

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES

**PUBLIC BUSINESS MEETING
DECEMBER 14, 2015
FLHS MEDIA CENTER
7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mr. David Sarnoff.

FLAG SALUTE

The Flag Salute was given by Mrs. Han Silver.

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

ROLL CALL

Present: Mrs. Paula Colbath, Mrs. Esther Han Silver, Mrs. Holly Morell,
Mr. Michael Osso, Mr. Ammad Quraishi, Mrs. Candace Romba,
Mr. Joseph Surace, Mr. Jeff Weinberg, Mr. David Sarnoff

Also Present: Mr. Kenneth Rota, Dr. Sharon Amato; Mr. H. Ronald Smith, Dennis McKeever,
Esq.

EXECUTIVE SESSION

MOTION by Mrs. Romba, seconded by Mrs. Morell, at 7:05 p.m., to move into Executive Session.

MOTION carried unanimously upon roll call vote, 9-0.

The Board reconvened into the Public Meeting at 8:20 p.m.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Rota spoke about the following:

- HIB Report;

- School Security Drills for November, 2015;
- District Testing Results Presentation by Dr. Amato and Mrs. Carrubba; and Student Recognition (Middle School Robotics Competition) for three students.

Gustavo Carvalho, Christopher Park and Vir Shah, 8th grade students, were recognized for their work in the FIRST Tech Challenge Robotics Competition. FIRST stands for “For Inspiration and Recognition of Science and Technology” and aims to engage students in the S.T.E.M. initiative. The students were given certificates by Mr. Sarnoff and Mr. Rota.

COMMITTEE REPORTS

Policy – Report was given by Mrs. Han Silver about new and revised policies from Policy Committee.

MINUTES

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Board of Education approves the following minutes:

Private Executive Meeting Minutes	November 23, 2015
Public Business Meeting Minutes	November 23, 2015
Special Public Meeting Minutes	December 5, 2015

MOTION carried upon roll call vote, 8-0-1, for November 23rd minutes; Mrs. Colbath abstained. MOTION carried unanimously upon roll call vote, 9-0, for December 5th minutes.

BOARD SECRETARY REPORT AND TREASURER’S REPORT FOR OCTOBER 2015

MOTION by Mr. Surace, seconded by Mr. Weinberg, that the Board of Education approves the following:

Pursuant to N.J.A.C. 6A:23-2. 11(c) (4), we certify that as of October 31, 2015, the board secretary’s and treasurer’s monthly financial reports did not reflect any overexpenditure in any of the major accounts or funds in violation of N.J.A.C. 6A:23-2. 11(b), and based on the appropriation balances reflected on the reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year and accepts the financial reports of the Board Secretary.

That the Board of Education accepts the financial reports of the Treasurer of School Monies for October, 2015.

MOTION carried unanimously upon roll call vote, 9-0.

APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – OCTOBER 2015

MOTION BY Mr. Surace, seconded by Mrs. Colbath, that the Board of Education approves the Monthly Budget Status Certification for October, 2015.

MOTION carried unanimously upon roll call vote, 9-0.

PUBLIC WORK SESSION – No Board comments.

PUBLIC PARTICIPATION

Public participation shall be governed by the following rules (per District Policy #0167):

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate.
2. Participants are limited to three minutes in which to make their statement. Additional time may be granted at the discretion of the presiding officer.
3. The Board will not entertain any comments from persons who communicate obscene material, make statements which are considered bias intimidation in which a person intends to intimidate any individual or group because of race, color, religion, gender, handicap, sexual orientation or ethnicity or makes comments intending to harass or speak any offensive language.
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

HEARING OF CITIZENS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mrs. Colbath, seconded by Mrs. Morell, to open the floor to the public, 8:56 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

Mr. Pearle spoke about the public use of the track at the high school and about the Board looking into policy for advertising on scoreboard. Mr. Pearle also questioned policy on students conducting raffle to raise money for teams. He asked about new Director of Human Resources position and about procedure for membership on Academy of Finance Board.

Students, Tiffany Zhong and Annie Zhao, asked about fundraising (candy sales) policy.

Also, a student, Myra Chan, asked about a new club to participate in "Quiz Bowl" activities.

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, to close the floor to the public, 9:14 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

ALL RESOLUTIONS AND REPORTS OF COMMITTEES**BOARD COMMITTEE**

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Board of Education approves items #1B and #2B.

1B	RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS OF HARASSMENT/INTIMIDATION/BULLYING
2B	REVISED EDUCATIONAL PLACEMENT SETTLEMENT AGREEMENT FOR STUDENT ID #12050055 (ZL)

MOTION carried unanimously upon roll call vote, 9-0.

BUILDINGS & GROUNDS COMMITTEE (Mrs. Romba, Chairperson)

MOTION by Mrs. Romba, seconded by Mr. Weinberg, that the Board of Education approves item #1B&G.

1B&G	APPROVAL OF CHANGE ORDERS [As Amended]
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MOTION carried unanimously upon roll call vote, 9-0.

