or funds in violation of N.J.A.C. 6A:23-2. 11(b), and based on the appropriation balances reflected on the reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year and accepts the financial reports of the Board Secretary.

That the Board of Education accepts the financial reports of the Treasurer of School Monies for March, 2016.

MOTION carried unanimously upon roll call vote, 9-0.

APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – MARCH 2016

MOTION BY Mr. Surace, seconded by Mrs. Romba, that the Board of Education approves the Monthly Budget Status Certification for March, 2016.

MOTION carried unanimously upon roll call vote, 9-0.

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.

2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

HEARING OF CITIZENS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mrs. Romba, seconded by Mrs. Morell, to open the floor to the public, 7:40 p.m.

MOTION carried unanimously upon voice vote, 9-0.

A resident lamented the resignation of Kristen Kim-Martin, High School Guidance Counselor.

A resident asked about the hiring process of maternity leaves in the High School Guidance Department.

A resident questioned the process for reconsidering the appointment of a teacher if an untoward situation occurs. Superintendent Rota responded.

MOTION by Mr. Weinberg, seconded by Mrs. Romba, to close the floor to the public, 7:46 p.m.

MOTION carried unanimously upon voice vote, 9-0.

ALL RESOLUTIONS AND REPORTS OF COMMITTEES

BOARD COMMITTEE

MOTION by Mrs. Romba, seconded by Mr. Weinberg, that the Board of Education approves item #1B.

1B	RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS OF HARASSMENT/INTIMIDATION/BULLYING
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MOTION carried unanimously upon roll call vote, 9-0.

B&G COMMITTEE

MOTION by Mrs. Romba, seconded by Mr. Weinberg, that the Board of Education approves items #1B&G and #2B&G.

1B&G	AUTHORIZING EXECUTION AND DELIVERY OF GRANT AGREEMENT FOR ROOF REPLACEMENT AT SCHOOL NO. 3
2B&G	DELEGATION OF AUTHORITY TO THE SCHOOL BUSINESS ADMINISTRATOR FOR SUPERVISION OF THE SCHOOL FACILITIES PROJECT FOR ROOF REPLACEMENT AT SCHOOL NO. 3

MOTION carried unanimously upon roll call vote, 9-0.

CURRICULUM COMMITTEE (Mrs. Romba, Chairperson)

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Board of Education approves items #1CUR through #6CUR.

1CUR	APPROVAL OF CLASS TRIPS AT A TOTAL COST TO THE DISTRICT NOT TO EXCEED \$398.00
2CUR	PAYMENT OF HOME AND BEDSIDE INSTRUCTION SERVICES
3CUR	REGION V SERVICES FOR THE 2016-2017 SCHOOL YEAR
4CUR	APPROVAL OF REVISED LIST OF ADVANCEMENT AND CREDIT RECOVERY ACADEMIC PROGRAM PROVIDERS FOR 2016-2017 AT NO COST TO THE DISTRICT
5CUR	APPROVAL OF LIT-LIFE/PVR FOR NON-PUBLIC PROFESSIONAL DEVELOPMENT SERVICES
6CUR	APPROVAL OF CONSCIOUS TEACHING FOR PROFESSIONAL DEVELOPMENT

MOTION carried unanimously upon roll call vote, 9-0, for item #1CUR, with exception. Mr. Osso abstained on one name. MOTION carried unanimously upon roll call vote, 9-0, for items #2CUR through #6CUR.

FINANCE COMMITTEE (Mr. Surace, Chairperson)

MOTION by Mr. Surace, seconded by Mr. Quraishi, that the Board of Education approves items #1F through #5F.

1F	APPROVAL – CURRENT BILLS LIST TOTALING \$5,478,576.44
2F	APPROVAL – LINE ITEM TRANSFERS FOR MARCH 2016
3F	MODIFICATION OF DELTA DENTAL RENEWAL CONTRACT FOR 2016-2017
4F	ACCEPTANCE OF DONATIONS
5F	APPROVAL OF JOSTENS AS PUBLISHER FOR THE HIGH SCHOOL YEARBOOK FOR 2016-2017

MOTION carried unanimously upon roll call vote, 9-0, for item #1F, with exception. Mr. Surace abstained on one name. MOTION carried unanimously upon roll call vote, 9-0, for items #2F through #5F.

PERSONNEL COMMITTEE (Mrs. Morell, Chairperson)

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, that the Board of Education approves items #1P through #10P.

1P*	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$10,007.19
2P	RESIGNATION OF KRISTIN KIM-MARTIN AS GUIDANCE COUNSELOR AT FORT LEE HIGH SCHOOL
3P	AMENDED MATERNITY LEAVE FOR TARA GRATACOS AS HEALTH AND PHYSICAL EDUCATION TEACHER AT LEWIS F. COLE MIDDLE SCHOOL
4P	AMENDED FAMILY LEAVE FOR CARMELA KERN AS 1:1 AIDE AT LEWIS F. COLE MIDDLE SCHOOL
5P	APPOINTMENT OF NICOLE PACCIANI AS LANGUAGE ARTS TEACHER AT LEWIS F. COLE MIDDLE SCHOOL FOR 2016-2017
6P	APPOINTMENT OF HOLLY ALASIO AS SCHOOL NURSE AT LEWIS F. COLE MIDDLE SCHOOL FOR 2016-2017
7P	SUMMER 2016 EMPLOYMENT FOR GUIDANCE DEPARTMENT
8P	STAFFING FOR SUMMER 2016 MATH ADVANCEMENT PROGRAM
9P	APPROVAL OF ADDITIONAL SUBSTITUTES FOR 2015-2016 SCHOOL YEAR
10P*	APPOINTMENT OF SUBSTITUTES FOR 2016-2017 SCHOOL YEAR

MOTION carried unanimously upon roll call vote, 9-0, for items #1P through #10P, with exception. Mr. Weinberg abstained on one name for item #9P and Messrs. Surace and Weinberg abstained on one name for item #10P.

POLICY (Mrs. Colbath, Chairperson)

MOTION by Mrs. Colbath, seconded by Mrs. Morell, that the Board of Education approves item #1POL.

1POL	FIRST READING OF POLICIES/REGULATIONS UPDATES [As Amended]
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MOTION carried unanimously upon roll call vote, 9-0, with exception. Policy No. P 0167 was pulled.

OLD BUSINESS – None.

NEW BUSINESS – None.

ADJOURNMENT

MOTION by Mrs. Morell, seconded by Mr. Quraishi, to adjourn, 7:54 p.m.

MOTION carried unanimously upon voice vote, 9-0.

RESPECTFULLY SUBMITTED,



JAMES K. MALLEN
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

JKM/haa
05-24-16