

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
NOVEMBER 23, 2015
FLHS MEDIA CENTER
7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mr. David Sarnoff.

FLAG SALUTE

The Flag Salute was given by Mr. Surace.

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Mrs. Esther Han Silver, Mrs. Holly Morell, Mr. Michael Osso (*arrived at 7:08 p.m.*), Mr. Ammad Quraishi, Mrs. Candace Romba, Mr. Joseph Surace, Mr. Jeff Weinberg, Mr. David Sarnoff

Also Present: Mr. Kenneth Rota, Dr. Sharon Amato; Mr. H. Ronald Smith, Dennis McKeever, Esq.

Absent: Mrs. Paula Colbath

EXECUTIVE SESSION

MOTION by Mrs. Romba, seconded by Mrs. Morell, at 7:05 p.m., to move into Executive Session.

MOTION carried unanimously upon roll call vote, 8-0.

The Board reconvened into the Public Meeting at 7:36 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota spoke about the PARCC Scores, HIB and Fire Drills for the month of October 2015.

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

PUBLIC WORK SESSION

MOTION by Mrs. Romba, seconded by Mrs. Morell, to go into Public Work Session.

MOTION carried unanimously upon roll call vote, 8-0.

Mrs. Han Silver, Mrs. Romba and Mr. Sarnoff were added to Resolution #3B to attend the Bergen County School Boards Meeting.

MOTION by Mrs. Morell, seconded by Mrs. Romba, to close Public Work Session.

MOTION carried unanimously upon roll call vote, 8-0.

HEARING OF CITIZENS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mrs. Morell, seconded by Mrs. Romba, to open the floor to the public, 8:01 p.m.

MOTION carried unanimously upon roll call vote, 8-0.

Mrs. Ada Garcia asked about the new Human Resources position; the Courtyard bid that was awarded at Lewis F. Cole Middle School; and about update on Academy of Finance.

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, to close the floor to the public, 8:04 p.m.

MOTION carried unanimously upon roll call vote, 8-0.

COMMITTEE REPORTS

Finance – Mr. Surace reported that the Ad Hoc Committee on Co-Curricular Activities – Stipends, etc., met and was gathering data.

School Security - Mr. Weinberg mentioned that the Security Committee reviewed Safety Process.

MINUTES

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Board of Education approves the following minutes:

Private Executive Meeting Minutes	October 13, 2015
Public Business Meeting Minutes	October 13, 2015

MOTION carried unanimously upon roll call vote, 8-0.

BOARD SECRETARY REPORT AND TREASURER'S REPORT FOR SEPTEMBER 2015

MOTION by Mr. Surace, seconded by Mrs. Morell, that the Board of Education approves the following:

Pursuant to N.J.A.C. 6A:23-2. 11(c) (4), we certify that as of September 30, 2015, the board secretary's and treasurer's monthly financial reports did not reflect any overexpenditure in any of the major accounts or funds in violation of N.J.A.C. 6A:23-2. 11(b), and based on the appropriation balances reflected on the reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year and accepts the financial reports of the Board Secretary.

That the Board of Education accepts the financial reports of the Treasurer of School Monies for September, 2015.

MOTION carried unanimously upon roll call vote, 8-0.

APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – SEPTEMBER 2015

MOTION BY Mr. Surace, seconded by Mrs. Morell, that the Board of Education approves the Monthly Budget Status Certification for September, 2015.

MOTION carried unanimously upon roll call vote, 8-0.

ALL RESOLUTIONS AND REPORTS OF COMMITTEES

BOARD COMMITTEE

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Board of Education approves items #1B through #3B.

1B	APPROVAL OF BOARD GOALS FOR 2015-2016
2B	APPROVAL OF REORGANIZATION MEETING

3B	ATTENDANCE AND TRAVEL FOR BOARD MEMBER WORKSHOP [As amended]
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MOTION carried unanimously upon roll call vote, 8-0.

BUILDINGS & GROUNDS COMMITTEE (Mrs. Romba, Chairperson)

MOTION by Mrs. Romba, seconded by Mr. Surace, that the Board of Education approves items #1B&G. through #3B&G.

1B&G	APPROVAL OF CHANGE ORDERS
2B&G	AWARD BID FOR THE FORT LEE HIGH SCHOOL WINDOW REPLACEMENT
3B&G	AWARD BID FOR THE LEWIS F. COLE MIDDLE SCHOOL COURTYARD DEVELOPMENT

MOTION carried unanimously upon roll call vote, 8-0.

CURRICULUM COMMITTEE (Mrs. Romba, Chairperson)

MOTION by Mrs. Romba, seconded by Mrs. Morell, that the Board of Education approves items #1CUR and #2CUR.