COMMITTEE OF THE WHOLE

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, that the Board of Education approves item #1CW.

1CW	SUBMISSION OF NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) EQUIVALENCY WAIVER APPLICATION
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MOTION carried unanimously upon roll call vote, 9-0.

CURRICULUM COMMITTEE (Mrs. Romba, Chairperson)

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Board of Education approves items #1CUR, #2CUR, #4CUR and #5CUR only. Item #3CUR was PULLED.

1CUR	APPROVAL OF CLASS TRIPS AT A COST TO THE DISTRICT NOT TO EXCEED \$2,925.00
2CUR	ACCEPTANCE OF DISTRICT TESTING RESULTS FOR THE 2014-2015 SCHOOL YEAR
3CUR Pulled	APPROVAL OF PROGRAM OF STUDIES FOR 2016-2017 SCHOOL YEAR
4CUR	APPROVAL OF COMPREHENSIVE SCHOOL COUNSELING PROGRAM GUIDE
5CUR	APPROVAL OF INTERVENTION & REFERRAL SERVICES (I&RS) PROCEDURAL MANUAL

MOTION carried unanimously upon roll call vote, 9-0.

FINANCE COMMITTEE (Mr. Surace, Chairperson)

MOTION by Mr. Surace, seconded by Mr. Quraishi, that the Board of Education approves items #1F through #5F.

1F	APPROVAL – CURRENT BILLS LIST TOTALING \$5,623,233.84
2F	APPROVAL – LINE ITEM TRANSFERS FOR OCTOBER 2015
3F	APPROVAL – CAFETERIA CLAIMS FOR NOVEMBER 2015 TOTALING \$122,649.91
4F	ENGLEWOOD PUBLIC SCHOOLS BOE JOINT TRANSPORTATION FOR 2015-2016
5F	ACCEPTANCE OF DONATIONS

MOTION carried unanimously upon roll call vote, 9-0. (For item #1F, Mr. Osso abstained on one name – KS and Mr. Surace abstained on one name – JD.)

HEALTH – WELFARE AND SAFETY

MOTION by Mrs. Morell, seconded by Mrs. Romba, that the Board of Education approves items #1HWS and #2HWS.

1HWS*	PAYMENT OF HOME INSTRUCTION SERVICES
2HWS*	APPROVAL OF PROCARE INC. AS ADDITIONAL RELATED SERVICE PROVIDER

MOTION carried unanimously upon roll call vote, 9-0.

PERSONNEL COMMITTEE (Mrs. Morell, Chairperson)

MOTION by Mrs. Morell, seconded by Mrs. Han Silver, that the Board of Education approves items #1P through #13P. Item #14P was PULLED.

1P*	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$2,632.85
2P*	APPROVAL OF JOB DESCRIPTION FOR DIRECTOR OF HUMAN RESOURCES
3P	REVISED JOB TITLE FOR JAIME CANGIALOSI-MURPHY FROM HUMAN RESOURCES MANAGER TO DIRECTOR OF HUMAN RESOURCES
4P	APPROVAL OF FORT LEE ADMINISTRATORS GROUP (FLAG) CONTRACT FOR THE SCHOOL YEARS 2015-2016, 2016-2017 AND 2017-2018
5P	AMENDED MATERNITY LEAVE FOR SIMONE BALLANCE POPEJOY AS AN ELEMENTARY TEACHER AT SCHOOL NO. 3

6P	APPROVAL OF MISHALL KWON AS EXTENDED LEAVE REPLACEMENT AT SCHOOL NO. 3
7P	AMENDED MATERNITY LEAVE FOR HEATHER MAYE AS A SPECIAL EDUCATION TEACHER SCHOOL NO. 3
8P	APPOINTMENT OF KRISTINA LEALE AS CLASSROOM AIDE AT SCHOOL NO. 1
9P	LOCATION CORRECTION FOR TAL ZUCKERMAN AS 1:1 AIDE
10P	APPROVAL OF JENNIFER GARBO AS STUDENT INTERN FOR THE GUIDANCE DEPARTMENT DURING THE 2015-2016 SCHOOL YEAR
11P	APPROVAL OF ADDITIONAL TUTORS FOR 2015-2016 SCHOOL YEAR
12P	APPOINTMENT OF ADDITIONAL WINTER COACHES FOR 2015-2016
13P*	HORIZONTAL MOVEMENT FOR 2015-2016
14P Pulled	APPOINTMENT OF KARLA GUTIERREZ AS LEAVE REPLACEMENT AT LEWIS F. COLE MIDDLE SCHOOL

MOTION carried unanimously upon roll call vote, 9-0, for item #1P through #13P. (For item #13P, Mr. Surace abstained on three names - NH, SM, JG.) Item #14P was PULLED.

OLD BUSINESS – None.

NEW BUSINESS – None.

ADJOURNMENT

MOTION by Mr. Weinberg, seconded by Mr. Surace, to adjourn, 9:23 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

RESPECTFULLY SUBMITTED,


 H. RONALD SMITH
 INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

HRS/haa
 12-16-15