1CUR	APPROVAL OF CLASS TRIPS AT A COST TO THE DISTRICT NOT TO EXCEED \$25.20
2CUR	APPROVAL OF PATRICIA VITALE-REILLY CONSULTING PROPOSAL FOR PROFESSIONAL DEVELOPMENT FOR READING RECOVERY SUPPORT

MOTION carried unanimously upon roll call vote, 8-0.

FINANCE COMMITTEE (Mr. Surace, Chairperson)

MOTION by Mr. Surace, seconded by Mrs. Morell, that the Board of Education approves items #1F through #9F.

1F	APPROVAL – CURRENT BILLS LIST TOTALING \$632,534.45
2F	APPROVAL – LINE ITEM TRANSFERS FOR JUNE 2015 FINAL
3F	APPROVAL – LINE ITEM TRANSFERS FOR SEPTEMBER 2015
4F	APPROVAL – CAFETERIA CLAIMS FOR OCTOBER 2015 TOTALING \$140,356.76
5F	APPROVAL OF ADDENDUM TO EXTENDED SCHOOL DAY PROGRAM (ESDP) AGREEMENT WITH JEWISH FAMILY SERVICES (JFS) FOR 2015-2016 TO EXTEND TIME

6F	PARENT TRANSPORTATION AGREEMENT FOR 2015-2016
7F	ACCEPTANCE OF DONATION
8F	APPROVAL OF FORT LEE HIGH SCHOOL PROM FOR 2016
9F	TUITION REIMBURSEMENT FOR 2015-2016

MOTION carried unanimously upon roll call vote, 8-0.

HEALTH – WELFARE AND SAFETY

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, that the Board of Education approves item #1HWS and #2HWS.

1HWS*	PAYMENT OF HOME INSTRUCTION SERVICES
2HWS	APPROVAL OF ADDITIONAL OUT-OF-DISTRICT PLACEMENTS FOR 2015-2016

MOTION carried unanimously upon roll call vote, 8-0, for item #1HWS. MOTION carried upon roll call vote, 7-0-1; Mr. Osso abstained on one name.

PERSONNEL COMMITTEE (Mrs. Morell, Chairperson)

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, that the Board of Education approves items #1P through #11P.

1P*	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$470.96
2P	MATERNITY LEAVE FOR ASHLEY RICE AS AN ELEMENTARY SCHOOL TEACHER AT SCHOOL NO. 2
3P	LEAVE OF ABSENCE FOR GINA MARIA DELSERRO AS A SPANISH TEACHER AT SCHOOL LEWIS F. COLE MIDDLE SCHOOL
4P	APPOINTMENT OF TAMMI GIL AS HUMAN RESOURCES OFFICER FROM JANUARY 1, 2016 TO JUNE 30, 2016
5P	APPOINTMENT OF JAIME CANGIALOSI-MURPHY AS HUMAN RESOURCES MANAGER
6P	APPOINTMENT OF MICHAEL JANSON AS PART-TIME PHYSICAL EDUCATION AIDE AT SCHOOL NO. 2
7P	APPOINTMENT OF ADDITIONAL AIDES FOR 2015-2016
8P	APPROVAL OF KRISTEN CORCORAN AS LEAVE REPLACEMENT AT SCHOOL NO. 3 DURING 2015-2016
9P	APPROVAL OF SATURDAY AND AFTER-SCHOOL TUTORS FOR 2015-2016 SCHOOL YEAR

10P	PLACEMENT OF ADDITIONAL STUDENT TEACHERS DURING THE 2015-2016 SCHOOL YEAR
11P	APPOINTMENT OF ADDITIONAL CO-CURRICULAR PERSONNEL FOR 2015-2016

MOTION carried unanimously upon roll call vote, 8-0, for item #1P and #3P through #11P. MOTION carried upon roll call vote, 7-0-1 for item #2P; Mr. Surace abstained.

TECHNOLOGY COMMITTEE (Mr. Quraishi, Chairperson)

MOTION by Mr. Quraishi, seconded by Mr. Weinberg, that the Board of Education approves item #1T.

1T	DISPOSAL OF ADDITIONAL TELEVISIONS/EQUIPMENT
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MOTION carried unanimously upon roll call vote, 8-0.

OLD BUSINESS – None.

NEW BUSINESS – Discussion of BOE Retreat on 12/5/15.

ADJOURNMENT

MOTION by Mr. Weinberg, seconded by Mr. Surace, to adjourn, 8:26 p.m.

MOTION carried unanimously upon roll call vote, 8-0.

RESPECTFULLY SUBMITTED,



DONALD SMITH
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

HRS/haa
11-24-15